



TECHNICAL ADVISORY COMMITTEE MEETING LOCAL ASSISTANCE UPDATE

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TECHNICAL STEERING COMMITTEE MEETING LOCAL ASSISTANCE UPDATE

TABLE OF CONTENTS

PAGE	UPDATE ITEM
1	CTC Meetings
2	Inactive Invoices
3	HSIP
4	FHWA-1273
5	Training
6	Title VI
7	Staff Assignments/Contacts



CTC Meetings

- Upcoming deadlines to submit allocations and time extensions to District Local Assistance:
 - April 25 for June 2021 CTC Meeting
 - June 20 for August 2021 CTC Meeting

Inactive Invoices

- The next inactive quarter began April 21, 2021
- If your agency has invoices on FHWA's official inactive list, this will jeopardize your funding.
- FHWA considering more punitive measures for repeat inactivity:
 - Preventing future authorizations for other projects
 - Agency will have to resolve inactivity before authorizations can be approved again
- Caltrans HQ has removed the \$1000 minimum requirement for invoices

Highway Safety Improvement Program (HSIP)

- Cycle 10 projects have been approved
 - State funded, unlike in previous years
 - Project delivery requirements are still the same as previous HSIP cycles
- The Caltrans HSIP webpage has more info and important documents: <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program>

FHWA-1273

- FHWA now requires that Form FHWA-1273 (part of Exhibit 12-G) be physically included in federal-aid construction contracts
- The form must be inserted into the executed contract (i.e. the document containing signatures of the contracting agency and the contractor) and any subcontracts

Training

- Register for various Local Assistance courses here:

<http://www.californialtap.org/index.cfm?pid=1077>

- Federal Aid Series (May 11-12)
 - *Environmental Requirements*
 - \$25 class fee
- Resident Engineers Academy (TBD)
 - Courses will likely be in the Fall

Title VI

- Title VI of the Civil Rights Act of 1964 prohibits discrimination by recipient of Federal assistance on the basis of race, color, and national origin, including the denial of meaningful access for limited English proficient (LEP) Persons.
- Requirements include but are not limited to:
 - Title VI nondiscrimination statement
 - Assurances (as part of the Master Agreement and Program Supplement Agreement.
 - Designation of a Title VI Coordinator.
 - Complaint Procedures.
 - Data Collection.
 - Training.
 - Dissemination of Information.
 - Contracts and Agreements.
 - Environmental Justice.
 - Public Hearings and Meetings.
 - Right of Way activities.
 - Construction contract compliance.
 - Monitoring.
- Caltrans has also recently updated our webpage on Filing a Complaint, and it provides guidance to local agencies on how to process Title VI complaints.



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**CALTRANS DIVISION OF
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Program Coordinator

A&E (M. Beshay Tadrous)
 ATP (A. Nghiem, K. Nguyen backup)
 CTC (O. Luu)
 CWA (O. Luu)
 DBE (A. Nghiem, J. Lawhead backup)
 ER (A. Nghiem, K. Nguyen backup)
 FTA (O. Luu)
 HBP (M. Beshay Tadrous,
 J. Lawhead backup)
 HSIP (M. Beshay Tadrous)
 Inactive (O. Luu)
 PE > 10 (O. Luu)
 SB1 (O. Luu)
 STIP (R. Faraz)
 Student Assistant (A. Nghiem)
 Title VI (O. Luu)
 Training (O. Luu)

Local Agencies

Aliso Viejo (M. Beshay Tadrous)
 Anaheim (K. Nguyen)
 Brea (K. Nguyen)
 Buena Park (R. Faraz)
 Caltrans (R. Faraz)
 Costa Mesa (J. Lawhead)
 Cypress (J. Lawhead)
 Dana Point (K. Nguyen)
 Fountain Valley (J. Lawhead)
 Fullerton (K. Nguyen)*
 Garden Grove (R. Faraz)
 Huntington Beach (M. Beshay Tadrous)

Irvine (M. Beshay Tadrous)
 Laguna Beach (K. Nguyen)
 Laguna Hills (M. Beshay Tadrous)
 Laguna Niguel (A. Nghiem)
 Laguna Woods (J. Lawhead)
 La Habra (R. Faraz)*
 Lake Forest (M. Beshay Tadrous)
 La Palma (K. Nguyen)*
 Los Alamitos (J. Lawhead)
 Mission Viejo (J. Lawhead)
 Newport Beach (K. Nguyen)
 Orange (O. Luu)

Orange County (O. Luu)
 Placentia (R. Faraz)*
 Rancho Santa Margarita (K. Nguyen)
 San Clemente (A. Nghiem)
 San Juan Capistrano (R. Faraz)
 Santa Ana (M. Beshay Tadrous)
 Seal Beach (A. Nghiem)
 Stanton (R. Faraz)*
 Tustin (A. Nghiem)
 Villa Park (K. Nguyen)*
 Westminster (R. Faraz)
 Yorba Linda (A. Nghiem)

Regional Agencies

OCTA (R. Faraz)
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* Temporary assignment

Mail Submissions to: 1750 E. 4th St. Suite 100 Santa Ana, CA 92705

NOTE: All D12 Local Assistance staff are currently teleworking due to the COVID-19 pandemic. Please email electronic submissions to the appropriate Local Assistance staff.