



TECHNICAL ADVISORY COMMITTEE MEETING LOCAL ASSISTANCE UPDATE

Tifini Tran
District Local Assistance Engineer (DLAE)
Caltrans District 12
Tifini.Tran@dot.ca.gov
(657) 328-6275

Oliver K. Luu
Transportation Planner
Caltrans District 12
Oliver.Luu@dot.ca.gov
(657) 328-6267

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TECHNICAL STEERING COMMITTEE MEETING LOCAL ASSISTANCE UPDATE

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Active Transportation Program (ATP)

- Cycle 5 Projects
 - March 2021 – CTC adoption of statewide projects for ATP Cycle 5
 - June 2021 – Approximate date for CTC adoption of MPO projects for ATP Cycle 5
- Interim Timely Use of Funds policy will expire December 2020 and revert to the original ATP guidelines in January 2021

CTC Meetings

- Upcoming allocation and time extension deadlines:
 - November 29, 2020 for January 2021 CTC Meeting
 - January 24, 2021 for March 2021 CTC Meeting

Inactive Invoices

- The current inactive quarter began October 1, 2020
- **November 23, 2020** - Deadline invoice submittals for this quarter
- If your agency has invoices on FHWA's official inactive list, **this will jeopardize your funding.**
- We are aware of difficulties agencies may have in processing invoices due to COVID-19. If you have any questions or issues with submitting invoices, please work with your area engineer/planner for further assistance.

Highway Safety Improvement Program (HSIP)

- **November 2, 2020** – Extended deadline for HSIP Cycle 10 call for projects
 - Further information on HSIP and instructions for the application form:
<https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program>
- Agencies that submitted a cost increase request in the HBP survey need to submit **Exhibit 6-D** to get approval for it.
 - Cost increases above \$20 million require a High Cost Project Agreement

HSIP (Con't)

- CTC allocated \$8 million of state funds to the LRSP
- LRSP application has been revised: the maximum amount that can be requested is increased from \$72k per application to a dynamic amount that differs per project
- Please see the LRSP webpage for more information about how to calculate this new amount:
 - <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program/local-roadway-safety-plans>

Training

- To register for these, please see the LTAP website:
 - <http://californialtap.org/index.cfm?pid=1077>
- Federal Aid Series: Environmental Requirements
 - Overview of environmental portion of federal funding process
 - Available sessions: Nov 17-18, Jan 20-21, Mar 16-17, and May 11-12
- FHWA Realty Appraisal, Acquisition and Relocation Workshop
 - Concerns real estate and realty issues for federally funded projects
 - Available sessions: Oct 27-30, Nov 3-6, and Dec 1-4
- Uniform Act Basic Relocation Workshop
 - Dec 8-10 and Dec 15-17

Training (Con't)

- Labor Compliance
 - Date TBD
- Resident Engineers Academy
 - Available sessions: Nov 2-6, Jan 11-15
 - Future sessions planned next spring

DBE

- Please remember to submit the following if you haven't already:
 - Exhibit 9-A, DBE Implementation Agreement for Local Agency
 - Exhibit 9-B, Local Agency DBE Annual Submittal Form
 - Exhibit 9-C, ADA
- Exhibit 9-A needs to be resubmitted even if it was done before due to changes to the language on the agreement in September
- **Caltrans CANNOT approve RFA/E-76s without these forms!**
- Link to forms: <https://dot.ca.gov/programs/local-assistance/forms/local-assistance-procedures-manual-forms>

Title VI

- Title VI of the Civil Rights Act of 1964 prohibits discrimination by recipient of Federal assistance on the basis of race, color, and national origin, including the denial of meaningful access for limited English proficient (LEP) Persons.
- Requirements include but are not limited to:
 - Title VI nondiscrimination statement
 - Assurances (as part of the Master Agreement and Program Supplement Agreement.
 - Designation of a Title VI Coordinator.
 - Complaint Procedures.
 - Data Collection.
 - Training.
 - Dissemination of Information.
 - Contracts and Agreements.
 - Environmental Justice.
 - Public Hearings and Meetings.
 - Right of Way activities.
 - Construction contract compliance.
 - Monitoring.
- Caltrans has also recently updated our webpage on Filing a Complaint, and it provides guidance to local agencies on how to process Title VI complaints.

Title VI (con't)

- Effective September 2020, agencies are required to attach the clause from **Appendix E of the Title VI Assurances** in all federal aid contracts
- The Appendix E clause can be found on Caltrans' website here:
<https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi/requirements>
- Adding the clause is not needed for existing contracts, but it is required for all new contracts



TIFINI TRAN
DISTRICT LOCAL ASSISTANCE ENGINEER
Tifini.Tran@dot.ca.gov
 (657) 328-6275

CALTRANS DIVISION OF
LOCAL ASSISTANCE

Area Engineers

Mirna Beshay Tadrous
Mirna.BeshayTadrous@dot.ca.gov
 (657) 328-6640

Oliver Luu
Oliver.Luu@dot.ca.gov
 (657) 328-6267

Reza Faraz
Reza.Faraz@dot.ca.gov
 (657) 328-6270

Anh Nghiem
Anh.Nghiem@dot.ca.gov
 (657) 328-6290

Monroe Johnson
Monroe.Johnson@dot.ca.gov
 (657) 328-6274

Kathleen Nguyen
Kathleen.Nguyen@dot.ca.gov
 (657) 328-6362

Program Coordinator

A&E (M. Beshay Tadrous)
 ATP (A. Nghiem)
 CTC (O. Luu)
 CWA (O. Luu)
 DBE (M. Johnson, A. Nghiem backup)
 ER (A. Nghiem, K. Nguyen backup)
 FTA (O. Luu)
 HBP (M. Beshay Tadrous,
 K. Nguyen backup)
 HSP (M. Beshay Tadrous)
 Inactive (O. Luu)
 ITS (M. Johnson)
 PE > 10 (O. Luu)
 Prop 1B (M. Johnson)
 STP (R. Faraz)
 Student Assistant (A. Nghiem)
 Title VI (O. Luu)
 Training (O. Luu)

Local Agencies

Aliso Viejo (M. Beshay Tadrous)
 Anaheim (K. Nguyen)
 Brea (K. Nguyen)
 Buena Park (R. Faraz)
 Caltrans (R. Faraz)
 Costa Mesa (M. Johnson)
 Cypress (M. Johnson)
 Dana Point (K. Nguyen)
 Fountain Valley (M. Johnson)
 Fullerton (M. Johnson)
 Garden Grove (R. Faraz)
 Huntington Beach (M. Beshay Tadrous)

Irvine (M. Beshay Tadrous)
 Laguna Beach (K. Nguyen)
 Laguna Hills (M. Beshay Tadrous)
 Laguna Niguel (A. Nghiem)
 Laguna Woods (M. Johnson)
 La Habra (R. Faraz*)
 Lake Forest (M. Beshay Tadrous)
 La Palma (M. Johnson*)
 Los Alamitos (M. Johnson)
 Mission Viejo (M. Johnson)
 Newport Beach (K. Nguyen)
 Orange (O. Luu)

Orange County (O. Luu)
 Placentia (R. Faraz*)
 Rancho Santa Margarita (K. Nguyen)
 San Clemente (A. Nghiem)
 San Juan Capistrano (R. Faraz)
 Santa Ana (M. Beshay Tadrous)
 Seal Beach (A. Nghiem)
 Stanton (R. Faraz*)
 Tustin (A. Nghiem)
 Villa Park (M. Johnson)
 Westminster (R. Faraz)
 Yorba Linda (A. Nghiem)

Regional Agencies

OCTA (R. Faraz)
 TCA (R. Faraz)

* Temporary assignment

Mail Submissions to: 1750 E. 4th St. Suite 100 Santa Ana, CA 92705

*NOTE: All D12 Local Assistance staff are currently teleworking due to the COVID-19 pandemic.
 Email electronic submissions to appropriate Local Assistance staff.*