



FY 2025-26 M2 ELIGIBILITY SUBMITTAL CHECKLIST

(This is not Appendix D)

Requirements due by June 30, 2025

All related forms/resources can be downloaded from the M2 Eligibility website: www.octa.net/OCGoEligibility.

Eligibility Item	Requirement
Capital Improvement Program (CIP)	<input type="checkbox"/> OC FundTracker CIP Project Listing Report <input type="checkbox"/> Staff Report and Minutes for City Council/Board of Supervisors adoption of 7-year CIP*. Draft due June 30, 2025. Final CIP adoption due by July 31, 2025 . <i>* Must be the OC FundTracker CIP Project Listing Report that is adopted.</i>
Circulation Element/MPAH Consistency	<input type="checkbox"/> City Council/Board of Supervisors adoption of Appendix E : Resolution <input type="checkbox"/> Circulation Element Exhibit <input type="checkbox"/> Appendix H : Arterial Highway Mileage Change Report
Congestion Management Program (CMP)	<input type="checkbox"/> Include projects to address deficient intersections in CIP (if applicable) <input type="checkbox"/> Appendix C : CMP Checklist
Maintenance of Effort (MOE)	<input type="checkbox"/> Appendix I : MOE Certification signed by Finance Director or equivalent designee that meets/exceeds MOE Benchmark <input type="checkbox"/> Budget excerpts for planned MOE expenditures and fund key
Mitigation Fee Program (MFP)	<input type="checkbox"/> Supporting documentation ¹ <input type="checkbox"/> City Council/Board of Supervisors adoption of Appendix E : Resolution
Pavement Management Plan (PMP) ² – Odd year agencies	<input type="checkbox"/> Appendix F : PMP Submittal Template with PMP certification signed by Public Works Director or City Engineer <input type="checkbox"/> City Council/Board of Supervisors adoption of Appendix E : Resolution or approved staff report recommendation. PMP adoption due by June 30, 2025 . <input type="checkbox"/> Pavement management data files
Transit/Non-Motorized Transportation in General Plan	<input type="checkbox"/> Letter outlining land use planning strategies that accommodate transit and active transportation. Address to Ms. Charvalen Alacar, Measure M Local Programs Section Manager. <input type="checkbox"/> Include excerpts of policies from the land use section of the General Plan
Eligibility Checklist	<input type="checkbox"/> Appendix D : Eligibility Checklist

Note: Only electronic submittals are required. No hard copies.

¹ Supporting documents are outlined in Chapter 2.7 of the FY 25-26 M2 Eligibility Guidelines.

² Refer to Exhibit 3 (page 17) in FY 25-26 M2 Eligibility Guidelines for PMP Submittal Schedule.