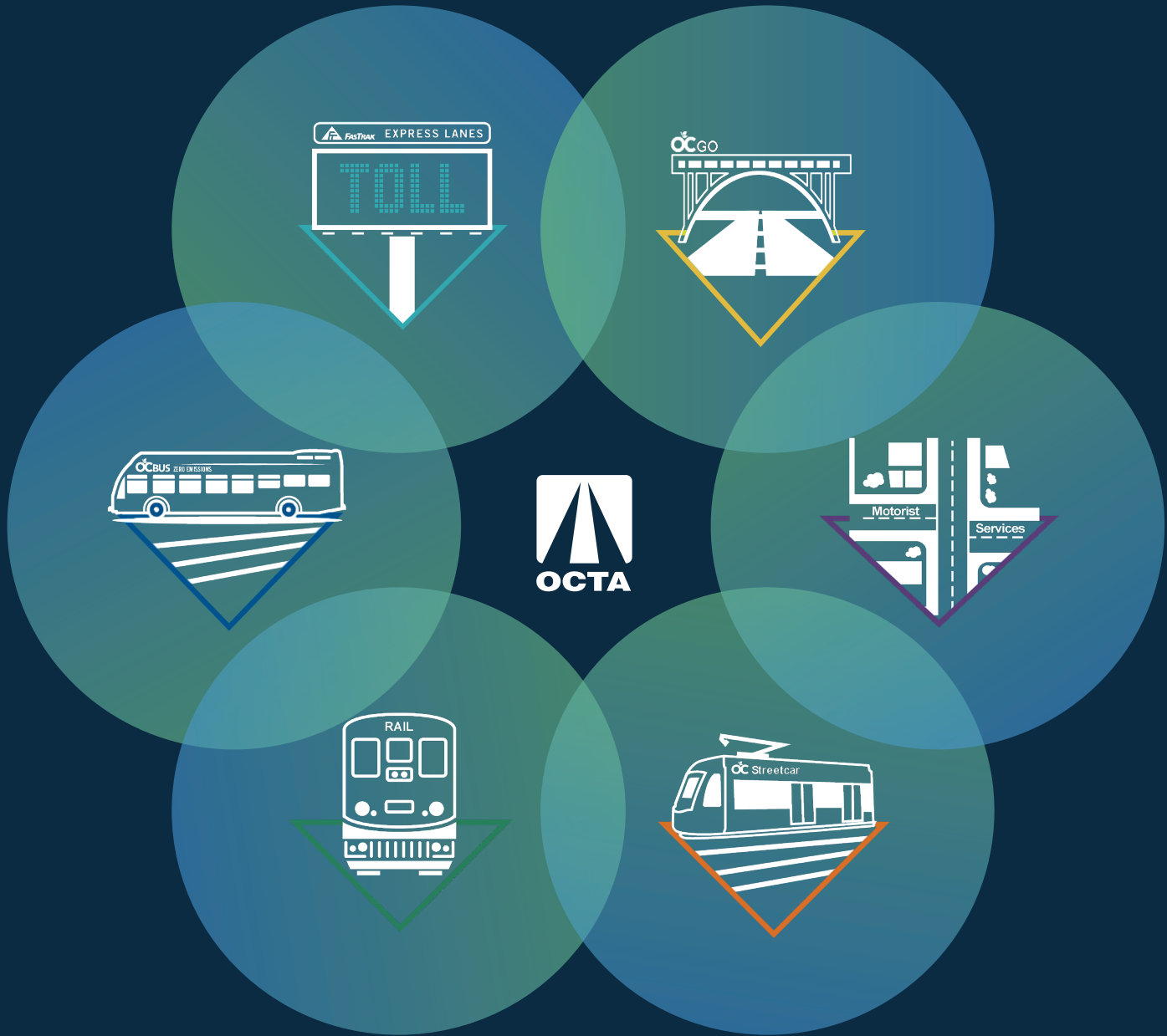


APPROVED SERVICES JUSTIFICATIONS

FISCAL YEAR 2020-21



**FISCAL YEAR 2020-21
LINE ITEM CONTROLLED SERVICES
JUSTIFICATIONS**

Darrell E. Johnson
Chief Executive Officer

Prepared by: Finance and Administration Division
Andrew Oftelie
Chief Financial Officer



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Administration 222

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Measure M2 Program

Line Item Controlled Services

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|------------------------------------------|--------------------------|------|-------------------------------------------------------------|------------|-------------|
| Freeways | | | | | |
| Freeway Environmental Mitigation | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | Professional Services for Fire Management Plan Preparation | 103,000 | 7 |
| 0017 | Local Transport Auth Mea | 7519 | Strategic Management Services | 20,000 | 7 |
| 0017 | Local Transport Auth Mea | 7519 | General Environmental Support for Various Activities | 15,000 | 8 |
| 0017 | Local Transport Auth Mea | 7519 | Measure M2 Environmental Mitigation Program & Regulatory | 120,000 | 8 |
| 0017 | Local Transport Auth Mea | 7519 | Measure M2 Environmental Mitigation Program Bio Monitori | 190,000 | 9 |
| 0017 | Local Transport Auth Mea | 7519 | Measure M2 Environmental Mitigation Program Maintenanc | 330,000 | 9 |
| 0017 | Local Transport Auth Mea | 7519 | Measure M2 Environmental Mitigation Program Private Patro | 85,000 | 10 |
| 0017 | Local Transport Auth Mea | 7519 | General Environmental Support for Environmental Mitigation | 120,000 | 10 |
| 0017 | Local Transport Auth Mea | 7519 | Orange County Sheriff Mounted Unit - Interim Land Manage | 43,000 | 11 |
| 0017 | Local Transport Auth Mea | 7519 | On-Call M2 Environmental Support | 50,000 | 11 |
| 0017 | Local Transport Auth Mea | 7519 | Interim Biological Monitoring for M2 Preserves | 50,000 | 12 |
| 0017 | Local Transport Auth Mea | 7519 | Interim Land Management for M2 Preserves | 122,000 | 12 |
| 0017 | Local Transport Auth Mea | 7519 | Private Patrol for M2 Conservation Properties | 43,000 | 13 |
| 0017 | Local Transport Auth Mea | 7519 | Environmental Mitigation Program - Licensed Land Survey Ser | 100,000 | 13 |
| 0017 | Local Transport Auth Mea | 7519 | Interim Land Manager to Perform Biological Monitoring | 50,400 | 14 |
| 0017 | Local Transport Auth Mea | 7519 | Interim Biological Monitoring Support Services | 4,083 | 14 |
| 0017 | Local Transport Auth Mea | 7519 | Cultural Resources Support for Army Corps of Engineers Perm | 60,000 | 15 |
| 0017 | Local Transport Auth Mea | 7519 | Environmental Mitigation Program - Public Outreach | 40,000 | 15 |
| 0017 | Local Transport Auth Mea | 7519 | Environmental Mitigation Program - Trabuco Rose Preserve | 500,000 | 16 |
| I-405, SR-73 to I-605 (Project K) | | | | | |
| 0017 | Local Transport Auth Mea | 7514 | I-405, SR-55 to I-605 - Right-of-Way Support Services | 540,000 | 17 |
| 0017 | Local Transport Auth Mea | 7519 | I-405, SR-55 to I-605 - Permits | 7,500 | 17 |
| 0017 | Local Transport Auth Mea | 7519 | I-405, SR-55 to I-605 - Program Management Consultant | 4,140,000 | 18 |
| 0017 | Local Transport Auth Mea | 7519 | I-405, SR-73 to I-605 - Public Outreach | 937,500 | 19 |
| 0017 | Local Transport Auth Mea | 7519 | I-405, Regional Programming Support | 5,000 | 20 |
| 0017 | Local Transport Auth Mea | 7629 | I-405, SR-55 to I-605 - Excess Land Maintenance | 100,000 | 21 |
| I-5, I-405 to SR-55 (Project B) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | I-5, Planning and Programming Consultant | 20,000 | 22 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, Regional Programming Support | 10,000 | 23 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, Programming and Analysis | 25,987 | 24 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, I-405 to Yale Avenue - Design Services | 18,000,000 | 25 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, I-405 to Yale Avenue - Caltrans Cooperative Agreement | 600,000 | 25 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, Yale Avenue to SR-55 - Design Services | 16,400,000 | 26 |



Measure M2 Program

Measure M2 Program

Line Item Controlled Services

| Org- Key | Department / Fund Name | Obj | Line Item Description | Budget | Page No. |
|--------------------------------------------------------------------|--------------------------|------|---------------------------------------------------------------|-----------|-------------|
| Freeways | | | | | |
| I-5, I-405 to SR-55 (Project B) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | I-5, Yale Avenue to SR-55 - Caltrans Cooperative Agreement | 600,000 | 26 |
| I-5, Pico to San Diego County Line | | | | | |
| 0001 | General Fund | 7519 | I-5, Avenue Pico to San Diego County Line - Environmental Ph | 5,500,000 | 27 |
| I-5, Santa Ana Freeway (Project C) | | | | | |
| 0017 | Local Transport Auth Mea | 7514 | I-5, SR-73 to Oso Parkway - Right-of-Way Support | 590,000 | 27 |
| 0017 | Local Transport Auth Mea | 7514 | I-5, Oso Parkway to Alicia Parkway - Right-of-Way Support | 114,750 | 28 |
| 0017 | Local Transport Auth Mea | 7514 | I-5, Alicia Parkway to El Toro Road - Right-of-Way Support | 415,000 | 28 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, SR-73 to Oso Parkway - Design | 250,000 | 29 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, SR-73 to Oso Parkway - Program Management Consultant | 50,000 | 29 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, SR-73 to Oso Parkway - Public Outreach | 96,000 | 30 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, Oso Parkway to Alicia Parkway - Design Support | 225,000 | 30 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, Oso Parkway to Alicia Parkway - Program Management C | 25,000 | 31 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, Oso Parkway to Alicia Parkway - Community Outreach | 96,000 | 32 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, Alicia Parkway to El Toro Road - Construction Support | 250,000 | 33 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, Alicia Parkway to El Toro Road - Program Management Co | 25,000 | 33 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, Alicia Parkway to El Toro Road - Public Outreach | 96,000 | 34 |
| I-5, Santa Ana Freeway Interchange Improvements (Project D) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | I-5, Corridor - State and Federal Grant Writing | 20,000 | 35 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, Grant Advisory Services | 15,000 | 36 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, El Toro Interchange - Environmental Support | 250,000 | 37 |
| 0017 | Local Transport Auth Mea | 7519 | Consultant to Evaluate Design Alternatives | 165,000 | 37 |
| I-5, SR-55 to SR-57 (Project A) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | I-5, SR-55 to SR-57 - Design Support | 100,000 | 38 |
| 0017 | Local Transport Auth Mea | 7519 | I-5, SR-55 to SR-57 - Public Outreach | 40,000 | 38 |
| I-605, San Gabriel Freeway Improvements (Project M) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | I-605, Katella Avenue Interchange - Public Outreach | 50,000 | 39 |
| 0017 | Local Transport Auth Mea | 7519 | I-605, Katella Avenue Interchange - Design Services | 2,000,000 | 39 |
| 0017 | Local Transport Auth Mea | 7519 | I-605, Katella Avenue Interchange - Caltrans Cooperative Agre | 450,000 | 40 |
| SR-55, Costa Mesa Freeway (Project F) | | | | | |
| 0017 | Local Transport Auth Mea | 7514 | SR-55, I-405 to I-5 - Right-of-Way Support Services | 1,250,000 | 40 |
| 0017 | Local Transport Auth Mea | 7519 | SR-55, I-405 to I-5 - Consultant Design Services | 750,000 | 41 |
| 0017 | Local Transport Auth Mea | 7519 | SR-55, I-405 to I-5 - State and Federal Grant Writing | 50,000 | 42 |
| 0017 | Local Transport Auth Mea | 7519 | SR-55, I-405 to I-5 - Grant Advisory Services | 10,000 | 43 |



Measure M2 Program

Line Item Controlled Services

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|--------------------------------------------------------------------------|--------------------------|------|--------------------------------------------------------------|------------|-------------|
| Freeways | | | | | |
| SR-55, Costa Mesa Freeway (Project F) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | SR-55, I-405 to I-5 - Program Management Consultant | 930,000 | 44 |
| 0017 | Local Transport Auth Mea | 7519 | SR-55, I-405 to I-5 - Cooperative Agreement | 100,000 | 44 |
| 0017 | Local Transport Auth Mea | 7519 | SR-55 Regional Programming Support | 10,000 | 45 |
| 0017 | Local Transport Auth Mea | 7519 | SR-55 Programming and Analysis | 25,988 | 46 |
| 0017 | Local Transport Auth Mea | 7519 | SR-55, I-405 to I-5 - Public Outreach | 400,000 | 47 |
| 0017 | Local Transport Auth Mea | 7519 | SR-55, I-5 to SR-91 - Environmental Services | 500,000 | 48 |
| 0017 | Local Transport Auth Mea | 7519 | SR-55, I-5 to SR-91 - Design Services | 7,000,000 | 48 |
| 0017 | Local Transport Auth Mea | 7629 | SR-55, I-405 to I-5 - Excess Land Maintenance | 100,000 | 49 |
| SR-57, Orange Freeway (Project G) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | SR-57, Katella Avenue to Lincoln - Regional Programming Sup | 5,000 | 50 |
| 0017 | Local Transport Auth Mea | 7519 | SR-57, Lambert Road to Tonner Canyon - Grant Advisory Servi | 15,000 | 51 |
| SR-91, I-5 to SR-57 (Project H) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | SR-91, Planning and Programming Consultant | 20,000 | 52 |
| 0017 | Local Transport Auth Mea | 7519 | SR-91, State and Federal Grant Writing | 60,000 | 53 |
| 0017 | Local Transport Auth Mea | 7519 | SR-91, Regional Programming Support | 5,000 | 54 |
| 0017 | Local Transport Auth Mea | 7519 | SR-91, Programming and Analysis | 36,000 | 55 |
| SR-91, SR-241 to SR-71 (Project J) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | SR-91, Traffic Simulation Technical Support | 100,000 | 56 |
| SR-91, SR-55 to SR-57 (Project I) | | | | | |
| 0017 | Local Transport Auth Mea | 7514 | SR-91, La Palma Avenue to SR-55 - Right-of-Way Support | 500,000 | 57 |
| 0017 | Local Transport Auth Mea | 7514 | SR-91, SR-55 to Lakeview Avenue - Right-of-Way Support | 500,000 | 58 |
| 0017 | Local Transport Auth Mea | 7519 | SR-91, SR-57 to SR-55 - Environmental Services | 500,000 | 59 |
| 0017 | Local Transport Auth Mea | 7519 | SR-91, Acacia Street to La Palma Avenue - Design Services | 9,500,000 | 60 |
| 0017 | Local Transport Auth Mea | 7519 | SR-91, Acacia Street to La Palma Avenue - Caltrans Cooperati | 500,000 | 61 |
| 0017 | Local Transport Auth Mea | 7519 | SR-91, La Palma Avenue to SR-55 - Caltrans Cooperative Agre | 550,000 | 62 |
| 0017 | Local Transport Auth Mea | 7519 | SR-91, La Palma Avenue to SR-55 - Consultant Design Services | 16,500,000 | 63 |
| 0017 | Local Transport Auth Mea | 7519 | SR-91, SR-55 to Lakeview Avenue - Caltrans Cooperative Agre | 450,000 | 64 |
| 0017 | Local Transport Auth Mea | 7519 | SR-91, SR-55 to Lakeview Avenue - Design Services | 1,000,000 | 65 |
| M2 Administration | | | | | |
| LTA - California Department of Tax and Fee Administration (CDTFA) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | Local Transportation Authority Administration Fees | 2,898,418 | 66 |
| Measure M2 Administration | | | | | |
| 0017 | Local Transport Auth Mea | 7512 | Price Review/Buy America/Audit | 25,000 | 66 |



Measure M2 Program

Measure M2 Program

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| M2 Administration | | | | | |
| Measure M2 Administration | | | | | |
| 0017 | Local Transport Auth Mea | 7512 | General On-Call Auditing Services | 100,000 | 67 |
| 0017 | Local Transport Auth Mea | 7515 | Investment Fees | 580,500 | 67 |
| 0017 | Local Transport Auth Mea | 7519 | Update to Five Year Strategic Plan | 150,000 | 68 |
| 0017 | Local Transport Auth Mea | 7519 | Long Range Transportation Plan and Environmental Documen | 1,000,000 | 68 |
| 0017 | Local Transport Auth Mea | 7519 | On-Call Measure M2 Strategic Advisory Services | 150,000 | 69 |
| 0017 | Local Transport Auth Mea | 7519 | Measure M2 Transition to OC Go - Awareness and Website | 50,000 | 69 |
| 0017 | Local Transport Auth Mea | 7519 | Orange County Transportation Authority Modeling Support | 150,000 | 70 |
| 0017 | Local Transport Auth Mea | 7519 | Measure M2 Strategic Management Services | 10,000 | 70 |
| 0017 | Local Transport Auth Mea | 7519 | Development of Website Tools and Awareness Campaign | 145,000 | 71 |
| 0017 | Local Transport Auth Mea | 7519 | Diverse Communities Outreach Enhancements | 45,000 | 72 |
| 0017 | Local Transport Auth Mea | 7519 | Long Range Transportation Plan Program Environmental Imp | 100,000 | 72 |
| 0017 | Local Transport Auth Mea | 7519 | M2 Planning and Programming Consultant | 40,000 | 73 |
| 0017 | Local Transport Auth Mea | 7519 | M2 Project - State and Federal Grant Writing | 30,000 | 74 |
| 0017 | Local Transport Auth Mea | 7519 | Measure M2 Technical Studies | 100,000 | 75 |
| 0017 | Local Transport Auth Mea | 7519 | Air Quality Support | 50,000 | 75 |
| 0017 | Local Transport Auth Mea | 7519 | Ten Year Review | 200,000 | 76 |
| 0017 | Local Transport Auth Mea | 7519 | Letter of Credit for Services of Interstate 405 Improvement Pr | 1,800,000 | 76 |
| 0017 | Local Transport Auth Mea | 7519 | GIS Professional Services - Staff Augmentation for M2 Project | 150,000 | 77 |
| 0017 | Local Transport Auth Mea | 7519 | Economic Advisory Services for Taxable Sales and Other Forec | 55,000 | 78 |
| 0017 | Local Transport Auth Mea | 7519 | Support Development of Orange County Projections | 332,000 | 79 |
| 0017 | Local Transport Auth Mea | 7519 | Financial Advisory Services | 180,000 | 80 |
| 0017 | Local Transport Auth Mea | 7519 | Taxpayer Oversight Committee Consultant | 10,000 | 81 |
| 0017 | Local Transport Auth Mea | 7519 | M2 Document Center Support | 100,000 | 81 |
| 0017 | Local Transport Auth Mea | 7519 | M2 Market Conditions Analysis | 16,000 | 82 |
| 0017 | Local Transport Auth Mea | 7519 | M2 - State and Federal Programming Support | 10,000 | 83 |
| 0017 | Local Transport Auth Mea | 7519 | I-405 Traffic Simulation Development | 400,000 | 84 |
| 0017 | Local Transport Auth Mea | 7519 | Mobility Indicators Report Refresh | 50,000 | 84 |
| 0017 | Local Transport Auth Mea | 7519 | M2 Programming and Analysis Support | 51,075 | 85 |
| 0017 | Local Transport Auth Mea | 7519 | Attitudinal and Awareness Survey | 40,000 | 86 |
| 0017 | Local Transport Auth Mea | 7519 | Focus Groups with General Public | 20,000 | 86 |
| 0017 | Local Transport Auth Mea | 7519 | Trust Services for Long-Term Debt | 6,500 | 87 |
| 0017 | Local Transport Auth Mea | 7519 | Debt Rating Fees | 50,000 | 88 |
| 0017 | Local Transport Auth Mea | 7519 | Consultant Technical Support Services for Annual M2 Eligibilit | 45,000 | 88 |



| Measure M2 Program | | | | | |
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| Line Item Controlled Services | | | | | |
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| M2 Administration | | | | | |
| Measure M2 Administration | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | Measure M2 Eligibility Review | 70,000 | 89 |
| 0017 | Local Transport Auth Mea | 7519 | OC Fundtracker Subscription and Master Tracking Database U | 180,000 | 90 |
| 0017 | Local Transport Auth Mea | 7629 | Translation Services for Measure M2 | 10,000 | 90 |
| 0017 | Local Transport Auth Mea | 7629 | Taxpayer Oversight Committee - Grand Jurors Association | 10,000 | 91 |
| M2 Transit | | | | | |
| Community-Based Transit Circulator (Project V) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | Project V Administration Technical Support Services | 92,500 | 92 |
| 0017 | Local Transport Auth Mea | 7519 | M2 Project V iShuttle - Marketing Support | 25,000 | 93 |
| 0017 | Local Transport Auth Mea | 7519 | M2 Project V - Programming and Analysis | 13,950 | 94 |
| Rail Project Support (Project R) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | M2 Rail Programs - Project Management Support | 1,744,000 | 95 |
| 0017 | Local Transport Auth Mea | 7519 | Project R State and Federal Grant Writing | 20,000 | 96 |
| 0017 | Local Transport Auth Mea | 7519 | General Environmental Support for Rail | 9,000 | 97 |
| 0017 | Local Transport Auth Mea | 7519 | General Rail Projects - Environmental Support Services | 2,000 | 97 |
| 0017 | Local Transport Auth Mea | 7519 | Rail Regional Programming Support | 10,000 | 98 |
| 0017 | Local Transport Auth Mea | 7519 | Project R Programming and Analysis | 44,100 | 99 |
| Senior Mobility and Non-Emergency Medical Programs (Project U) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | Senior and Reduced Fare Identification - Public Outreach | 25,000 | 100 |
| Transit Extensions to Metrolink (Project S) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | OCTA Model Development and Improvements | 100,000 | 100 |
| 0017 | Local Transport Auth Mea | 7519 | M2 Project S - State and Federal Grant Writing | 15,000 | 101 |
| 0017 | Local Transport Auth Mea | 7519 | M2 Transit Regional Programming Support | 10,000 | 102 |
| 0017 | Local Transport Auth Mea | 7519 | Project S Programming and Analysis | 8,000 | 103 |
| Streets and Roads | | | | | |
| Clean-up Highway/Street Runoff (Project X) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | Environmental Cleanup Program - Data Gathering Services | 70,000 | 104 |
| 0017 | Local Transport Auth Mea | 7519 | Environmental Cleanup Program - Strategic Management Ser | 5,000 | 104 |
| 0017 | Local Transport Auth Mea | 7519 | General Environmental Support for Various Activities | 10,000 | 105 |
| 0017 | Local Transport Auth Mea | 7519 | Measure M2 Environmental Projects - State and Federal Gran | 5,000 | 106 |
| Local Fair Share (Project Q) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | Countywide Pavement Condition Evaluation | 150,000 | 107 |
| 0017 | Local Transport Auth Mea | 7519 | Pavement Management Plan - On-Call Services | 115,000 | 108 |
| OC Bridges (Project O) | | | | | |



Measure M2 Program

Measure M2 Program

Line Item Controlled Services

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| Streets and Roads | | | | | |
| OC Bridges (Project O) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | State College Boulevard Grade Separation - Project Managem | 10,000 | 109 |
| 0017 | Local Transport Auth Mea | 7519 | Raymond Avenue Grade Separation - Program Management | 10,000 | 110 |
| Regional Capacity Program (Project O) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | Measure M2 Streets Planning and Programing Consultant | 20,000 | 111 |
| 0017 | Local Transport Auth Mea | 7519 | Measure M2 Call(s) for Projects Support Services | 45,000 | 112 |
| 0017 | Local Transport Auth Mea | 7519 | Congestion Management Program Plan - Traffic Counts | 210,000 | 112 |
| 0017 | Local Transport Auth Mea | 7519 | Regional Capacity Program Assistance | 115,000 | 113 |
| 0017 | Local Transport Auth Mea | 7519 | Measure M2 Project O - Program Application and Final Paym | 160,000 | 114 |
| Regional Traffic Signal Synchronization (Project P) | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | Project P Planning and Programming Consultant | 20,000 | 115 |
| 0017 | Local Transport Auth Mea | 7519 | Measure M2 Project P - State and Federal Grant Writing | 25,000 | 116 |
| 0017 | Local Transport Auth Mea | 7519 | Measure M2 Project P - Grant Advisory Services | 10,000 | 117 |
| 0017 | Local Transport Auth Mea | 7519 | Advanced Signal Synchronization and Training | 50,000 | 118 |
| 0017 | Local Transport Auth Mea | 7519 | Measure M2 Project P - Regional Programming Support | 5,000 | 119 |
| 0017 | Local Transport Auth Mea | 7519 | Signal Synchronization Project Management Oversight | 400,000 | 120 |
| 0017 | Local Transport Auth Mea | 7519 | Corridor Operational Performance Report - Traffic Data | 210,000 | 120 |
| 0017 | Local Transport Auth Mea | 7519 | Signal Synchronization Program Updates | 500,000 | 121 |
| 0017 | Local Transport Auth Mea | 7519 | Project P Programming and Analysis | 18,967 | 122 |
| 0017 | Local Transport Auth Mea | 7519 | Aliso Creek Road Signal Synchronization | 1,450,000 | 123 |
| 0017 | Local Transport Auth Mea | 7519 | Lake Forest Drive Signal Synchronization | 1,900,000 | 123 |
| 0017 | Local Transport Auth Mea | 7519 | Red Hill Avenue Signal Synchronization | 2,150,000 | 124 |
| 0017 | Local Transport Auth Mea | 7519 | Edinger Avenue Signal Synchronization Project | 6,200,000 | 124 |
| 0017 | Local Transport Auth Mea | 7519 | MacArthur Boulevard Signal Synchronization Project | 3,700,000 | 125 |
| 0017 | Local Transport Auth Mea | 7519 | Warner Avenue Signal Synchronization Project | 5,100,000 | 126 |
| Subtotal Services - Measure M2 Program | | | | \$ 129,813,218 | |



Freeways

Freeway Environmental Mitigation

| | | | | | |
|-----------------------------------------------|-------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Professional Services for Fire Management Plan Preparation | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-07Q | Quantity: | 1 |
| Line Item ID: | FY21-01834 | Type: | Cash | Unit Cost: | \$103,000.00 |
| Manager: | Dan Phu | | | Total: | \$103,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. A consultant has been retained to prepare Fire Management Plans for the seven OCTA conservation properties. This is required as part of the OCTA Natural Community Conservation Plan/Habitat Conservation Plan.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Environmental consultants with experience in preparing Fire Management Plans for wildlands properties.

Please explain how you arrived at the budgeted dollars requested. Based on previous year's budget expenditures.

What phase of the project does this line item support? Various

What phase of the project is this line item currently in, as of January 2nd. Various

Is this line item rebudgeted from a prior fiscal year? Yes

| | | | | | |
|-----------------------------------------------|--------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Strategic Management Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-0K2 | Quantity: | 1 |
| Line Item ID: | FY21-01125 | Type: | Cash | Unit Cost: | \$20,000.00 |
| Manager: | Dan Phu | | | Total: | \$20,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Strategic management services for the Environmental Mitigation Program (EMP). The EMP provides comprehensive mitigation efforts to offset environmental impacts of the Measure M2 Program freeway projects.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Strategic advisor and environmental consultant.

Please explain how you arrived at the budgeted dollars requested. Based on previous year's budget expenditures.

What phase of the project does this line item support? Various

What phase of the project is this line item currently in, as of January 2nd. Various

Is this line item rebudgeted from a prior fiscal year? Yes



Measure M2 Program

Freeways

Freeway Environmental Mitigation

| | | | | | |
|-----------------------------------------------|-------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | General Environmental Support for Various Activities | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-0XB | Quantity: | 1 |
| Line Item ID: | FY21-01833 | Type: | Cash | Unit Cost: | \$15,000.00 |
| Manager: | Dan Phu | | | Total: | \$15,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. General environmental support for various environmental mitigation projects, including 2020 Long Range Transportation Plan (LRTP), Environmental Mitigation Program (EMP), Rail, and Transit Projects.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. General environmental planners and technical specialists (i.e., biologists, archaeologists, etc.).

Please explain how you arrived at the budgeted dollars requested. Based on previous scope of services of a similar nature.

What phase of the project does this line item support? Preliminary environmental studies and alternatives development.

What phase of the project is this line item currently in, as of January 2nd. Various

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Measure M2 Environmental Mitigation Program & Regulatory Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-0YM | Quantity: | 1 |
| Line Item ID: | FY21-01825 | Type: | Cash | Unit Cost: | \$120,000.00 |
| Manager: | Dan Phu | | | Total: | \$120,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Since the approval of the conservation plan in June 2017, consultant support is needed to implement different provisions of the Plan, freeway project implementation, reporting and monitoring, and regulatory support for compliance with the US Army Corps of Engineers and State Water Resources Control Board.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. General environmental planners and technical specialists (i.e., biologists, archaeologists, etc.).

Please explain how you arrived at the budgeted dollars requested. Based on previous scope of services of a similar nature.

What phase of the project does this line item support? Various

What phase of the project is this line item currently in, as of January 2nd. Various

Is this line item rebudgeted from a prior fiscal year? Yes



Freeways

Freeway Environmental Mitigation

| | | | | | |
|-----------------------------------------------|-------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Measure M2 Environmental Mitigation Program Bio Monitoring | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-0YP | Quantity: | 1 |
| Line Item ID: | FY21-01828 | Type: | Cash | Unit Cost: | \$190,000.00 |
| Manager: | Dan Phu | | | Total: | \$190,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Services include routine biological monitoring as well as focused surveys for rare and endangered species. This is requirement of the OCTA Conservation Plan to ensure the OCTA Preserves are being managed appropriately. Deliverables include monitoring reports on a routine basis (changes based on season) as well as an annual monitoring report. Services will also include an invasive species mapping and management plan for the Preserves.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. General environmental planners and technical specialists (i.e., biologists, archaeologists, etc.).

Please explain how you arrived at the budgeted dollars requested. Based on previous scope of services of a similar nature.

What phase of the project does this line item support? Various

What phase of the project is this line item currently in, as of January 2nd. Various

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|-----------------------------------------------|----------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Measure M2 Environmental Mitigation Program Maintenance | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-0YQ | Quantity: | 1 |
| Line Item ID: | FY21-01829 | Type: | Cash | Unit Cost: | \$330,000.00 |
| Manager: | Dan Phu | | | Total: | \$330,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Provide interim land management including maintenance of Measure M2 Preserves. Duties include weed abatement, tree trimming, trash removal, signage, road maintenance, fuel modification, and potential emergency response for natural disasters.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. General environmental planners and technical specialists (i.e., biologists, archaeologists, etc.).

Please explain how you arrived at the budgeted dollars requested. Based on previous scope of services of a similar nature.

What phase of the project does this line item support? Various

What phase of the project is this line item currently in, as of January 2nd. Various

Is this line item rebudgeted from a prior fiscal year? No



Measure M2 Program

Freeways

Freeway Environmental Mitigation

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|-----------------------------------------------|-------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Measure M2 Environmental Mitigation Program Private Patrol | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-0YR | Quantity: | 1 |
| Line Item ID: | FY21-01830 | Type: | Cash | Unit Cost: | \$85,000.00 |
| Manager: | Dan Phu | | | Total: | \$85,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Services are needed to conduct routine patrol checks on OCTA preserves in order to prevent trespassers and illegal activities. Services will consist of roving patrol to deter potential crimes in progress and various trespassers, as well as patrol checks of main access gates. Private patrol is also required to escort OCTA field staff.

What are the qualifications required for this line item?

Services require a trained patrol officer (at least 5 years experience) in full uniform, a clearly marked all-terrain patrol vehicle with spotlights, and cell phone for emergency contacts.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Budgeted based on previous years experience

What phase of the project does this line item support?

Various

What phase of the project is this line item currently in, as of January 2nd.

Various

Is this line item rebudgeted from a prior fiscal year?

No

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | General Environmental Support for Environmental Mitigation Program | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-0ZP | Quantity: | 1 |
| Line Item ID: | FY21-01925 | Type: | Cash | Unit Cost: | \$120,000.00 |
| Manager: | Dan Phu | | | Total: | \$120,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Retain professional services to provide general environmental support for environmental mitigation program (EMP).

What are the qualifications required for this line item?

General environmental planners and technical specialists (i.e., biologists, archaeologists, etc.).

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on previous scope of services of a similar nature.

What phase of the project does this line item support?

Various

What phase of the project is this line item currently in, as of January 2nd.

Various

Is this line item rebudgeted from a prior fiscal year?

No



Freeways

Freeway Environmental Mitigation

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Orange County Sheriff Mounted Unit - Interim Land Management | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-NAA | Quantity: | 1 |
| Line Item ID: | FY21-01118 | Type: | Cash | Unit Cost: | \$43,000.00 |
| Manager: | Dan Phu | | | Total: | \$43,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This line item covers the cost to deploy Orange County Sheriff Deputies (Mounted Enforcement Unit) to patrol the OCTA Preserves for a period of five years. They will coordinate and supplement the OCTA private patrol contractor and are able to get to trails and locations that are not accessible by vehicles on the Preserves via horseback.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Orange County Sheriff Deputies (Mounted Unit), Orange County Sheriff Sergeant.

Please explain how you arrived at the budgeted dollars requested. Based on previous years' expenditures.

What phase of the project does this line item support? Various

What phase of the project is this line item currently in, as of January 2nd. Various

Is this line item rebudgeted from a prior fiscal year? Yes

| | | | | | |
|-----------------------------------------------|-----------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | On-Call M2 Environmental Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-NAB | Quantity: | 1 |
| Line Item ID: | FY21-01059 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Dan Phu | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. New contract to help support the Environmental Mitigation Program (EMP) for various services including, but not limited to, development of the remaining Preserve resource management plans, review and consistency check for the Measure M2 freeway projects and Conservation Plan, and support for drafting the annual reports which are required as part of the Conservation Plan. This contract will replace an existing contract that has recently been closed out.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Project Manager, Environmental planner (Natural sciences, Biologist or regulatory specialist), and Geographical Information System (GIS) analyst.

Please explain how you arrived at the budgeted dollars requested. Based on previous years expenditures.

What phase of the project does this line item support? Various

What phase of the project is this line item currently in, as of January 2nd. Various

Is this line item rebudgeted from a prior fiscal year? No



Measure M2 Program

Freeways

Freeway Environmental Mitigation

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|-----------------------------------------------|-------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Interim Biological Monitoring for M2 Preserves | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-NAC | Quantity: | 1 |
| Line Item ID: | FY21-01065 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Dan Phu | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Services include routine biological monitoring as well as focused surveys for rare and endangered species. This is a requirement of the OCTA Conservation Plan to ensure the OCTA Preserves are being managed appropriately. Deliverables include monitoring reports on a routine basis (changes based on season) as well as an annual monitoring report. Services will also include an invasive species mapping and management plan for the Preserves.

What are the qualifications required for this line item?

Project manager, wildlife biologist (permitted by the U.S. Fish and Wildlife Service), restoration ecologist, and Geographical Information System (GIS) specialist.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Amount is based on a contract to cover five years. Anticipated to be a bit more than 1/5 in the first year due to the need of invasive species mapping and eradication plan.

What phase of the project does this line item support?

Various

What phase of the project is this line item currently in, as of January 2nd.

Various

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|-------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Interim Land Management for M2 Preserves | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-NAD | Quantity: | 1 |
| Line Item ID: | FY21-01061 | Type: | Cash | Unit Cost: | \$122,000.00 |
| Manager: | Dan Phu | | | Total: | \$122,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Provide interim land management including maintenance of Measure M2 Preserves (Hafen, O'Neill Oaks, Saddle Creek South, Aliso Canyon, and MacPherson). Assistance of similar duties may be needed on Ferber Ranch and/or Hayashi. Duties include weed abatement, tree trimming, trash removal, signage, road maintenance, fuel modification, and potential emergency response for natural disasters.

What are the qualifications required for this line item?

Project manager, restoration ecologist, foreman, and equipment operator.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Various

What phase of the project does this line item support?

Various

What phase of the project is this line item currently in, as of January 2nd.

Various

Is this line item rebudgeted from a prior fiscal year?

Yes



Freeways

Freeway Environmental Mitigation

| | | | | | |
|-----------------------------------------------|------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Private Patrol for M2 Conservation Properties | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-NAE | Quantity: | 1 |
| Line Item ID: | FY21-01069 | Type: | Cash | Unit Cost: | \$43,000.00 |
| Manager: | Dan Phu | | | Total: | \$43,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Services are needed to conduct routine patrol checks on OCTA preserves in order to prevent trespassers and illegal activities. Services will consist of roving patrol to deter potential crimes in progress and various trespassers, as well as patrol checks of main access gates. Private patrol is also required to escort OCTA field staff.

What are the qualifications required for this line item?

Services require a trained patrol officer (at least 5 years experience) in full uniform, a clearly marked all-terrain patrol vehicle with spotlights, and cell phone for emergency contact.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Budgeted based on previous years experience.

What phase of the project does this line item support?

Various

What phase of the project is this line item currently in, as of January 2nd.

Various

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|-------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Environmental Mitigation Program - Licensed Land Survey Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-NAG | Quantity: | 1 |
| Line Item ID: | FY21-01128 | Type: | Cash | Unit Cost: | \$100,000.00 |
| Manager: | Dan Phu | | | Total: | \$100,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Retain licensed land surveyor (by State of California) to perform work on the Environmental Mitigation Program (EMP) Preserves.

What are the qualifications required for this line item?

Licensed Land Surveyor (by State of California).

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on previous years experience and estimated hours of work needed.

What phase of the project does this line item support?

Various

What phase of the project is this line item currently in, as of January 2nd.

Various

Is this line item rebudgeted from a prior fiscal year?

No



Measure M2 Program

Freeways

Freeway Environmental Mitigation

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|-----------------------------------------------|--------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Interim Land Manager to Perform Biological Monitoring | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-NAH | Quantity: | 1 |
| Line Item ID: | FY21-01113 | Type: | Cash | Unit Cost: | \$50,400.00 |
| Manager: | Dan Phu | | | Total: | \$50,400 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Services include vegetation sampling to collect quantitative and qualitative biological monitoring of a subset (Hafen, Saddle Creek South (SCS), and O'Neill Oaks) of the OCTA Preserves. Work will include project planning, transect surveys, photo points, data summaries, and reports. Higher level of vegetation assessment needed as part of the Conservation Plan.

What are the qualifications required for this line item?

Field Supervisor (Lead Biologist) and Field Assistant (Biologist).

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on previous years expenditure and estimated hours of work needed.

What phase of the project does this line item support?

Various

What phase of the project is this line item currently in, as of January 2nd.

Various

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|-------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Interim Biological Monitoring Support Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-NAI | Quantity: | 1 |
| Line Item ID: | FY21-01117 | Type: | Cash | Unit Cost: | \$4,083.00 |
| Manager: | Dan Phu | | | Total: | \$4,083 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Services include biological monitoring for the OCTA Ferber Ranch Preserve. Consultant provides ongoing monitoring, photo documentation, checking fence lines, providing reports (including data management recommendation), focused species surveys, invasive species mapping and development of treatment plan, statistical sampling, and assistance during public outreach events.

What are the qualifications required for this line item?

Project manager, regulatory specialist, monitoring biologist, botanist, wildlife biologist, restoration ecologist, certified arborist, Geographical Information System (GIS) specialist, and senior advisor.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on previous years expenditures and hourly rates multiplied by anticipated hours needed to complete specific reports/surveys.

What phase of the project does this line item support?

Various

What phase of the project is this line item currently in, as of January 2nd.

Various

Is this line item rebudgeted from a prior fiscal year?

Yes



Freeways

Freeway Environmental Mitigation

| | | | | | |
|-----------------------------------------------|----------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Cultural Resources Support for Army Corps of Engineers Permit | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-P5A | Quantity: | 1 |
| Line Item ID: | FY21-01052 | Type: | Cash | Unit Cost: | \$60,000.00 |
| Manager: | Dan Phu | | | Total: | \$60,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Ensure that the OCTA Measure M2 (M2) restoration projects and freeway projects are in compliance with the State Historic Preservation Office requirements. This is necessary for Army Corps of Engineers (ACOE) to provide a Section 404 permit (Clean Water Act). This scope also includes an archaeological component to identify future management activities.

What are the qualifications required for this line item? Cultural resources specialist, archaeologist, and environmental planner.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Anticipated needs for upcoming M2 freeway projects, restoration projects, and acquisition projects.

What phase of the project does this line item support? Various

What phase of the project is this line item currently in, as of January 2nd. Various

Is this line item rebudgeted from a prior fiscal year? Yes

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Environmental Mitigation Program - Public Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-SGA | Quantity: | 1 |
| Line Item ID: | FY21-01184 | Type: | Cash | Unit Cost: | \$40,000.00 |
| Manager: | Marissa Espino | | | Total: | \$40,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. These funds have been designated to continue consultant services to perform public outreach related to the Freeway Environmental Mitigation Program (EMP). The objective of the outreach is to inform target audiences about the EMP need, status, schedule, and benefits. The primary focus would be to promote awareness and to support OCTA's outreach activities, with tasks including coordinating public meetings, 12 hike and equestrian ride tours, educational activities, Speakers Bureau efforts, and outreach materials and communications. The consultant would also coordinate all printed materials, projects boards, and web and social media content.

What are the qualifications required for this line item? Public outreach experience to EMP stakeholders.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Based on the contract amount.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? Yes



Measure M2 Program

Freeways

Freeway Environmental Mitigation

| | | | | | |
|----------------------|-----------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Environmental Mitigation Program - Trabuco Rose Preserve | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FX001-TCQ | Quantity: | 1 |
| Line Item ID: | FY21-01386 | Type: | Cash | Unit Cost: | \$500,000.00 |
| Manager: | Dan Phu | | | Total: | \$500,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This is a new budget expense that will be used to hire a contractor to perform repairs on the Trabuco Rose Preserve.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

A state licensed engineer to design slope protection on the Trabuco Rose Preserve. A state licensed contractor will then perform the construction work. State and federal regulatory permits are anticipated before commencement of work.

Please explain how you arrived at the budgeted dollars requested.

Preliminary conceptual engineering cost estimates have been performed to support the anticipated cost for the work.

What phase of the project does this line item support?

Various

What phase of the project is this line item currently in, as of January 2nd.

Various

Is this line item rebudgeted from a prior fiscal year?

No



Freeways

I-405, SR-73 to I-605 (Project K)

| | | | | | |
|----------------------|-------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-405, SR-55 to I-605 - Right-of-Way Support Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7514-FK101-TZF | Quantity: | 1 |
| Line Item ID: | FY21-01984 | Type: | Cash | Unit Cost: | \$540,000.00 |
| Manager: | Dennis Mak | | | Total: | \$540,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing Agreement C-2-1513 with Parsons Transportation Group. Consultant shall provide overall coordination and management of the Authority, Caltrans, Federal Highway Administration (FHWA), and the contractor to assist with the development and implementation of the right-of-way (ROW) program. The program includes developing and preparing a comprehensive ROW acquisition plan, updating the current ROW entry agreements, licenses and permits from affected owners for purposes of performing hazardous waste, geotechnical review, survey, utility potholing, appraisal inspections, securing preliminary title reports, obtaining appraisal and review appraisal services for all properties and property interests required, performing internal review of appraisals, ordering Phase I Environmental Soil Assessment Reports, and performing all other ROW services as required. The budget request is for costs associated with these services related to the general purpose lanes for the project.

What are the qualifications required for this line item?

Professional and licensed right-of-way agents and consultants to provide appraisals and prepare right-of-way documents and reports.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollars requested is based on the projected expenditures for the fiscal year at a rate of 75% of the Measure M2 funding to cover costs necessary to implement the general purpose lanes of the overall project.

What phase of the project does this line item support?

This line item will support the right-of-way phase of work.

What phase of the project is this line item currently in, as of January 2nd.

Construction phase.

Is this line item rebudgeted from a prior fiscal year?

Yes.

| | | | | | |
|----------------------|---------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-405, SR-55 to I-605 - Permits | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FK101-013 | Quantity: | 1 |
| Line Item ID: | FY21-01992 | Type: | Cash | Unit Cost: | \$7,500.00 |
| Manager: | Dennis Mak | | | Total: | \$7,500 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing Agreement with the U.S. Army Corps of Engineers for the I-405, State Route-73 to I-605 project. Work includes permit application review by the U.S. Army Corps of Engineers, Los Angeles District, and Permits 404 and 214. The budget request is for costs associated with these services related to the general purpose lanes of the overall project.

What are the qualifications required for this line item?

Professional engineers to provide permit application reviews for the project.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollars requested is based on the projected expenditures for the fiscal year at a rate of 75% of the M2 funding to cover costs necessary to implement the general purpose lanes of the overall project.

What phase of the project does this line item support?

This line item will support the construction phase of work.

What phase of the project is this line item currently in, as of January 2nd.

Construction phase.

Is this line item rebudgeted from a prior fiscal year?

Yes.



Measure M2 Program

Freeways

I-405, SR-73 to I-605 (Project K)

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|----------------------|-------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-405, SR-55 to I-605 - Program Management Consultant | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FK101-HGL | Quantity: | 1 |
| Line Item ID: | FY21-01781 | Type: | Cash | Unit Cost: | \$4,140,000.00 |
| Manager: | Dennis Mak | | | Total: | \$4,140,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing Agreement with Mott MacDonald for the Interstate 405 Improvement Project from State Route 55 to Interstate 605. OCTA is responsible for managing a large number of transportation projects in Orange County including projects associated with freeway, highway, and transit modes. OCTA's management of these projects include oversight of environmental clearance, engineering, right-of-way acquisition, and construction activities. The projects include those funded by Measure M2, state, and federal funding sources. The Program Management Consultant (PMC) shall assist OCTA in this challenge by providing staff assistance and technical expertise to help manage its capital development projects. Consultant shall assist OCTA's Highway Programs in planning, managing, and controlling the overall capital development program. The PMC shall also provide OCTA additional program management staff to assist in managing individual projects. The budget request is for costs associated with these services.

What are the qualifications required for this line item?

Program Management Support Consultants to provide technical and professional services to augment OCTA staff in managing highway projects.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support?

This line item will support the design and construction phases of work.

What phase of the project is this line item currently in, as of January 2nd.

Design and construction phases.

Is this line item rebudgeted from a prior fiscal year?

Yes.



Freeways

I-405, SR-73 to I-605 (Project K)

| | | | | | |
|-----------------------------------------------|-----------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-405, SR-73 to I-605 - Public Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FK101-N31 | Quantity: | 1 |
| Line Item ID: | FY21-02105 | Type: | Cash | Unit Cost: | \$937,500.00 |
| Manager: | Chris Boucly | | | Total: | \$937,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The I-405 Improvement Project's construction phase Public Awareness Campaign (PAC) proactively provides information about the 405 Improvement Project (OC Go Project K and the 405 Express Lanes) via written, visual and digital communication, as well as timely responses to community questions and concerns. The project corridor is 16 miles adjacent to thousands of residents and businesses in central Orange County, impacting those commuting to/from Los Angeles County. The consultant assists OCTA staff in developing and implementing a comprehensive public outreach program in tandem with the technical team / program management and construction management consultants through the construction phase of the entire I-405 Improvement Project. The public outreach program shares with stakeholders the current project status, including schedule, construction activities, closures and detours. The PAC consultant, under OCTA direction, will continue to monitor current project sentiment, misconceptions, challenges, opportunities and preferred methods of communication regarding the I-405 Improvement Project in FY 2020-21. The consultant will continue to monitor project metrics and maintain the project outreach record. The consultant will conduct an analysis of potential impacts during bridge overcrossing reconstruction and recommend communication strategies. The consultant will assist OCTA with meeting numerous project stakeholders who live or work along the project corridor, as well as each city affected by construction. Furthermore, the consultant will coordinate neighborhood and other meeting logistics, and create written, visual and digital collateral.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

An understanding of activities during the Construction phase of a project will be needed. A familiarity with, and ability to, decipher technical information and communicate it in an understandable and relevant manner will be required. Another requirement will be the ability to identify potential problems for early resolution, to manage multimedia communications, and to establish rapport and relationships with members of the project team, stakeholders, and members of the public.

Please explain how you arrived at the budgeted dollars requested.

Based on the project's history.

What phase of the project does this line item support?

Construction

What phase of the project is this line item currently in, as of January 2nd.

Construction

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

Freeways

I-405, SR-73 to I-605 (Project K)

| | | | | | |
|-----------------------------------------------|--------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-405, Regional Programming Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FK101-P2J | Quantity: | 1 |
| Line Item ID: | FY21-01889 | Type: | Cash | Unit Cost: | \$5,000.00 |
| Manager: | Ben Ku | | | Total: | \$5,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing Contract #C-9-0523
 OCTA is in need of assistance to provide technical support in the preparation of funding program amendments, funding program allocation requests, submittal of air quality and environmental documents required for funding consideration by the State, overall State Transportation Improvement Program (STIP) development, Federal Transportation Improvement Program (FTIP) development and amendments, activities related to funding programs identified in Fixing America's Surface Transportation (FAST) act and future state and federal funding sources. Consultant shall work as-needed, on a time-and-expense basis.

Programming Support

- Programming support services shall include but not be limited to the following:
- Consultant shall prepare all work in accordance with approved guidelines and required documentation in effect at the time of work assignment. Consultant shall assist in the analysis of state, federal, and local program guidelines and relevant legislation.
 - Consultant shall track programming documents and submittals internally and through all relevant division of Caltrans (local district, headquarters, etc.), the California Transportation Commission (CTC), Southern California Association of Governments (SCAG), Southern California Regional Rail Authority (Metrolink), Federal Highways Administration, Federal Transit Administration (FTA), Federal Rail Administration, and local or regional agencies as required.
 - Consultant shall work with local agencies that receive grants through an OCTA call for projects. Consultant shall monitor the CTC allocation schedule or other funding program schedule, work with the local agencies to understand and submit required information to Caltrans through a quarterly report process and collect supporting documentation required for invoicing state and/or federal funds. This includes but is not limited to assisting in the preparation of the quarterly milestone and/or financial status reports.
 - Consultant shall monitor STIP guidelines and identify potential impacts to OCTA projects.
 - Consultant shall review CTC agendas and provide analysis and review of the CTC action.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to re-procure and the expected grant writing required. Existing Contract #C-9-0523

What phase of the project does this line item support?

Ongoing consultant Existing Contract #C-9-0523

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant Existing Contract #C-9-0523

Is this line item rebudgeted from a prior fiscal year?

Yes, but different jobkey



Freeways

I-405, SR-73 to I-605 (Project K)

| | | | | | |
|-----------------------------------------------|-------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-405, SR-55 to I-605 - Excess Land Maintenance | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7629-FK101-SKQ | Quantity: | 1 |
| Line Item ID: | FY21-02118 | Type: | Cash | Unit Cost: | \$100,000.00 |
| Manager: | Bill Mock | | | Total: | \$100,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Provide maintenance services on an as-needed basis to remove debris and weeds from OCTA-owned excess and future use property. To ensure OCTA's liability is kept to a minimum and comply with federal, state, and local regulations for the maintenance of its property for various projects. The budget request is for costs associated with these services for the SR-55, I-405 to I-5 project.

What are the qualifications required for this line item?

Qualified personnel to provide landscape maintenance services.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support?

This line item will support the construction phase of work.

What phase of the project is this line item currently in, as of January 2nd.

Construction phase.

Is this line item rebudgeted from a prior fiscal year?

Yes.



Measure M2 Program

Freeways

I-5, I-405 to SR-55 (Project B)

| | | | | | |
|-----------------------------------------------|-------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, Planning and Programming Consultant | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FB001-0ZI | Quantity: | 1 |
| Line Item ID: | FY21-01901 | Type: | Cash | Unit Cost: | \$20,000.00 |
| Manager: | Adriann Cardoso | | | Total: | \$20,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

OCTA is in need of assistance to provide technical support in the preparation of funding program State Transportation Improvement Program (STIP) amendments, funding program allocation requests, submittal of environmental documents required for funding consideration by the State, overall STIP development, Regional Transportation Improvement Program (RTIP) development and amendments, activities related to funding programs identified in Senate Bill 1 (SB1), applications for the Federal Transportation Reauthorization Bill and future state and federal funding sources. Consultant will work as-needed, on a time and expense basis.

Consultant assistance may be requested to augment staff work to identify and maintain a list of potential projects for future funding based on OCTA planning documents and the OCTA Renewed Measure M Transportation Plan. OCTA may request that the list be reviewed and updated semi-annually.

Consultant assistance may be requested to augment staff work to prepare application templates, reporting requirements and scoring documents for future calls for projects for various funding programs that would be administered by OCTA.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with California transportation funding and grant programs, California Department of Transportation (Caltrans) processes, requirements related to programming and funding, and state goals, as well as expertise in environmental protection, greenhouse gas reduction, air quality, and/or public health, and/or disadvantaged communities, low income communities and households and overburdened communities is required, and/or related fields. Also understanding of the Transportation Corridor Agency projects and processes to assist with SR-91 projects and funding.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to procure and the expected level of experience.

What phase of the project does this line item support?

New consultant support for planning and programming.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No



Freeways

I-5, I-405 to SR-55 (Project B)

| | | | | | |
|-----------------------------------------------|------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, Regional Programming Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FB001-P2J | Quantity: | 1 |
| Line Item ID: | FY21-01885 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Ben Ku | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This item is based on existing contract #C-9-0523. OCTA is in need of assistance to provide technical support in the preparation of funding program amendments, funding program allocation requests, submittal of air quality and environmental documents required for funding consideration by the State, overall State Transportation Improvement Program development, Federal Transportation Improvement Program development and amendments, activities related to funding programs identified in Fixing America's Surface Transportation Act (FAST Act) and future state and federal funding sources. Consultant shall work as-needed, on a time-and-expense basis.

Programming support services shall include but not be limited to the following:

- Consultant shall prepare all work in accordance with approved guidelines and required documentation in effect at the time of work assignment. Consultant shall assist in the analysis of state, federal, and local program guidelines and relevant legislation.
- Consultant shall track programming documents and submittals internally and through all relevant division of Caltrans (local district, headquarters, etc.), the CTC, SCAG, Southern California Regional Rail Authority (Metrolink), Federal Highways Administration, Federal Transit Administration (FTA), Federal Rail Administration, and local or regional agencies as required.
- Consultant shall work with local agencies that receive grants through an OCTA call for projects. Consultant shall monitor the CTC allocation schedule or other funding program schedule, work with the local agencies to understand and submit required information to Caltrans through a quarterly report process and collect supporting documentation required for invoicing state and/or federal funds. This includes but is not limited to assisting in the preparation of the quarterly milestone and/or financial status reports.
- Consultant shall monitor STIP guidelines and identify potential impacts to OCTA projects.
- Consultant shall review CTC agendas and provide analysis and review of the CTC action.
- Consultant shall assist in the analysis of funding program guidelines and analysis of potential projects for submittal. Work in this area may also include completing transfer paper work to transfer Congestion Mitigation & Air Quality and Regional Surface Transportation Program/Surface Transportation Block Grant funds to FTA.

What are the qualifications required for this line item?

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to re-procure and the expected grant writing required. Existing Contract #C-9-0523.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

Freeways

I-5, I-405 to SR-55 (Project B)

| | | | | | |
|-----------------------------------------------|--------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, Programming and Analysis | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FB001-TJ4 | Quantity: | 1 |
| Line Item ID: | FY21-01868 | Type: | Cash | Unit Cost: | \$25,987.00 |
| Manager: | Adriann Cardoso | | | Total: | \$25,987 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant shall provide, on an as-needed basis, state, federal, and local programming support services. Services include competitive grant and formula funding program coordination. Consultant will also provide monitoring and assistance with funding strategies for OCTA and Metrolink rail capital projects, as well as OC Streetcar and other Project S and Project V programs; preparation and tracking of funding program documentation and submittals; activities related to funding programs identified in Proposition 1A, Senate Bill 1 (SB1), the Federal Transportation Improvement Program (FTIP), and State Transportation Improvement Program (STIP); Federal Transit Administration (FTA), programs including new starts; review and analysis of California Transportation Commission (CTC) actions and the next Federal Transportation Reauthorization Bill. This consultant will also provide support for M2 Local Programs related to calls for projects and payments. See Agreement C-9-1618

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Experience with state and federal funding programs, programming of funds, and basic understanding of air quality analysis in order to maximize state and federal funds in place of M2 program funds. Knowledge and experience with Federal Transit Administration funding and grant programs, the CTC actions, California Department of Transportation (Caltrans) processes and requirements related to programming and funding, Southern California Association of Governments (SCAG) Federal Transportation Improvement Program Processing, Southern California Regional Rail Authority (Metrolink) use of funding and grants and member agency contributions, and the OCTA programming process is required.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided.

What phase of the project does this line item support?

Ongoing consultant

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant

Is this line item rebudgeted from a prior fiscal year?

This line item is budgeted and used every year.



Freeways

I-5, I-405 to SR-55 (Project B)

| | | | | | |
|-----------------------------------------------|---------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, I-405 to Yale Avenue - Design Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FB102-10C | Quantity: | 1 |
| Line Item ID: | FY21-02380 | Type: | Encumbrance | Unit Cost: | \$18,000,000.00 |
| Manager: | Jeannie Lee | | | Total: | \$18,000,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Estimated new contract for Plans, Specifications, and Estimates (PS&E) design consultant services for I-5, I-405 to Yale Avenue - Segment 1. The project will implement a continuous access High Occupancy Vehicle (HOV) ingress/egress configuration and provide standard traffic and shoulder widths where possible. This item will encumber a multiple year contract.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Engineering and environmental technical expertise.

Please explain how you arrived at the budgeted dollars requested. Estimated PS&E work anticipated.

What phase of the project does this line item support? Design phase

What phase of the project is this line item currently in, as of January 2nd. Environmental phase

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, I-405 to Yale Avenue - Caltrans Cooperative Agreement | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FB102-10F | Quantity: | 1 |
| Line Item ID: | FY21-02388 | Type: | Encumbrance | Unit Cost: | \$600,000.00 |
| Manager: | Jeannie Lee | | | Total: | \$600,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Plans, Specifications, and Estimates (PS&E) design Cooperative Agreement with Caltrans for Advertisement and Award (AA) services for Segment 1 of the overall project from I-405 to Yale Avenue.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Engineering and construction expertise.

Please explain how you arrived at the budgeted dollars requested. Anticipated Caltrans AA services.

What phase of the project does this line item support? Design phase.

What phase of the project is this line item currently in, as of January 2nd. Environmental phase.

Is this line item rebudgeted from a prior fiscal year? No



Measure M2 Program

Freeways

I-5, I-405 to SR-55 (Project B)

| | | | | | |
|-----------------------------------------------|---------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, Yale Avenue to SR-55 - Design Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FB103-1OD | Quantity: | 1 |
| Line Item ID: | FY21-02382 | Type: | Encumbrance | Unit Cost: | \$16,400,000.00 |
| Manager: | Jeannie Lee | | | Total: | \$16,400,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Estimated new contract for Plan, Specifications, and Estimates (PS&E) design consultant services for I-5 (Yale Ave. to SR-55) - Segment 2. The project will implement a continuous access High Occupancy Vehicle (HOV) ingress/egress configuration and provide standard traffic and shoulder widths where possible. This item will encumber a multiple year contract.

What are the qualifications required for this line item?

Engineering and environmental technical expertise.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Estimated PS&E work anticipated.

What phase of the project does this line item support?

Design phase.

What phase of the project is this line item currently in, as of January 2nd.

Environmental phase.

Is this line item rebudgeted from a prior fiscal year?

No

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, Yale Avenue to SR-55 - Caltrans Cooperative Agreement | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FB103-1OI | Quantity: | 1 |
| Line Item ID: | FY21-02392 | Type: | Encumbrance | Unit Cost: | \$600,000.00 |
| Manager: | Jeannie Lee | | | Total: | \$600,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Plans, Specifications, and Estimates (PS&E) design Cooperative Agreement with Caltrans for Advertisement and Award (AA) services for Segment 2 of the overall project, from Yale Ave. to SR-55.

What are the qualifications required for this line item?

Engineering and construction expertise.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Anticipated Caltrans AA services.

What phase of the project does this line item support?

Design Phase.

What phase of the project is this line item currently in, as of January 2nd.

Environmental phase.

Is this line item rebudgeted from a prior fiscal year?

No



Freeways

I-5, Pico to San Diego County Line

| | | | | | |
|----------------------|------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, Avenue Pico to San Diego County Line - Environmental Phase | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0001-7519-A9160-0T8 | Quantity: | 1 |
| Line Item ID: | FY21-01774 | Type: | Cash | Unit Cost: | \$5,500,000.00 |
| Manager: | Josue Vaglienty | | | Total: | \$5,500,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0001-6048-A9160-XLD FY2020 FHWA (STBG) 5,500,000

Total Funded: 5,500,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Consultant services to prepare the project approval and environmental document for the Interstate 5 Improvement Project, from Avenida Pico to San Diego County Line. The project is a complementary to a Measure M project on the I-5 (Project C) and funded with federal Congestion Mitigation and Air Quality (CMAQ) funds. This budget request is for costs associated with these services.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Professionals to provide engineering services in the areas of land surveying, environmental, civil, traffic, design, planning, and other technical expertise for the preparation of the project approval and environmental document.

Please explain how you arrived at the budgeted dollars requested. The budgeted dollars requested is based on a cost estimate for the size of the project.

What phase of the project does this line item support? The line item will support the environmental phase of work.

What phase of the project is this line item currently in, as of January 2nd. Planning Phase (Project Study Report).

Is this line item rebudgeted from a prior fiscal year? Yes.

I-5, Santa Ana Freeway (Project C)

| | | | | | |
|----------------------|---------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, SR-73 to Oso Parkway - Right-of-Way Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7514-FC102-06W | Quantity: | 1 |
| Line Item ID: | FY21-02286 | Type: | Cash | Unit Cost: | \$590,000.00 |
| Manager: | Hamid Torkamanha | | | Total: | \$590,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Acquisition and relocation of property, environmental, title, escrow, appraisal and appraisal review, excess land deposition, right-of-way engineering, negotiations, relocation assistance, and real estate property services for the I-5 Widening, SR-73 to Oso Parkway. The budget request is for costs associated with these services.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Professional right-of-way agents and consultants.

Please explain how you arrived at the budgeted dollars requested. The budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support? This line item will support the right-of-way phase of work.

What phase of the project is this line item currently in, as of January 2nd. Right-of-way phase.

Is this line item rebudgeted from a prior fiscal year? Yes.



Measure M2 Program

Freeways

I-5, Santa Ana Freeway (Project C)

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, Oso Parkway to Alicia Parkway - Right-of-Way Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7514-FC105-06W | Quantity: | 1 |
| Line Item ID: | FY21-02359 | Type: | Encumbrance | Unit Cost: | \$114,750.00 |
| Manager: | Niall Barrett | | | Total: | \$114,750 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Additional Right-of-Way support services for this segment of the I-5 Improvement project, from SR-73 to El Toro Road.

What are the qualifications required for this line item? Certified Right-of-Way agent.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Remainder of amount in OCTA/Caltrans Cooperative Agreement.

What phase of the project does this line item support? Construction

What phase of the project is this line item currently in, as of January 2nd. Construction

Is this line item rebudgeted from a prior fiscal year? Yes

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, Alicia Parkway to El Toro Road - Right-of-Way Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7514-FC106-102 | Quantity: | 1 |
| Line Item ID: | FY21-02360 | Type: | Encumbrance | Unit Cost: | \$415,000.00 |
| Manager: | Niall Barrett | | | Total: | \$415,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Additional Right-of-Way support services for this segment of the I-5 Improvement project, from SR-73 to El Toro Road.

What are the qualifications required for this line item? Certified Right-of-Way agent.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Remainder in OCTA/Caltrans Right-of-Way Cooperative Agreement.

What phase of the project does this line item support? Construction

What phase of the project is this line item currently in, as of January 2nd. Construction

Is this line item rebudgeted from a prior fiscal year? Yes



Freeways

I-5, Santa Ana Freeway (Project C)

| | | | | | |
|-----------------------------------------------|------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, SR-73 to Oso Parkway - Design | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FC102-06W | Quantity: | 1 |
| Line Item ID: | FY21-01882 | Type: | Encumbrance | Unit Cost: | \$250,000.00 |
| Manager: | Hamid Torkamanha | | | Total: | \$250,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Existing Agreement C-3-2189 with WKE, Inc. for the I-5, State Route-73 to Oso Parkway project. Scope of work includes design, and design support services during construction, including review of design requests for information and contractor submittals, preparation of change directives and attending meetings, as needed. The budget request is for costs associated with these services.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website. Licensed engineers to prepare Plans, Specifications, Estimates (PS&E).

Please explain how you arrived at the budgeted dollars requested. Budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support? This line item will support the design and construction phases of work.

What phase of the project is this line item currently in, as of January 2nd. Construction phase.

Is this line item rebudgeted from a prior fiscal year? Yes.

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, SR-73 to Oso Parkway - Program Management Consultant | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FC102-HGL | Quantity: | 1 |
| Line Item ID: | FY21-02275 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Hamid Torkamanha | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Existing Agreement C-5-3767 with Mott MacDonald for the I-5 Widening from SR-73 to Oso Parkway (Segment 1). OCTA is responsible for managing a large number of transportation projects in Orange County including projects associated with freeway, highway, and transit modes. OCTA's management of these projects include oversight of environmental clearance, engineering, right-of-way acquisition, and construction activities. The projects include those funded by Measure M2, state, and federal funding sources. The Program Management Consultant (PMC) shall assist OCTA in this challenge by providing staff assistance and technical expertise to help manage its capital development projects. Consultant shall assist OCTA's Highway Programs in planning, managing, and controlling the overall capital development program. The PMC shall also provide OCTA additional program management staff to assist in managing individual projects. The budget request is for costs associated with these services.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website. Program Management Support Consultants to provide technical and professional services.

Please explain how you arrived at the budgeted dollars requested. The budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support? This line item will support the construction phase of work.

What phase of the project is this line item currently in, as of January 2nd. Construction phase.

Is this line item rebudgeted from a prior fiscal year? Yes



Measure M2 Program

Freeways

I-5, Santa Ana Freeway (Project C)

| | | | | | |
|-----------------------------------------------|---------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, SR-73 to Oso Parkway - Public Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FC102-TKH | Quantity: | 1 |
| Line Item ID: | FY21-01974 | Type: | Cash | Unit Cost: | \$96,000.00 |
| Manager: | Fernando Chavarria | | | Total: | \$96,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Develop and execute public communications and community outreach services required for construction of Segment 1. A communications and outreach plan will be developed and updated as necessary. Deliverables will include, but are not limited to: 1) content for a project webpage; 2) collateral materials; 3) organization and implementation of community presentations and neighborhood meetings; 4) direct mailers and/or canvassing; and 5) community-based constituent services and numerous other tactics. The goal of this effort is to establish general awareness of the project and its benefits, the construction program and schedule as well as conduct stakeholder and neighborhood outreach, as well as perform constituent services. The focus of this effort will be on segment 1, from SR-73 to Oso Parkway.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Professional communications and outreach firm.

Please explain how you arrived at the budgeted dollars requested.

Prior projects, and independent cost estimates scaled to scope and magnitude of this project/segment.

What phase of the project does this line item support?

Construction

What phase of the project is this line item currently in, as of January 2nd.

Construction

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, Oso Parkway to Alicia Parkway - Design Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FC105-06W | Quantity: | 1 |
| Line Item ID: | FY21-02354 | Type: | Encumbrance | Unit Cost: | \$225,000.00 |
| Manager: | Niall Barrett | | | Total: | \$225,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Design support services during construction of the overall project.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Civil Designer.

Please explain how you arrived at the budgeted dollars requested.

Projected support costs.

What phase of the project does this line item support?

Construction

What phase of the project is this line item currently in, as of January 2nd.

Construction

Is this line item rebudgeted from a prior fiscal year?

Yes



Freeways

I-5, Santa Ana Freeway (Project C)

| | | | | | |
|-----------------------------------------------|--------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, Oso Parkway to Alicia Parkway - Program Management Consultant | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FC105-HGL | Quantity: | 1 |
| Line Item ID: | FY21-02399 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Hamid Torkamanha | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing Agreement C-5-3767 with Mott MacDonald for the I-5 Widening from Oso Parkway to Alicia Parkway (Segment 2). OCTA is responsible for managing a large number of transportation projects in Orange County including projects associated with freeway, highway, and transit modes. OCTA's management of these projects include oversight of environmental clearance, engineering, right-of-way acquisition, and construction activities. The projects include those funded by Measure M2, state, and federal funding sources. The Program Management Consultant (PMC) shall assist OCTA in this challenge by providing staff assistance and technical expertise to help manage its capital development projects. Consultant shall assist OCTA's Highway Programs in planning, managing, and controlling the overall capital development program. The PMC shall also provide OCTA additional program management staff to assist in managing individual projects. The budget request is for costs associated with these services.

What are the qualifications required for this line item?

Program Management Support Consultants to provide technical and professional services.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support?

This line item will support the construction phase of work.

What phase of the project is this line item currently in, as of January 2nd.

Construction phase.

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

Freeways

I-5, Santa Ana Freeway (Project C)

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, Oso Parkway to Alicia Parkway - Community Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FC105-TKH | Quantity: | 1 |
| Line Item ID: | FY21-01977 | Type: | Cash | Unit Cost: | \$96,000.00 |
| Manager: | Fernando Chavarria | | | Total: | \$96,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Develop and execute public communications and community outreach services required for construction of Segment 2. A communications and outreach plan will be developed and updated as required. Deliverables will include, but are not limited to: 1) content for a project webpage; 2) collateral materials; 3) organization and implementation of community presentations and neighborhood meetings; 4) direct mailers and/or canvassing; and 5) community-based constituent services and numerous other tactics. The goal of this effort is to establish general awareness of the project and its benefits, the construction program and schedule as well as conduct stakeholder and neighborhood outreach, as well as perform constituent services.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Professional communications and outreach firm.

Please explain how you arrived at the budgeted dollars requested.

Prior projects, and independent cost estimates scaled to scope and magnitude of this project/segment.

What phase of the project does this line item support?

Construction

What phase of the project is this line item currently in, as of January 2nd.

Construction

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, Alicia Parkway to El Toro Road - Construction Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FC106-06W | Quantity: | 1 |
| Line Item ID: | FY21-02356 | Type: | Encumbrance | Unit Cost: | \$250,000.00 |
| Manager: | Niall Barrett | | | Total: | \$250,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Advertisement and Construction support for the I-5, Alicia Parkway to El Toro Road segment of the overall project.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Professional Civil Design experience.

Please explain how you arrived at the budgeted dollars requested.

Projected from similar portion of the overall project.

What phase of the project does this line item support?

Construction

What phase of the project is this line item currently in, as of January 2nd.

Construction

Is this line item rebudgeted from a prior fiscal year?

Yes



Freeways

I-5, Santa Ana Freeway (Project C)

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, Alicia Parkway to El Toro Road - Program Management Consultant | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FC106-HGL | Quantity: | 1 |
| Line Item ID: | FY21-02400 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Hamid Torkamanha | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing Agreement C-5-3767 with Mott MacDonald for the I-5 Widening from Alicia Parkway to El Toro Road (Segment 3). OCTA is responsible for managing a large number of transportation projects in Orange County including projects associated with freeway, highway, and transit modes. OCTA's management of these projects include oversight of environmental clearance, engineering, right-of-way acquisition, and construction activities. The projects include those funded by Measure M2, state, and federal funding sources. The Program Management Consultant shall assist OCTA in this challenge by providing staff assistance and technical expertise to help manage its capital development projects. Consultant shall assist OCTA's Highway Programs in planning, managing, and controlling the overall capital development program. The Program Management Consultant shall also provide OCTA additional program management staff to assist in managing individual projects. The budget request is for costs associated with these services.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Program Management Support Consultants to provide technical and professional services.

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support?

This line item will support the construction phase of work.

What phase of the project is this line item currently in, as of January 2nd.

Construction phase.

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

Freeways

I-5, Santa Ana Freeway (Project C)

| | | | | | |
|-----------------------------------------------|-------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, Alicia Parkway to El Toro Road - Public Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FC106-TKH | Quantity: | 1 |
| Line Item ID: | FY21-01978 | Type: | Cash | Unit Cost: | \$96,000.00 |
| Manager: | Fernando Chavarria | | | Total: | \$96,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Develop and execute public communications and community outreach services required during the pre-construction phase. A multimedia communications and outreach plan will be developed. Deliverables will include: 1) content for a project webpage; 2) collateral materials; 3) organization and implementation of community presentations and neighborhood meetings; 4) direct mailers and/or canvassing; and 5) community-based constituent services. The goal of this effort is to establish general awareness of the project, understanding of the project's benefits and knowledge of the construction approach, potential impacts and ways to minimize these impacts on motorists and neighboring residential communities and businesses.

**What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.**

Professional communications and outreach firm.

Please explain how you arrived at the budgeted dollars requested.

Prior projects, and independent cost estimates.

What phase of the project does this line item support?

Right-of-way/Pre-Construction

What phase of the project is this line item currently in, as of January 2nd.

Right-of-way/Pre-Construction

Is this line item rebudgeted from a prior fiscal year?

Yes



Freeways

I-5, Santa Ana Freeway Interchange Improvements (Project D)

| | | | | | |
|-----------------------------------------------|-------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, Corridor - State and Federal Grant Writing | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FD102-10J | Quantity: | 1 |
| Line Item ID: | FY21-01874 | Type: | Cash | Unit Cost: | \$20,000.00 |
| Manager: | Louis Zhao | | | Total: | \$20,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant (KTUA C-7-2132) shall provide on an as-needed basis consultant services for grant writing, grant application preparation, and grant application quality control review. Consultant or consultants will work as needed, on a time and expense basis. As needed services shall include, but not be limited to the following:

- Consultant shall prepare grant applications and supporting documentation to ensure compliance with funding requirements. This may include but is not limited to developing application narratives, data, charts, tables and diagrams, letters of support, and supplemental application materials which may enhance the application.
 - Consultant shall support project selection for the funding programs. This includes evaluating, reviewing and preparing an overall needs assessment for OCTA and developing a strategy for the various funding programs, including documented needs and quantitative benefits of projects.
 - Consultant shall prepare technical analyses, which include but are not limited to cost-benefit analysis and air quality/greenhouse gas emission reduction analysis. These analyses must meet the grant program requirements. If available, Consultant may use existing tools for the analyses.
 - Consultant shall assist OCTA in managing application deadlines to ensure timely submission.
 - Consultant shall collaborate with proper stakeholders to obtain signatures, data, forms and letters of support.
 - Consultant shall provide grant related research assistance.
 - Consultant shall review OCTA draft grant applications for local, state and federal funding for completion, quality control, and adherence to requirements outlined in funding guidelines.
 - Consultant shall provide copies of the final and completed application prior to submission of the grant.
- In FY 2020-21, OCTA will need to re-procure a consultant to carry out this work.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to re-procure this work and also a review of potential grant applications.

What phase of the project does this line item support?

Ongoing consultant support.

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant support.

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

Freeways

I-5, Santa Ana Freeway Interchange Improvements (Project D)

| | | | | | |
|-----------------------------------------------|------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, Grant Advisory Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FD102-10K | Quantity: | 1 |
| Line Item ID: | FY21-01893 | Type: | Cash | Unit Cost: | \$15,000.00 |
| Manager: | Louis Zhao | | | Total: | \$15,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing Contract #C-7-2016. Consultant or consultants shall provide high level strategic advice and consultation to OCTA as the subject matter expert for state goals related to environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and households and/or overburdened communities.

- Consultant or consultants shall review OCTA draft grant applications for state funding and make recommendations to maximize strategic advantages in the areas of environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and/or households and/or overburdened communities.
- Consultant or consultants shall assist OCTA during project development to increase the proposed project's potential for state funding in the areas of environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and households and overburdened communities.
- Consultant or consultants shall assist OCTA with project reporting on state-funded projects in the areas of environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and households and/or overburdened communities.
- Consultant or consultants shall advise OCTA on potential project funding impacts resulting from legislative and regulatory proposals and help identify potential policy strategies with CTC and Caltrans.
- Consultant or consultants should assist in writing grant applications in the areas of environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and households and/or overburdened communities.
- Consultant or consultants shall assist in the analysis of state, federal and local program guidelines and relevant legislation.
- Consultant or consultants shall prepare all work in accordance with approved guidelines and required documentation in effect at the time of work assignment.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with California transportation funding and grant programs, California Department of Transportation (Caltrans) processes, requirements related to programming and funding, and state goals, as well as expertise in environmental protection, greenhouse gas reduction, air quality, and/or public health, and/or disadvantaged communities, low income communities and households and overburdened communities is required, and/or related fields.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to re-procure and the expected grant writing required.

What phase of the project does this line item support?

Ongoing consultant

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant

Is this line item rebudgeted from a prior fiscal year?

Yes, but under a different jobkey.



Freeways

I-5, Santa Ana Freeway Interchange Improvements (Project D)

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, El Toro Interchange - Environmental Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FD102-1O1 | Quantity: | 1 |
| Line Item ID: | FY21-02358 | Type: | Encumbrance | Unit Cost: | \$250,000.00 |
| Manager: | Niall Barrett | | | Total: | \$250,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Professional services for additional environmental phase project support.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Environmental and Civil professional services.

Please explain how you arrived at the budgeted dollars requested. Projected spend based on need for the fiscal year.

What phase of the project does this line item support? Environmental

What phase of the project is this line item currently in, as of January 2nd. Environmental

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|-----------------------------------------------|---------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Consultant to Evaluate Design Alternatives | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FD102-NBB | Quantity: | 1 |
| Line Item ID: | FY21-02694 | Type: | Encumbrance | Unit Cost: | \$165,000.00 |
| Manager: | Niall Barrett | | | Total: | \$165,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. A consultant is required to evaluate design alternatives for the Interstate 5 and El Toro Road Interchange project. Multiple design alternatives have been proposed and the various stakeholders would like additional evaluation to be conducted.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. A professional consultant with relevant experience analyzing design alternatives.

Please explain how you arrived at the budgeted dollars requested. This is based on independent estimate.

What phase of the project does this line item support? Design

What phase of the project is this line item currently in, as of January 2nd. Design

Is this line item rebudgeted from a prior fiscal year? Yes



Measure M2 Program

Freeways

I-5, SR-55 to SR-57 (Project A)

| | | | | | |
|-----------------------------------------------|--------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, SR-55 to SR-57 - Design Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FA101-06R | Quantity: | 1 |
| Line Item ID: | FY21-02355 | Type: | Encumbrance | Unit Cost: | \$100,000.00 |
| Manager: | Niall Barrett | | | Total: | \$100,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Design support services during construction of the Interstate-5, State Route-55 to State Route-57 project. Review of contractor's submittals, including Requests for Information, Design Clarification, review of contractor's submittals.

What are the qualifications required for this line item?

Professional Civil Design Services.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Projected from current fiscal year spend.

What phase of the project does this line item support?

Construction

What phase of the project is this line item currently in, as of January 2nd.

Construction

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|---------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-5, SR-55 to SR-57 - Public Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FA101-TKG | Quantity: | 1 |
| Line Item ID: | FY21-01972 | Type: | Cash | Unit Cost: | \$40,000.00 |
| Manager: | Calina North | | | Total: | \$40,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The I-5 Central County Improvements Project is nearly four miles and affects the cities of Santa Ana, Orange, Tustin, and Anaheim, as well as commuters traveling to San Diego and Los Angeles counties. The project adds a second high occupancy vehicle (HOV) lane in each direction of I-5 between SR-55 and SR-57, which requires removing concrete medians, installing overhead signs, reconstructing Main Street and striping the new HOV lanes for continuous access. The Public Awareness Campaign consultant assists OCTA Outreach staff in developing collateral regarding project status and schedule, construction activities, closures and detours in coordination with the construction team. The consultant, under OCTA direction, also tracks and provides timely responses to community questions and concerns and monitors project metrics and maintains the project outreach record. This contract is time and expense with a maximum obligation of \$401,362 over five years and a one year option to extend.

What are the qualifications required for this line item?

An understanding of activities during the Construction phase of a project. Familiarity with and ability to decipher technical information and communicate it in an understandable and relevant manner. Ability to identify potential problems for early resolution, to manage multimedia communications and to establish rapport and relationships with members of the project team, stakeholders and members of the public.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Analysis of previous expenditures, project schedule, construction staging and key milestones.

What phase of the project does this line item support?

Construction

What phase of the project is this line item currently in, as of January 2nd.

Construction

Is this line item rebudgeted from a prior fiscal year?

Yes



Freeways

I-605, San Gabriel Freeway Improvements (Project M)

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-605, Katella Avenue Interchange - Public Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FM003-01D | Quantity: | 1 |
| Line Item ID: | FY21-01983 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Calina North | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The project improves the local interchange at I-605 and Katella Avenue to improve mobility within the interchange and enhance pedestrian and bike paths. The Public Awareness Campaign consultant will assist OCTA Outreach staff in developing collateral regarding project status and schedule, construction activities, and closures and detours in coordination with the technical team. The consultant, under OCTA direction, also tracks and provides timely responses to community questions and concerns; assists with meeting key stakeholders, residents, business owners and commuters; and monitors project metrics and maintains the project outreach record. Outreach to key stakeholders, including the Rossmoor community who have expressed their opposition to the project is required. The consultant also is tracking community input to provide feedback to the technical team during development of the Traffic Management Plan. This would be part of a 4-year (one year option term) \$300,000 time and expense contract.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

An understanding of activities during the Design and Pre-Construction phases of a project. Familiarity with and ability to decipher technical information and communicate it in an understandable and relevant manner. Ability to identify potential problems for early resolution, to manage multimedia communications and to establish rapport and relationships with members of the project team, stakeholders and members of the public. Ability to plan and execute large-scale events.

Please explain how you arrived at the budgeted dollars requested.

Analysis of previous expenditures; review of latest schedule with Project Manager; forecast of upcoming major milestones.

What phase of the project does this line item support?

Design, and Construction

What phase of the project is this line item currently in, as of January 2nd.

Between Environmental and Design phases.

Is this line item rebudgeted from a prior fiscal year?

No

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-605, Katella Avenue Interchange - Design Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FM003-105 | Quantity: | 1 |
| Line Item ID: | FY21-02369 | Type: | Encumbrance | Unit Cost: | \$2,000,000.00 |
| Manager: | Josue Vaglienty | | | Total: | \$2,000,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This line item supports the preparation of plans, specifications, and estimates and design support services during construction, including review of design requests for information and contractor submittals, preparation of change directives and attending meetings, as needed. The budget request is for costs associated with these services.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Professional engineers to prepare plans, specifications, and estimates to complete the design.

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support?

This line item will support the design phase of work.

What phase of the project is this line item currently in, as of January 2nd.

Project Approval and Environmental Document (PA/ED) phase.

Is this line item rebudgeted from a prior fiscal year?

No.



Measure M2 Program

Freeways

I-605, San Gabriel Freeway Improvements (Project M)

| | | | | | |
|-----------------------------------------------|--------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-605, Katella Avenue Interchange - Caltrans Cooperative Agreement | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FM003-108 | Quantity: | 1 |
| Line Item ID: | FY21-02379 | Type: | Cash | Unit Cost: | \$450,000.00 |
| Manager: | Josue Vaglienty | | | Total: | \$450,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Cooperative agreement with Caltrans to provide Independent Quality Assurance (IQA) support services to perform the advertisement and contract award. The budget request is for costs associated with these services.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Caltrans staff to review and approve the plans, specifications, and estimates package prior to project advertisement.

Please explain how you arrived at the budgeted dollars requested. The budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support? This line item will support the design phase of work.

What phase of the project is this line item currently in, as of January 2nd. Project Approval and Environmental Document (PA&ED) Phase.

Is this line item rebudgeted from a prior fiscal year? No

SR-55, Costa Mesa Freeway (Project F)

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-55, I-405 to I-5 - Right-of-Way Support Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7514-FF101-0KU | Quantity: | 1 |
| Line Item ID: | FY21-01919 | Type: | Cash | Unit Cost: | \$1,250,000.00 |
| Manager: | Ross Lew | | | Total: | \$1,250,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Existing Cooperative Agreements with five right-of-way consultant firms. Acquisition and relocation of property, environmental, title, escrow, appraisal and appraisal review, excess land deposition, right-of-way engineering, negotiations, relocation assistance, and real estate property services for the SR-55, from I-405 to I-5 project. The budget request is for costs associated with these services.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Professional right-of-way agents and consultants.

Please explain how you arrived at the budgeted dollars requested. The budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support? This line item will support the design and right-of-way phases of work.

What phase of the project is this line item currently in, as of January 2nd. Design and right-of-way phases.

Is this line item rebudgeted from a prior fiscal year? Yes.



Freeways

SR-55, Costa Mesa Freeway (Project F)

| | | | | | |
|----------------------|--------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-55, I-405 to I-5 - Consultant Design Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FF101-0KU | Quantity: | 1 |
| Line Item ID: | FY21-02337 | Type: | Encumbrance | Unit Cost: | \$750,000.00 |
| Manager: | Jeannie Lee | | | Total: | \$750,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0017-6048-FF101-XJD FY2018 RSTP/STBG 750,000

Total Funded: 750,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Existing Agreement C-7-1719 with WKE, Inc. for the preparation of the plans, specifications, and estimates (PS&E) for the State Route-55, I-405 to I-5. Scope of work includes design, and design support services during construction including review of design requests for information and contractor submittals, preparation of change directive and attending meetings, as needed. The budget request is for costs associated with these services.

What are the qualifications required for this line item? Engineering technical expertise.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Potential change orders estimated based on changes in design guidelines and criteria.

What phase of the project does this line item support? Design Phase - PS&E (Plans, Specifications, and Estimates) Phase

What phase of the project is this line item currently in, as of January 2nd. Design Phase - PS&E (Plans, Specifications, and Estimates) Phase

Is this line item rebudgeted from a prior fiscal year? No



Measure M2 Program

Freeways

SR-55, Costa Mesa Freeway (Project F)

| | | | | | |
|-----------------------------------------------|-------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-55, I-405 to I-5 - State and Federal Grant Writing | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FF101-10J | Quantity: | 1 |
| Line Item ID: | FY21-01875 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Louis Zhao | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant (KTUA C-7-2132) shall provide on an as-needed basis consultant services for grant writing, grant application preparation, and grant application quality control review. Consultant or consultants will work as needed, on a time and expense basis. As needed services shall include, but not be limited to the following:

- Consultant shall prepare grant applications and supporting documentation to ensure compliance with funding requirements. This may include but is not limited to developing application narratives, data, charts, tables and diagrams, letters of support, and supplemental application materials which may enhance the application.
 - Consultant shall support project selection for the funding programs. This includes evaluating, reviewing and preparing an overall needs assessment for OCTA and developing a strategy for the various funding programs, including documented needs and quantitative benefits of projects.
 - Consultant shall prepare technical analyses, which include but are not limited to cost-benefit analysis and air quality/greenhouse gas emission reduction analysis. These analyses must meet the grant program requirements. If available, Consultant may use existing tools for the analyses.
 - Consultant shall assist OCTA in managing application deadlines to ensure timely submission.
 - Consultant shall collaborate with proper stakeholders to obtain signatures, data, forms and letters of support.
 - Consultant shall provide grant related research assistance.
 - Consultant shall review OCTA draft grant applications for local, state and federal funding for completion, quality control, and adherence to requirements outlined in funding guidelines.
 - Consultant shall provide copies of the final and completed application prior to submission of the grant.
- In FY 2020-21, OCTA will need to re-procure for a consultant to carry out this work.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, needing to re-procure and the grant needs for next year.

What phase of the project does this line item support?

Ongoing consultant

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant

Is this line item rebudgeted from a prior fiscal year?

Yes



Freeways

SR-55, Costa Mesa Freeway (Project F)

| | | | | | |
|-----------------------------------------------|-----------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-55, I-405 to I-5 - Grant Advisory Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FF101-10K | Quantity: | 1 |
| Line Item ID: | FY21-01894 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Louis Zhao | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

- Existing Contract #C-7-2016
- Consultant or consultants shall provide high level strategic advice and consultation to OCTA as the subject matter expert for state goals related to environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and households and/or overburdened communities.
 - Consultant or consultants shall review OCTA draft grant applications for state funding and make recommendations to maximize strategic advantages in the areas of environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and/or households and/or overburdened communities.
 - Consultant or consultants shall assist OCTA during project development to increase the proposed project's potential for state funding in the areas of environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and households and overburdened communities.
 - Consultant or consultants shall assist OCTA with project reporting on state-funded projects in the areas of environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and households and/or overburdened communities.
 - Consultant or consultants shall advise OCTA on potential project funding impacts resulting from legislative and regulatory proposals and help identify potential policy strategies with CTC and Caltrans.
 - Consultant or consultants should assist in writing grant applications in the areas of environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and households and/or overburdened communities.
 - Consultant or consultants shall assist in the analysis of state, federal and local program guidelines and relevant legislation.
 - Consultant or consultants shall prepare all work in accordance with approved guidelines and required documentation in effect at the time of work assignment.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with California transportation funding and grant programs, California Department of Transportation (Caltrans) processes, requirements related to programming and funding, and state goals, as well as expertise in environmental protection, greenhouse gas reduction, air quality, and/or public health, and/or disadvantaged communities, low income communities and households and overburdened communities is required, and/or related fields.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to re-procure and the expected grant writing required.

What phase of the project does this line item support?

Ongoing consultant

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

Freeways

SR-55, Costa Mesa Freeway (Project F)

| | | | | | |
|----------------------|------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-55, I-405 to I-5 - Program Management Consultant | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FF101-HGL | Quantity: | 1 |
| Line Item ID: | FY21-01777 | Type: | Cash | Unit Cost: | \$930,000.00 |
| Manager: | Ross Lew | | | Total: | \$930,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing agreement with Mott MacDonald for the State Route 55 project from I-405 to I-5. OCTA is responsible for managing a large number of transportation projects in Orange County including projects associated with freeway, highway, and transit modes. OCTA's management of these projects include oversight of environmental clearance, engineering, right-of-way acquisition, and construction activities. The projects include those funded by Measure M2, state, and federal funding sources. The Program Management Consultant (PMC) shall assist OCTA in this challenge by providing staff assistance and technical expertise to help manage its capital development projects. Consultant shall assist OCTA's Highway Programs in planning, managing, and controlling the overall capital development program. The PMC shall also provide OCTA additional program management staff to assist in managing individual projects. The budget request is for costs associated with these services.

What are the qualifications required for this line item?

Program Management Support Consultants to provide technical and professional services.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support?

This line item will support the design, right-of-way, and construction phases of work.

What phase of the project is this line item currently in, as of January 2nd.

Design and right-of-way phases.

Is this line item rebudgeted from a prior fiscal year?

Yes.

| | | | | | |
|----------------------|----------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-55, I-405 to I-5 - Cooperative Agreement | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FF101-NA4 | Quantity: | 1 |
| Line Item ID: | FY21-01935 | Type: | Cash | Unit Cost: | \$100,000.00 |
| Manager: | Ross Lew | | | Total: | \$100,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing cooperative agreement with Southern California Regional Railroad Authority (SCRRA) to provide plan reviews, documents, construction inspection, and flagging services for the project. The budget request is for costs associated with these services.

What are the qualifications required for this line item?

Railroad engineers to provide construction inspection and flagging within railroad right-of-way.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support?

The line item will support the design and construction phases of work.

What phase of the project is this line item currently in, as of January 2nd.

Design and right-of-way phases.

Is this line item rebudgeted from a prior fiscal year?

Yes.



Freeways

SR-55, Costa Mesa Freeway (Project F)

| | | | | | |
|-----------------------------------------------|-------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-55 Regional Programming Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FF101-P2J | Quantity: | 1 |
| Line Item ID: | FY21-01886 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Ben Ku | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing Contract #C-9-0523
 OCTA is in need of assistance to provide technical support in the preparation of funding program amendments, funding program allocation requests, submittal of air quality and environmental documents required for funding consideration by the State, overall State Transportation Improvement Program development, Federal Transportation Improvement Program development and amendments, activities related to funding programs identified in Fixing America's Surface Transportation Act (FAST act) and future state and federal funding sources. Consultant shall work as-needed, on a time-and-expense basis.

Programming Support

Programming support services shall include but not be limited to the following:

- Consultant shall prepare all work in accordance with approved guidelines and required documentation in effect at the time of work assignment. Consultant shall assist in the analysis of state, federal, and local program guidelines and relevant legislation.
- Consultant shall track programming documents and submittals internally and through all relevant division of Caltrans (local district, headquarters, etc.), the CTC, SCAG, Southern California Regional Rail Authority (Metrolink), Federal Highways Administration, Federal Transit Administration (FTA), Federal Rail Administration, and local or regional agencies as required.
- Consultant shall work with local agencies that receive grants through an OCTA call for projects. Consultant shall monitor the CTC allocation schedule or other funding program schedule, work with the local agencies to understand and submit required information to Caltrans through a quarterly report process and collect supporting documentation required for invoicing state and/or federal funds. This includes but is not limited to assisting in the preparation of the quarterly milestone and/or financial status reports.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to reproduce and the expected grant writing required. Existing Contract #C-9-0523

What phase of the project does this line item support?

Ongoing consultant Existing Contract #C-9-0523

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant Existing Contract #C-9-0523

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

Freeways

SR-55, Costa Mesa Freeway (Project F)

| | | | | | |
|-----------------------------------------------|---------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-55 Programming and Analysis | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FF101-TJ4 | Quantity: | 1 |
| Line Item ID: | FY21-01869 | Type: | Cash | Unit Cost: | \$25,988.00 |
| Manager: | Adriann Cardoso | | | Total: | \$25,988 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant shall provide, on an as-needed basis, state, federal, and local programming support services. Services include competitive grant and formula funding program coordination. Consultant will also provide monitoring and assistance with funding strategies for OCTA and Metrolink rail capital projects, as well as OC Streetcar and other Project S and Project V programs; preparation and tracking of funding program documentation and submittals; activities related to funding programs identified in Proposition 1A, Senate Bill 1 (SB1), the Federal Transportation Improvement Program (FTIP), and State Transportation Improvement Program (STIP); Federal Transit Administration (FTA), programs including new starts; review and analysis of California Transportation Commission (CTC) actions and the next Federal Transportation Reauthorization Bill. This consultant will also provide support for M2 Local Programs related to calls for projects and payments. See Agreement C-9-1618

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Experience with state and federal funding programs, programming of funds, and basic understanding of air quality analysis in order to maximize state and federal funds in place of M2 program funds. Knowledge and experience with Federal Transit Administration funding and grant programs, the CTC actions, California Department of Transportation (Caltrans) processes and requirements related to programming and funding, Southern California Association of Governments (SCAG) FTIP Processing, Southern California Regional Rail Authority (Metrolink) use of funding and grants and member agency contributions, and the OCTA programming process is required.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided.

What phase of the project does this line item support?

Ongoing consultant

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant

Is this line item rebudgeted from a prior fiscal year?

This line item is budgeted and used every year.



Freeways

SR-55, Costa Mesa Freeway (Project F)

| | | | | | |
|-----------------------------------------------|---------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-55, I-405 to I-5 - Public Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FF101-TYP | Quantity: | 1 |
| Line Item ID: | FY21-01982 | Type: | Cash | Unit Cost: | \$400,000.00 |
| Manager: | Calina North | | | Total: | \$400,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The public awareness campaign consultant assists OCTA Outreach staff in developing collateral regarding project status and schedule, construction activities and closures and detours in coordination with the technical team. The consultant, under OCTA direction, also tracks and provides timely responses to community questions and concerns; assists with meeting key stakeholders, residents, business owners and commuters; and monitors project metrics and maintains the project outreach record. Outreach to key stakeholders along the corridor such as Ricoh Electronics, more than a dozen hotels, and a number of business complexes is required. The consultant also is tracking community input to provide feedback to the technical team. This contract is for both projects. It is time and expense and approximately \$566,632 over four years with a one year option term.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

An understanding of activities during the Design and Pre-Construction phases of a project. Familiarity with and ability to decipher technical information and communicate it in an understandable and relevant manner. Ability to identify potential problems for early resolution, to manage multimedia communications and to establish rapport and relationships with members of the project team, stakeholders and members of the public. Ability to plan and execute large-scale events.

Please explain how you arrived at the budgeted dollars requested.

Analysis of previous expenditures; review of latest schedule with Project Manager; forecast of upcoming major milestones.

What phase of the project does this line item support?

Design

What phase of the project is this line item currently in, as of January 2nd.

Design

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

Freeways

SR-55, Costa Mesa Freeway (Project F)

| | | | | | |
|----------------------|----------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-55, I-5 to SR-91 - Environmental Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FF102-07H | Quantity: | 1 |
| Line Item ID: | FY21-02335 | Type: | Encumbrance | Unit Cost: | \$500,000.00 |
| Manager: | Jeannie Lee | | | Total: | \$500,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0017-6048-FF102-XID FY2017 RSTP/STBG 500,000

Total Funded: 500,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Estimated costs for environmental consultant services (PA/ED) for the State Route-55, I-5 to State Route-91 project. The project will add new lanes on State Route-55 between I-5 and State Route-22 and includes operational improvements on State Route-55 between State Route-22 and State Route-91.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Engineering and environmental technical expertise.

Please explain how you arrived at the budgeted dollars requested. Potential change order estimated based on changes in design guidelines and criteria.

What phase of the project does this line item support? Environmental phase

What phase of the project is this line item currently in, as of January 2nd. Environmental phase

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|----------------------|---------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-55, I-5 to SR-91 - Design Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FF102-10E | Quantity: | 1 |
| Line Item ID: | FY21-02383 | Type: | Encumbrance | Unit Cost: | \$7,000,000.00 |
| Manager: | Josue Vaglienty | | | Total: | \$7,000,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This line item includes the preparation of Plans, Specifications, and Estimates (PS&E), and design support services during construction, including review of design requests for information and contractor submittals, preparation of change directives and attending meetings, as needed. The budget request is for costs associated with these services.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Professional engineers to prepare plans, specifications, and estimates to complete the design.

Please explain how you arrived at the budgeted dollars requested. The budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support? This line item will support the design phase of work.

What phase of the project is this line item currently in, as of January 2nd. Project Approval and Environmental Document phase.

Is this line item rebudgeted from a prior fiscal year? Yes



Freeways

SR-55, Costa Mesa Freeway (Project F)

| | | | | | |
|-----------------------------------------------|-----------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-55, I-405 to I-5 - Excess Land Maintenance | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7629-FF101-F17 | Quantity: | 1 |
| Line Item ID: | FY21-02117 | Type: | Cash | Unit Cost: | \$100,000.00 |
| Manager: | Bill Mock | | | Total: | \$100,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Provide maintenance services on an as-needed basis to remove debris and weeds from OCTA-owned excess and future use property. To ensure OCTA's liability is kept to a minimum and comply with federal, state, and local regulations for the maintenance of its property for various projects, including the Grade Separation Projects. The budget request is for costs associated with these services for the SR-55, I-405 to I-5 project.

What are the qualifications required for this line item? Qualified personnel to provide property maintenance service.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. The budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support? This line item will support the pre-construction phase of work.

What phase of the project is this line item currently in, as of January 2nd. Right-of-way phase.

Is this line item rebudgeted from a prior fiscal year? Yes.



Measure M2 Program

Freeways

SR-57, Orange Freeway (Project G)

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-57, Katella Avenue to Lincoln - Regional Programming Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FG101-P2J | Quantity: | 1 |
| Line Item ID: | FY21-01887 | Type: | Cash | Unit Cost: | \$5,000.00 |
| Manager: | Ben Ku | | | Total: | \$5,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing Contract #C-9-0523
 OCTA is in need of assistance to provide technical support in the preparation of funding program amendments, funding program allocation requests, submittal of air quality and environmental documents required for funding consideration by the State, overall State Transportation Improvement Program (STIP) development, Federal Transportation Improvement Program (FTIP) development and amendments, activities related to funding programs identified in Fixing American's Surface Transportation (FAST) act and future state and federal funding sources. Consultant shall work as-needed, on a time-and-expense basis.

Programming Support

Programming support services shall include but not be limited to the following:

- Consultant shall prepare all work in accordance with approved guidelines and required documentation in effect at the time of work assignment. Consultant shall assist in the analysis of state, federal, and local program guidelines and relevant legislation.
- Consultant shall track programming documents and submittals internally and through all relevant division of Caltrans (local district, headquarters, etc.), the California Transportation Commission (CTC), Southern California Association of Governments (SCAG), Southern California Regional Rail Authority (Metrolink), Federal Highways Administration, Federal Transit Administration (FTA), Federal Rail Administration, and local or regional agencies as required.
- Consultant shall work with local agencies that receive grants through an OCTA call for projects. Consultant shall monitor the CTC allocation schedule or other funding program schedule, work with the local agencies to understand and submit required information to Caltrans through a quarterly report process and collect supporting documentation required for invoicing state and/or federal funds. This includes but is not limited to assisting in the preparation of the quarterly milestone and/or financial status reports.
- Consultant shall monitor STIP guidelines and identify potential impacts to OCTA projects.
- Consultant shall review CTC agendas and provide analysis and review of the CTC action.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to re-procure and the expected grant writing required. Existing Contract #C-9-0523

What phase of the project does this line item support?

Ongoing consultant Existing Contract #C-9-0523

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant Existing Contract #C-9-0523

Is this line item rebudgeted from a prior fiscal year?

Yes, but different jobkey.



Freeways

SR-57, Orange Freeway (Project G)

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-57, Lambert Road to Tonner Canyon - Grant Advisory Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FG105-10K | Quantity: | 1 |
| Line Item ID: | FY21-01897 | Type: | Cash | Unit Cost: | \$15,000.00 |
| Manager: | Louis Zhao | | | Total: | \$15,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

- Existing Contract #C-7-2016
- Consultant or consultants shall provide high level strategic advice and consultation to OCTA as the subject matter expert for state goals related to environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and households and/or overburdened communities.
 - Consultant or consultants shall review OCTA draft grant applications for state funding and make recommendations to maximize strategic advantages in the areas of environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and/or households and/or overburdened communities.
 - Consultant or consultants shall assist OCTA during project development to increase the proposed project's potential for state funding in the areas of environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and households and overburdened communities.
 - Consultant or consultants shall assist OCTA with project reporting on state-funded projects in the areas of environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and households and/or overburdened communities.
 - Consultant or consultants shall advise OCTA on potential project funding impacts resulting from legislative and regulatory proposals and help identify potential policy strategies with CTC and Caltrans.
 - Consultant or consultants should assist in writing grant applications in the areas of environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and households and/or overburdened communities.
 - Consultant or consultants shall assist in the analysis of state, federal and local program guidelines and relevant legislation.
 - Consultant or consultants shall prepare all work in accordance with approved guidelines and required documentation in effect at the time of work assignment.

**What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.**

Knowledge and experience with California transportation funding and grant programs, California Department of Transportation (Caltrans) processes, requirements related to programming and funding, and state goals, as well as expertise in environmental protection, greenhouse gas reduction, air quality, and/or public health, and/or disadvantaged communities, low income communities and households and overburdened communities is required, and/or related fields.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to re-procure and the expected grant writing required.

What phase of the project does this line item support?

Ongoing consultant

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

Freeways

SR-91, I-5 to SR-57 (Project H)

| | | | | | |
|-----------------------------------------------|---------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-91, Planning and Programming Consultant | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FH101-0ZI | Quantity: | 1 |
| Line Item ID: | FY21-01902 | Type: | Cash | Unit Cost: | \$20,000.00 |
| Manager: | Adriann Cardoso | | | Total: | \$20,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

OCTA is in need of assistance to provide technical support in the preparation of funding program State Transportation Improvement Program (STIP) amendments, funding program allocation requests, submittal of environmental documents required for funding consideration by the State, overall STIP development, Regional Transportation Improvement Program (RTIP) development and amendments, activities related to funding programs identified in Senate Bill 1 (SB1), applications for the Federal Transportation Reauthorization Bill and future state and federal funding sources. Consultant will work as needed, on a time and expense basis.

Consultant assistance may be requested to augment staff work to identify and maintain a list of potential projects for future funding based on OCTA planning documents and the OCTA Renewed Measure M Transportation Plan. OCTA may request that the list be reviewed and updated semi-annually.

Assistance with calls for projects.

Consultant assistance may be requested to augment staff work to prepare application templates, reporting requirements and scoring documents for future calls for projects for various funding programs that would be administered by OCTA.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with California transportation funding and grant programs, California Department of Transportation (Caltrans) processes, requirements related to programming and funding, and state goals, as well as expertise in environmental protection, greenhouse gas reduction, air quality, and/or public health, and/or disadvantaged communities, low income communities and households and overburdened communities is required, and/or related fields. Also understanding of the Transportation Corridor Agency projects and processes to assist with SR-91 projects and funding.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to procure and the expected level of experience.

What phase of the project does this line item support?

New consultant support for planning and programming

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No



Freeways

SR-91, I-5 to SR-57 (Project H)

| | | | | | |
|-----------------------------------------------|----------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-91, State and Federal Grant Writing | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FH101-10J | Quantity: | 1 |
| Line Item ID: | FY21-01878 | Type: | Cash | Unit Cost: | \$60,000.00 |
| Manager: | Louis Zhao | | | Total: | \$60,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant (KTUA C-7-2132) shall provide on an as-needed basis consultant services for grant writing, grant application preparation, and grant application quality control review. Consultant or consultants will work as needed, on a time and expense basis. As needed services shall include, but not be limited to the following:

- Consultant shall prepare grant applications and supporting documentation to ensure compliance with funding requirements. This may include but is not limited to developing application narratives, data, charts, tables and diagrams, letters of support, and supplemental application materials which may enhance the application.
 - Consultant shall support project selection for the funding programs. This includes evaluating, reviewing and preparing an overall needs assessment for OCTA and developing a strategy for the various funding programs, including documented needs and quantitative benefits of projects.
 - Consultant shall prepare technical analyses, which include but are not limited to cost-benefit analysis and air quality/greenhouse gas emission reduction analysis. These analyses must meet the grant program requirements. If available, Consultant may use existing tools for the analyses.
 - Consultant shall assist OCTA in managing application deadlines to ensure timely submission.
 - Consultant shall collaborate with proper stakeholders to obtain signatures, data, forms and letters of support.
 - Consultant shall provide grant related research assistance.
 - Consultant shall review OCTA draft grant applications for local, state and federal funding for completion, quality control, and adherence to requirements outlined in funding guidelines.
 - Consultant shall provide copies of the final and completed application prior to submission of the grant.
- In FY 2020-21, OCTA will need to re-procure for a consultant to carry out this work.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to re-procure and the expected grant writing required.

What phase of the project does this line item support?

Ongoing consultant services

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant services

Is this line item rebudgeted from a prior fiscal year?

No



Measure M2 Program

Freeways

SR-91, I-5 to SR-57 (Project H)

| | | | | | |
|-----------------------------------------------|--------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-91, Regional Programming Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FH101-P2J | Quantity: | 1 |
| Line Item ID: | FY21-01888 | Type: | Cash | Unit Cost: | \$5,000.00 |
| Manager: | Ben Ku | | | Total: | \$5,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing Contract #C-9-0523
 OCTA is in need of assistance to provide technical support in the preparation of funding program amendments, funding program allocation requests, submittal of air quality and environmental documents required for funding consideration by the State, overall State Transportation Improvement Program development, Federal Transportation Improvement Program development and amendments, activities related to funding programs identified in Fixing American's Surface Transportation (FAST) act and future state and federal funding sources. Consultant shall work as-needed, on a time-and-expense basis.

Programming Support

Programming support services shall include but not be limited to the following:

- Consultant shall prepare all work in accordance with approved guidelines and required documentation in effect at the time of work assignment. Consultant shall assist in the analysis of state, federal, and local program guidelines and relevant legislation.
- Consultant shall track programming documents and submittals internally and through all relevant division of Caltrans (local district, headquarters, etc.), the California Transportation Commission (CTC), Southern California Association of Governments (SCAG), Southern California Regional Rail Authority (Metrolink), Federal Highways Administration, Federal Transit Administration (FTA), Federal Rail Administration, and local or regional agencies as required.
- Consultant shall work with local agencies that receive grants through an OCTA call for projects. Consultant shall monitor the CTC allocation schedule or other funding program schedule, work with the local agencies to understand and submit required information to Caltrans through a quarterly report process and collect supporting documentation required for invoicing state and/or federal funds. This includes but is not limited to assisting in the preparation of the quarterly milestone and/or financial status reports.
- Consultant shall monitor State Transportation Improvement Program guidelines and identify potential impacts to OCTA projects.
- Consultant shall review CTC agendas and provide analysis and review of the CTC action.

What are the qualifications required for this line item?
 Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to re-procure and the expected grant writing required. Existing Contract #C-9-0523.

What phase of the project does this line item support?

Ongoing consultant support Existing Contract #C-9-0523.

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant support Existing Contract #C-9-0523.

Is this line item rebudgeted from a prior fiscal year?

Yes, but different jobkey.



Freeways

SR-91, I-5 to SR-57 (Project H)

| | | | | | |
|-----------------------------------------------|----------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-91, Programming and Analysis | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FH101-TJ4 | Quantity: | 1 |
| Line Item ID: | FY21-01870 | Type: | Cash | Unit Cost: | \$36,000.00 |
| Manager: | Adriann Cardoso | | | Total: | \$36,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant shall provide, on an as-needed basis, state, federal, and local programming support services. Services include competitive grant and formula funding program coordination. Consultant will also provide monitoring and assistance with funding strategies for OCTA and Metrolink rail capital projects, as well as OC Streetcar and other Project S and Project V programs; preparation and tracking of funding program documentation and submittals; activities related to funding programs identified in Proposition 1A, Road Repair and Accountability Act (RRAA), the Federal Transportation Improvement Program (FTIP), and State Transportation Improvement Program (STIP); Federal Transit Administration (FTA), programs including new starts; review and analysis of California Transportation Commission (CTC) actions and the next Federal Transportation Reauthorization Bill. This consultant will also provide support for M2 Local Programs related to calls for projects and payments. See Agreement C-9-1618

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Experience with state and federal funding programs, programming of funds, and basic understanding of air quality analysis in order to maximize state and federal funds in place of M2 program funds. Knowledge and experience with Federal Transit Administration funding and grant programs, the CTC actions, California Department of Transportation (Caltrans) processes and requirements related to programming and funding, Southern California Association of Governments (SCAG) FTIP Processing, Southern California Regional Rail Authority (Metrolink) use of funding and grants and member agency contributions, and the OCTA programming process is required.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided.

What phase of the project does this line item support?

Ongoing Consultant

What phase of the project is this line item currently in, as of January 2nd.

Ongoing Consultant

Is this line item rebudgeted from a prior fiscal year?

This line item is budgeted and used every year.



Measure M2 Program

Freeways

SR-91, SR-241 to SR-71 (Project J)

| | | | | | |
|----------------------|----------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-91, Traffic Simulation Technical Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FJ100-P2U | Quantity: | 1 |
| Line Item ID: | FY21-01934 | Type: | Encumbrance | Unit Cost: | \$100,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$100,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0017-6521-FJ100-OUT Interfund Transfer 100,000

Total Funded: 100,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Traffic simulation support for the SR-91 Implementation Plan.

What are the qualifications required for this line item? Expert-level TransModeler simulation development and analysis.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Based on previous work.

What phase of the project does this line item support? All phases.

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No



Freeways

SR-91, SR-55 to SR-57 (Project I)

| | | | | | |
|----------------------|--------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-91, La Palma Avenue to SR-55 - Right-of-Way Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7514-FI105-1OR | Quantity: | 1 |
| Line Item ID: | FY21-02415 | Type: | Cash | Unit Cost: | \$500,000.00 |
| Manager: | Jeannie Lee | | | Total: | \$500,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0017-6521-FI105-1OR Interfund Transfer 500,000

Total Funded: 500,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Right-of-Way (ROW) support for the La Palma Avenue to State Route 55 segment of the overall SR-91 Widening Project.

What are the qualifications required for this line item? Professional right-of-way agents and consultants.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. The budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support? The ROW phase

What phase of the project is this line item currently in, as of January 2nd. Environmental phase

Is this line item rebudgeted from a prior fiscal year? No



Measure M2 Program

Freeways

SR-91, SR-55 to SR-57 (Project I)

| | | | | | |
|----------------------|---------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-91, SR-55 to Lakeview Avenue - Right-of-Way Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7514-FI106-10Q | Quantity: | 1 |
| Line Item ID: | FY21-02412 | Type: | Cash | Unit Cost: | \$500,000.00 |
| Manager: | Jeannie Lee | | | Total: | \$500,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0017-6521-FI106-10Q Interfund Transfer 500,000

Total Funded: 500,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Right-of-Way (ROW) support for SR-55 to Lakeview Avenue (segment 1) of the overall SR-91 Widening Project. This contract is anticipated to be about 3 years. This segment improves operations and weaving issue by realigning westbound on-ramp to direct traffic to westbound State Route-91, adding a new on-ramp from the Lakeview Bridge connecting directly to southbound State Route-55, and barrier separate westbound State Route-91 from southbound State Route-55. This segment includes Lakeview Avenue Bridge replacement.

**What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.**

Professional right-of-way agents and consultants.

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support?

The Right-of-Way phase

What phase of the project is this line item currently in, as of January 2nd.

Environmental phase

Is this line item rebudgeted from a prior fiscal year?

No



Freeways

SR-91, SR-55 to SR-57 (Project I)

| | | | | | |
|----------------------|------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-91, SR-57 to SR-55 - Environmental Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FI103-N08 | Quantity: | 1 |
| Line Item ID: | FY21-02340 | Type: | Encumbrance | Unit Cost: | \$500,000.00 |
| Manager: | Jeannie Lee | | | Total: | \$500,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0017-6521-FI103-N08 Interfund Transfer 111,150

Funding: 0017-6048-FI103-XGD FY2015 FHWA (RSTP) 388,850

Total Funded: 500,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Estimated costs for the environmental consultant services for the State Route-91, State Route-55 to State Route-57 project. Implementation of this project on the SR-91 will add one general purpose lane eastbound from State Route-57 to State Route-55, and one general purpose lane westbound from Glassell Street to State College Boulevard.

What are the qualifications required for this line item?

Engineering and environmental technical expertise.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Potential change order estimated based on changes in design guidelines and criteria.

What phase of the project does this line item support?

Project Approval (PA)/Environmental Document (ED) Phase

What phase of the project is this line item currently in, as of January 2nd.

PA/ED Phase

Is this line item rebudgeted from a prior fiscal year?

No



Measure M2 Program

Freeways

SR-91, SR-55 to SR-57 (Project I)

| | | | | | |
|----------------------|-----------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-91, Acacia Street to La Palma Avenue - Design Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FI104-0U9 | Quantity: | 1 |
| Line Item ID: | FY21-02342 | Type: | Encumbrance | Unit Cost: | \$9,500,000.00 |
| Manager: | Jeannie Lee | | | Total: | \$9,500,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0017-6521-FI104-0U9 Interfund Transfer 9,500,000

Total Funded: 9,500,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Estimated new contract for the PS&E (Design) consultant services for Segment #3 of the overall State Route-91 project. This contract is anticipated to be about 3 years. This segment will improve westbound operations by improving the weave from westbound State Route-91 to northbound and southbound 57 and adding an auxiliary lane from State Route-57 to east of Raymond Avenue. This segment includes La Palma Avenue bridge replacement.

What are the qualifications required for this line item? Engineering and environmental technical services.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Estimated design work anticipated based on similar projects.

What phase of the project does this line item support? Design phase

What phase of the project is this line item currently in, as of January 2nd. Environmental phase

Is this line item rebudgeted from a prior fiscal year? No



Freeways

SR-91, SR-55 to SR-57 (Project I)

| | | | | | |
|----------------------|---------------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-91, Acacia Street to La Palma Avenue - Caltrans Cooperative Agreement | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FI104-F17 | Quantity: | 1 |
| Line Item ID: | FY21-02349 | Type: | Encumbrance | Unit Cost: | \$500,000.00 |
| Manager: | Jeannie Lee | | | Total: | \$500,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0017-6521-FI104-F17 Interfund Transfer 500,000

Total Funded: 500,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Plans, Specifications, and Estimates (PS&E) design Cooperative Agreement with Caltrans for Advertise and Award (AA) services for segment 3 (from Acacia St. to La Palma Avenue) of the overall SR-91 Widening Project. Caltrans Cooperative Agreement 12-0778 (C-9-1274).

What are the qualifications required for this line item? Engineering and Construction expertise.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Anticipated Caltrans AA services.

What phase of the project does this line item support? Design phase

What phase of the project is this line item currently in, as of January 2nd. Environmental phase

Is this line item rebudgeted from a prior fiscal year? No



Measure M2 Program

Freeways

SR-91, SR-55 to SR-57 (Project I)

| | | | | | |
|----------------------|-------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-91, La Palma Avenue to SR-55 - Caltrans Cooperative Agreement | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FI105-F17 | Quantity: | 1 |
| Line Item ID: | FY21-02357 | Type: | Encumbrance | Unit Cost: | \$550,000.00 |
| Manager: | Jeannie Lee | | | Total: | \$550,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0017-6521-FI105-F17 Interfund Transfer 550,000

Total Funded: 550,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Plans, Specifications, and Estimates (PS&E) Design Cooperative Agreement with Caltrans for Advertisement and Award (AA) services for Segment 2 from La Palma Avenue to SR-55 of the overall SR-91 Widening Project. Caltrans Cooperative Agreement 12-0778 (C-9-1274).

What are the qualifications required for this line item? Engineering and construction expertise.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Anticipated Caltrans AA services.

What phase of the project does this line item support? Design Phase - PS&E (Plans, Specifications, and Estimates) Phase

What phase of the project is this line item currently in, as of January 2nd. Environmental Phase

Is this line item rebudgeted from a prior fiscal year? No



Freeways

SR-91, SR-55 to SR-57 (Project I)

| | | | | | |
|----------------------|--------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-91, La Palma Avenue to SR-55 - Consultant Design Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FI105-NA6 | Quantity: | 1 |
| Line Item ID: | FY21-02346 | Type: | Encumbrance | Unit Cost: | \$16,500,000.00 |
| Manager: | Jeannie Lee | | | Total: | \$16,500,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0017-6521-FI105-NA6 Interfund Transfer 16,500,000

Total Funded: 16,500,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Estimated new contract for the Plans, Specifications, and Estimates (Design) consultant services for Segment #2 of the overall State Route-91 project. This contract is anticipated to be about 3 years. This segment will provide improvements by adding a general purpose lane in eastbound direction and include Kraemer Boulevard/Glassell Street Bridge and Tustin Avenue Bridge replacements.

What are the qualifications required for this line item? Engineering and environmental technical services.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Estimated design work anticipated based on similar projects.

What phase of the project does this line item support? The PS&E phase

What phase of the project is this line item currently in, as of January 2nd. Environmental phase

Is this line item rebudgeted from a prior fiscal year? No



Measure M2 Program

Freeways

SR-91, SR-55 to SR-57 (Project I)

| | | | | | |
|----------------------|-------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-91, SR-55 to Lakeview Avenue - Caltrans Cooperative Agreement | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FI106-F17 | Quantity: | 1 |
| Line Item ID: | FY21-02373 | Type: | Encumbrance | Unit Cost: | \$450,000.00 |
| Manager: | Jeannie Lee | | | Total: | \$450,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0017-6521-FI106-F17 Interfund Transfer 450,000

Total Funded: 450,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Plans, Specifications, and Estimates (PS&E) design Cooperative Agreement with Caltrans for Advertisement and Award (AA) services for SR-55 to Lakeview Ave (segment 1) of the overall SR-91 Widening Project. Caltrans Cooperative Agreement 12-0778 (C-9-1274).

What are the qualifications required for this line item? Engineering and construction expertise.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Anticipated Caltrans AA services.

What phase of the project does this line item support? Design phase

What phase of the project is this line item currently in, as of January 2nd. Environmental phase

Is this line item rebudgeted from a prior fiscal year? No



Freeways

SR-91, SR-55 to SR-57 (Project I)

| | | | | | |
|----------------------|---------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | SR-91, SR-55 to Lakeview Avenue - Design Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-FI106-NA7 | Quantity: | 1 |
| Line Item ID: | FY21-02348 | Type: | Encumbrance | Unit Cost: | \$1,000,000.00 |
| Manager: | Jeannie Lee | | | Total: | \$1,000,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0017-6521-FI106-NA7 Interfund Transfer 1,000,000

Total Funded: 1,000,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Estimated new contract for the Plans, Specifications, and Estimates (Design) consultant services for Segment #1 of the overall State Route-91 project. This contract is anticipated to be about 3 years. This segment improves operations and weaving issue by realigning westbound on-ramp to direct traffic to westbound State Route-91, adding a new on-ramp from the Lakeview Bridge connecting directly to southbound State Route-55, and barrier separate westbound State Route-91 from southbound State Route-55. This segment includes Lakeview Avenue Bridge replacement.

What are the qualifications required for this line item? Engineering and environmental services.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Potential change orders estimated based on changes in design guidelines and criteria.

What phase of the project does this line item support? Design phase

What phase of the project is this line item currently in, as of January 2nd. Environmental phase

Is this line item rebudgeted from a prior fiscal year? No



Measure M2 Program

M2 Administration

LTA - California Department of Tax and Fee Administration (CDTFA)

| | | | | | |
|-----------------------------------------------|----------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Local Transportation Authority Administration Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0200-1N0 | Quantity: | 1 |
| Line Item ID: | FY21-01181 | Type: | Cash | Unit Cost: | \$2,898,418.00 |
| Manager: | Sam Kaur | | | Total: | \$2,898,418 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. California Department of Tax and Fee Administration (CDTFA) fees, pertaining to the administration of Local Transportation Authority (LTA) revenues.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. N/A

Please explain how you arrived at the budgeted dollars requested. The amount is set at 1.1% of estimated LTA net revenue.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No

Measure M2 Administration

| | | | | | |
|-----------------------------------------------|--------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Price Review/Buy America/Audit | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7512-M0201-KGK | Quantity: | 1 |
| Line Item ID: | FY21-00845 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Janet Sutter | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Qualified on-call consultants are needed to provide agreed-upon procedure reviews of proposed pricing on OCTA contracts and Buy America compliance on an on-call Contract Task Order basis.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Consultants that perform price reviews or Buy America reviews should be able to demonstrate compliance with Government Auditing Standards.

Please explain how you arrived at the budgeted dollars requested. On-call consulting services are used on an as-needed basis and cannot be precisely determined. The requested budget for this line item is an estimate.

What phase of the project does this line item support? This line item supports the second year of a two-year option term.

What phase of the project is this line item currently in, as of January 2nd. First year of the two-year option term.

Is this line item rebudgeted from a prior fiscal year? No.



M2 Administration

Measure M2 Administration

| | | | | | |
|-----------------------------------------------|------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | General On-Call Auditing Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7512-M0201-KHL | Quantity: | 1 |
| Line Item ID: | FY21-00844 | Type: | Cash | Unit Cost: | \$100,000.00 |
| Manager: | Janet Sutter | | | Total: | \$100,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Qualified on-call consultants are needed to assist the Internal Audit Department with audits requiring specialization and/or to supplement audit staff. Scope of work will be developed for services as required.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Consultants that perform audits for OCTA should be able to demonstrate compliance with Government Auditing Standards.

Please explain how you arrived at the budgeted dollars requested.

General on-call auditing services are used on an as-needed basis and cannot be precisely determined. The requested budget for this line item is an estimate.

What phase of the project does this line item support?

This line item supports the second year of the first two-year option term for contracted services.

What phase of the project is this line item currently in, as of January 2nd.

First year of the first two-year option term.

Is this line item rebudgeted from a prior fiscal year?

No.

| | | | | | |
|-----------------------------------------------|------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Investment Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7515-M0201-F17 | Quantity: | 1 |
| Line Item ID: | FY21-00849 | Type: | Cash | Unit Cost: | \$580,500.00 |
| Manager: | Robert Davis | | | Total: | \$580,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Investment fees that are based upon a percentage of the cash balance as projected by the Authority's Financial Planning and Analysis department.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Professional investment advisors.

Please explain how you arrived at the budgeted dollars requested.

Investment fees are based on staff's estimated rates and the cash balances for the upcoming fiscal year.

What phase of the project does this line item support?

N/A

What phase of the project is this line item currently in, as of January 2, 2019?

N/A

Is this line item rebudgeted from a prior fiscal year?

N/A



Measure M2 Program

M2 Administration

Measure M2 Administration

| | | | | | |
|-----------------------------------------------|-------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Update to Five Year Strategic Plan | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-A0001-1LO | Quantity: | 1 |
| Line Item ID: | FY21-02281 | Type: | Encumbrance | Unit Cost: | \$150,000.00 |
| Manager: | Tamara Warren | | | Total: | \$150,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. OCTA's current Strategic Plan has expired and consideration is underway to review and update the existing plan.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Consultant strategic services to research, collect and develop a plan for OCTA.

Please explain how you arrived at the budgeted dollars requested. Based on prior agreements for strategic services and lessons learned on limitations.

What phase of the project does this line item support? Updates an existing five year plan that has expired.

What phase of the project is this line item currently in, as of January 2nd. Early consideration of the development of draft scope of work.

Is this line item rebudgeted from a prior fiscal year? Yes

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Long Range Transportation Plan and Environmental Document | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-A4461-1IE | Quantity: | 1 |
| Line Item ID: | FY21-02128 | Type: | Encumbrance | Unit Cost: | \$1,000,000.00 |
| Manager: | Gregory Nord | | | Total: | \$1,000,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Professional services support to develop the 2022 Long Range Transportation Plan (LRTP) and associated Program Environmental Impact Report. Incorporates new state requirements related to vehicle miles traveled (VMT) reduction (for M2 freeway program). This will also support implementation of transportation projects and be used as OCTA's input to the Southern California Association of Governments (SCAG) Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Experienced transportation planning and environmental analysis professionals familiar with existing (and emerging) state and federal long-range planning and environmental laws, regulations, and policies; as well as strong familiarity with OCTA's previous LRTP and the Measure M2 program of projects.

Please explain how you arrived at the budgeted dollars requested. Based on budgets for similar projects.

What phase of the project does this line item support? Planning

What phase of the project is this line item currently in, as of January 2nd. Scope development

Is this line item rebudgeted from a prior fiscal year? No



M2 Administration

Measure M2 Administration

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|-----------------------------------------------|-------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | On-Call Measure M2 Strategic Advisory Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-03R | Quantity: | 1 |
| Line Item ID: | FY21-00878 | Type: | Cash | Unit Cost: | \$150,000.00 |
| Manager: | Tamara Warren | | | Total: | \$150,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

As we move forward in the delivery of Measure M2, we continue to break new ground and find areas that we need to monitor, research, and analyze further. To assist us with our performance/delivery of Measure M, consultant services will be sought on an "on-call" or as-needed basis when issues or concerns are raised that require resources above or outside of current staff expertise.

What are the qualifications required for this line item?

A bench of consulting firms to provide strategic advisory services for research and analysis on the performance/delivery of Measure M2.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on prior agreements for strategic advisory services and lessons learned on limitations.

What phase of the project does this line item support?

On-going monitoring of the Measure M2 30-year program that is scheduled to sunset on March 31, 2041.

What phase of the project is this line item currently in, as of January 2nd.

To date we have not needed to call on our bench but we continue to want to have consultant services available to the department.

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Measure M2 Transition to OC Go - Awareness and Website | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-03T | Quantity: | 1 |
| Line Item ID: | FY21-01051 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Tamara Warren | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

As Measure M2 transitions to OC Go, funding is set aside to support OC Go awareness as needed. This budget will be utilized for cost-effective, communication tools and approaches to: boost public confidence in OCTA with new tools that clearly communicate and, in some cases, educate the public as to how OCTA is spending OC Go tax dollars; enhance communications with the public about OC Go projects and programs, and who to contact for assistance; and empower the internal team to have resources to ensure OC Go is given the support needed.

What are the qualifications required for this line item?

Professional marketing services.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on prior agreements for marketing services and lessons learned on limitations.

What phase of the project does this line item support?

Ongoing transparency of the Measure M2 30-year program that is scheduled to sunset on March 31, 2041.

What phase of the project is this line item currently in, as of January 2nd.

This past year we worked with External Affairs to do a complete revamp of the Measure M2/OC Go website. We have some finetuning that is required and this will provide budget for any needs during the FY.

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

M2 Administration

Measure M2 Administration

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|-----------------------------------------------|----------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Orange County Transportation Authority Modeling Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-0DF | Quantity: | 1 |
| Line Item ID: | FY21-01130 | Type: | Encumbrance | Unit Cost: | \$150,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$150,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Support projects with the application of Orange County Transportation Authority Modeling (OCTAM) modeling software.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Transportation modeling application experience.

Please explain how you arrived at the budgeted dollars requested. Previous work efforts.

What phase of the project does this line item support? Alternatives development phase.

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No.

| | | | | | |
|-----------------------------------------------|-------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Measure M2 Strategic Management Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-0K2 | Quantity: | 1 |
| Line Item ID: | FY21-01126 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Dan Phu | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Per Agreement C-5-3226; To support efforts related to the goals and objectives of the OCTA Program Management Office (PMO), responsible for achieving fully integrated and coordinated Measure M2 program delivery consistent with the requirements of OCTA's constituents and stakeholders.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Environmental Consultant

Please explain how you arrived at the budgeted dollars requested. Based on previous years' budget expenditure.

What phase of the project does this line item support? Various

What phase of the project is this line item currently in, as of January 2nd. Various

Is this line item rebudgeted from a prior fiscal year? Yes



M2 Administration

Measure M2 Administration

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|-----------------------------------------------|------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Development of Website Tools and Awareness Campaign | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-0KG | Quantity: | 1 |
| Line Item ID: | FY21-00873 | Type: | Cash | Unit Cost: | \$145,000.00 |
| Manager: | Ryan Armstrong | | | Total: | \$145,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

OCTA wishes to continue cooperation with a vendor that offers expertise in website security, ongoing maintenance, and digital communications for the OC Go's annual progress report, awareness, public information portal, and ongoing web content updates and maintenance. The OC Go annual progress report highlights OC Go's progress for the year. According to the M2 Ordinance, OCTA is required to publish an annual report on how revenues have been spent and on the progress in implementing the OC Go projects. The annual report will be developed as an infographic to run as a newspaper ad as well as an online, interactive digital publication. The primary task is digital creative development and the deliverables include designing a printed and interactive online version of the annual report infographic, Facebook ads, website banners, and drafting web content. In addition to the annual progress report, OCTA staff will collaborate with external vendors to develop cost-effective, web-based communications tools and approaches with a visually appealing aesthetic to meet the user's needs and achieve public communications goals. Digital communications strategies, tools and techniques change rapidly, and working together with OCTA, the contractor will assist with development to optimize user experience, educate and enhance public awareness of OC-Go-funded transportation projects.

Staff wishes to enhance the existing Measure M information for Measure M2 (M2). To conduct effective online communications, along with M2 project information, the website must facilitate the aggregation, organization, presentation, and dissemination of multiple sources of project and agency data. Consultant assistance is needed to develop, enhance, and maintain an up-to-date web presence using best-practices for layout and design, interactive tools such as dashboards, and other data management.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Expert-level ASP.NET framework, server-side code, and front end design including HTML5, JavaScript, jQuery, CSS3, Frameworks, and Databases.

Please explain how you arrived at the budgeted dollars requested.

Based on previous years expenses.

What phase of the project does this line item support?

All phases.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

N/A



Measure M2 Program

M2 Administration

Measure M2 Administration

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|-----------------------------------------------|--------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Diverse Communities Outreach Enhancements | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-0NF | Quantity: | 1 |
| Line Item ID: | FY21-00879 | Type: | Cash | Unit Cost: | \$45,000.00 |
| Manager: | Ted Nguyen | | | Total: | \$45,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

In an effort to increase the effectiveness of OCTA engagement with the diverse community in Orange County, an outreach consultant will be procured early 2020 to help OCTA create and execute a communications plan with culturally effective messages that bring awareness to Measure M projects, programs and plans utilizing language and cultural references to inform the targeted demographic. These funds will continue consultant services.

What are the qualifications required for this line item?

Diverse community outreach services.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on diversity outreach plan.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

N/A

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Long Range Transportation Plan Program Environmental Impact Report Modeling Su | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-0QZ | Quantity: | 1 |
| Line Item ID: | FY21-01970 | Type: | Encumbrance | Unit Cost: | \$100,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$100,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant modeling support for the 2022 Long Range Transportation Plan (LRTP) Program Environmental Impact Report (PEIR).

What are the qualifications required for this line item?

Expert-level experience with the LRTP.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Previous studies.

What phase of the project does this line item support?

All phases.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No.



M2 Administration

Measure M2 Administration

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|-----------------------------------------------|-----------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | M2 Planning and Programming Consultant | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-OZI | Quantity: | 1 |
| Line Item ID: | FY21-01899 | Type: | Cash | Unit Cost: | \$40,000.00 |
| Manager: | Adriann Cardoso | | | Total: | \$40,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

OCTA is in need of assistance to provide technical support in the preparation of funding program State Transportation Improvement Program (STIP) amendments, funding program allocation requests, submittal of environmental documents required for funding consideration by the State, overall STIP development, Regional Transportation Improvement Program (RTIP) development and amendments, activities related to funding programs identified in Road Repair and Accountability Act (RRAA), applications for the Federal Transportation Reauthorization Bill and future state and federal funding sources. Consultant will work as needed, on a time and expense basis.

Consultant assistance may be requested to augment staff work to identify and maintain a list of potential projects for future funding based on OCTA planning documents and the OCTA Renewed Measure M Transportation Plan. OCTA may request that the list be reviewed and updated semi-annually.

Assistance with Calls for Projects.

Consultant assistance may be requested to augment staff work to prepare application templates, reporting requirements and scoring documents for future calls for projects for various funding programs that would be administered by OCTA.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with California transportation funding and grant programs, California Department of Transportation (Caltrans) processes, requirements related to programming and funding, and state goals, as well as expertise in environmental protection, greenhouse gas reduction, air quality, and/or public health, and/or disadvantaged communities, low income communities and households and overburdened communities is required, and/or related fields.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to procure and the expected level of experience.

What phase of the project does this line item support?

New consultant support for planning and programming efforts.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No, this is a new project.



Measure M2 Program

M2 Administration

Measure M2 Administration

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|-----------------------------------------------|-----------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | M2 Project - State and Federal Grant Writing | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-10J | Quantity: | 1 |
| Line Item ID: | FY21-01048 | Type: | Cash | Unit Cost: | \$30,000.00 |
| Manager: | Louis Zhao | | | Total: | \$30,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant (KTUA C-7-2132) shall provide on an as-needed basis consultant services for grant writing, grant application preparation, and grant application quality control review. Consultant or consultants will work as needed, on a time and expense basis. As needed services shall include, but not be limited to the following:

- Consultant shall prepare grant applications and supporting documentation to ensure compliance with funding requirements. This may include but is not limited to developing application narratives, data, charts, tables and diagrams, letters of support, and supplemental application materials which may enhance the application.
- Consultant shall support project selection for the funding programs. This includes evaluating, reviewing and preparing an overall needs assessment for OCTA and developing a strategy for the various funding programs, including documented needs and quantitative benefits of projects.
- Consultant shall prepare technical analyses, which include but are not limited to cost-benefit analysis and air quality/greenhouse gas emission reduction analysis. These analyses must meet the grant program requirements. If available, Consultant may use existing tools for the analyses.
- Consultant shall assist OCTA in managing application deadlines to ensure timely submission.
- Consultant shall collaborate with proper stakeholders to obtain signatures, data, forms and letters of support.
- Consultant shall provide grant related research assistance.
- Consultant shall review OCTA draft grant applications for local, state and federal funding for completion, quality control, and adherence to requirements outlined in funding guidelines.
- Consultant shall provide copies of the final and completed application prior to submission of the grant.

In FY 2020-21, OCTA will need to re-procure for a consultant to carry out this work.

What are the qualifications required for this line item?

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on cost of programming consultants since this is similar to that type of work.

What phase of the project does this line item support?

Ongoing operations - planning

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant

Is this line item rebudgeted from a prior fiscal year?

Yes



M2 Administration

Measure M2 Administration

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|-----------------------------------------------|-------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Measure M2 Technical Studies | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-10S | Quantity: | 1 |
| Line Item ID: | FY21-00877 | Type: | Cash | Unit Cost: | \$100,000.00 |
| Manager: | Tamara Warren | | | Total: | \$100,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

As we move forward in the delivery of the Measure M2 Next 10 Delivery Plan, we continue to break new ground and find areas that we need to monitor, research, and analyze further. To assist us with our performance and delivery of Measure M2, consultant services will be sought on an "on-call" basis when issues or concerns are raised that require resources above or outside of current staff expertise. Some examples include: market conditions analysis, federal compliance, and Senior Mobility Program review.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

A consulting firm to provide strategic advisory services for research and analysis on the performance/delivery of Measure M2.

Please explain how you arrived at the budgeted dollars requested.

Based on prior agreements for strategic advisory services and lessons learned on limitations.

What phase of the project does this line item support?

Ongoing tracking and monitoring of the Measure M2 30-year program that is set to end on March 31, 2041.

What phase of the project is this line item currently in, as of January 2nd.

This is a line item to cover us in the event that an issue arrives that cannot be handled internally by staff and needs a specific resource that is currently not on contract.

Is this line item rebudgeted from a prior fiscal year?

Yes.

| | | | | | |
|-----------------------------------------------|----------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Air Quality Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-16P | Quantity: | 1 |
| Line Item ID: | FY21-01971 | Type: | Encumbrance | Unit Cost: | \$50,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Support air quality efforts including conformity and modeling requirements.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Expert-level conformity and modeling experience.

Please explain how you arrived at the budgeted dollars requested.

Previous experience.

What phase of the project does this line item support?

All.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No.



Measure M2 Program

M2 Administration

Measure M2 Administration

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|-----------------------------------------------|------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Ten Year Review | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-1L1 | Quantity: | 1 |
| Line Item ID: | FY21-02279 | Type: | Encumbrance | Unit Cost: | \$200,000.00 |
| Manager: | Tamara Warren | | | Total: | \$200,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Measure M2 includes a requirement that a Ten Year Review on the Measure be completed at least every ten years. While it is not in the required time frame, staff feels that it may be time to conduct a review to provide staff insight on our performance of the measure and see if there are things that should be done differently.

What are the qualifications required for this line item?

A consulting firm to provide strategic review and research and analysis on the performance/delivery of Measure M2.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on prior agreements for strategic services and lessons learned on limitations.

What phase of the project does this line item support?

Ten Year Review as specified in Ordinance No. 3

What phase of the project is this line item currently in, as of January 2nd.

Early stages of consideration on need.

Is this line item rebudgeted from a prior fiscal year?

No

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|-----------------------------------------------|----------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Letter of Credit for Services of Interstate 405 Improvement Project | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-5RT | Quantity: | 1 |
| Line Item ID: | FY21-00875 | Type: | Cash | Unit Cost: | \$1,800,000.00 |
| Manager: | Robert Davis | | | Total: | \$1,800,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Line of credit required for Transportation Infrastructure Finance and Innovation Act loan. One tranche remains maturing in 2021 for \$500 million at 36 basis points.

What are the qualifications required for this line item?

A financial institution with minimum rating requirements to provide the line of credit.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based upon the agreement with Bank of America, N. A.

What phase of the project does this line item support?

N/A

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No.



M2 Administration

Measure M2 Administration

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|-----------------------------------------------|-----------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | GIS Professional Services - Staff Augmentation for M2 Projects | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-AT4 | Quantity: | 1 |
| Line Item ID: | FY21-00870 | Type: | Cash | Unit Cost: | \$150,000.00 |
| Manager: | Jim Sterling | | | Total: | \$150,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Provide Geographic Information System (GIS) analyses, technical information products, related business processes and work flow automation, databases and tools, and system development and maintenance to support multiple programs and projects throughout OCTA. Maintain a reasonable level of service and responsiveness by augmenting direct employees. Level workloads and provide specialized GIS-related capabilities that the GIS Section does not maintain internally.

**What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.**

Expertise in OCTA's Esri-based GIS platform, including the use and customization of ArcGIS Desktop and ArcGIS Server products, as well as Microsoft SQL Server and Oracle databases, and modern GIS software and map-based Web site application development tools and methods, including .NET, Python, JavaScript, HTML5, Visual Studio, and Team Foundation Server.

Please explain how you arrived at the budgeted dollars requested.

Budget request is based on several years of actual GIS professional services expenditures and usage for the same purposes.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Preliminary.

Is this line item rebudgeted from a prior fiscal year?

Yes.



Measure M2 Program

M2 Administration

Measure M2 Administration

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|----------------------|-------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Economic Advisory Services for Taxable Sales and Other Forecasts | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-F5C | Quantity: | 1 |
| Line Item ID: | FY21-01170 | Type: | Cash | Unit Cost: | \$55,000.00 |
| Manager: | Sam Kaur | | | Total: | \$55,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The Orange County Transportation Authority requires a taxable sales/economic forecast for Orange County through the sunset of Measure M2 in 2041. This information will contain general economic data as well as projections of taxable sales transactions that serve as the main indicators of the Authority's future revenue streams.

The forecasted information obtained from the taxable sales/economic forecast is incorporated into all of the Authority's short and long-term planning models. Authority documents utilizing the economic data include the Annual Budget, the Comprehensive Business Plan, rating agency/investor presentation books, and presentations to the Board of Directors. Since the information will be incorporated in the Authority's planning documents, the consultant may be referenced in various Authority official documents and public meetings.

The consultant shall also provide specific forecasted elements for each contract year including taxable sales projections, annual inflation rate, taxable sales growth, major assumptions, and significant changes from the previous forecast.

On an as-needed basis, the consultant shall provide the Authority with opinions and evaluations for issues and events that may affect or change Orange County's economy. The consultant will also be required to conduct presentations to the Authority's Board of Directors and/or other Authority related committees.

An economist or taxable sales expert is needed to calculate the forecasts for taxable sales.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The budgeted amounts are based on contract history.

What phase of the project does this line item support?

This project supports the revenue forecasting for Measure M2.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

Yes.



M2 Administration

Measure M2 Administration

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|----------------------|---------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Support Development of Orange County Projections | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-F5F | Quantity: | 1 |
| Line Item ID: | FY21-01931 | Type: | Encumbrance | Unit Cost: | \$332,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$332,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Support the development of Orange County Projections through the California State University of Fullerton (CSUF).

What are the qualifications required for this line item? Expert-level demographics and economic projections.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Developed through an Memorandum of Understanding (MOU).

What phase of the project does this line item support? All phases

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No



Measure M2 Program

M2 Administration

Measure M2 Administration

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|-----------------------------------------------|------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Financial Advisory Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-GRV | Quantity: | 1 |
| Line Item ID: | FY21-00869 | Type: | Cash | Unit Cost: | \$180,000.00 |
| Manager: | Robert Davis | | | Total: | \$180,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The financial advisor may be requested to assist staff in the following areas:

- Provide creative solutions to funding, financing, restructuring, cash flow, and other monetary challenges that may arise for the M2 program, 91 Express Lanes, 405 Express Lanes, or other OCTA programs.
- Maintain and update the I-405 Improvement Project financial plan and financial model based on the issuance of M2 bonds and a Transportation Infrastructure Finance and Innovation Act (TIFIA) loan.
- Evaluate potential bond issues, restructurings, refunding, advance refunding, short-term financing mechanisms, leases, derivative products, and investment strategies.
- Assist staff in soliciting and/or reviewing proposals for bond counsel, underwriter(s), issuing and paying agents, letter of credit providers, liquidity providers, trustees, printers etc., if necessary.
- Assist in the structuring of Bond issues including: rating agency / investor preparations, sizing and timing of sale, callability, maturities, reserve funds, and capitalized interest.
- Provide advice, written analysis and assistance regarding the benefits of credit enhancements and/or the use of financial products.
- Prepare written reports before and after pricing indicating market comparable (including gross spread, management fee and takedown comparable) and overall market conditions.
- Serve as OCTA's agent with respect to the pricing of the bonds and minimizing the cost of issuance.
- Provide oral and/or written updates on debt obligations to the Board of Directors and sub-committees.

Expert level financial services background.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

The budgeted amount is based on actuals from previous years as well as anticipated advisory needs.

Please explain how you arrived at the budgeted dollars requested.

What phase of the project does this line item support?

Investment management phase.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

Yes.



M2 Administration

Measure M2 Administration

| | | | | | |
|-----------------------------------------------|------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Taxpayer Oversight Committee Consultant | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-JR6 | Quantity: | 1 |
| Line Item ID: | FY21-00868 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Alice Rogan | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. The Taxpayer Oversight Committee (TOC) is mandated by the Measure M2 Ordinance, which allows the TOC to contract for services to assist with its oversight responsibilities.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Professional support services as needed.

Please explain how you arrived at the budgeted dollars requested. Historical amount for TOC support.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? N/A

| | | | | | |
|-----------------------------------------------|-----------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | M2 Document Center Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-NOE | Quantity: | 1 |
| Line Item ID: | FY21-00867 | Type: | Cash | Unit Cost: | \$100,000.00 |
| Manager: | Tamara Warren | | | Total: | \$100,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. To ensure OCTA has all of the required documentation in a centralized location and to validate that all elements of the Measure M2 Ordinance are followed, an M2 Document Center was created. Measure M2 project and program related Staff reports as well as all project and program level documents are saved in this Document Center. Consultant services are required to maintain the document center to ensure the center works properly and that uploading of all required documents takes place in a timely manner.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Expert in SharePoint and basic knowledge of programming.

Please explain how you arrived at the budgeted dollars requested. Based on existing contract.

What phase of the project does this line item support? Ongoing.

What phase of the project is this line item currently in, as of January 2nd. We have one year left on the contract. We have expended just over \$50,000 and have nearly \$200,000 remaining capacity. We don't expect we will use the full amount and therefore only budgeted for \$100,000.

Is this line item rebudgeted from a prior fiscal year? Yes.



Measure M2 Program

M2 Administration

Measure M2 Administration

| | | | | | |
|-----------------------------------------------|--------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | M2 Market Conditions Analysis | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-N76 | Quantity: | 1 |
| Line Item ID: | FY21-01053 | Type: | Encumbrance | Unit Cost: | \$16,000.00 |
| Manager: | Tamara Warren | | | Total: | \$16,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

A contract is required for the annual update to forecast and analyze market conditions for public infrastructure development in surrounding counties, Orange County, and the state of California. The consultant will report on current and projected conditions to share with OCTA so that staff can anticipate and manage competitive cost pressures and the availability of materials, equipment, labor, and qualified professional staff and services.

What are the qualifications required for this line item?

Market and economic conditions forecasting.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on estimate using comparable analysis.

What phase of the project does this line item support?

Ongoing monitoring of the Measure M2 30-year program that is scheduled to sunset on March 31, 2041.

What phase of the project is this line item currently in, as of January 2nd.

This will be a sole source contract to continue the monitoring and reporting effort promised to the Board of Directors.

Is this line item rebudgeted from a prior fiscal year?

No.



M2 Administration

Measure M2 Administration

| | | | | | |
|-----------------------------------------------|---------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | M2 - State and Federal Programming Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-P2J | Quantity: | 1 |
| Line Item ID: | FY21-01327 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Ben Ku | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing Contract #C-9-0523
 OCTA is in need of assistance to provide technical support in the preparation of funding program amendments, funding program allocation requests, submittal of air quality and environmental documents required for funding consideration by the State, overall State Transportation Improvement Program (STIP) development, Federal Transportation Improvement Program (FTIP) development and amendments, activities related to funding programs identified in Fixing America's Surface Transportation (FAST) act and future state and federal funding sources. Consultant shall work as-needed, on a time-and-expense basis.

Programming Support

- Programming support services shall include but not be limited to the following:
- Consultant shall prepare all work in accordance with approved guidelines and required documentation in effect at the time of work assignment. Consultant shall assist in the analysis of state, federal, and local program guidelines and relevant legislation.
 - Consultant shall track programming documents and submittals internally and through all relevant division of Caltrans (local district, headquarters, etc.), the CTC, SCAG, Southern California Regional Rail Authority (Metrolink), Federal Highways Administration (FHWA), Federal Transit Administration (FTA), Federal Rail Administration, and local or regional agencies as required.
 - Consultant shall work with local agencies that receive grants through an OCTA call for projects. Consultant shall monitor the CTC allocation schedule or other funding program schedule, work with the local agencies to understand and submit required information to Caltrans through a quarterly report process and collect supporting documentation required for invoicing state and/or federal funds. This includes but is not limited to assisting in the preparation of the quarterly milestone and/or financial status reports.
 - Consultant shall monitor STIP guidelines and identify potential impacts to OCTA projects.
 - Consultant shall review CTC agendas and provide analysis and review of the CTC action.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to re-procure and the expected grant writing required. Existing Contract #C-9-0523.

What phase of the project does this line item support?

Existing contract with ongoing consultant Existing Contract #C-9-0523.

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant Existing Contract #C-9-0523.

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

M2 Administration

Measure M2 Administration

| | | | | | |
|----------------------|---------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-405 Traffic Simulation Development | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-P2U | Quantity: | 1 |
| Line Item ID: | FY21-01940 | Type: | Encumbrance | Unit Cost: | \$400,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$400,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Develop a TransModeler micro-simulation of the I-405 corridor including expressways.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Expert-level TransModeler microsimulation modeling.

Please explain how you arrived at the budgeted dollars requested. Based on previous work.

What phase of the project does this line item support? All phases.

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|----------------------|-------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Mobility Indicators Report Refresh | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-P36 | Quantity: | 1 |
| Line Item ID: | FY21-00866 | Type: | Encumbrance | Unit Cost: | \$50,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$50,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Professional services to refresh the 2018 Mobility Indicators Report. Supports the upcoming Long Range Transportation Plan (LRTP) baseline conditions analysis.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Consultant must be proficient in the collection and compilation of demographic and socio-economic data.

Please explain how you arrived at the budgeted dollars requested. This budget is based on previous work done.

What phase of the project does this line item support? The full project.

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes



M2 Administration

Measure M2 Administration

| | | | | | |
|-----------------------------------------------|--------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | M2 Programming and Analysis Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-TJ4 | Quantity: | 1 |
| Line Item ID: | FY21-00856 | Type: | Cash | Unit Cost: | \$51,075.00 |
| Manager: | Adriann Cardoso | | | Total: | \$51,075 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant shall provide, on an as-needed basis, state, federal, and local programming support services. Services include competitive grant and formula funding program coordination. Consultant will also provide monitoring and assistance with funding strategies for OCTA and Metrolink rail capital projects, as well as OC Streetcar and other Project S and Project V programs; preparation and tracking of funding program documentation and submittals; activities related to funding programs identified in Proposition 1A, Proposition 1B, the Federal Transportation Improvement Program (FTIP), and State Transportation Improvement Program (STIP); Federal Transit Administration (FTA), programs including new starts; review and analysis of California Transportation Commission (CTC) actions and the next Federal Transportation Reauthorization Bill. See Agreement C-9-1618

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Experience with state and federal funding programs, programming of funds, and basic understanding of air quality analysis in order to maximize state and federal funds in place of M2 program funds. Knowledge and experience with Federal Transit Administration funding and grant programs, the CTC actions, California Department of Transportation (Caltrans) processes and requirements related to programming and funding, Southern California Association of Governments (SCAG) FTIP Processing, Southern California Regional Rail Authority (Metrolink) use of funding and grants and member agency contributions, and the OCTA programming process is required.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided.

What phase of the project does this line item support?

Ongoing planning

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

This line item is budgeted and used every year.



Measure M2 Program

M2 Administration

Measure M2 Administration

| | | | | | |
|-----------------------------------------------|-----------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Attitudinal and Awareness Survey | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-TQ4 | Quantity: | 1 |
| Line Item ID: | FY21-02100 | Type: | Cash | Unit Cost: | \$40,000.00 |
| Manager: | Alice Rogan | | | Total: | \$40,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

External Affairs will conduct a survey of Orange County residents using mixed methodologies to determine the public's awareness of OCTA's services, projects, and programs. This information will be used to assess the public's preferences with regards to short and long range transportation goals so as to better be able to plan for the future, establish priorities, and develop projects. The data will also assist in the crafting of the upcoming 2022 Long Range Transportation Plan.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Ability to conduct a statistically valid survey of Orange County residents using mixed methodology to determine what the public's awareness and knowledge about OCTA and the services, projects and support it provides to stakeholders and public members.

Please explain how you arrived at the budgeted dollars requested.

Based on average of similar services provided for other projects.

What phase of the project does this line item support?

Initial and ongoing

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No

| | | | | | |
|-----------------------------------------------|-----------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Focus Groups with General Public | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-TSH | Quantity: | 1 |
| Line Item ID: | FY21-02103 | Type: | Cash | Unit Cost: | \$20,000.00 |
| Manager: | Alice Rogan | | | Total: | \$20,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Assess preferences for short- and long-range transportation goals to be better able to plan for the future and help establish priorities. To also obtain information regarding the public's preferences and priorities to assist in crafting the upcoming 2022 Long Range Transportation Plan (LRTP).

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Ability to conduct a statistically valid survey of Orange County residents using mixed methodology to determine what the public's awareness and knowledge about OCTA and the services, projects, and support it provides to stakeholders and public members.

Please explain how you arrived at the budgeted dollars requested.

Based on average of similar services provided for other projects.

What phase of the project does this line item support?

Initial and ongoing

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No



M2 Administration

Measure M2 Administration

| | | | | | |
|----------------------|-----------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Trust Services for Long-Term Debt | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-TT7 | Quantity: | 1 |
| Line Item ID: | FY21-00859 | Type: | Cash | Unit Cost: | \$6,500.00 |
| Manager: | Robert Davis | | | Total: | \$6,500 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Trust services are needed to manage the ongoing oversight of the OCTA's existing and new long-term debt. The purpose of a Trustee is to have a financial institution with trust powers to act in a fiduciary capacity for the benefit of the bondholders in enforcing the terms of the bond contract. Some of the services the Trustee provides include:

- Receive and hold in trust certain funds, including but not limited to, sales tax revenues and certain bond proceeds, and allocation of the funds to various accounts and to various parties, as provided by the bond documents.
- Maintain a system for registration, exchange and transfer of the bonds.
- Invest funds held in designated accounts in qualified investment securities, as defined in the bond documents, in accordance with direction from the OCTA.
- Pay principal and interest components to bondholders from designated accounts.

**What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.**

The current Trustee is responsible for all long-term Measure M2 debt, including the 2010 financing plus the new 2019 issuance.
A Trust Management Company must perform this service.

Please explain how you arrived at the budgeted dollars requested.

The amount is based on past experience as well as industry norms.

What phase of the project does this line item support?

This line item supports the debt/investment phase of Measure M2.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

M2 Administration

Measure M2 Administration

| | | | | | |
|-----------------------------------------------|-------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Debt Rating Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M0201-TUX | Quantity: | 1 |
| Line Item ID: | FY21-01183 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Robert Davis | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

OCTA's debt program must be rated by nationally recognized rating agency firms to be included in investor portfolios. OCTA currently has over \$710 million outstanding in existing Measure M2 debt. The ratings will allow investors to make a credit determination on the existing and future securities.

What are the qualifications required for this line item?

Firm must be a nationally recognized rating agency.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Historical actuals.

What phase of the project does this line item support?

N/A

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No

| | | | | | |
|-----------------------------------------------|-------------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Consultant Technical Support Services for Annual M2 Eligibility Review | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M2050-19Y | Quantity: | 1 |
| Line Item ID: | FY21-01986 | Type: | Cash | Unit Cost: | \$45,000.00 |
| Manager: | Joseph Alcock | | | Total: | \$45,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant Technical Services to support procurement for new contract for annual M2 Eligibility Review.

Tasks

- 1.) Project Management
- 2.) M2 Eligibility Submittal Review
- 3.) Coordination/outreach with Local Agencies
- 4.) Staff technical support for annual M2 Eligibility Review Process.
- 5.) As Needed M2 Eligibility Review Technical Assignments

What are the qualifications required for this line item?

Familiarity with M2 Ordinance and Eligibility Requirements, including technical understanding of each of the M2 Eligibility Components, and strong knowledge of Orange county local agencies, as well as general project management experience.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Estimate from previous contract.

What phase of the project does this line item support?

Eligibility

What phase of the project is this line item currently in, as of January 2nd.

Eligibility

Is this line item rebudgeted from a prior fiscal year?

No



M2 Administration

Measure M2 Administration

| | | | | | |
|-----------------------------------------------|-------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Measure M2 Eligibility Review | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-M2050-S96 | Quantity: | 1 |
| Line Item ID: | FY21-00864 | Type: | Cash | Unit Cost: | \$70,000.00 |
| Manager: | Joseph Alcock | | | Total: | \$70,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant services to provide technical assistance to OCTA staff to review Measure M2 (M2) Eligibility packages submitted by 35 local agencies in Orange County and make recommendations of changes to the Eligibility Guidelines and Web Smart Capital Improvement Program (CIP) guidelines.

Tasks Include:

- Develop/attend eligibility workshops
- Provide guidelines and technical support
- Review local agency eligibility packages
- Coordinate schedules and milestones with project managers
- Prepare report and recommendations for Annual Eligibility Review subcommittee
- Provide support for the Taxpayer Oversight Committee

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Understanding of Measure M2 Ordinance and M2 Eligibility requirements is very important. In addition, technical experience in reviewing documents such as Capital Improvement Programs, Maintenance of Effort calculations and City's compliance reports with the M2 Ordinance.

Please explain how you arrived at the budgeted dollars requested.

Based upon existing scope identified for the work and contract amount identified to complete all the work. Note: this is an existing contract (C-7-2021).

What phase of the project does this line item support?

Implementation

What phase of the project is this line item currently in, as of January 2nd.

Implementation.

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

M2 Administration

Measure M2 Administration

| | | | | | |
|-----------------------------------------------|--------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | OC Fundtracker Subscription and Master Tracking Database Upgrades | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SO002-TGZ | Quantity: | 1 |
| Line Item ID: | FY21-00860 | Type: | Cash | Unit Cost: | \$180,000.00 |
| Manager: | Ben Ku | | | Total: | \$180,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This line item will support the annual sole source contract for Information Systems (IS) subscription service. It will also be used for upgrades and to add modules for the Master Tracking Database. Measure M2 Projects are analyzed and tracked through this system. Existing cooperative agreement number A40326.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Expert level Microsoft ACCESS database programmer. Also familiarity or experience with Primavera is desired.

Please explain how you arrived at the budgeted dollars requested.

Based on prior year service rate, adjusted for inflation. Also includes potential for additional services that may be needed through this database.

What phase of the project does this line item support?

All phases - ongoing operations.

What phase of the project is this line item currently in, as of January 2nd.

All phases - ongoing operations.

Is this line item rebudgeted from a prior fiscal year?

Yes.

| | | | | | |
|-----------------------------------------------|--------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Translation Services for Measure M2 | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7629-M0201-OAR | Quantity: | 1 |
| Line Item ID: | FY21-00924 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Ted Nguyen | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Communications for Measure M2 and its various projects and services are necessary to keep key stakeholders and the general public updated and informed. Communication with surrounding communities, which include diverse communities, needs to be translated in multiple languages and be culturally sensitive. Translation services are needed to produce documents in a variety of languages to reach the stakeholders and general public that are affected by projects, while adhering to Title VI requirements. The amount budgeted for this item has been increased due to the substantial need for OCTA to communicate in multiple languages, with many documents now being translated, at minimum, in both Spanish and Vietnamese.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Translation services.

Please explain how you arrived at the budgeted dollars requested.

Estimated based on historical actuals.

What phase of the project does this line item support?

Various

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

N/A



M2 Administration

Measure M2 Administration

| | | | | | |
|-----------------------------------------------|----------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Taxpayer Oversight Committee - Grand Jurors Association | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7629-M0201-JR8 | Quantity: | 1 |
| Line Item ID: | FY21-00916 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Alice Rogan | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The Measure M2 Ordinance mandates that the Grand Jurors Association of Orange County (GJAOC) conduct the Taxpayers Oversight Committee (TOC) new member recruitment, using existing contract C-3-2165. The responsibilities of the Grand Jurors Association include:

- Forming a five member panel to screen and recommend potential candidates for TOC membership.
- Soliciting, collecting, and reviewing applications from potential candidates for membership on the TOC.
- Evaluating each potential candidate on the basis of the following criteria: commitment and ability to participate in TOC meetings; demonstrated interest and history of participation in community activities, with special emphasis on transportation-related activities; and lack of conflicts of interest with respect to the allocation of Retail Tax revenues.
- Recommending to OCTA at least three, and no more than five candidates from each District for initial membership on the TOC. Thereafter, the panel shall recommend to the Authority at least three and no more than five candidates for filling each vacancy on the TOC.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Per the Measure M2 Ordinance, the Authority shall contract with the GJAOC for the formation of a committee membership recommendation panel to perform the duties set forth in this subsection III-A. If the Orange County Grand Jurors' Association refuses or fails to act in such capacity, the Authority shall contract with another independent organization selected by the Authority for the formation of the panel.

Please explain how you arrived at the budgeted dollars requested.

For GJAOC full and complete performance of its obligations under the Agreement and subject to the maximum cumulative payment obligation provisions set forth in Article 6, OCTA shall pay GJAOC on a \$6,000 fee annually and a per meeting fee of \$50, plus approved expenses for each GJAOC member panelist.

What phase of the project does this line item support?

TOC recruitment

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

N/A



Measure M2 Program

M2 Transit

Community-Based Transit Circulator (Project V)

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Project V Administration Technical Support Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TV001-0W9 | Quantity: | 1 |
| Line Item ID: | FY21-01757 | Type: | Cash | Unit Cost: | \$92,500.00 |
| Manager: | Joseph Alcock | | | Total: | \$92,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Technical support services to facilitate administration of the M2 Project V program, which as significantly expanded over the last few fiscal years.

Work Tasks:

- 1.) Project Management
- 2.) Application review and programming support
- 3.) CTFP Guidelines Updates
- 4.) Cooperative Agreement Development
- 5.) On-going Project V Administration and ridership reporting.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Strong familiarity with Measure M2, thorough knowledge of transit planning and programming practices, experience administering a funding programs and making programming recommendations, negotiating cooperative agreements, and monitoring performance and performance reporting for transit services.

Please explain how you arrived at the budgeted dollars requested.

Assessment of current Project V administration hours currently being billed by staff.

What phase of the project does this line item support?

Administration and implementation.

What phase of the project is this line item currently in, as of January 2nd.

Administration and implementation.

Is this line item rebudgeted from a prior fiscal year?

\$45,000 is budgeted in FY 19-20 Fiscal Year under 0017-7519-TV001-TJ4. However, BUDBAR would not let me use this code, so a new job object of 0W9 was added.



M2 Transit

Community-Based Transit Circulator (Project V)

| | | | | | |
|-----------------------------------------------|--------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | M2 Project V iShuttle - Marketing Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TV001-1AO | Quantity: | 1 |
| Line Item ID: | FY21-01185 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Stella Lin | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The Measure M2 Project V focuses on services such as community circulator, iShuttle, and seasonal service. The goals are to provide marketing support for iShuttle to facilitate service operation, create public awareness and trial usage, and increase ridership. Strategies include:

1. Develop print and digital marketing collaterals
2. Conduct grassroots outreach and promotion
3. Build partnerships with targeted stakeholders
4. Implement integrated advertising campaign

Project Manager, Professional Services/Marketing/Outreach Consultant.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Budget request is based on original plan.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

N/A



Measure M2 Program

M2 Transit

Community-Based Transit Circulator (Project V)

| | | | | | |
|-----------------------------------------------|------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | M2 Project V - Programming and Analysis | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TV001-TJ4 | Quantity: | 1 |
| Line Item ID: | FY21-01340 | Type: | Cash | Unit Cost: | \$13,950.00 |
| Manager: | Adriann Cardoso | | | Total: | \$13,950 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant shall provide, on an as-needed basis, state, federal, and local programming support services. Services include competitive grant and formula funding program coordination. Consultant will also provide monitoring and assistance with funding strategies for OCTA and Metrolink rail capital projects, as well as OC Streetcar and other Project S and Project V programs; preparation and tracking of funding program documentation and submittals; activities related to funding programs identified in Proposition 1A, Proposition 1B, the Federal Transportation Improvement Program (FTIP), and State Transportation Improvement Program (STIP); Federal Transit Administration (FTA), programs including new starts; review and analysis of California Transportation Commission (CTC) actions and the next Federal Transportation Reauthorization Bill. This consultant will also provide support for M2 Local Programs related to calls for projects and payments. See Agreement C-9-1618

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Experience with state and federal funding programs, programming of funds, and basic understanding of air quality analysis in order to maximize state and federal funds in place of M2 program funds. Knowledge and experience with Federal Transit Administration funding and grant programs, the CTC actions, California Department of Transportation (Caltrans) processes and requirements related to programming and funding, Southern California Association of Governments (SCAG) FTIP Processing, Southern California Regional Rail Authority (Metrolink) use of funding and grants and member agency contributions, and the OCTA programming process is required.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided.

What phase of the project does this line item support?

Ongoing consultant services

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant services

Is this line item rebudgeted from a prior fiscal year?

This line item is budgeted and used every year.



M2 Transit

Rail Project Support (Project R)

| | | | | | |
|-----------------------------------------------|------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | M2 Rail Programs - Project Management Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TR212-06P | Quantity: | 1 |
| Line Item ID: | FY21-01280 | Type: | Cash | Unit Cost: | \$1,744,000.00 |
| Manager: | Jason Lee | | | Total: | \$1,744,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Provide Rail Program Management Services to support the rail capital programs. Provide staff to manage program, projects, project controls and document controls.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Experienced program and project managers that knows rail systems and design.

Please explain how you arrived at the budgeted dollars requested. Based on individual project schedule and estimated level of effort for each.

What phase of the project does this line item support? All phases

What phase of the project is this line item currently in, as of January 2nd. All phases

Is this line item rebudgeted from a prior fiscal year? Yes



Measure M2 Program

M2 Transit

Rail Project Support (Project R)

| | | | | | |
|-----------------------------------------------|-------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Project R State and Federal Grant Writing | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TR212-10J | Quantity: | 1 |
| Line Item ID: | FY21-01324 | Type: | Cash | Unit Cost: | \$20,000.00 |
| Manager: | Louis Zhao | | | Total: | \$20,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant shall provide on an as-needed basis consultant services for grant writing, grant application preparation, and grant application quality control review. Consultant or consultants will work as needed, on a time and expense basis. As needed services shall include, but not be limited to the following:

- Consultant shall prepare grant applications and supporting documentation to ensure compliance with funding requirements. This may include but is not limited to developing application narratives, data, charts, tables and diagrams, letters of support, and supplemental application materials which may enhance the application.
 - Consultant shall support project selection for the funding programs. This includes evaluating, reviewing and preparing an overall needs assessment for OCTA and developing a strategy for the various funding programs, including documented needs and quantitative benefits of projects.
 - Consultant shall prepare technical analyses, which include but are not limited to cost-benefit analysis and air quality/greenhouse gas emission reduction analysis. These analyses must meet the grant program requirements. If available, Consultant may use existing tools for the analyses.
 - Consultant shall assist OCTA in managing application deadlines to ensure timely submission.
 - Consultant shall collaborate with proper stakeholders to obtain signatures, data, forms and letters of support.
 - Consultant shall provide grant related research assistance.
 - Consultant shall review OCTA draft grant applications for local, state and federal funding for completion, quality control, and adherence to requirements outlined in funding guidelines.
 - Consultant shall provide copies of the final and completed application prior to submission of the grant.
- In FY 2020-21, OCTA will need to re-procure for a consultant to carry out this work.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to procure and the expected grant writing required.

What phase of the project does this line item support?

Ongoing consultant support

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant support

Is this line item rebudgeted from a prior fiscal year?

Yes



M2 Transit

Rail Project Support (Project R)

| | | | | | |
|-----------------------------------------------|-----------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | General Environmental Support for Rail | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TR212-112 | Quantity: | 1 |
| Line Item ID: | FY21-01945 | Type: | Cash | Unit Cost: | \$9,000.00 |
| Manager: | Dan Phu | | | Total: | \$9,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. General environmental support services that may be necessary for rail projects during the fiscal year.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Environmental planner.

Please explain how you arrived at the budgeted dollars requested. Based on previous year's budget expenditure.

What phase of the project does this line item support? Various

What phase of the project is this line item currently in, as of January 2nd. Various

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | General Rail Projects - Environmental Support Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TR212-1K6 | Quantity: | 1 |
| Line Item ID: | FY21-02234 | Type: | Cash | Unit Cost: | \$2,000.00 |
| Manager: | Dan Phu | | | Total: | \$2,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Professional services that provide environmental support for activities to support rail projects.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Environmental planning experience.

Please explain how you arrived at the budgeted dollars requested. Based on potential need for the next fiscal year.

What phase of the project does this line item support? All phases

What phase of the project is this line item currently in, as of January 2nd. All phases

Is this line item rebudgeted from a prior fiscal year? No



Measure M2 Program

M2 Transit

Rail Project Support (Project R)

| | | | | | |
|-----------------------------------------------|------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Rail Regional Programming Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TR212-P2J | Quantity: | 1 |
| Line Item ID: | FY21-01890 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Ben Ku | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

OCTA is in need of assistance to provide technical support in the preparation of funding program amendments, funding program allocation requests, submittal of air quality and environmental documents required for funding consideration by the State, overall State Transit Improvement Program (STIP) development, Federal Transit Improvement Program (FTIP) development and amendments, activities related to funding programs identified in Fixing America's Surface Transportation (FAST) act and future state and federal funding sources. Consultant shall work as-needed, on a time-and-expense basis.

Programming support services shall include but not be limited to the following:

- Consultant shall prepare all work in accordance with approved guidelines and required documentation in effect at the time of work assignment. Consultant shall assist in the analysis of state, federal, and local program guidelines and relevant legislation.
- Consultant shall work with local agencies that receive grants through an OCTA call for projects. Consultant shall monitor the CTC allocation schedule or other funding program schedule, work with the local agencies to understand and submit required information to Caltrans through a quarterly report process and collect supporting documentation required for invoicing state and/or federal funds. This includes but is not limited to assisting in the preparation of the quarterly milestone and/or financial status reports.
- Consultant shall assist in the analysis of funding program guidelines and analysis of potential projects for submittal. Work in this area may also include completing transfer paper work to transfer Congestion Mitigation & Air Quality and Regional Surface Transportation Program/Surface Transportation Block Grant funds to FTA.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to procure and the expected grant writing required. Existing Contract #C-9-0523

What phase of the project does this line item support?

Ongoing support Existing Contract #C-9-0523

What phase of the project is this line item currently in, as of January 2nd.

Ongoing support Existing Contract #C-9-0523

Is this line item rebudgeted from a prior fiscal year?

Yes, but different Jobkey.



M2 Transit

Rail Project Support (Project R)

| | | | | | |
|-----------------------------------------------|-------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Project R Programming and Analysis | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TR212-TJ4 | Quantity: | 1 |
| Line Item ID: | FY21-01873 | Type: | Cash | Unit Cost: | \$44,100.00 |
| Manager: | Adriann Cardoso | | | Total: | \$44,100 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant shall provide, on an as-needed basis, state, federal, and local programming support services. Services include competitive grant and formula funding program coordination. Consultant will also provide monitoring and assistance with funding strategies for OCTA and Metrolink rail capital projects, as well as OC Streetcar and other Project S and Project V programs; preparation and tracking of funding program documentation and submittals; activities related to funding programs identified in Proposition 1A, Road Repair and Accountability Act (RRAA), the Federal Transportation Improvement Program (FTIP), and State Transportation Improvement Program (STIP); Federal Transit Administration (FTA), programs including new starts; review and analysis of California Transportation Commission (CTC) actions and the next Federal Transportation Reauthorization Bill. This consultant will also provide support for M2 Local Programs related to calls for projects and payments. See Agreement C-9-1618

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Experience with state and federal funding programs, programming of funds, and basic understanding of air quality analysis in order to maximize state and federal funds in place of M2 program funds. Knowledge and experience with Federal Transit Administration funding and grant programs, the CTC actions, California Department of Transportation (Caltrans) processes and requirements related to programming and funding, Southern California Association of Governments (SCAG) FTIP Processing, Southern California Regional Rail Authority (Metrolink) use of funding and grants and member agency contributions, and the OCTA programming process is required.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided.

What phase of the project does this line item support?

Ongoing consultant

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant

Is this line item rebudgeted from a prior fiscal year?

This line item is budgeted and used every year.



Measure M2 Program

M2 Transit

Senior Mobility and Non-Emergency Medical Programs (Project U)

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Senior and Reduced Fare Identification - Public Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TU002-0DX | Quantity: | 1 |
| Line Item ID: | FY21-02027 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Ryan Maloney | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Marketing and public information support for Senior and Reduced Fare Identification programs which are funded by Measure M2.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Professional public information services.

Please explain how you arrived at the budgeted dollars requested. Based on the existing budget.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? Yes

Transit Extensions to Metrolink (Project S)

| | | | | | |
|-----------------------------------------------|------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | OCTA Model Development and Improvements | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TS001-0DF | Quantity: | 1 |
| Line Item ID: | FY21-00876 | Type: | Cash | Unit Cost: | \$100,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$100,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This line item would be to improve the modeling of streetcar systems and other modes in OCTA modeling software. It would also include further calibration improvements, tweaks, and tools for the model.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Expert-level regional travel demand modeling experience including development, calibration, validation, and application.

Please explain how you arrived at the budgeted dollars requested. Based on the expert opinion of the modeling expert relative to the necessary time and experience level of the consultants.

What phase of the project does this line item support? This supports the development phase.

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes.



M2 Transit

Transit Extensions to Metrolink (Project S)

| | | | | | |
|-----------------------------------------------|-------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | M2 Project S - State and Federal Grant Writing | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TS001-10J | Quantity: | 1 |
| Line Item ID: | FY21-01325 | Type: | Cash | Unit Cost: | \$15,000.00 |
| Manager: | Louis Zhao | | | Total: | \$15,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant (KTUA C-7-2132) shall provide on an as-needed basis consultant services for grant writing, grant application preparation, and grant application quality control review. Consultant or consultants will work as needed, on a time and expense basis. As needed services shall include, but not be limited to the following:

- Consultant shall prepare grant applications and supporting documentation to ensure compliance with funding requirements. This may include but is not limited to developing application narratives, data, charts, tables and diagrams, letters of support, and supplemental application materials which may enhance the application.
 - Consultant shall support project selection for the funding programs. This includes evaluating, reviewing and preparing an overall needs assessment for OCTA and developing a strategy for the various funding programs, including documented needs and quantitative benefits of projects.
 - Consultant shall prepare technical analyses, which include but are not limited to cost-benefit analysis and air quality/greenhouse gas emission reduction analysis. These analyses must meet the grant program requirements. If available, Consultant may use existing tools for the analyses.
 - Consultant shall assist OCTA in managing application deadlines to ensure timely submission.
 - Consultant shall collaborate with proper stakeholders to obtain signatures, data, forms and letters of support.
 - Consultant shall provide grant related research assistance.
 - Consultant shall review OCTA draft grant applications for local, state and federal funding for completion, quality control, and adherence to requirements outlined in funding guidelines.
 - Consultant shall provide copies of the final and completed application prior to submission of the grant.
- In FY 2020-21, OCTA will need to re-procure for a consultant to carry out this work.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to re-procure and the expected grant writing required.

What phase of the project does this line item support?

Ongoing consultants support

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant support

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

M2 Transit

Transit Extensions to Metrolink (Project S)

| | | | | | |
|-----------------------------------------------|------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | M2 Transit Regional Programming Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TS001-P2J | Quantity: | 1 |
| Line Item ID: | FY21-01891 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Ben Ku | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing Contract #C-9-0523
 OCTA is in need of assistance to provide technical support in the preparation of funding program amendments, funding program allocation requests, submittal of air quality and environmental documents required for funding consideration by the State, overall State Transportation Improvement Program (STIP) development, Federal Transportation Improvement Program (FTIP) development and amendments, activities related to funding programs identified in FAST act and future state and federal funding sources. Consultant shall work as-needed, on a time-and-expense basis.

Programming Support

Programming support services shall include but not be limited to the following:

- Consultant shall prepare all work in accordance with approved guidelines and required documentation in effect at the time of work assignment. Consultant shall assist in the analysis of state, federal, and local program guidelines and relevant legislation.
- Consultant shall track programming documents and submittals internally and through all relevant division of Caltrans (local district, headquarters, etc.), the California Transportation Commission (CTC), Southern California Association of Governments (SCAG), Southern California Regional Rail Authority (Metrolink), Federal Highways Administration, Federal Transit Administration (FTA), Federal Rail Administration, and local or regional agencies as required.
- Consultant shall work with local agencies that receive grants through an OCTA call for projects. Consultant shall monitor the CTC allocation schedule or other funding program schedule, work with the local agencies to understand and submit required information to Caltrans through a quarterly report process and collect supporting documentation required for invoicing state and/or federal funds. This includes but is not limited to assisting in the preparation of the quarterly milestone and/or financial status reports.
- Consultant shall monitor STIP guidelines and identify potential impacts to OCTA projects.
- Consultant shall review CTC agendas and provide analysis and review of the CTC action.

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to re-procure and the expected grant writing required. Existing Contract #C-9-0523

What phase of the project does this line item support?

Ongoing support Existing Contract #C-9-0523

What phase of the project is this line item currently in, as of January 2nd.

Ongoing support Existing Contract #C-9-0523

Is this line item rebudgeted from a prior fiscal year?

Yes, but different jobkey.



M2 Transit

Transit Extensions to Metrolink (Project S)

| | | | | | |
|-----------------------------------------------|-------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Project S Programming and Analysis | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TS001-TJ4 | Quantity: | 1 |
| Line Item ID: | FY21-02120 | Type: | Cash | Unit Cost: | \$8,000.00 |
| Manager: | Adriann Cardoso | | | Total: | \$8,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant shall provide, on an as-needed basis, state, federal, and local programming support services. Services include competitive grant and formula funding program coordination. Consultant will also provide monitoring and assistance with funding strategies for OCTA and Metrolink rail capital projects, as well as OC Streetcar and other Project S and Project V programs; preparation and tracking of funding program documentation and submittals; activities related to funding programs identified in Proposition 1A, Road Repair and Accountability Act (RRAA), the Federal Transportation Improvement Program (FTIP), and State Transportation Improvement Program (STIP); Federal Transit Administration (FTA), programs including new starts; review and analysis of California Transportation Commission (CTC) actions and the next Federal Transportation Reauthorization Bill. This consultant will also provide support for M2 Local Programs related to calls for projects and payments. See Agreement C-9-1618

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Experience with state and federal funding programs, programming of funds, and basic understanding of air quality analysis in order to maximize state and federal funds in place of M2 program funds. Knowledge and experience with Federal Transit Administration funding and grant programs, the CTC actions, California Department of Transportation (Caltrans) processes and requirements related to programming and funding, Southern California Association of Governments (SCAG) FTIP Processing, Southern California Regional Rail Authority (Metrolink) use of funding and grants and member agency contributions, and the OCTA programming process is required.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided.

What phase of the project does this line item support?

Ongoing consultant support

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant support

Is this line item rebudgeted from a prior fiscal year?

This line item was not previously budgeted to this contract but additional work under Project S is anticipated in 20/21.



Measure M2 Program

Streets and Roads

Clean-up Highway/Street Runoff (Project X)

| | | | | | |
|----------------------|----------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Environmental Cleanup Program - Data Gathering Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-MX001-0B9 | Quantity: | 1 |
| Line Item ID: | FY21-00863 | Type: | Cash | Unit Cost: | \$70,000.00 |
| Manager: | Dan Phu | | | Total: | \$70,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Professional services will be needed to assist in monitoring the effectiveness of funded Tier 1 and Tier 2 projects. For example, the approximate weight of trash and debris collected by funded Tier 1 projects will be estimated. Tier 2 projects will be analyzed to estimate the effectiveness in improving water quality and/or volume of water saved and/or diverted.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Engineer with a water quality specialty.

Please explain how you arrived at the budgeted dollars requested.

Based on previous year budget expenditure and anticipated Tier 1 and Tier 2 project completions.

What phase of the project does this line item support?

Various

What phase of the project is this line item currently in, as of January 2nd.

Various

Is this line item rebudgeted from a prior fiscal year?

Yes.

| | | | | | |
|----------------------|----------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Environmental Cleanup Program - Strategic Management Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-MX001-0K2 | Quantity: | 1 |
| Line Item ID: | FY21-01124 | Type: | Cash | Unit Cost: | \$5,000.00 |
| Manager: | Dan Phu | | | Total: | \$5,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Strategic management support for the Environmental Cleanup Program (ECP). The ECP provides comprehensive funding to cities of Orange County and the County of Orange to clean up storm water runoff from the roadway system.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Experienced Environmental Consultant.

Please explain how you arrived at the budgeted dollars requested.

Based on previous years' budget expenditure.

What phase of the project does this line item support?

Various

What phase of the project is this line item currently in, as of January 2nd.

Various

Is this line item rebudgeted from a prior fiscal year?

Yes



Streets and Roads

Clean-up Highway/Street Runoff (Project X)

| | | | | | |
|-----------------------------------------------|-------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | General Environmental Support for Various Activities | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-MX001-0XB | Quantity: | 1 |
| Line Item ID: | FY21-01811 | Type: | Encumbrance | Unit Cost: | \$10,000.00 |
| Manager: | Dan Phu | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. General environmental support for various environmental cleanup program including 2020 Long Range Transportation Program (LRTP), Environmental Mitigation Program (EMP), Rail, and Transit.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. General environmental planners and technical specialists (i.e., biologists, archaeologist, etc.).

Please explain how you arrived at the budgeted dollars requested. Based on previous scope of services of a similar nature.

What phase of the project does this line item support? Preliminary environmental studies and alternatives development.

What phase of the project is this line item currently in, as of January 2nd. Conceptual planning

Is this line item rebudgeted from a prior fiscal year? No



Measure M2 Program

Streets and Roads

Clean-up Highway/Street Runoff (Project X)

| | | | | | |
|-----------------------------------------------|----------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Measure M2 Environmental Projects - State and Federal Grant Writing | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-MX001-10J | Quantity: | 1 |
| Line Item ID: | FY21-01326 | Type: | Cash | Unit Cost: | \$5,000.00 |
| Manager: | Louis Zhao | | | Total: | \$5,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant (KTUA C-7-2132) shall provide on an as-needed basis consultant services for grant writing, grant application preparation, and grant application quality control review. Consultant or consultants will work as needed, on a time and expense basis. As needed services shall include, but not be limited to the following:

- Consultant shall prepare grant applications and supporting documentation to ensure compliance with funding requirements. This may include but is not limited to developing application narratives, data, charts, tables and diagrams, letters of support, and supplemental application materials which may enhance the application.
 - Consultant shall support project selection for the funding programs. This includes evaluating, reviewing and preparing an overall needs assessment for OCTA and developing a strategy for the various funding programs, including documented needs and quantitative benefits of projects.
 - Consultant shall prepare technical analyses, which include but are not limited to cost-benefit analysis and air quality/greenhouse gas emission reduction analysis. These analyses must meet the grant program requirements. If available, Consultant may use existing tools for the analyses.
 - Consultant shall assist OCTA in managing application deadlines to ensure timely submission.
 - Consultant shall collaborate with proper stakeholders to obtain signatures, data, forms and letters of support.
 - Consultant shall provide grant related research assistance.
 - Consultant shall review OCTA draft grant applications for local, state and federal funding for completion, quality control, and adherence to requirements outlined in funding guidelines.
 - Consultant shall provide copies of the final and completed application prior to submission of the grant.
- In FY 2020-21, OCTA will need to re-procure for a consultant to carry out this work.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to re-procure and the expected grant writing required.

What phase of the project does this line item support?

Ongoing consultant support

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant support

Is this line item rebudgeted from a prior fiscal year?

Yes



Streets and Roads

Local Fair Share (Project Q)

| | | | | | |
|-----------------------------------------------|-------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Countywide Pavement Condition Evaluation | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SQ001-1L0 | Quantity: | 1 |
| Line Item ID: | FY21-02276 | Type: | Encumbrance | Unit Cost: | \$150,000.00 |
| Manager: | Kurt Brotcke | | | Total: | \$150,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Using available data, evaluate countywide pavement condition in regions of Orange County. Quantify backlog needs (centerline miles, lane miles, and cost) and costs to bring pavement condition to an acceptable level. Identify policies to support continued investment in pavement needs.

What are the qualifications required for this line item?
 Example: Expert-level JAVA programmer to enhance website. Planning or engineering firm with experience with pavement engineering.

Please explain how you arrived at the budgeted dollars requested. Similar efforts in other counties.

What phase of the project does this line item support? Planning

What phase of the project is this line item currently in, as of January 2nd. Planning

Is this line item rebudgeted from a prior fiscal year? No



Measure M2 Program

Streets and Roads

Local Fair Share (Project Q)

| | | | | | |
|-----------------------------------------------|----------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Pavement Management Plan - On-Call Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SQ002-TH1 | Quantity: | 1 |
| Line Item ID: | FY21-00874 | Type: | Cash | Unit Cost: | \$115,000.00 |
| Manager: | Joseph Alcock | | | Total: | \$115,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant Services to provide training to local agency staff for MicroPaver and StreetSaver software. Work consists of establishing pavement management pre-qualification sites, determining the pavement condition indices based on MicroPaver methodology in accordance with the Paver Pavement Distress Identification Manuals for Asphalt Concrete and Portland Cement Concrete Pavement, and pre-qualifying calibrating consultant/vendor/local agency inspection personnel (agency inspectors).

Tasks/Deliverables:

- Selection of pre-qualification sites
- Inspection of the sites
- Inspector test instructions/worksheets
- Calibration/Pre-Qualification of the Agency Inspectors
- Statistical analysis of the stress data
- Details analysis of Variance from "ground truth"
- Final report

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Familiarity with the MicroPaver software. Experience in developing performance prediction models based on MicroPaver deterioration model. Practical knowledge of implementing MicroPaver concepts in cities and counties. Knowledge of pavement technology. Experience in analyzing distress data from selected vendors for pre-qualification tests.

Please explain how you arrived at the budgeted dollars requested.

Based on historical actuals, with inflation. Additional \$30,000 added in to have budget available for requisition for new vendor.

What phase of the project does this line item support?

Implementation

What phase of the project is this line item currently in, as of January 2nd.

Implementation

Is this line item rebudgeted from a prior fiscal year?

Yes



Streets and Roads

OC Bridges (Project O)

| | | | | | |
|----------------------|---------------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | State College Boulevard Grade Separation - Project Management Consultant | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SO207-HGL | Quantity: | 1 |
| Line Item ID: | FY21-01768 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Ross Lew | | | Total: | \$10,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Program management consultant services for the State College Boulevard undercrossing. The grade separation (GS) project will include construction of a roadway over the Burlington Northern Santa Fe railroad tracks. OCTA is responsible for managing a large number of transportation projects in Orange County including projects associated with freeway, highway, and transit projects. OCTA's management of these projects include oversight of environmental clearance, engineering, right-of-way acquisition, and construction activities. The projects include those funded by Measure M2, state, and federal funding sources. The program management consultant shall assist OCTA in this challenge by providing staff assistance and technical expertise to help manage its capital development projects. Consultant shall assist OCTA's Highway Programs in planning, managing, and controlling the overall capital development program. The Consultant shall also provide the OCTA additional program management staff to assist in managing individual projects. The budget request is for costs associated with these services.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Program Management Support Consultants to provide technical and professional services.

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollars requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support?

This line item supports the closeout phase of the project.

What phase of the project is this line item currently in, as of January 2nd.

Project closeout phase.

Is this line item rebudgeted from a prior fiscal year?

Yes.



Measure M2 Program

Streets and Roads

OC Bridges (Project O)

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Raymond Avenue Grade Separation - Program Management Consultant | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SO208-QKC | Quantity: | 1 |
| Line Item ID: | FY21-01772 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Ross Lew | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Program management consultant services for the Raymond Avenue undercrossing. The grade separation (GS) project will include construction of a roadway over the Burlington Northern Santa Fe railroad tracks. OCTA is responsible for managing a large number of transportation projects in Orange County including projects associated with freeway, highway, and transit projects. OCTA's management of these projects include oversight of environmental clearance, engineering, right-of-way acquisition, and construction activities. The projects include those funded by Measure M2, state, and federal funding sources. The program management consultant shall assist OCTA in this challenge by providing staff assistance and technical expertise to help manage its capital development projects. Consultant shall assist OCTA's Highway Programs in planning, managing, and controlling the overall capital development program. The Consultant shall also provide the OCTA additional program management staff to assist in managing individual projects. The budget request is for costs associated with these services.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Program management support services to provide technical and professional services for highway and rail projects.

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollar requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support?

The line item supports the closeout phase of the project.

What phase of the project is this line item currently in, as of January 2nd.

Project closeout phase.

Is this line item rebudgeted from a prior fiscal year?

Yes.



Streets and Roads

Regional Capacity Program (Project O)

| | | | | | |
|----------------------|--------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Measure M2 Streets Planning and Programing Consultant | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SO001-0Z1 | Quantity: | 1 |
| Line Item ID: | FY21-01903 | Type: | Cash | Unit Cost: | \$20,000.00 |
| Manager: | Adriann Cardoso | | | Total: | \$20,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

OCTA is in need of assistance to provide technical support in the preparation of funding program State Transportation Improvement Program (STIP) amendments, funding program allocation requests, submittal of environmental documents required for funding consideration by the State, overall STIP development, Regional Transportation Improvement Program (RTIP) development and amendments, activities related to funding programs identified in Senate Bill 1 (SB1), applications for the Federal Transportation Reauthorization Bill and future state and federal funding sources.

- Consultant will work as needed, on a time and expense basis.
- Consultant assistance may be requested to augment staff work to identify and maintain a list of potential projects for future funding based on OCTA planning documents and the OCTA Renewed Measure M Transportation Plan. OCTA may request that the list be reviewed and updated semi-annually.
- Consultants will assist with calls for projects.
- Consultant assistance may be requested to augment staff work to prepare application templates, reporting requirements and scoring documents for future calls for projects for various funding programs that would be administered by OCTA.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with California transportation funding and grant programs, California Department of Transportation (Caltrans) processes, requirements related to programming and funding, and state goals, as well as expertise in environmental protection, greenhouse gas reduction, air quality, and/or public health, and/or disadvantaged communities, low income communities and households and overburdened communities is required, and/or related fields. Also understanding of the Transportation Corridor Agency projects and processes to assist with SR-91 projects and funding.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to procure and the expected level of experience.

What phase of the project does this line item support?

Consultant support for Planning and Programming

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No



Measure M2 Program

Streets and Roads

Regional Capacity Program (Project O)

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Measure M2 Call(s) for Projects Support Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SO001-1A6 | Quantity: | 1 |
| Line Item ID: | FY21-01988 | Type: | Cash | Unit Cost: | \$45,000.00 |
| Manager: | Joseph Alcock | | | Total: | \$45,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Measure M2 Comprehensive Transportation Funding Program Call(s) for Projects Technical Support Services

- 1.) Project Management
- 2.) Comprehensive Transportation Funding Program Guidelines Updates and Support
- 3.) Call for Projects Workshop(s) Support
- 4.) Application Review
- 5.) Call for Projects Technical Support
- 6.) Programming Recommendations
- 7.) Presentation(s) Technical Support

What are the qualifications required for this line item?

Strong working knowledge of the Measure M2 ordinance, Comprehensive Transportation Funding Program Guidelines, grant administration. Also needs strong consensus building and presentation skills.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based upon actuals from the previous contract.

What phase of the project does this line item support?

Implementation

What phase of the project is this line item currently in, as of January 2nd.

Implementation

Is this line item rebudgeted from a prior fiscal year?

No

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Congestion Management Program Plan - Traffic Counts | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SO001-P35 | Quantity: | 1 |
| Line Item ID: | FY21-01942 | Type: | Encumbrance | Unit Cost: | \$210,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$210,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Collect traffic counts in support of the Congestion Management Program Plan.

What are the qualifications required for this line item?

Expert-level traffic counts and traffic engineering.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Previous studies.

What phase of the project does this line item support?

All.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No.



Streets and Roads

Regional Capacity Program (Project O)

| | | | | | |
|----------------------|--------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Regional Capacity Program Assistance | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SO001-TGS | Quantity: | 1 |
| Line Item ID: | FY21-00862 | Type: | Cash | Unit Cost: | \$115,000.00 |
| Manager: | Joseph Alcock | | | Total: | \$115,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Professional services to assist OCTA in reviewing local agency applications submitted for the competitive Regional Capacity Program under the Comprehensive Transportation Funding Program (CTFP). Applications are reviewed to ensure that proposed projects are eligible for the funding, meet minimum requirements set forth by the Comprehensive Transportation Funding Program guidelines, and are correctly represented in the funding application.

Tasks Include:

- Assistance with application workshop and materials
- Application preparation assistance for local agencies
- Application review for cost estimates, traffic volumes, and project schedules
- Technical steering committee support

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Technical experience in performing work of a closely similar nature; experience working with public agencies; strength and stability of the firm; experience and technical competence of subcontractors; assessment by client references.

Please explain how you arrived at the budgeted dollars requested.

Amount identified in the existing Agreement C-7-1663. Additional \$34K budgeted to provide funding to support requisition for new vendor anticipated in 2020/21.

What phase of the project does this line item support?

Implementation

What phase of the project is this line item currently in, as of January 2nd.

Implementation

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

Streets and Roads

Regional Capacity Program (Project O)

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Measure M2 Project O - Program Application and Final Payments Review | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SO001-TKJ | Quantity: | 1 |
| Line Item ID: | FY21-00861 | Type: | Cash | Unit Cost: | \$160,000.00 |
| Manager: | Joseph Alcock | | | Total: | \$160,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Professional Engineering services to review project final reports for Comprehensive Transportation Funding Program projects. This includes review of project plans for consistency with OCTA guidelines, right-of-way acquisitions to determine any excess right-of-way, constructions costs including construction management, and project administration cost to ensure consistency with Comprehensive Transportation Funding Program guidelines and eligibility for Measure M2 funds.

**What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.**

Professional Engineering license, understanding of Measure M2 Ordinance, and knowledge of Combined Transportation Funding Programs (CTFP) guidelines and OCTA Board-approved policies to implement Measure M2 projects funded through Comprehensive Transportation Funding Program. Ability to analyze engineering documents and alternative build or no build options.

Please explain how you arrived at the budgeted dollars requested.

Current contract amount identified in Agreement C-7-1803 and future needs to review approximately 300+ projects funded through CTFP.

What phase of the project does this line item support?

Implementation phase.

What phase of the project is this line item currently in, as of January 2nd.

Implementation phase.

Is this line item rebudgeted from a prior fiscal year?

Yes.



Streets and Roads

Regional Traffic Signal Synchronization (Project P)

| | | | | | |
|----------------------|------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Project P Planning and Programming Consultant | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SP001-0ZI | Quantity: | 1 |
| Line Item ID: | FY21-01906 | Type: | Cash | Unit Cost: | \$20,000.00 |
| Manager: | Adriann Cardoso | | | Total: | \$20,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

OCTA is in need of assistance to provide technical support in the preparation of funding program State Transportation Improvement Program (STIP) amendments, funding program allocation requests, submittal of environmental documents required for funding consideration by the State, overall STIP development, Regional Transportation Improvement Program (RTIP) development and amendments, activities related to funding programs identified in Road Repair and Accountability Act (RRAA), applications for the Federal Transportation Reauthorization Bill and future state and federal funding sources.

- Consultant will work as needed, on a time and expense basis.
- Consultant assistance may be requested to augment staff work to identify and maintain a list of potential projects for future funding based on OCTA planning documents and the OCTA Renewed Measure M Transportation Plan. OCTA may request that the list be reviewed and updated semi-annually.
- Consultants will assist with calls for projects.
- Consultant assistance may be requested to augment staff work to prepare application templates, reporting requirements and scoring documents for future calls for projects for various funding programs that would be administered by OCTA.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with California transportation funding and grant programs, California Department of Transportation (Caltrans) processes, requirements related to programming and funding, and state goals, as well as expertise in environmental protection, greenhouse gas reduction, air quality, and/or public health, and/or disadvantaged communities, low income communities and households and overburdened communities is required, and/or related fields. Also understanding of the Transportation Corridor Agency projects and processes to assist with SR-91 projects and funding.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to procure and the expected level of experience.

What phase of the project does this line item support?

Consultant support for planning and programming

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No



Measure M2 Program

Streets and Roads

Regional Traffic Signal Synchronization (Project P)

| | | | | | |
|-----------------------------------------------|--------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Measure M2 Project P - State and Federal Grant Writing | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SP001-10J | Quantity: | 1 |
| Line Item ID: | FY21-01321 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Louis Zhao | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant (KTUA C-7-2132) shall provide on an as-needed basis consultant services for grant writing, grant application preparation, and grant application quality control review. Consultant or consultants will work as needed, on a time and expense basis. As needed services shall include, but not be limited to the following:

- Consultant shall prepare grant applications and supporting documentation to ensure compliance with funding requirements. This may include but is not limited to developing application narratives, data, charts, tables and diagrams, letters of support, and supplemental application materials which may enhance the application.
 - Consultant shall support project selection for the funding programs. This includes evaluating, reviewing and preparing an overall needs assessment for OCTA and developing a strategy for the various funding programs, including documented needs and quantitative benefits of projects.
 - Consultant shall prepare technical analyses, which include but are not limited to cost-benefit analysis and air quality/greenhouse gas emission reduction analysis. These analyses must meet the grant program requirements. If available, Consultant may use existing tools for the analyses.
 - Consultant shall assist OCTA in managing application deadlines to ensure timely submission.
 - Consultant shall collaborate with proper stakeholders to obtain signatures, data, forms and letters of support.
 - Consultant shall provide grant related research assistance.
 - Consultant shall review OCTA draft grant applications for local, state and federal funding for completion, quality control, and adherence to requirements outlined in funding guidelines.
 - Consultant shall provide copies of the final and completed application prior to submission of the grant.
- In FY 2020-21, OCTA will need to re-procure for a consultant to carry out this work.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to re-procure and the expected grant writing required.

What phase of the project does this line item support?

Ongoing consultant

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant

Is this line item rebudgeted from a prior fiscal year?

Yes



Streets and Roads

Regional Traffic Signal Synchronization (Project P)

| | | | | | |
|-----------------------------------------------|------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Measure M2 Project P - Grant Advisory Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SP001-10K | Quantity: | 1 |
| Line Item ID: | FY21-01331 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Louis Zhao | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

- Existing Contract #C-7-2016
- Consultant or consultants shall provide high level strategic advice and consultation to OCTA as the subject matter expert for state goals related to environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and households and/or overburdened communities.
 - Consultant or consultants shall review OCTA draft grant applications for state funding and make recommendations to maximize strategic advantages in the areas of environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and/or households and/or overburdened communities.
 - Consultant or consultants shall assist OCTA during project development to increase the proposed project's potential for state funding in the areas of environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and households and overburdened communities.
 - Consultant or consultants shall assist OCTA with project reporting on state-funded projects in the areas of environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and households and/or overburdened communities.
 - Consultant or consultants shall advise OCTA on potential project funding impacts resulting from legislative and regulatory proposals and help identify potential policy strategies with California Transportation Commission (CTC) and California Department of Transportation (Caltrans).
 - Consultant or consultants should assist in writing grant applications in the areas of environmental protection, greenhouse gas reduction, air quality, public health, disadvantaged communities, low income communities and households and/or overburdened communities.
 - Consultant or consultants shall assist in the analysis of state, federal and local program guidelines and relevant legislation.
 - Consultant or consultants shall prepare all work in accordance with approved guidelines and required documentation in effect at the time of work assignment.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with California transportation funding and grant programs, Caltrans processes, requirements related to programming and funding, and state goals, as well as expertise in environmental protection, greenhouse gas reduction, air quality, and/or public health, and/or disadvantaged communities, low income communities and households and overburdened communities is required, and/or related fields.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to re-procure and the expected grant writing required.

What phase of the project does this line item support?

Ongoing consultant

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

Streets and Roads

Regional Traffic Signal Synchronization (Project P)

| | | | | | |
|----------------------|-----------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Advanced Signal Synchronization and Training | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SP001-114 | Quantity: | 1 |
| Line Item ID: | FY21-01949 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$50,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Consultant services to provide advanced signal synchronization and training.

What are the qualifications required for this line item? Expert-level experience in advanced signal synchronization and training.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Previous studies.

What phase of the project does this line item support? All.

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No.



Streets and Roads

Regional Traffic Signal Synchronization (Project P)

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Measure M2 Project P - Regional Programming Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SP001-P2J | Quantity: | 1 |
| Line Item ID: | FY21-01329 | Type: | Cash | Unit Cost: | \$5,000.00 |
| Manager: | Ben Ku | | | Total: | \$5,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing Contract #C-9-0523
 OCTA is in need of assistance to provide technical support in the preparation of funding program amendments, funding program allocation requests, submittal of air quality and environmental documents required for funding consideration by the State, overall State Transportation Improvement Program (STIP) development, Federal Transportation Improvement Program (FTIP) development and amendments, activities related to funding programs identified in Fixing America's Surface Transportation (FAST) act and future state and federal funding sources. Consultant shall work as-needed, on a time-and-expense basis.

Programming Support

- Programming support services shall include but not be limited to the following:
- Consultant shall prepare all work in accordance with approved guidelines and required documentation in effect at the time of work assignment. Consultant shall assist in the analysis of state, federal, and local program guidelines and relevant legislation.
 - Consultant shall track programming documents and submittals internally and through all relevant division of Caltrans (local district, headquarters, etc.), the California Transportation Commission (CTC), Southern California Association of Governments (SCAG), Southern California Regional Rail Authority (Metrolink), Federal Highways Administration, Federal Transit Administration (FTA), Federal Rail Administration, and local or regional agencies as required.
 - Consultant shall work with local agencies that receive grants through an OCTA call for projects. Consultant shall monitor the CTC allocation schedule or other funding program schedule, work with the local agencies to understand and submit required information to Caltrans through a quarterly report process and collect supporting documentation required for invoicing state and/or federal funds. This includes but is not limited to assisting in the preparation of the quarterly milestone and/or financial status reports.
 - Consultant shall monitor STIP guidelines and identify potential impacts to OCTA projects.
 - Consultant shall review CTC agendas and provide analysis and review of the CTC action.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Knowledge and experience with State of California and Federal transportation funding and grant programs, California Department of Transportation (Caltrans) processes and procedures.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided, the need to re-procure and the expected grant writing required. Existing Contract #C-9-0523

What phase of the project does this line item support?

Ongoing consultant support Existing Contract #C-9-0523

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant support Existing Contract #C-9-0523

Is this line item rebudgeted from a prior fiscal year?

Yes



Measure M2 Program

Streets and Roads

Regional Traffic Signal Synchronization (Project P)

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Signal Synchronization Project Management Oversight | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SP001-P2U | Quantity: | 1 |
| Line Item ID: | FY21-01950 | Type: | Cash | Unit Cost: | \$400,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$400,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The traffic operations section is expected to undertake multiple Measure M2 Regional Traffic Signal Synchronization projects using on-call traffic engineering consultants. The requested amount will be used to provide project management support for these projects in the coming fiscal year with the aim of balancing peak workloads and providing technical expertise not available with in-house staff. Existing project is through contract C-6-1493.

What are the qualifications required for this line item?

Expert level signal synchronization experience.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Previous studies.

What phase of the project does this line item support?

All.

What phase of the project is this line item currently in, as of January 2nd.

In-progress.

Is this line item rebudgeted from a prior fiscal year?

No.

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Corridor Operational Performance Report - Traffic Data | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SP001-P35 | Quantity: | 1 |
| Line Item ID: | FY21-01944 | Type: | Encumbrance | Unit Cost: | \$210,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$210,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Collect traffic data for the Corridor Operational Performance Report.

What are the qualifications required for this line item?

Expert-level traffic data collection and traffic engineering experience.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Pervious work.

What phase of the project does this line item support?

All.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No.



Streets and Roads

Regional Traffic Signal Synchronization (Project P)

| | | | | | |
|----------------------|----------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Signal Synchronization Program Updates | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SP001-P57 | Quantity: | 1 |
| Line Item ID: | FY21-01953 | Type: | Encumbrance | Unit Cost: | \$500,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$500,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Provide updates and additional resources to signal synchronization projects. This line item will fund updates to existing Measure M2 signal synchronization projects. Signal synchronization projects work to coordinate traffic flow by improving the structure and timing of heavy traffic areas.

What are the qualifications required for this line item?

Expert level signal synchronization experience.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Previous studies.

What phase of the project does this line item support?

Completion phases.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No.



Measure M2 Program

Streets and Roads

Regional Traffic Signal Synchronization (Project P)

| | | | | | |
|-----------------------------------------------|-------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Project P Programming and Analysis | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SP001-TJ4 | Quantity: | 1 |
| Line Item ID: | FY21-01871 | Type: | Cash | Unit Cost: | \$18,967.00 |
| Manager: | Adriann Cardoso | | | Total: | \$18,967 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant shall provide, on an as-needed basis, state, federal, and local programming support services. Services include competitive grant and formula funding program coordination. Consultant will also provide monitoring and assistance with funding strategies for OCTA and Metrolink rail capital projects, as well as OC Streetcar and other Project S and Project V programs; preparation and tracking of funding program documentation and submittals; activities related to funding programs identified in Proposition 1A, Road Repair and Accountability Act (RRAA), the Federal Transportation Improvement Program (FTIP), and State Transportation Improvement Program (STIP); Federal Transit Administration (FTA), programs including new starts; review and analysis of California Transportation Commission (CTC) actions and the next Federal Transportation Reauthorization Bill. This consultant will also provide support for M2 Local Programs related to calls for projects and payments. See Agreement C-9-1618

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Experience with state and federal funding programs, programming of funds, and basic understanding of air quality analysis in order to maximize state and federal funds in place of M2 program funds. Knowledge and experience with Federal Transit Administration funding and grant programs, the CTC actions, California Department of Transportation (Caltrans) processes and requirements related to programming and funding, Southern California Association of Governments (SCAG) FTIP Processing, Southern California Regional Rail Authority (Metrolink) use of funding and grants and member agency contributions, and the OCTA programming process is required.

Please explain how you arrived at the budgeted dollars requested.

Based on average monthly cost of services provided.

What phase of the project does this line item support?

Ongoing consultant

What phase of the project is this line item currently in, as of January 2nd.

Ongoing consultant

Is this line item rebudgeted from a prior fiscal year?

This line item is budgeted and used every year.



Streets and Roads

Regional Traffic Signal Synchronization (Project P)

| | | | | | |
|-----------------------------------------------|------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Aliso Creek Road Signal Synchronization | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SPF27-P57 | Quantity: | 1 |
| Line Item ID: | FY21-02700 | Type: | Encumbrance | Unit Cost: | \$1,450,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$1,450,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Measure M2 Project P funded Aliso Creek Signal Synchronization Project. This project will use a consultant to provide intelligent transportation systems and traffic engineering services to help implement signal synchronization along 23 intersections over 5.0 miles. The Aliso Creek project will require development of optimized signal timings, upgrades of communication systems, installation of advanced traffic controllers, and improved detection systems. The project is estimated to be four years.

What are the qualifications required for this line item? Experience in signal synchronization activities.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Funded application as part of Project P.

What phase of the project does this line item support? All phases.

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|-----------------------------------------------|-------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Lake Forest Drive Signal Synchronization | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SPF28-P57 | Quantity: | 1 |
| Line Item ID: | FY21-02701 | Type: | Encumbrance | Unit Cost: | \$1,900,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$1,900,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Project P funded Lake Forest Drive Signal Synchronization project. This project will use a consultant to provide intelligent transportation systems and traffic engineering services to help implement signal synchronization along 27 intersections over 7.5 miles. The Lake Forest project will require development of optimized signal timings, upgrades of communication systems, installation of advanced traffic controllers, and improved detection systems. The project is estimated to be four years.

What are the qualifications required for this line item? Experience in signal synchronization activities.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Funded application as part of Project P.

What phase of the project does this line item support? All phases.

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No



Measure M2 Program

Streets and Roads

Regional Traffic Signal Synchronization (Project P)

| | | | | | |
|----------------------|-----------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Red Hill Avenue Signal Synchronization | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SPF29-P57 | Quantity: | 1 |
| Line Item ID: | FY21-02702 | Type: | Encumbrance | Unit Cost: | \$2,150,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$2,150,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Measure M2 Project P funded Red Hill Avenue project. This project will use a consultant to provide intelligent transportation systems and traffic engineering services to help implement signal synchronization along 28 intersections over 6.5 miles. The Red Hill project will require development of optimized signal timings, upgrades of communication systems, installation of advanced traffic controllers, and improved detection systems. The project is estimated to be four years.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Experience in signal synchronization activities.

Please explain how you arrived at the budgeted dollars requested.

Funded application as part of Project P.

What phase of the project does this line item support?

All phases.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No

| | | | | | |
|----------------------|------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Edinger Avenue Signal Synchronization Project | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SPF30-P57 | Quantity: | 1 |
| Line Item ID: | FY21-01967 | Type: | Encumbrance | Unit Cost: | \$6,200,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$6,200,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0017-6062-SPF30-XL1 FY2020 Reimb. From Cities 1,243,000

Total Funded: 1,243,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This line item is for consultant services for signal synchronization along Edinger Avenue involving coordination of multiple parties and jurisdictions. The project will require development of optimized signal timings, upgrades of communication systems, installation of advanced traffic controllers, and improved detection systems.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Expert level signal synchronization experience.

Please explain how you arrived at the budgeted dollars requested.

Budget based on Road Repair and Accountability Act (RRAA) funding application and award.

What phase of the project does this line item support?

All phases.

What phase of the project is this line item currently in, as of January 2nd.

Procurement

Is this line item rebudgeted from a prior fiscal year?

No



Streets and Roads

Regional Traffic Signal Synchronization (Project P)

| | | | | | |
|----------------------|-----------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | MacArthur Boulevard Signal Synchronization Project | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SPF31-P57 | Quantity: | 1 |
| Line Item ID: | FY21-01968 | Type: | Encumbrance | Unit Cost: | \$3,700,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$3,700,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0017-6062-SPF31-XL1 FY2020 Reimb from Cities 749,000

Total Funded: 749,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This line item is for consultant services for signal synchronization along MacArthur Boulevard involving coordination of multiple parties and jurisdictions. The project will require development of optimized signal timings, upgrades of communication systems, installation of advanced traffic controllers, and improved detection systems.

What are the qualifications required for this line item? Expert level signal synchronization experience.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Budget based on Road Repair and Accountability Act (RRAA) funding application and award.

What phase of the project does this line item support? All phases.

What phase of the project is this line item currently in, as of January 2nd. Procurement

Is this line item rebudgeted from a prior fiscal year? No



Measure M2 Program

Streets and Roads

Regional Traffic Signal Synchronization (Project P)

| | | | | | |
|----------------------|-----------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Warner Avenue Signal Synchronization Project | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-SPF32-P57 | Quantity: | 1 |
| Line Item ID: | FY21-01969 | Type: | Encumbrance | Unit Cost: | \$5,100,000.00 |
| Manager: | Anup Kulkarni | | | Total: | \$5,100,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0017-6062-SPF32-XL1 FY2020 Reimb from Cities 1,008,000

Total Funded: 1,008,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This line item is for consultant services for signal synchronization along Warner Avenue involving coordination of multiple parties and jurisdictions. The project will require development of optimized signal timings, upgrades of communication systems, installation of advanced traffic controllers, and improved detection systems.

What are the qualifications required for this line item? Expert level signal synchronization experience.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Budget based on Senate Bill 1 funding application and award.

What phase of the project does this line item support? All phases.

What phase of the project is this line item currently in, as of January 2nd. Procurement

Is this line item rebudgeted from a prior fiscal year? No

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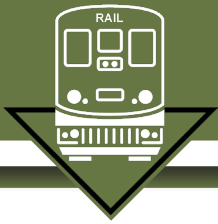


Rail Program

| Rail | | | | | |
|------------------------------------------------------------|--------------------------|------|----------------------------------------------------------------|------------|-------------|
| Line Item Controlled Services | | | | | |
| Org- Key | Department / Fund Name | Obj | Line Item Description | Budget | Page No. |
| Anaheim Canyon Metrolink Station | | | | | |
| 0018 | Commuter Rail | 7514 | Anaheim Canyon Metrolink Station - Right-of-Way Support | 300,000 | 130 |
| 0018 | Commuter Rail | 7519 | Anaheim Canyon Metrolink Station - Communications and Ou | 25,000 | 130 |
| 0018 | Commuter Rail | 7519 | Anaheim Canyon Metrolink Station - Design Support During C | 300,000 | 131 |
| Double Track Improvements | | | | | |
| 0018 | Commuter Rail | 7514 | Double Track Improvements - Right-of-Way Support Services | 50,000 | 131 |
| 0018 | Commuter Rail | 7519 | Double Track Improvements - Environmental Support Service | 2,000 | 132 |
| Irvine Station Improvements | | | | | |
| 0018 | Commuter Rail | 7514 | Irvine Station Improvements - Right-of-Way Support Services | 50,000 | 132 |
| 0018 | Commuter Rail | 7519 | Irvine Station Improvements - Design and Environmental Serv | 12,500,000 | 133 |
| 0018 | Commuter Rail | 7519 | Irvine Station Improvements - Environmental Support Service | 2,000 | 133 |
| Laguna Niguel to San Juan Capistrano Passing Siding | | | | | |
| 0018 | Commuter Rail | 7514 | Laguna Niguel to San Juan Capistrano Passing Siding - Right-of | 165,000 | 134 |
| 0018 | Commuter Rail | 7519 | Laguna Niguel to San Juan Capistrano Passing Siding - Public | 25,000 | 134 |
| 0018 | Commuter Rail | 7519 | Laguna Niguel to San Juan Capistrano Passing Siding - Environ | 2,000 | 135 |
| 0018 | Commuter Rail | 7519 | Laguna Niguel to San Juan Capistrano Passing Siding - Design | 230,000 | 135 |
| Orange County Maintenance Facility | | | | | |
| 0018 | Commuter Rail | 7519 | Orange County Maintenance Facility - Public Outreach | 40,000 | 136 |
| 0018 | Commuter Rail | 7519 | Orange County Maintenance Facility - Preliminary Design and | 4,200,000 | 137 |
| San Juan Creek Bridge Replacement | | | | | |
| 0017 | Local Transport Auth Mea | 7514 | San Juan Creek Bridge Replacement - Right-of-Way Support S | 250,000 | 137 |
| 0017 | Local Transport Auth Mea | 7519 | San Juan Creek Bridge Replacement - Environmental Support | 2,000 | 138 |
| 0017 | Local Transport Auth Mea | 7519 | San Juan Creek Bridge Replacement - Public Outreach | 30,000 | 139 |
| Slope Stabilization | | | | | |
| 0018 | Commuter Rail | 7514 | Right-of-Way Slope Stabilization - Right-of-Way Support Servi | 25,000 | 140 |
| 0018 | Commuter Rail | 7519 | Right-of-Way Slope Stabilization - Design Services | 40,000 | 140 |
| 0018 | Commuter Rail | 7519 | Right-of-Way Slope Stabilization - Public Outreach | 25,000 | 141 |
| OCTA Rail Support Services | | | | | |
| 0018 | Commuter Rail | 7514 | Tenant Review Services for LOSSAN Corridor | 100,000 | 142 |
| 0018 | Commuter Rail | 7514 | Engineering Services for LOSSAN Corridor | 25,000 | 142 |
| 0018 | Commuter Rail | 7514 | Appraisal Services for LOSSAN Corridor | 25,000 | 143 |
| 0018 | Commuter Rail | 7514 | Pacific Electric (PE) 02 - On-Call Tenant Review Services | 22,500 | 143 |
| 0018 | Commuter Rail | 7515 | Investment Fees | 148,500 | 144 |
| 0018 | Commuter Rail | 7517 | Right-of-Way Maintenance - OCTA-Owned | 1,722,000 | 144 |
| 0018 | Commuter Rail | 7517 | Pacific Electric (PE) 02 - Right-of-Way Maintenance Services | 125,000 | 145 |



| Rail | | | | | |
|-----------------------------------|------------------------|------|-------------------------------------------------------------|----------------------|-------------|
| Line Item Controlled Services | | | | | |
| Org- Key | Department / Fund Name | Obj | Line Item Description | Budget | Page No. |
| OCTA Rail Support Services | | | | | |
| 0018 | Commuter Rail | 7519 | Additional Metrolink Capital Improvements - Public Outreach | 50,000 | 145 |
| 0018 | Commuter Rail | 7519 | Marketing/Media and Operations - Public Outreach | 400,000 | 146 |
| 0018 | Commuter Rail | 7519 | Rail Infrastructure Defense Against Climate Change Study | 67,000 | 147 |
| 0018 | Commuter Rail | 7629 | Rail Safety Outreach | 5,000 | 147 |
| SCRRRA Budget | | | | | |
| 0018 | Commuter Rail | 7629 | Metrolink Annual Operating Subsidy | 9,863,627 | 148 |
| Subtotal Services - Rail | | | | \$ 30,816,627 | |



Rail Program

Anaheim Canyon Metrolink Station

| | | | | | |
|-----------------------------------------------|----------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Anaheim Canyon Metrolink Station - Right-of-Way Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7514-C5061-TXD | Quantity: | 1 |
| Line Item ID: | FY21-02247 | Type: | Encumbrance | Unit Cost: | \$300,000.00 |
| Manager: | Lora Cross | | | Total: | \$300,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Right-of-Way (ROW) services for temporary construction easement. The scope of work includes title and escrow, appraisal and appraisal review, negotiations, and other real estate services related to ROW needed for construction of improvements related to the Anaheim Canyon Metrolink station. The project proposes to construct a new second track and a second platform, extend the existing platform, improve existing at-grade crossings, and make upgrades to the parking lot.

What are the qualifications required for this line item? Professional Right-of-Way consultant.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Independent Construction estimate.

What phase of the project does this line item support? Final Design.

What phase of the project is this line item currently in, as of January 2nd. Final Design.

Is this line item rebudgeted from a prior fiscal year? Yes.

| | | | | | |
|-----------------------------------------------|--------------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Anaheim Canyon Metrolink Station - Communications and Outreach Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7519-C5061-OJK | Quantity: | 1 |
| Line Item ID: | FY21-02021 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Fernando Chavarria | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Develop and implement communications and outreach plan for the Anaheim Canyon Metrolink station that informs the surrounding community, in particular immediately adjacent businesses and luxury apartment complex, of project construction program and station improvements and value. Deliverables will include a project webpage, stakeholder briefings, lobby displays, social media postings, on-site informational/promotional/collateral materials and other similar low-cost and high-target communication tactics.

What are the qualifications required for this line item? Professional communications and outreach firm.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Estimates based on prior projects, adjusted to reflect scope and phase of project in fiscal year.

What phase of the project does this line item support? Construction

What phase of the project is this line item currently in, as of January 2nd. Final Design and Pre-Construction.

Is this line item rebudgeted from a prior fiscal year? Yes



Anaheim Canyon Metrolink Station

| | | | | | |
|----------------------|------------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Anaheim Canyon Metrolink Station - Design Support During Construction | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7519-C5061-0JR | Quantity: | 1 |
| Line Item ID: | FY21-02236 | Type: | Encumbrance | Unit Cost: | \$300,000.00 |
| Manager: | Lora Cross | | | Total: | \$300,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0018-6037-C5061-LJ3 FY 2018 FTA Sec 5307 FLEX (Mega 2) 300,000
Total Funded: 300,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Revisions to plan and design support during the bidding and construction phase under an existing contract with the vendor for improvements at the Anaheim Canyon station project. Improvements include the addition of a second station track, platform, and passenger amenities, including ticket vending machines, benches, canopies, and signage. The existing platform will also be extended to accommodate longer trains.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Professional Engineer.

Please explain how you arrived at the budgeted dollars requested. Cost proposal from the engineer.

What phase of the project does this line item support? Construction.

What phase of the project is this line item currently in, as of January 2nd. Final Design.

Is this line item rebudgeted from a prior fiscal year? Yes.

Double Track Improvements

| | | | | | |
|----------------------|------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Double Track Improvements - Right-of-Way Support Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7514-TR218-0SZ | Quantity: | 1 |
| Line Item ID: | FY21-02215 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Jason Lee | | | Total: | \$50,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. The scope of work includes title and escrow, appraisal and appraisal review, negotiations, and other real estate services related to the Double Track improvements project.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Professionals who have experience in federal public acquisition process and procedures.

Please explain how you arrived at the budgeted dollars requested. Estimated budget support.

What phase of the project does this line item support? Design.

What phase of the project is this line item currently in, as of January 2nd. Design.

Is this line item rebudgeted from a prior fiscal year? Yes.



Rail Program

Double Track Improvements

| | | | | | |
|-----------------------------------------------|-------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Double Track Improvements - Environmental Support Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7519-TR218-0SZ | Quantity: | 1 |
| Line Item ID: | FY21-02227 | Type: | Cash | Unit Cost: | \$2,000.00 |
| Manager: | Dan Phu | | | Total: | \$2,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Professional services that provide environmental support for activities related to the Double Track improvements project. The project proposes the addition of a siding track adjacent to the existing main track in the City of Dana Point.

What are the qualifications required for this line item? Environmental planning experience.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Based on previous year budget expenditure.

What phase of the project does this line item support? Design and Environmental.

What phase of the project is this line item currently in, as of January 2nd. Design.

Is this line item rebudgeted from a prior fiscal year? Yes.

Irvine Station Improvements

| | | | | | |
|-----------------------------------------------|--------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Irvine Station Improvements - Right-of-Way Support Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7514-TR215-0SV | Quantity: | 1 |
| Line Item ID: | FY21-02214 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Jason Lee | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. The scope of work includes title and escrow, appraisal and appraisal review, negotiations, and other real estate services related to the Irvine station improvements project.

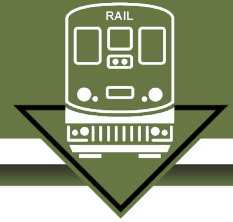
What are the qualifications required for this line item? Professionals who have experience in federal public acquisition process and procedures.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Estimated budget support.

What phase of the project does this line item support? Design.

What phase of the project is this line item currently in, as of January 2nd. Planning

Is this line item rebudgeted from a prior fiscal year? Yes.



Irvine Station Improvements

| | | | | | |
|----------------------|------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Irvine Station Improvements - Design and Environmental Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7519-TR215-0SV | Quantity: | 1 |
| Line Item ID: | FY21-01319 | Type: | Encumbrance | Unit Cost: | \$12,500,000.00 |
| Manager: | Jason Lee | | | Total: | \$12,500,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0018-6061-TR215-YJM FY2018 TIRCP - SCRRA 12,500,000

Total Funded: 12,500,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Work includes providing preliminary and final designs and provide environmental documentation for the California Environmental Quality Act (CEQA) and other related services to support the design and environmental phases of the Irvine Station Improvements project. The project will facilitate improved transfer connectivity between lines serving Irvine.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Professional engineers, architects, environmental planners and has experience with track and station design and California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) documentation.

Please explain how you arrived at the budgeted dollars requested.

Rough order of magnitude estimate for project approval, environmental document, and plan specification estimates.

What phase of the project does this line item support?

Environmental and Design.

What phase of the project is this line item currently in, as of January 2nd.

Planning.

Is this line item rebudgeted from a prior fiscal year?

Yes.

| | | | | | |
|----------------------|---------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Irvine Station Improvements - Environmental Support Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7519-TR215-1JX | Quantity: | 1 |
| Line Item ID: | FY21-02226 | Type: | Cash | Unit Cost: | \$2,000.00 |
| Manager: | Dan Phu | | | Total: | \$2,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Professional services that provide environmental support for activities related to the Irvine Station Improvements project.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Environmental planning experience.

Please explain how you arrived at the budgeted dollars requested.

Based on previous year budget expenditure.

What phase of the project does this line item support?

Environmental and Design.

What phase of the project is this line item currently in, as of January 2nd.

Planning.

Is this line item rebudgeted from a prior fiscal year?

Yes.



Rail Program

Laguna Niguel to San Juan Capistrano Passing Siding

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Laguna Niguel to San Juan Capistrano Passing Siding - Right-of-Way Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7514-C5051-TZ2 | Quantity: | 1 |
| Line Item ID: | FY21-02213 | Type: | Cash | Unit Cost: | \$165,000.00 |
| Manager: | Jason Lee | | | Total: | \$165,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The scope of work includes title and escrow, appraisal and appraisal review, negotiations, and other real estate services related to the Laguna Niguel to San Juan Capistrano passing siding project.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Professionals who have experience in federal public acquisition process and procedures.

Please explain how you arrived at the budgeted dollars requested.

Estimated budget support.

What phase of the project does this line item support?

Construction.

What phase of the project is this line item currently in, as of January 2nd.

Construction.

Is this line item rebudgeted from a prior fiscal year?

Yes.

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Laguna Niguel to San Juan Capistrano Passing Siding - Public Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7519-C5051-16E | Quantity: | 1 |
| Line Item ID: | FY21-02019 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Calina North | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

OCTA, in cooperation with Metrolink and the cities of Laguna Niguel and San Juan Capistrano, will add approximately 1.8 miles of passing siding railroad track adjacent to the existing mainline railroad track from the Laguna Niguel/Mission Viejo Metrolink Station to 500-foot north of Trabuco Creek in San Juan Capistrano. The project also includes construction of a parking area for Metrolink personnel. The Public Awareness Campaign consultant will assist OCTA Public Outreach staff in developing collateral regarding project status and schedule, construction activities, and closures and detours in coordination with the technical team. The consultant, under OCTA direction, also will track and provide timely responses to community questions and concerns; assist with meeting key stakeholders, residents, business owners and rail passengers; and monitor project metrics and maintain the project outreach record. Outreach is required during construction with auto dealerships along Camino Capistrano, Saddleback Church Rancho Capistrano and residents east and west of the project area.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Thorough understanding of the Construction phase of a rail project. Familiarity with, and ability to, decipher technical information and communicate it in an understandable and relevant manner. Ability to identify potential problems for early resolution, to manage multimedia communications, and to establish rapport and relationships with members of the project team, stakeholders and members of the public.

Please explain how you arrived at the budgeted dollars requested.

Review of construction schedule and major milestones; analysis of previous activities for rail outreach.

What phase of the project does this line item support?

Construction

What phase of the project is this line item currently in, as of January 2nd.

Construction

Is this line item rebudgeted from a prior fiscal year?

Yes



Laguna Niguel to San Juan Capistrano Passing Siding

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Laguna Niguel to San Juan Capistrano Passing Siding - Environmental Support Servi | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7519-C5051-1JO | Quantity: | 1 |
| Line Item ID: | FY21-02225 | Type: | Cash | Unit Cost: | \$2,000.00 |
| Manager: | Dan Phu | | | Total: | \$2,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Professional services that provide environmental support for activities related to the Laguna Niguel to San Juan Capistrano passing siding project. The project proposes the addition of 1.8 miles of new passing siding track adjacent to the existing main track in the City of San Juan Capistrano and the City of Laguna Niguel which will result in reducing congestion and improving reliability.

What are the qualifications required for this line item? Environmental planning experience.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Based on previous year budget expenditure.

What phase of the project does this line item support? Construction.

What phase of the project is this line item currently in, as of January 2nd. Construction.

Is this line item rebudgeted from a prior fiscal year? Yes.

| | | | | | |
|----------------------------------------------------------|------------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Laguna Niguel to San Juan Capistrano Passing Siding - Design Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7519-C5051-TZ2 | Quantity: | 1 |
| Line Item ID: | FY21-02221 | Type: | Encumbrance | Unit Cost: | \$230,000.00 |
| Manager: | Jason Lee | | | Total: | \$230,000 |
| Grant Funded? <input checked="" type="checkbox"/> | | | | | |

Funding: 0018-6037-C5051-XFB FY 2014 FTA Sec 5307 FLEX - CA-95-X286 230,000

Total Funded: 230,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Work includes additional design services to provide design for issues encountered during construction. The Laguna Niguel to San Juan Capistrano passing siding project proposes the addition of 1.8 miles of new passing siding track adjacent to the existing main track in the City of San Juan Capistrano and the City of Laguna Niguel which will result in reducing congestion and improving reliability.

What are the qualifications required for this line item? Design professionals what are currently the designer on this project, knows the design, and be able to provide services during the construction phase.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Approximately 10% of the contract value.

What phase of the project does this line item support? Construction.

What phase of the project is this line item currently in, as of January 2nd. Construction.

Is this line item rebudgeted from a prior fiscal year? Yes.



Rail Program

Orange County Maintenance Facility

| | | | | | |
|-----------------------------------------------|-------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Orange County Maintenance Facility - Public Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7519-TR214-0PK | Quantity: | 1 |
| Line Item ID: | FY21-01253 | Type: | Cash | Unit Cost: | \$40,000.00 |
| Manager: | Calina North | | | Total: | \$40,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

OCTA proposes to construct a Maintenance Facility for Metrolink trains in the City of Irvine. The facility is located adjacent to the Great Park and near residential, commercial and industrial properties. The Public Awareness Campaign consultant will assist OCTA Outreach staff in developing collateral regarding project status and schedule, construction activities, and closures and detours in coordination with the technical team. The consultant, under OCTA direction, also will track and provide timely responses to community questions and concerns; assist with meeting key stakeholders, residents, business owners and rail passengers; and monitor project metrics and maintain the project outreach record. It is anticipated that a Public Hearing will be held in FY 2020-21 on the project's Draft Environmental Document (DED). The consultant also will assist with outreach to key stakeholders adjacent to the project to encourage participation in the public hearing and during the circulation period of the DED.

**What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.**

An understanding of activities during the environmental phase of a project. Familiarity with and ability to decipher technical information and communicate it in an understandable and relevant manner. Ability to identify potential problems for early resolution, to manage multimedia communications and to establish rapport and relationships with members of the project team, stakeholders and members of the public. Ability to plan and execute Public Hearings per California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) guidelines.

Please explain how you arrived at the budgeted dollars requested.

Review of project schedule and major milestones; analysis of previous activities for rail outreach.

What phase of the project does this line item support?

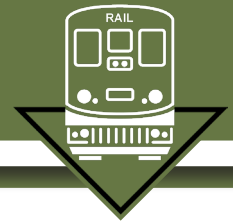
Environmental

What phase of the project is this line item currently in, as of January 2nd.

Planning

Is this line item rebudgeted from a prior fiscal year?

Yes



Orange County Maintenance Facility

| | | | | | |
|----------------------|----------------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Orange County Maintenance Facility - Preliminary Design and Environmental | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7519-TR214-0TH | Quantity: | 1 |
| Line Item ID: | FY21-01359 | Type: | Encumbrance | Unit Cost: | \$4,200,000.00 |
| Manager: | Lora Cross | | | Total: | \$4,200,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0018-6061-TR215-YJM FY2018 TIRCP - SCRRA 4,200,000

Total Funded: 4,200,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Design preliminary plans and estimates for a new maintenance facility on OCTA owned property. Deliverables will include 30% plans and environmental documentation to meet the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) guidelines. OCTA proposes to construct a Maintenance Facility for Metrolink trains in the City of Irvine. The Orange County Maintenance Facility is located adjacent to the Great Park and near residential, commercial, and industrial properties.

What are the qualifications required for this line item?

Professional engineer with experience with maintenance facilities and environmental clearance.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Through independent cost estimate based on level of effort.

What phase of the project does this line item support?

Project Approval and Environmental Document.

What phase of the project is this line item currently in, as of January 2nd.

Planning.

Is this line item rebudgeted from a prior fiscal year?

Yes.

San Juan Creek Bridge Replacement

| | | | | | |
|----------------------|--------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | San Juan Creek Bridge Replacement - Right-of-Way Support Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7514-TR022-0DM | Quantity: | 1 |
| Line Item ID: | FY21-02191 | Type: | Cash | Unit Cost: | \$250,000.00 |
| Manager: | Jason Lee | | | Total: | \$250,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Acquisition and relocation of property, title, escrow, appraisal and appraisal review, right-of-way engineering, and negotiations for the San Juan Creek Bridge replacement project. The budget request is for costs associated with these services.

What are the qualifications required for this line item?

Professional right-of-way agents and consultants.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollars requested is based on the estimates provided by the real estate dept.

What phase of the project does this line item support?

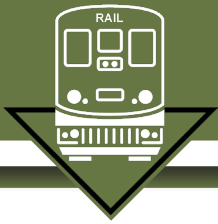
This line item will support the right-of-way phase of the work.

What phase of the project is this line item currently in, as of January 2nd.

The project is in the environmental and design phases

Is this line item rebudgeted from a prior fiscal year?

Yes



Rail Program

San Juan Creek Bridge Replacement

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | San Juan Creek Bridge Replacement - Environmental Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TR022-0DM | Quantity: | 1 |
| Line Item ID: | FY21-01920 | Type: | Cash | Unit Cost: | \$2,000.00 |
| Manager: | Dan Phu | | | Total: | \$2,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Professional services to provide environmental phase support for the San Juan Creek Bridge replacement project.

What are the qualifications required for this line item?

Environmental Planner

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on previous year's budget expenditure.

What phase of the project does this line item support?

Various

What phase of the project is this line item currently in, as of January 2nd.

Various

Is this line item rebudgeted from a prior fiscal year?

No



San Juan Creek Bridge Replacement

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | San Juan Creek Bridge Replacement - Public Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TR022-16H | Quantity: | 1 |
| Line Item ID: | FY21-01987 | Type: | Cash | Unit Cost: | \$30,000.00 |
| Manager: | Calina North | | | Total: | \$30,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Metrolink in cooperation with OCTA proposes to replace a 100-year old railroad bridge. The bridge carries a single mainline track for passenger and freight rail traffic over San Juan Creek in San Juan Capistrano. The project will replace the bridge to increase safety and reduce maintenance. The new bridge will be constructed adjacent to the existing bridge, which will be demolished. A new substructure will be constructed to accommodate future bridge widening needs without impacting the creek and access trails and roads. Additionally, OCTA and Metrolink in coordination with the County of Orange, will incorporate construction of a bikeway, trail, and service vehicle underpass on the south end of the bridge parallel with the creek for a future County trail and bikeway improvement project. The additional underpass will enhance the County’s network of regional trails and network of local and regional bikeways. The project will require the closure of San Juan Creek Trail, which is heavily used by pedestrians and bicyclists, for up to 30 months. A detour has been approved by the City of San Juan Capistrano that will utilize City streets and sidewalks. Outreach prior to and during construction will be required with bicyclists and pedestrians who regularly use this trail. In addition, outreach to tenants of the Plaza del Rio Shopping Center and businesses along Paseo Adelanto will be required. Updates to the San Juan Capistrano City Council also will be required.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Thorough understanding of the Design, Pre-Construction, and Construction phase of a rail project. Familiarity with and ability to decipher technical information and communicate it in an understandable and relevant manner. Ability to identify potential problems for early resolution, to manage multimedia communications and to establish rapport and relationships with members of the project team, stakeholders and members of the public.

Please explain how you arrived at the budgeted dollars requested.

Review of project schedule and major milestones; analysis of previous activities for rail outreach.

What phase of the project does this line item support?

Design, Pre-Construction, Construction

What phase of the project is this line item currently in, as of January 2nd.

Design

Is this line item rebudgeted from a prior fiscal year?

Yes



Rail Program

Slope Stabilization

| | | | | | |
|-----------------------------------------------|-------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Right-of-Way Slope Stabilization - Right-of-Way Support Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7514-C5052-0N9 | Quantity: | 1 |
| Line Item ID: | FY21-02216 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Jason Lee | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. The scope of work includes title and escrow, appraisal and appraisal review, negotiations, and other real estate services related to the right-of-way (ROW) Slope Stabilization project. This is needed to cover potential issues during construction.

What are the qualifications required for this line item? Professionals who have experience in federal public acquisition process and procedures.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Estimated budget support.

What phase of the project does this line item support? Construction.

What phase of the project is this line item currently in, as of January 2nd. Construction.

Is this line item rebudgeted from a prior fiscal year? Yes.

| | | | | | |
|----------------------------------------------------------|-----------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Right-of-Way Slope Stabilization - Design Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7519-C5052-0JU | Quantity: | 1 |
| Line Item ID: | FY21-02223 | Type: | Encumbrance | Unit Cost: | \$40,000.00 |
| Manager: | Jason Lee | | | Total: | \$40,000 |
| Grant Funded? <input checked="" type="checkbox"/> | | | | | |

Funding: 0018-6031-C5052-MD3 FY 2012 FTA Sec 5309 - CA-05-0269 40,000
Total Funded: **40,000**

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Work includes additional design services to provide design for unknown issues encountered during construction. The slope stabilization project will provide improvements to the slopes and reduce risks of future damage to the rail corridor.

What are the qualifications required for this line item? Design professionals what are currently the designer on this project, knows the design, and be able to provide services during the construction phase.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Estimate based on 10% of the remaining contract value.

What phase of the project does this line item support? Construction.

What phase of the project is this line item currently in, as of January 2nd. Construction.

Is this line item rebudgeted from a prior fiscal year? Yes.



Slope Stabilization

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Right-of-Way Slope Stabilization - Public Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7519-C5052-16I | Quantity: | 1 |
| Line Item ID: | FY21-02020 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Calina North | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

OCTA and Metrolink, in cooperation with the cities of Irvine, Lake Forest, Mission Viejo, Laguna Hills and San Juan Capistrano are repairing four areas of existing erosion along the rail corridor between the Irvine Metrolink Station and Stonehill Drive in San Juan Capistrano. Work includes placement of rip-rap and geosynthetic slope; ditch protection; and construction of drainage improvements and walls, including a soldier pile wall. The Public Awareness Campaign consultant will assist OCTA Outreach staff in developing collateral regarding project status and schedule, construction activities, and closures and detours in coordination with the technical team. The consultant, under OCTA direction, also will track and provide timely responses to community questions and concerns; assist with meeting key stakeholders, residents and business owners; and monitor project metrics and maintain the project outreach record. Outreach will be required to generate public awareness of the projects and inform residents of construction activities, which include night work. Additional areas are expected to be identified for erosion rehabilitation.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Thorough understanding of the Construction phase of a rail project. Familiarity with and ability to decipher technical information and communicate it in an understandable and relevant manner. Ability to identify potential problems for early resolution, to manage multimedia communications, and to establish rapport and relationships with members of the project team, stakeholders and members of the public.

Please explain how you arrived at the budgeted dollars requested.

Review of project schedule and major milestones; analysis of previous activities for rail outreach.

What phase of the project does this line item support?

Construction

What phase of the project is this line item currently in, as of January 2nd.

Construction

Is this line item rebudgeted from a prior fiscal year?

Yes



Rail Program

OCTA Rail Support Services

| | | | | | |
|-----------------------------------------------|---------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Tenant Review Services for LOSSAN Corridor | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7514-A0001-DKM | Quantity: | 1 |
| Line Item ID: | FY21-01853 | Type: | Cash | Unit Cost: | \$100,000.00 |
| Manager: | Bill Mock | | | Total: | \$100,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Tenant review services for Los Angeles - San Diego - San Luis Obispo Rail Corridor to review and audit approximately 1,000 tenant files, obtain tenant insurance, negotiate leases, and perform field inspections of tenant use. The as-needed services assist in reducing the OCTA liability.

What are the qualifications required for this line item? N/A
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Based on previous actuals for similar work.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes.

| | | | | | |
|-----------------------------------------------|-------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Engineering Services for LOSSAN Corridor | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7514-D4803-QBZ | Quantity: | 1 |
| Line Item ID: | FY21-01854 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Bill Mock | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Engineering services necessary for the Los Angeles - San Diego - San Luis Obispo Rail Corridor on an as-needed basis; includes surveying to delineate right-of-way boundaries where property encroachments may exist.

What are the qualifications required for this line item? N/A
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Based on previous actuals for similar work.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes.



OCTA Rail Support Services

| | | | | | |
|-----------------------------------------------|-----------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Appraisal Services for LOSSAN Corridor | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7514-D4803-QC1 | Quantity: | 1 |
| Line Item ID: | FY21-01855 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Bill Mock | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Appraisal services are necessary for the Los Angeles - San Diego - San Luis Obispo Rail Corridor to determine rental values for tenant uses on portions of property, on an as-needed basis.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. N/A

Please explain how you arrived at the budgeted dollars requested. Based on previous actuals for similar work.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes.

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Pacific Electric (PE) 02 - On-Call Tenant Review Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7514-T1000-OJS | Quantity: | 1 |
| Line Item ID: | FY21-02302 | Type: | Cash | Unit Cost: | \$22,500.00 |
| Manager: | Bill Mock | | | Total: | \$22,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Annual cost for Contract C-4-1786 to provide tenant review services, reviewing revenue, insurance and lease agreements for Pacific Electric.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Vendor must have experience in tenant management and be familiar with local laws regarding tenant leasing agreements.

Please explain how you arrived at the budgeted dollars requested. Based on the level of effort from past years.

What phase of the project does this line item support? This an ongoing position needed for day-to-day operations.

What phase of the project is this line item currently in, as of January 2nd. This an ongoing position needed for day-to-day operations.

Is this line item rebudgeted from a prior fiscal year? No



Rail Program

OCTA Rail Support Services

| | | | | | |
|-----------------------------------------------|------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Investment Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7515-A1004-F18 | Quantity: | 1 |
| Line Item ID: | FY21-00851 | Type: | Cash | Unit Cost: | \$148,500.00 |
| Manager: | Robert Davis | | | Total: | \$148,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Investment fees that are based upon a percentage of the cash balance within the fiscal year.

What are the qualifications required for this line item?

N/A

Example: Expert-level JAVA programmer to enhance website

Please explain how you arrived at the budgeted dollars requested.

Investment fees are based on the cash balance from the previous fiscal year to determine the budget request for the proposed fiscal year.

What phase of the project does this line item support?

N/A

| | | | | | |
|-----------------------------------------------|----------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Right-of-Way Maintenance - OCTA-Owned | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7517-D2601-AB9 | Quantity: | 1 |
| Line Item ID: | FY21-01361 | Type: | Cash | Unit Cost: | \$1,722,000.00 |
| Manager: | Gerald Smith | | | Total: | \$1,722,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Contractor to perform various maintenance related work to keep the OCTA-owned rail right-of-way (ROW) clear of weeds, trash, and debris.

What are the qualifications required for this line item?

Must have valid railroad training and valid licenses.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Historical data from previous years.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

This an ongoing maintenance project.

Is this line item rebudgeted from a prior fiscal year?

No



OCTA Rail Support Services

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Pacific Electric (PE) 02 - Right-of-Way Maintenance Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7517-T1000-ASA | Quantity: | 1 |
| Line Item ID: | FY21-01362 | Type: | Cash | Unit Cost: | \$125,000.00 |
| Manager: | Gerald Smith | | | Total: | \$125,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Contractor to perform various maintenance related work to keep the rail right-of-way clear of weeds, trash, and maintain clear drainage.

What are the qualifications required for this line item?
 Example: Expert-level JAVA programmer to enhance website. Licensed and insured and have experience as a landscape contractor.

Please explain how you arrived at the budgeted dollars requested. Based on historical cost from previous years.

What phase of the project does this line item support? This is a maintenance project and is continuous without end.

What phase of the project is this line item currently in, as of January 2nd. This is a maintenance project and is continuous without end.

Is this line item rebudgeted from a prior fiscal year? No.

| | | | | | |
|-----------------------------------------------|--------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Additional Metrolink Capital Improvements - Public Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7519-A0001-OJK | Quantity: | 1 |
| Line Item ID: | FY21-01186 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Calina North | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Metrolink is planning additional capital projects, including adding two tracks at the Irvine Station, construction of a passing siding track in Dana Point, and signal work. These projects will require outreach to local businesses, residents, and other community stakeholders.

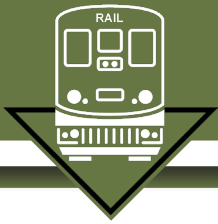
What are the qualifications required for this line item?
 Example: Expert-level JAVA programmer to enhance website. An understanding of activities during the multiple project phases. Familiarity with and ability to decipher technical information and communicate it in an understandable and relevant manner. Ability to identify potential problems for early resolution, to manage multimedia communications and to establish rapport and relationships with members of the project team, stakeholders and members of the public.

Please explain how you arrived at the budgeted dollars requested. Review of project schedule and major milestones; analysis of previous activities for rail outreach.

What phase of the project does this line item support? All phases.

What phase of the project is this line item currently in, as of January 2nd. All phases.

Is this line item rebudgeted from a prior fiscal year? Yes



Rail Program

OCTA Rail Support Services

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Marketing/Media and Operations - Public Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7519-A0001-PQ5 | Quantity: | 1 |
| Line Item ID: | FY21-00858 | Type: | Cash | Unit Cost: | \$400,000.00 |
| Manager: | Nora Yeretizian | | | Total: | \$400,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Provide high quality customer communications; provide updates on current Metrolink programs and services, such as new fares, mobile ticketing, and train schedules; and increase rail safety awareness. Create ridership programs focusing on OC Metrolink awareness and ridership campaigns, special event promotions, such as the Festival of Lights, Lunar New Year, Swallows Day Parade, and Ocean Festival; and special services such as the Angels Express and Los Angeles Rams train. Additionally, these funds will help support OCTA's strategic plan for creating awareness and trial use of transit. To increase awareness and promote usage of Metrolink service, a professional marketing agency is needed to assist staff to develop and create a strategic marketing/ communication program.

Develop and implement customer communications materials, proactive marketing, public information, and outreach services for Metrolink rail service during FY 21. Development and implementation of the programs include marketing and media planning, creative design and layout (online and offline), copywriting, photography, videography, translation, media buys, digital communications, printing, and distribution of program collateral materials, and evaluation of program effectiveness as well as other functions needed to carry out the requirements of the plan.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

N/A

Please explain how you arrived at the budgeted dollars requested.

Based on previous years expenses.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

Yes



OCTA Rail Support Services

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Rail Infrastructure Defense Against Climate Change Study | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7519-C5073-1EZ | Quantity: | 1 |
| Line Item ID: | FY21-02222 | Type: | Encumbrance | Unit Cost: | \$67,000.00 |
| Manager: | Jason Lee | | | Total: | \$67,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Develop a comprehensive study to examine how climate change may negatively affect the service, operation, and infrastructure within the Orange County railroad corridor. The study will identify preventive measures that can be used in developing near term, midterm, and long term climate change adaption strategies and assist in investment decision making.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Planning firm that has experience in performance of a comprehensive rail corridor assessment and is familiar with climate change issues experienced by the railroad right of way owner.

Please explain how you arrived at the budgeted dollars requested. Based on 10% of contract value.

What phase of the project does this line item support? Planning

What phase of the project is this line item currently in, as of January 2nd. Planning

Is this line item rebudgeted from a prior fiscal year? Yes.

| | | | | | |
|-----------------------------------------------|-----------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Rail Safety Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7629-A0001-0LV | Quantity: | 1 |
| Line Item ID: | FY21-00920 | Type: | Cash | Unit Cost: | \$5,000.00 |
| Manager: | Megan LeMaster | | | Total: | \$5,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Support for California Operation Lifesaver and general rail safety outreach efforts in Orange County.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Qualified outreach professionals.

Please explain how you arrived at the budgeted dollars requested. Cost estimate based on prior years budget; \$5,000 to general outreach to communities surrounding the OCTA-owned right-of-way in Orange County.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No



Rail Program

SCRRA Budget

| | | | | | |
|----------------------|-------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Metrolink Annual Operating Subsidy | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0018-7629-A0001-DS2 | Quantity: | 1 |
| Line Item ID: | FY21-00919 | Type: | Cash | Unit Cost: | \$9,863,627.00 |
| Manager: | Megan LeMaster | | | Total: | \$9,863,627 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Funding: 0018-6524-A0001-DS2 Interfund Transfer 26,743,919

Total Funded: 26,743,919

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Metrolink operating subsidy for the first quarter. This is OCTA's share of commuter rail service in Orange County. OCTA's share of the fiscal year 2020-21 Metrolink operating subsidy is for costs associated with equipment (rail car) and facilities maintenance, mobile ticketing and operating salaries. Service levels for Orange County includes up to 56 daily weekday trains, and 16 weekend day trains.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

N/A

Please explain how you arrived at the budgeted dollars requested.

The amount is a projection provided by the Southern California Regional Rail Authority (SCRRA).

What phase of the project does this line item support?

N/A

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No

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OC Streetcar

OC Streetcar

Line Item Controlled Services

| Org- Key | Department / Fund Name | Obj | Line Item Description | Budget | Page No. |
|-----------------------------------------|--------------------------|------|-------------------------------------------------------------|---------------------|-------------|
| OC Streetcar | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | OC Streetcar - Marketing Support | 75,000 | 151 |
| 0035 | OC Streetcar | 7515 | Investment Fees | 675 | 151 |
| 0035 | OC Streetcar | 7519 | Ticket Vending Machine (TVM) Consulting Services | 252,000 | 152 |
| 0051 | Transit Development Cap | 7514 | OC Streetcar - Right-of-Way Services | 50,000 | 152 |
| 0051 | Transit Development Cap | 7519 | OC Streetcar - Station Personalization | 25,000 | 153 |
| 0051 | Transit Development Cap | 7519 | OC Streetcar - Vehicle Consultant | 1,346,276 | 153 |
| 0051 | Transit Development Cap | 7519 | OC Streetcar - Project Management and Quality Consultants | 4,038,174 | 154 |
| 0051 | Transit Development Cap | 7519 | OC Streetcar - Design Services and Public Awareness & Outre | 2,270,000 | 155 |
| 0051 | Transit Development Cap | 7519 | OC Streetcar - Permit Fees | 500,000 | 156 |
| Subtotal Services - OC Streetcar | | | | \$ 8,557,125 | |



OC Streetcar

| | | | | | |
|-----------------------------------------------|-----------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | OC Streetcar - Marketing Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-TS011-0HQ | Quantity: | 1 |
| Line Item ID: | FY21-02080 | Type: | Cash | Unit Cost: | \$75,000.00 |
| Manager: | Stella Lin | | | Total: | \$75,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. It is important to promote the future OC Streetcar to create awareness and positive perception among stakeholders and the public. Consultant services are required to provide marketing and design services including branding, creation of digital and print collaterals, advertisements as well as providing support to fulfill operation and management requests related to OC Streetcar. These marketing costs are not federally eligible.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Professional marketing services.

Please explain how you arrived at the budgeted dollars requested. Based on existing budget for the support contract.

What phase of the project does this line item support? Construction

What phase of the project is this line item currently in, as of January 2nd. Construction

Is this line item rebudgeted from a prior fiscal year? Yes

| | | | | | |
|-----------------------------------------------|------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Investment Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0035-7515-A0001-F35 | Quantity: | 1 |
| Line Item ID: | FY21-02549 | Type: | Cash | Unit Cost: | \$675.00 |
| Manager: | Robert Davis | | | Total: | \$675 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Investment fees that are based upon a percentage of the cash balance within the fiscal year.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. N/A

Please explain how you arrived at the budgeted dollars requested. Investment fees are based on the cash balance from the previous fiscal year to determine the budget request for the proposed fiscal year.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? N/A



OC Streetcar

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|-----------------------------------------------|---------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Ticket Vending Machine (TVM) Consulting Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0035-7519-OC100-NAZ | Quantity: | 1 |
| Line Item ID: | FY21-02345 | Type: | N/A | Unit Cost: | \$252,000.00 |
| Manager: | Sam Kaur | | | Total: | \$252,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Consulting services to support the fabrication and installation of ticket vending machines (TVMs) and fare card readers at station platforms. Ticket Vending Machines (TVMs) will be installed at each streetcar stop, enabling passengers to pay their fare before entering the vehicles.

What are the qualifications required for this line item? Firm with a depth of knowledge in the technology and the transportation industry.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. The cost estimate is based upon information obtained from other transit agencies.

What phase of the project does this line item support? Acquisition

What phase of the project is this line item currently in, as of January 2nd. Planning

Is this line item rebudgeted from a prior fiscal year? No.

| | | | | | |
|-----------------------------------------------|---------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | OC Streetcar - Right-of-Way Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0051-7514-TS010-Z61 | Quantity: | 1 |
| Line Item ID: | FY21-02307 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Mary Shavalier | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Consultant services to negotiate agreements with property owners for the right-of-way phase for the OC Streetcar project.

What are the qualifications required for this line item? Federal right-of-way appraisal and acquisition experience.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. The budgeted amount is based on projected expenditures for the fiscal year.

What phase of the project does this line item support? Construction phase.

What phase of the project is this line item currently in, as of January 2nd. Construction phase.

Is this line item rebudgeted from a prior fiscal year? Yes.



OC Streetcar

| | | | | | |
|-----------------------------------------------|-----------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | OC Streetcar - Station Personalization | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0051-7519-TS010-999 | Quantity: | 1 |
| Line Item ID: | FY21-02320 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Mary Shavalier | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Consultant/outside agency to assist in incorporating local graphics at the OC Streetcar stops.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. An understanding of local community and neighborhood preferences as it relates to aesthetic design and historical context.

Please explain how you arrived at the budgeted dollars requested. Estimate based upon previous stop design work.

What phase of the project does this line item support? Construction.

What phase of the project is this line item currently in, as of January 2nd. Construction.

Is this line item rebudgeted from a prior fiscal year? Yes.

| | | | | | |
|----------------------------------------------------------|------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | OC Streetcar - Vehicle Consultant | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0051-7519-TS010-Z71 | Quantity: | 1 |
| Line Item ID: | FY21-02423 | Type: | Cash | Unit Cost: | \$1,346,276.00 |
| Manager: | Cleve Cleveland | | | Total: | \$1,346,276 |
| Grant Funded? <input checked="" type="checkbox"/> | | | | | |

Funding: 0051-6041-TS010-Z70 FTA Sec 5309 - FFGA - CA-2019-018 643,395

Total Funded: 643,395

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. A consultant is required to ensure provision of technical support for coordination of the design review process for streetcar vehicles so that vehicle specifications are being met during manufacturing.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Staff with qualifications in rail vehicle design , inspection, and oversight of manufacturing process.

Please explain how you arrived at the budgeted dollars requested. Based upon workplan for fiscal year.

What phase of the project does this line item support? Construction.

What phase of the project is this line item currently in, as of January 2nd. Construction.

Is this line item rebudgeted from a prior fiscal year? Yes.



OC Streetcar

OC Streetcar

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|----------------------|------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | OC Streetcar - Project Management and Quality Consultants | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0051-7519-TS010-Z83 | Quantity: | 1 |
| Line Item ID: | FY21-02424 | Type: | Cash | Unit Cost: | \$4,038,174.00 |
| Manager: | Mary Shavalier | | | Total: | \$4,038,174 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0051-6041-TS010-Z80 FTA Sec 5309 - FFGA - CA-2019-018 1,716,002

Total Funded: 1,716,002

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Project Management Consultant: Program management services to support the implementation of the OC Streetcar project. Services include assistance in overseeing the engineering work, developing and updating plans and procedures, developing and monitoring the project budget and schedule, preparing reports for federal and state agencies, assisting with environmental compliance/documentation, and providing outreach and procurement support.

Quality Management Consultant: Quality Assurance Manager to oversee the quality process undertaken by OCTA staff and consultants/contractors providing services on the OC Streetcar project. Services include ensuring compliance with Federal Transit Administration quality requirements for vehicle manufacturing, construction, and construction management contracts.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Project Management Consultant (HDR Engineering): The services required include transit safety and security professionals to assist in developing the required safety and security documentation, engineers with experience in rail project implementation to oversee the design consultant, staff with federal New Starts Program experience to prepare submissions, a cost estimator to update the project budget and risk manager to monitor project risks.

Quality Management Consultant (KKCS): Demonstrate experience in managing a quality program, including experience auditing quality activities for construction and vehicle contracts while preparing quality audit reports.

Please explain how you arrived at the budgeted dollars requested.

The request was developed from the contract workplan for the fiscal year.

What phase of the project does this line item support?

Construction.

What phase of the project is this line item currently in, as of January 2nd.

Construction.

Is this line item rebudgeted from a prior fiscal year?

Yes.



OC Streetcar

| | | | | | |
|----------------------|---------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | OC Streetcar - Design Services and Public Awareness & Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0051-7519-TS010-Z84 | Quantity: | 1 |
| Line Item ID: | FY21-02022 | Type: | Cash | Unit Cost: | \$2,270,000.00 |
| Manager: | Mary Shavaliar | | | Total: | \$2,270,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0051-6041-TS010-Z80 FTA Sec 5309 - FFGA - CA-2019-018 964,523
Total Funded: 964,523

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

1. Design Services: Anticipated amendment to the Design Consultant contract for continued design services during construction phase, including submittal review, preparing responses to requests for information, changes to construction plans, technical specifications, and independent cost estimates for change orders. This amendment will also include the evaluation of non-conformance reports, mitigation plans, and valuing engineering change proposals.
2. Safety Education and Public Awareness Program: OC Streetcar is scheduled to start revenue service in Spring of 2022 and vehicle testing could start Spring/Summer of 2021. To create public awareness and ensure safety for pedestrians, commuters, and residents, a comprehensive awareness program is required. Consultant services are needed to develop a plan, collateral materials, conduct presentations, and conduct public outreach.
3. Public Outreach: An outreach consultant was selected in 2017 to assist in developing and implementing a Public Awareness Campaign (PAC). The PAC will proactively provide outreach to residents, school officials, community organizations, business owners, and local elected officials. During pre-construction, the consultant will develop presentation exhibits, maintain the project contact database, track issues, set and promote meetings, manage the project website, digital communications (including project app) and social media. During the construction (CON) phase, the consultant shall be responsible for regular ongoing communication regarding upcoming CON activities and assist staff in identifying and mitigating issues. Prior to and during the testing phase, the consultant shall incorporate a safety message for residents, business owners, and visitors to travel around the project area.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

1. Services are required from the Design Consultant that prepared the construction contract plans and specifications to maintain the integrity of the designer’s work.
2. A marketing and outreach firm with knowledge and experiences in conducting transit safety education program including development of safety-related collaterals as well as conducting safety education in-person outreach.
3. Demonstrated public outreach experience.

Please explain how you arrived at the budgeted dollars requested.

1. \$1,500,000 estimate is based upon potential additional support that will be required during the fiscal year using the labor rates that are included in the current Design Consultant contract.
2. \$320,000 estimate is based on previous experiences with similar programs and estimated amount of resources to achieve the program goals.
3. \$450,000 estimate is based on level of effort needed for outreach effort as utility work ends and track work commences.

What phase of the project does this line item support?

1 and 3 Construction and 2 Ongoing.

What phase of the project is this line item currently in, as of January 2nd.

1 and 3 Construction and 2 Ongoing.

Is this line item rebudgeted from a prior fiscal year?

1, 2, and 3 Yes.



OC Streetcar

| | | | | | |
|----------------------|-------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | OC Streetcar - Permit Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0051-7519-TS010-Z86 | Quantity: | 1 |
| Line Item ID: | FY21-02417 | Type: | Cash | Unit Cost: | \$500,000.00 |
| Manager: | Mary Shavalier | | | Total: | \$500,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0051-6041-TS010-Z80 FTA Sec 5309 - FFGA - CA-2019-018 212,473

Total Funded: 212,473

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This line item represents the cost of obtaining permits that are required for the construction of the OC Streetcar project. The permits are required by several agencies including the Orange County Flood Control District, Army Corps of Engineers, the State Regional Water Board and potential state fees regarding contaminated soil.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Permits required by agencies having jurisdiction over the OC streetcar project.

Please explain how you arrived at the budgeted dollars requested.

Budget request based upon permit costs for similar projects.

What phase of the project does this line item support?

Construction.

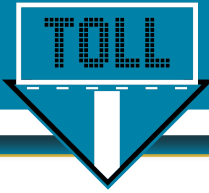
What phase of the project is this line item currently in, as of January 2nd.

Construction.

Is this line item rebudgeted from a prior fiscal year?

Yes.

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Express Lanes

Express Lanes

Line Item Controlled Services

| Org- Key | Department / Fund Name | Obj | Line Item Description | Budget | Page No. |
|-------------------------------------------|------------------------|------|----------------------------------------------------------|---------------------|----------|
| 91 Express Lanes | | | | | |
| 91 Express Lanes Operating Expense | | | | | |
| 0036 | 91 Express Lanes | 7515 | Investment Fees | 175,500 | 159 |
| 0036 | 91 Express Lanes | 7519 | Project Management Consultant for the 91 Express Lanes | 400,000 | 159 |
| 0036 | 91 Express Lanes | 7519 | 6C Transponder Fulfillment Service | 50,000 | 160 |
| 0036 | 91 Express Lanes | 7519 | Trustee Services | 2,900 | 160 |
| 0036 | 91 Express Lanes | 7519 | Consultant - Financial Advisory Services | 15,000 | 161 |
| 0036 | 91 Express Lanes | 7519 | Consultant for Operations and Technical Support Services | 935,000 | 161 |
| 0036 | 91 Express Lanes | 7519 | State Route 91 Implementation Plan | 225,000 | 162 |
| 0036 | 91 Express Lanes | 7519 | Traffic and Revenue Analysis | 250,000 | 162 |
| 0036 | 91 Express Lanes | 7519 | Annual Report Development | 35,000 | 163 |
| 0036 | 91 Express Lanes | 7519 | 91 Express Lanes Marketing | 150,000 | 164 |
| 0036 | 91 Express Lanes | 7519 | Consultant for the SR-241/SR-91 Direct Connector Project | 250,000 | 164 |
| 0036 | 91 Express Lanes | 7519 | Engineering Support Services | 250,000 | 165 |
| 0036 | 91 Express Lanes | 7519 | Debt Rating Fees | 11,500 | 165 |
| 0036 | 91 Express Lanes | 7519 | Pavement Management Report Consultant | 500,000 | 166 |
| 0036 | 91 Express Lanes | 7519 | Toll Entrance Gantry Design Services | 65,000 | 166 |
| 0036 | 91 Express Lanes | 7629 | Network Evaluation/Payment Card Industry Compliance | 50,000 | 167 |
| 0036 | 91 Express Lanes | 7629 | Armored Car Services | 12,429 | 167 |
| I-405 Express Lanes | | | | | |
| 405 Express Lanes | | | | | |
| 0037 | I-405 Express Lane | 7514 | I-405 Express Lanes - Right-of-Way Support Services | 180,000 | 168 |
| 0037 | I-405 Express Lane | 7515 | Investment Fees | 54,000 | 168 |
| 0037 | I-405 Express Lane | 7519 | I-405 Express Lanes - Permits | 2,500 | 169 |
| 0037 | I-405 Express Lane | 7519 | Design Services for the Customer Service Center | 400,000 | 169 |
| 0037 | I-405 Express Lane | 7519 | I-405 Express Lanes - Public Outreach | 312,500 | 170 |
| 0037 | I-405 Express Lane | 7519 | I-405 Express Lanes - Project Management Services | 1,380,000 | 171 |
| 0037 | I-405 Express Lane | 7519 | I-405 Express Lanes - Loan Servicing Fees | 13,500 | 171 |
| 0037 | I-405 Express Lane | 7519 | I-405 Express Lanes - Trustee Services | 2,200 | 172 |
| 0037 | I-405 Express Lane | 7519 | Debt Rating Fees | 20,000 | 172 |
| 0037 | I-405 Express Lane | 7519 | Consultant for Financial Advisory Services | 100,000 | 173 |
| Subtotal Services - Express Lanes | | | | \$ 5,842,029 | |



91 Express Lanes

91 Express Lanes Operating Expense

| | | | | | |
|-----------------------------------------------|------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Investment Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7515-B0001-F36 | Quantity: | 1 |
| Line Item ID: | FY21-00850 | Type: | Cash | Unit Cost: | \$175,500.00 |
| Manager: | Robert Davis | | | Total: | \$175,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Investment fees are based the forecasted cash balance of the fund for the upcoming fiscal year.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website N/A

Please explain how you arrived at the budgeted dollars requested. Investment fees are based the forecasted cash balance of the fund for the upcoming fiscal year.

What phase of the project does this line item support? N/A

What phase of the project does this line item support? N/A

Is this line item re-budgeted from a prior fiscal year? No

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Project Management Consultant for the 91 Express Lanes | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7519-B0001-0D4 | Quantity: | 1 |
| Line Item ID: | FY21-02181 | Type: | Cash | Unit Cost: | \$400,000.00 |
| Manager: | Ellen Lee | | | Total: | \$400,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Project management consultant support services for oversight of the Electronic Toll Traffic Management (ETTM) system implementation and procurement of the 91 Express Lanes roadside services.

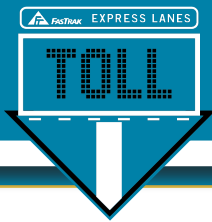
What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Expertise in tolling technologies, system integration, toll road operations, and toll collection systems.

Please explain how you arrived at the budgeted dollars requested. This is based upon historical amounts.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? No



Express Lanes

91 Express Lanes

91 Express Lanes Operating Expense

| | | | | | |
|----------------------|-------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | 6C Transponder Fulfillment Service | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7519-B0001-AD4 | Quantity: | 1 |
| Line Item ID: | FY21-02300 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Ellen Lee | | | Total: | \$50,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant services are needed to assist with development of collateral materials, brochures, and other materials related to 6C transponder technology.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Marketing and graphic design services.

Please explain how you arrived at the budgeted dollars requested.

Based upon historical estimates.

What phase of the project does this line item support?

Operations.

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|----------------------|--------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Trustee Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7519-B0001-AGJ | Quantity: | 1 |
| Line Item ID: | FY21-00885 | Type: | Cash | Unit Cost: | \$2,900.00 |
| Manager: | Robert Davis | | | Total: | \$2,900 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This is for the ongoing oversight of the 91 Express Lanes' tax exempt bonds by the Trustee. The purpose of a Trustee is to have a financial institution with trust powers to act in a fiduciary capacity for the benefit of the bondholders by enforcing the terms of the bond contract.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

An outside agency must serve as a trustee.

Please explain how you arrived at the budgeted dollars requested.

The estimate is based on prior year's amounts.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No



Express Lanes

91 Express Lanes

91 Express Lanes Operating Expense

| | | | | | |
|-----------------------------------------------|-------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Consultant - Financial Advisory Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7519-B0001-AHA | Quantity: | 1 |
| Line Item ID: | FY21-00884 | Type: | Cash | Unit Cost: | \$15,000.00 |
| Manager: | Ellen Lee | | | Total: | \$15,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Financial advisory services for the debt associated with the 91 Express Lanes. The financial advisor will provide assistance with projects involving traffic and revenue studies of the 91 Express Lanes.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. An outside financial advisor with experience in the transportation sector will be required.

Please explain how you arrived at the budgeted dollars requested. The estimate is based on upcoming projects impacting the 91 Express Lanes.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Consultant for Operations and Technical Support Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7519-B0001-CH2 | Quantity: | 1 |
| Line Item ID: | FY21-00883 | Type: | Cash | Unit Cost: | \$935,000.00 |
| Manager: | Ellen Lee | | | Total: | \$935,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Consultants will provide operational, technical, and strategic support for the 91 Express Lanes. Some projects may include: engineering and technical support, operational studies, evaluating emerging technological enhancements, and analyzing the feasibility or potential impacts of implementation.

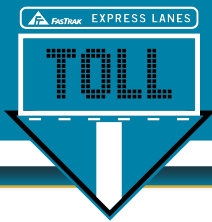
What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Toll road operations, tolling technologies, toll collection systems, system integration and installation, Intelligent Transportation System planning.

Please explain how you arrived at the budgeted dollars requested. The estimate is based on prior year's amounts.

What phase of the project does this line item support? Service provided on as-needed basis.

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? No



Express Lanes

91 Express Lanes

91 Express Lanes Operating Expense

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|-----------------------------------------------|------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | State Route 91 Implementation Plan | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7519-B0001-CJF | Quantity: | 1 |
| Line Item ID: | FY21-01408 | Type: | Encumbrance | Unit Cost: | \$225,000.00 |
| Manager: | Ellen Lee | | | Total: | \$225,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant services to prepare the State Route 91 Implementation Plan. This three-year plan shall include details regarding preparations for future developments along State Route 91, ongoing support, data collection services, effects on traffic, and coordination amongst the participating parties. The consultant shall provide ongoing support as needed.

What are the qualifications required for this line item?

Consultant shall be capable of project management, data collection traffic analysis and stakeholder coordination for the State Route 91 Implementation Plan.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

This is based upon historical amounts.

What phase of the project does this line item support?

All phases.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Traffic and Revenue Analysis | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7519-B0001-DXT | Quantity: | 1 |
| Line Item ID: | FY21-00882 | Type: | Cash | Unit Cost: | \$250,000.00 |
| Manager: | Ellen Lee | | | Total: | \$250,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

A consultant's assistance is required to conduct traffic and revenue analysis for the 91 Express Lanes. The consultant will take into consideration any capacity improvements identified in the State Route 91 Implementation Plan.

What are the qualifications required for this line item?

The consultant must have performed traffic and revenue studies in the United States.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The estimate is based on historical amounts.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

No



91 Express Lanes

91 Express Lanes Operating Expense

| | | | | | |
|----------------------|---------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Annual Report Development | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7519-B0001-H2F | Quantity: | 1 |
| Line Item ID: | FY21-01187 | Type: | Cash | Unit Cost: | \$35,000.00 |
| Manager: | Amelia Hsu | | | Total: | \$35,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Development of the 91 Express Lanes Annual Report. The report could contain, but is not limited to, the following elements:

- Annual Report cover with title and 91 Express Lanes and OCTA logos
- Introduction letter by OCTA Chairman and CEO
- Table of Contents
- 91 Express Lanes report contents
- Financial data
- Board of Directors listing
- Back page with 91 Express Lanes and OCTA logos

The Annual Report will be mailed or emailed to approximately 500 various stakeholders.

Design and copywriting qualifications.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based upon historical amounts.

What phase of the project does this line item support?

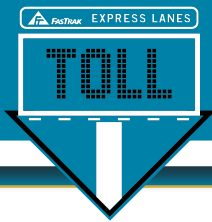
This is an ongoing service.

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

Yes



Express Lanes

91 Express Lanes

91 Express Lanes Operating Expense

| | | | | | |
|----------------------|-----------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | 91 Express Lanes Marketing | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7519-B0001-H2H | Quantity: | 1 |
| Line Item ID: | FY21-00881 | Type: | Cash | Unit Cost: | \$150,000.00 |
| Manager: | Amelia Hsu | | | Total: | \$150,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Planning, development, and execution of promotional marketing programs. This will also provide materials to create awareness and trial usage of the 91 Express Lanes, increase new accounts, increase the number of transponders per account, maintain or increase westbound toll lane usage in morning peak hours, enhance the satisfaction and perceived value from frequent users, and increase social media followers.

What are the qualifications required for this line item?

Marketing and design services.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Estimate of the following: \$25K design, \$25K print/production, \$60K online ads, \$50K mobile ads, \$60K billboards, \$25K outreach/partnerships, \$25K video and \$50K mobile app/website development.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|----------------------|-----------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Consultant for the SR-241/SR-91 Direct Connector Project | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7519-B0001-TAJ | Quantity: | 1 |
| Line Item ID: | FY21-02183 | Type: | Cash | Unit Cost: | \$250,000.00 |
| Manager: | Ellen Lee | | | Total: | \$250,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant services to support both the Orange County Transportation Authority and Riverside County Transportation Commission for the 241/91 Direct Connector Project with the Transportation Corridor Agencies.

What are the qualifications required for this line item?

Knowledge of toll operations and toll systems.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

This is based upon historical amounts.

What phase of the project does this line item support?

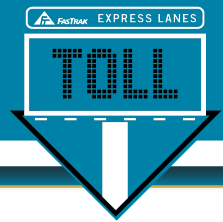
All phases.

What phase of the project is this line item currently in, as of January 2nd.

Development phase.

Is this line item rebudgeted from a prior fiscal year?

No



91 Express Lanes

91 Express Lanes Operating Expense

| | | | | | |
|-----------------------------------------------|-------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Engineering Support Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7519-B0001-TDV | Quantity: | 1 |
| Line Item ID: | FY21-01352 | Type: | Cash | Unit Cost: | \$250,000.00 |
| Manager: | Ellen Lee | | | Total: | \$250,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Support services to establish an on-call bench of engineering consultants to assist staff with various improvement projects.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Engineering and Caltrans permitting knowledge will be required.

Please explain how you arrived at the budgeted dollars requested. The estimate is based upon historical estimates.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|-----------------------------------------------|-------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Debt Rating Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7519-B0050-AGQ | Quantity: | 1 |
| Line Item ID: | FY21-00880 | Type: | Cash | Unit Cost: | \$11,500.00 |
| Manager: | Robert Davis | | | Total: | \$11,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This line item represents annual ratings on the 91 Express Lanes' debt. OCTA's obligations must be rated by nationally recognized rating services to be able to trade in the secondary markets. The ratings will allow investors to make a determination of whether to include OCTA's notes in their portfolios.

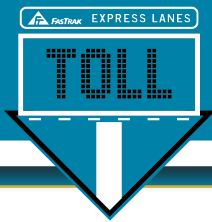
What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Nationally recognized rating services will be required.

Please explain how you arrived at the budgeted dollars requested. The estimate is based on historical amounts.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No



Express Lanes

91 Express Lanes

91 Express Lanes Operating Expense

| | | | | | |
|-----------------------------------------------|----------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Pavement Management Report Consultant | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7519-B3250-11L | Quantity: | 1 |
| Line Item ID: | FY21-02182 | Type: | Encumbrance | Unit Cost: | \$500,000.00 |
| Manager: | Ellen Lee | | | Total: | \$500,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Development of a Pavement Management Report for the 91 Express Lanes. The report will summarize the pavement conditions, discuss maintenance strategies, present relevant data, and provide recommendations. This will ensure the effectiveness of ongoing and future maintenance plans on the 91 Express Lanes.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Experience with pavement boring, testing, and analysis.

Please explain how you arrived at the budgeted dollars requested.

The estimate is based upon historical amounts.

What phase of the project does this line item support?

Ongoing maintenance.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|---------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Toll Entrance Gantry Design Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7519-B3250-TDV | Quantity: | 1 |
| Line Item ID: | FY21-02185 | Type: | Cash | Unit Cost: | \$65,000.00 |
| Manager: | Ellen Lee | | | Total: | \$65,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

For change orders related to the Plans, Specifications, and Estimates for the 91 Express Lanes Toll Infrastructure project.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Civil design and engineering qualifications are required.

Please explain how you arrived at the budgeted dollars requested.

This is based upon historical estimates.

What phase of the project does this line item support?

Operations phase.

What phase of the project is this line item currently in, as of January 2nd.

Design

Is this line item rebudgeted from a prior fiscal year?

No



91 Express Lanes

91 Express Lanes Operating Expense

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Network Evaluation/Payment Card Industry Compliance | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7629-B0001-CJF | Quantity: | 1 |
| Line Item ID: | FY21-00929 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Ellen Lee | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. In order to achieve and maintain compliance with the Payment Card Industry Data Security Standards (PCI DSS), penetration tests including application layer testing and network layer penetration tests must be performed. In addition, internal and external vulnerability scans will be done.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Testing must be done by a qualified security assessor.

Please explain how you arrived at the budgeted dollars requested. The estimate is based on historical amounts.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|-----------------------------------------------|-----------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Armored Car Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0036-7629-B0001-DU4 | Quantity: | 1 |
| Line Item ID: | FY21-00928 | Type: | Cash | Unit Cost: | \$12,429.00 |
| Manager: | Ellen Lee | | | Total: | \$12,429 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This line item represents armored car services for the 91 Express Lanes.

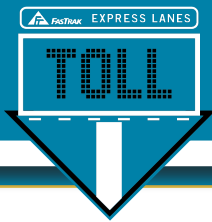
What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. An experienced provider in armored car services will be required.

Please explain how you arrived at the budgeted dollars requested. The estimate is based on historical amounts.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No



Express Lanes

I-405 Express Lanes

405 Express Lanes

| | | | | | |
|----------------------|-----------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-405 Express Lanes - Right-of-Way Support Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0037-7514-A9510-TZF | Quantity: | 1 |
| Line Item ID: | FY21-01997 | Type: | Cash | Unit Cost: | \$180,000.00 |
| Manager: | Dennis Mak | | | Total: | \$180,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing Agreement C-2-1513 with Parsons Transportation Group. Consultant shall provide overall coordination and management of the Authority, Caltrans, Federal Highway Administration (FHWA), and the contractor to assist with the development and implementation of the Right-of-Way (ROW) program. The program includes developing and preparing a comprehensive ROW acquisition plan, updating the current ROW entry agreements, licenses and permits from affected owners for purposes of performing hazardous waste, geotechnical, survey, utility potholing, appraisal inspections, securing preliminary title reports, obtaining appraisal and review appraisal services for all properties and property interests required, performing internal review of appraisals, ordering Phase I Environmental Soil Assessment Reports, and performing all other ROW services as required. The budget request is for costs associated with these services related to the express lanes for the project.

What are the qualifications required for this line item?

Professional ROW agents to provide appraisals and right-of-way documents and reports for the project.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollars requested is based on the projected expenditures for the fiscal year at a rate of 25% of the non-M2 funding to cover costs necessary to implement the express lanes of the overall project.

What phase of the project does this line item support?

This line item will support the ROW phase of work.

What phase of the project is this line item currently in, as of January 2nd.

Construction phase.

Is this line item rebudgeted from a prior fiscal year?

Yes.

| | | | | | |
|----------------------|--------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Investment Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0037-7515-A0001-F37 | Quantity: | 1 |
| Line Item ID: | FY21-02550 | Type: | Cash | Unit Cost: | \$54,000.00 |
| Manager: | Robert Davis | | | Total: | \$54,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Investment fees that are based upon a percentage of the cash balance within the fiscal year.

What are the qualifications required for this line item?

N/A

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Investment fees are based on the cash balance from the previous fiscal year to determine the budget request for the proposed fiscal year.

What phase of the project does this line item support?

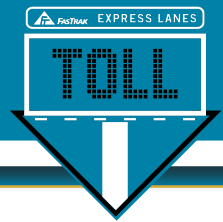
N/A

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

N/A



I-405 Express Lanes

405 Express Lanes

| | | | | | |
|-----------------------------------------------|--------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-405 Express Lanes - Permits | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0037-7519-A9510-013 | Quantity: | 1 |
| Line Item ID: | FY21-01998 | Type: | Cash | Unit Cost: | \$2,500.00 |
| Manager: | Dennis Mak | | | Total: | \$2,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This is an existing agreement with the U.S. Army Corps of Engineers for the I-405, SR-73 to I-605 project. The work includes permit application review by the U.S. Army Corps of Engineers, Los Angeles District, and Permits 404 and 214. The budget request is for costs associated with these services related to the express lanes of the project.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. professional engineers to provide permit application reviews for the project.

Please explain how you arrived at the budgeted dollars requested. The budgeted dollars requested is based on the projected expenditures for the fiscal year at a rate of 25% of the non-M2 funding to cover costs necessary to implement the express lanes for the overall project.

What phase of the project does this line item support? This line item will support the design and construction phases of work.

What phase of the project is this line item currently in, as of January 2nd. Construction phase.

Is this line item rebudgeted from a prior fiscal year? Yes.

| | | | | | |
|-----------------------------------------------|--------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Design Services for the Customer Service Center | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0037-7519-A9510-11S | Quantity: | 1 |
| Line Item ID: | FY21-02352 | Type: | Encumbrance | Unit Cost: | \$400,000.00 |
| Manager: | Ellen Lee | | | Total: | \$400,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Design services for the new Customer Service Center for the 405 Express Lanes.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Space planning, layout, and architectural qualifications are required.

Please explain how you arrived at the budgeted dollars requested. Based upon historical estimates.

What phase of the project does this line item support? Design

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No



Express Lanes

I-405 Express Lanes

405 Express Lanes

| | | | | | |
|----------------------|---------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-405 Express Lanes - Public Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0037-7519-A9510-F37 | Quantity: | 1 |
| Line Item ID: | FY21-02106 | Type: | Cash | Unit Cost: | \$312,500.00 |
| Manager: | Chris Boucly | | | Total: | \$312,500 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The I-405 Improvement Project's construction phase Public Awareness Campaign (PAC) proactively provides information about the I-405 Improvement Project (OC Go Project K and the 405 Express Lanes) via written, visual and digital communication, as well as timely responses to community questions and concerns. The project corridor is 16 miles adjacent to thousands of residents and businesses in central Orange County, impacting those commuting to/from Los Angeles County. The consultant assists OCTA staff in developing and implementing a comprehensive public outreach program in tandem with the technical team / program management and construction management consultants through the construction phase of the entire 405 Improvement Project. The public outreach program shares with stakeholders the current project status, including schedule, construction activities, closures and detours. The consultant will assist OCTA with meeting numerous project stakeholders who live or work along the project corridor as well as each local city impacted by construction. The consultant will assist with special communications regarding the 405 Express Lanes, including intermediate access points, toll policy structure and how the facility will operate. The consultant will also coordinate and attend presentations and briefings with local stakeholders. Furthermore, the consultant will coordinate neighborhood meeting logistics and create written, visual and digital collateral to address Express Lanes questions. Material will be tailored to meet the needs of various diverse communities in the project area.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

An understanding of activities during the Construction phase of a project will be needed. A familiarity with, and ability to, decipher technical information and communicate it in an understandable and relevant manner will be required. Another requirement will be the ability to identify potential problems for early resolution, to manage multimedia communications, and to establish rapport and relationships with members of the project team, stakeholders, and members of the public.

Please explain how you arrived at the budgeted dollars requested.

Based on historical actuals.

What phase of the project does this line item support?

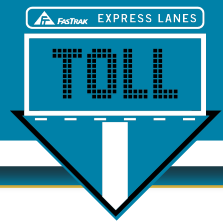
Construction

What phase of the project is this line item currently in, as of January 2nd.

Construction

Is this line item rebudgeted from a prior fiscal year?

Yes



I-405 Express Lanes

405 Express Lanes

| | | | | | |
|-----------------------------------------------|----------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-405 Express Lanes - Project Management Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0037-7519-A9510-HGL | Quantity: | 1 |
| Line Item ID: | FY21-01785 | Type: | Cash | Unit Cost: | \$1,380,000.00 |
| Manager: | Dennis Mak | | | Total: | \$1,380,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing agreement with Mott MacDonald for the I-405, State Route-73 to I-605 project. OCTA is responsible for managing a large number of transportation projects in Orange County including projects associated with freeway, highway, and transit modes. OCTA's management of these projects include oversight of environmental clearance, engineering, right-of-way acquisition, and construction activities. The projects include those funded by Measure M2, state, and federal funding sources. The Program Management Consultant (PMC) shall assist OCTA in this challenge by providing staff assistance and technical expertise to help manage its capital development projects. Consultant shall assist OCTA's Highway Programs in planning, managing, and controlling the overall capital development program. The PMC shall also provide OCTA additional program management staff to assist in managing individual projects. The budget request is for costs associated with these services.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Program management consultants to provide technical and administrative assistance to manage highway and rail projects.

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollars requested is based on the projected expenditures for the fiscal year at a rate of 25% of the non-M2 funding to cover costs to implement the express lanes for the overall project.

What phase of the project does this line item support?

This line item will support the design and construction phases of work.

What phase of the project is this line item currently in, as of January 2nd.

Construction phase.

Is this line item rebudgeted from a prior fiscal year?

Yes.

| | | | | | |
|-----------------------------------------------|--------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-405 Express Lanes - Loan Servicing Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0037-7519-A9511-OLE | Quantity: | 1 |
| Line Item ID: | FY21-02381 | Type: | Cash | Unit Cost: | \$13,500.00 |
| Manager: | Robert Davis | | | Total: | \$13,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The Build America Bureau charges an annual servicing fee for a Transportation Infrastructure Finance and Innovation Act (TIFIA) loan. This is the amount for a \$629 million loan.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

N/A

Please explain how you arrived at the budgeted dollars requested.

Based on the amount of charges in 2017.

What phase of the project does this line item support?

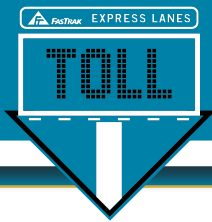
Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

No



Express Lanes

I-405 Express Lanes

405 Express Lanes

| | | | | | |
|-----------------------------------------------|----------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | I-405 Express Lanes - Trustee Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0037-7519-A9511-AGJ | Quantity: | 1 |
| Line Item ID: | FY21-01175 | Type: | Cash | Unit Cost: | \$2,200.00 |
| Manager: | Robert Davis | | | Total: | \$2,200 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

A trustee is required by the Build America Bureau for the Transportation Infrastructure Finance and Innovation Act (TIFIA) loan. The purpose of a trustee is to have a financial institution with trust powers to act in a fiduciary capacity for the benefit of the lender/bondholders by enforcing the terms of the bond contract.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

An outside agency must serve as a trustee.

Please explain how you arrived at the budgeted dollars requested.

The estimate is based on OCTA purchase order C-7-1740 terms.

What phase of the project does this line item support?

N/A

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No

| | | | | | |
|-----------------------------------------------|------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Debt Rating Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0037-7519-A9511-AGQ | Quantity: | 1 |
| Line Item ID: | FY21-01178 | Type: | Cash | Unit Cost: | \$20,000.00 |
| Manager: | Robert Davis | | | Total: | \$20,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

One rating is required by the Build America Bureau for the Transportation Infrastructure Finance and Innovation Act (TIFIA) loan for the 405 Express Lanes. The loan must be rated by nationally recognized rating services.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Nationally recognized rating services.

Please explain how you arrived at the budgeted dollars requested.

Based upon historical amounts.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No



I-405 Express Lanes

405 Express Lanes

| | | | | | |
|----------------------|---------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Consultant for Financial Advisory Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0037-7519-A9511-AHA | Quantity: | 1 |
| Line Item ID: | FY21-01177 | Type: | Cash | Unit Cost: | \$100,000.00 |
| Manager: | Ellen Lee | | | Total: | \$100,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. A consultant for financial advisory services is needed to assist in the preparation and completion of Transportation Infrastructure Finance and Innovation Act (TIFIA) and Federal Highway Administration (FHWA) documents.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. A consultant with experience in finance and transportation

Please explain how you arrived at the budgeted dollars requested. The estimated is based on required submittals for each agency.

What phase of the project does this line item support? Ongoing

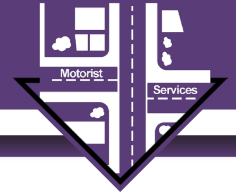
What phase of the project is this line item currently in, as of January 2nd. Design

Is this line item rebudgeted from a prior fiscal year? No



Motorist Services

| Motorist Services | | | | | |
|----------------------------------------------------------|-------------------------|------|-------------------------------------------------------------|---------------------|-------------|
| Line Item Controlled Services | | | | | |
| Org- Key | Department / Fund Name | Obj | Line Item Description | Budget | Page No. |
| OCTAP | | | | | |
| Orange County Taxi Administration Program (OCTAP) | | | | | |
| 0034 | OCTAP | 7515 | Investment Fees | 270 | 175 |
| SAFE | | | | | |
| Freeway Service Patrol (FSP) | | | | | |
| 0013 | Svc Auth For Fwy Emerge | 7515 | Investment Fees | 675 | 176 |
| 0013 | Svc Auth For Fwy Emerge | 7519 | Motorist Services Outreach | 5,000 | 176 |
| 0013 | Svc Auth For Fwy Emerge | 7519 | Freeway Service Patrol Tracking Application Hosting and Mai | 38,000 | 177 |
| 0013 | Svc Auth For Fwy Emerge | 7519 | Monthly Lease of Cradlepoint Router Hardware and Cloud Se | 16,800 | 177 |
| 0013 | Svc Auth For Fwy Emerge | 7519 | 511 Program Management, Operation, and Development | 20,000 | 178 |
| 0013 | Svc Auth For Fwy Emerge | 7519 | 511 Program Marketing | 25,000 | 178 |
| 0013 | Svc Auth For Fwy Emerge | 7629 | Call Box Call Center Services | 78,000 | 179 |
| 0013 | Svc Auth For Fwy Emerge | 7629 | California Highway Patrol State Call Box Liaison | 7,140 | 179 |
| 0013 | Svc Auth For Fwy Emerge | 7629 | California Highway Patrol Dispatcher | 210,444 | 180 |
| 0013 | Svc Auth For Fwy Emerge | 7629 | California Highway Patrol Overtime | 106,848 | 181 |
| 0013 | Svc Auth For Fwy Emerge | 7629 | Freeway Service Patrol Tow Service Costs | 7,230,804 | 182 |
| Subtotal Services - Motorist Services | | | | \$ 7,738,981 | |



OCTAP

Orange County Tax Administration Program (OCTAP)

| | | | | | |
|-----------------------------------------------|-----------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Investment Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0034-7515-A4407-F34 | Quantity: | 1 |
| Line Item ID: | FY21-00852 | Type: | Cash | Unit Cost: | \$270.00 |
| Manager: | Robert Davis | | | Total: | \$270 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Investment fees that are based upon a percentage of the cash balance within the fiscal year.

What are the qualifications required for this line item? N/A
 Example: Expert-level JAVA programmer to enhance website

Please explain how you arrived at the budgeted dollars requested. Investment fees are based on staff's estimated rates and the cash balances for the upcoming fiscal year.

What phase of the project does this line item support? N/A



Motorist Services

SAFE

Freeway Service Patrol (FSP)

| | | | | | |
|-----------------------------------------------|------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Investment Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0013-7515-S1001-F13 | Quantity: | 1 |
| Line Item ID: | FY21-00854 | Type: | Cash | Unit Cost: | \$675.00 |
| Manager: | Robert Davis | | | Total: | \$675 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Investment fees that are based upon a percentage of the cash balance within the fiscal year.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website

N/A

Please explain how you arrived at the budgeted dollars requested.

Investment fees are based on staff's estimated rates and the cash balances for the upcoming fiscal year.

What phase of the project does this line item support?

N/A

| | | | | | |
|-----------------------------------------------|-----------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Motorist Services Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0013-7519-S1001-FAS | Quantity: | 1 |
| Line Item ID: | FY21-01035 | Type: | Cash | Unit Cost: | \$5,000.00 |
| Manager: | Patrick Sampson | | | Total: | \$5,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The purpose of this item is to develop and update web content, and other quality items designed to keep the public informed of the Freeway Service Patrol (FSP), Call Box program, and 511 program.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Expertise in the development of web content, and other quality items designed to keep the public informed of FSP, Call Box program, and 511 program.

Please explain how you arrived at the budgeted dollars requested.

The budget estimate is based on internet research.

What phase of the project does this line item support?

The final phase.

What phase of the project is this line item currently in, as of January 2nd.

The project will commence in FY 2021.

Is this line item rebudgeted from a prior fiscal year?

No



SAFE

Freeway Service Patrol (FSP)

| | | | | | |
|-----------------------------------------------|----------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Freeway Service Patrol Tracking Application Hosting and Maintenance | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0013-7519-S1002-06S | Quantity: | 1 |
| Line Item ID: | FY21-01036 | Type: | Cash | Unit Cost: | \$38,000.00 |
| Manager: | Patrick Sampson | | | Total: | \$38,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This request is for the annual hosting and maintenance fees associated with the Freeway Service Patrol (FSP) tracking application. Hosting includes the Xenatech cloud infrastructure services required for the operation of LATATrax. LATATrax is one of the primary interfaces for performing FSP operations. The service includes daily monitoring and care of servers, routine backups and data archiving, and the required system administrator activities to ensure that the hosting environment remains viable and healthy throughout the day. This also covers required hosting infrastructure such as facility and internet service fees. Hosting includes normal maintenance and software upgrades to Windows servers, SQL database and other system support software.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

This line item requires expertise in providing technological advances and improvements to the LATATrax software application used for the FSP program's vehicle tracking and data collection solution.

Please explain how you arrived at the budgeted dollars requested.

Based on Xenatech's price proposal for continued web-hosting services, the fixed price per month is \$3,167.

What phase of the project does this line item support?

On-going hosting and maintenance

What phase of the project is this line item currently in, as of January 2nd.

The project has been accepted and deployed. It is currently in the hosting and maintenance phase.

Is this line item rebudgeted from a prior fiscal year?

No.

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Monthly Lease of Cradlepoint Router Hardware and Cloud Service | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0013-7519-S1002-06V | Quantity: | 12 |
| Line Item ID: | FY21-01442 | Type: | Cash | Unit Cost: | \$1,400.00 |
| Manager: | Patrick Sampson | | | Total: | \$16,800 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Lease of in-vehicle Cradlepoint routers for Freeway Service Patrol (FSP) service vehicles to support the LATATrax vehicle tracking and data collection system. This will support up to 55 FSP vehicles.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Cradlepoint routers are required by the application developer, Los Alamos Technical Associates, in order to guarantee LATATrax application performance.

Please explain how you arrived at the budgeted dollars requested.

The budgeted amount is based on the per month unit price agreed upon within Purchase Order C-7-1675 with CDCE Inc.

What phase of the project does this line item support?

Ongoing support of existing project.

What phase of the project is this line item currently in, as of January 2nd.

Ongoing support of existing project.

Is this line item rebudgeted from a prior fiscal year?

No



Motorist Services

SAFE

Freeway Service Patrol (FSP)

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | 511 Program Management, Operation, and Development | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0013-7519-S1011-01E | Quantity: | 1 |
| Line Item ID: | FY21-01037 | Type: | Cash | Unit Cost: | \$20,000.00 |
| Manager: | Patrick Sampson | | | Total: | \$20,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This line item is for additional development of the Southern California 511 Motorist Assistance and Traveler Information System (MATIS), which is developed in cooperation with the Los Angeles County Service Authority for Freeway Emergencies (LA SAFE). Additional development specifically requested by OCTA would be paid by OCTA under the master hosting and maintenance agreement.

What are the qualifications required for this line item?

The qualifications required for this line item include expertise in the MATIS and knowledge of a variety of technical fields such as information technology on callbox systems and motorist aid systems.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollar amount is based on possible additional developments for the 511 system under cooperative agreement C-9-0434 with LA SAFE.

What phase of the project does this line item support?

Additional development of the 511 system.

What phase of the project is this line item currently in, as of January 2nd.

The system is deployed, and with the exception of additional development, is in the hosting and maintenance phase.

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | 511 Program Marketing | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0013-7519-S1011-AQF | Quantity: | 1 |
| Line Item ID: | FY21-01038 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Patrick Sampson | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This line item supports advertising through 511 informational roadway signs.

What are the qualifications required for this line item?

Includes manufacturers of 511 signs.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Internet research of manufacturing costs.

What phase of the project does this line item support?

Ongoing development of marketing materials for 511 program.

What phase of the project is this line item currently in, as of January 2nd.

Ongoing development of marketing materials for 511 program.

Is this line item rebudgeted from a prior fiscal year?

No



SAFE

Freeway Service Patrol (FSP)

| | | | | | |
|-----------------------------------------------|--------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Call Box Call Center Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0013-7629-S1001-CGA | Quantity: | 12 |
| Line Item ID: | FY21-00926 | Type: | Cash | Unit Cost: | \$6,500.00 |
| Manager: | Patrick Sampson | | | Total: | \$78,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This line item is for call center services to answer freeway call box calls and 511 program motorist aid calls. Call center agents provide appropriate assistance to motorists by contacting the California Highway Patrol (CHP) communications center to dispatch a Freeway Service Patrol tow truck if available, contacting the motorist's club towing or other tow provider, contacting a family member or other person who may provide assistance to the motorist, contacting the CHP communications center to dispatch CHP rotation tow services, or provide other assistance as appropriate.

**What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.**

Call center services were procured through a joint procurement with the Riverside County Transportation Commission and the San Bernardino County Transportation Authority. The primary qualification required for this item is expertise in establishing and operating a call answering center that is capable of answering all calls generated by San Bernardino, Riverside and Orange County Service Authority of Freeway Emergencies call boxes.

Please explain how you arrived at the budgeted dollars requested.

Utilized forecasts from previous year's actual data and estimated increased costs of larger call volumes due to increased awareness from the Call 511 project.

What phase of the project does this line item support?

Continuing project on an ongoing basis.

What phase of the project is this line item currently in, as of January 2nd.

Continuing project on an ongoing basis.

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | California Highway Patrol State Call Box Liaison | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0013-7629-S1001-CGL | Quantity: | 12 |
| Line Item ID: | FY21-00930 | Type: | Cash | Unit Cost: | \$595.00 |
| Manager: | Patrick Sampson | | | Total: | \$7,140 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The cost is associated with required contributions to the state's designated call box program liaison at the California Highway Patrol (CHP). Funding this liaison is a requirement for all Service Authority for Freeway Emergencies programs in the state.

**What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.**

The qualification required for this item includes expertise in providing services and assistance in accordance with the CHP/California Department of Transportation Call Box and Motorist Aid Guidelines.

Please explain how you arrived at the budgeted dollars requested.

The agreement with the CHP specifies the amount of \$6,800 for FY 2020 and allowing for a 5% inflation increase in FY 2021.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

No



Motorist Services

SAFE

Freeway Service Patrol (FSP)

| | | | | | |
|----------------------|--------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | California Highway Patrol Dispatcher | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0013-7629-S1002-7G1 | Quantity: | 12 |
| Line Item ID: | FY21-01443 | Type: | Cash | Unit Cost: | \$17,537.00 |
| Manager: | Patrick Sampson | | | Total: | \$210,444 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Service Authority for Freeway Emergencies (SAFE) line item for a full-time California Highway Patrol (CHP) Dispatcher to support the Freeway Service Patrol (FSP) program and provide adequate supervision and oversight.

What are the qualifications required for this line item?

The qualifications required for this line item include expertise in supporting, performing, and overseeing FSP related duties at the direction of CHP.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The budgeted amount is based on estimated hours and estimated rates provided by CHP.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

No



SAFE

Freeway Service Patrol (FSP)

| | | | | | |
|----------------------|-------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | California Highway Patrol Overtime | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0013-7629-S1002-AVW | Quantity: | 12 |
| Line Item ID: | FY21-00925 | Type: | Cash | Unit Cost: | \$8,904.00 |
| Manager: | Patrick Sampson | | | Total: | \$106,848 |
| Grant Funded? | <input type="checkbox"/> | | | | |

| | | | |
|-----------------|---------------------|--------------------|--------|
| Funding: | 0013-6524-FN001-000 | Interfund Transfer | 70,384 |
| Funding: | 0013-6524-FN001-F13 | Interfund Transfer | 73,896 |

Total Funded: 144,280

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Service Authority for Freeway Emergencies (SAFE) line item based on the California Highway Patrol (CHP) agreement for FY 2019 - FY 2021. This line item is for California Highway Patrol (CHP) Officer overtime associated with the administration of the Freeway Service Patrol Program (FSP). Overtime is necessary because of the FSP service span, CHP shift configurations, and the need to provide consistent oversight and support for the FSP drivers. Overtime hours are an essential asset allowing officers to spend valuable time in the field providing direct support and supervision to FSP operators as well as performing occasional late night construction beats and weekend beats.

What are the qualifications required for this line item?

The qualifications required for this line item include expertise in supporting, performing, and overseeing FSP related duties at the direction of CHP.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The budgeted amount is based on estimated hours and estimated rates provided by CHP.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

No



Motorist Services

SAFE

Freeway Service Patrol (FSP)

| | | | | | |
|----------------------|-------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Freeway Service Patrol Tow Service Costs | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0013-7629-S1002-AVX | Quantity: | 87,540 |
| Line Item ID: | FY21-00927 | Type: | Cash | Unit Cost: | \$82.60 |
| Manager: | Patrick Sampson | | | Total: | \$7,230,804 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This line item supports ongoing tow contract costs associated with providing Freeway Service Patrol (FSP) services. Scopes of work are contained in each FSP tow contractor agreement. Scope includes rapid clearing of traffic lanes blocked by disabled vehicles, minor accidents, and congestion causing debris. FSP operators may be also required to change flat tires, provide "jump" starts, provide a maximum of one gallon of gasoline, temporarily tape cooling system hoses, and refill radiators.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Qualifications include firms that have experience working with a FSP program within California, or with an auto club, a local law enforcement agency, or other organizations that include towing on or off a highway or freeway.

Please explain how you arrived at the budgeted dollars requested.

There are 87,540 scheduled service hours at an average rate of \$80.58 per revenue vehicle hour. Average contract rates based on \$3.00 to \$4.00 gallon fuel average for the first 6 months, \$4.00 to \$5.00 gallon average for the last 6 months, and up to \$85 per Revenue Vehicle Hour for services re-procured in FY 2020 (4 service areas). Actual rates for replacement agreements are yet to be determined and are based on recent procurements for similar service plus anticipated increases related to regulatory changes since last procured (minimum wage, health care, fuel taxes, etc.).

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

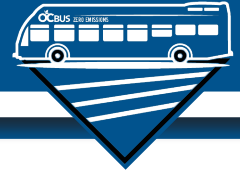
No

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Bus Program

| Bus | | | | | |
|------------------------------------------------------------|----------------------------|------|----------------------------------------------------------------|-----------|----------|
| Line Item Controlled Services | | | | | |
| Org-Key | Department / Fund Name | Obj | Line Item Description | Budget | Page No. |
| Administrative Supplies | | | | | |
| 1114 | Lost and Found - OCTD | 7629 | Disposal Fees | 3,600 | 186 |
| 1343 | HR - Transit | 7519 | Fitness Center Staffing | 72,982 | 186 |
| 1539 | Transit Planning Ops Supp | 7519 | Short-Range Transit Planning Support | 75,000 | 187 |
| 1539 | Transit Planning Ops Supp | 7519 | Reimagining Transit Services | 200,000 | 187 |
| 1539 | Transit Planning Ops Supp | 7519 | Paratransit Sustainability Strategy | 150,000 | 188 |
| Customer Information Center | | | | | |
| 1837 | OCTD Marketing and Cust | 7519 | Customer Relations Management System Enhancement | 96,000 | 189 |
| 1837 | OCTD Marketing and Cust | 7519 | Customer Information Center | 1,060,880 | 190 |
| Directly Operated Fixed Route Services and Supplies | | | | | |
| 1142 | OCTD Safety & Environme | 7519 | Transit Compliance Training | 7,000 | 191 |
| 1142 | OCTD Safety & Environme | 7519 | Audio Metric Testing | 3,000 | 191 |
| 1142 | OCTD Safety & Environme | 7519 | Environmental Sustainability Consulting | 8,000 | 192 |
| 1261 | Transit Revenue | 7519 | Fare Collection System Replacement Design Services | 200,000 | 193 |
| 1261 | Transit Revenue | 7629 | Armored Transportation and Counting Services | 427,000 | 193 |
| 1275 | Materials Management A | 7629 | Freight Transportation Services | 3,000 | 194 |
| 1722 | Facilities Engineering | 7514 | Professional Services - Right-of-Way | 30,000 | 194 |
| 1722 | Facilities Engineering | 7514 | On-Call Appraisal and Engineering Right-of-Way Services | 50,000 | 195 |
| 1722 | Facilities Engineering | 7517 | West Lincoln Avenue in Anaheim - Land Maintenance | 50,000 | 195 |
| 1722 | Facilities Engineering | 7517 | Pacific Electric Right-of-Way Maintenance | 125,000 | 196 |
| 1722 | Facilities Engineering | 7519 | Construction Management Services - Facilities Engineering | 400,000 | 196 |
| 1722 | Facilities Engineering | 7519 | On-Call Environmental Services | 50,000 | 197 |
| 1722 | Facilities Engineering | 7629 | On-Call Architectural/Engineering Design Services | 600,000 | 197 |
| 1722 | Facilities Engineering | 7629 | On-Call Testing and Inspection Services | 80,000 | 198 |
| 1837 | OCTD Marketing and Cust | 7519 | OC Flex Zone Marketing | 25,000 | 198 |
| 1837 | OCTD Marketing and Cust | 7519 | Customer Retention | 100,000 | 199 |
| 1837 | OCTD Marketing and Cust | 7519 | Customer and Public Communications | 313,000 | 200 |
| 1837 | OCTD Marketing and Cust | 7519 | Customer Education and Fare Promotion | 250,000 | 201 |
| 1837 | OCTD Marketing and Cust | 7519 | Reduced Fare Identification Card Data Entry | 36,000 | 201 |
| 1837 | OCTD Marketing and Cust | 7629 | On-Hold Recording | 1,000 | 202 |
| 2114 | Transit Technical Services | 7519 | Material Testing and Forensic Analysis of Various Component | 5,000 | 203 |
| 2114 | Transit Technical Services | 7519 | Technical Assistance and Training for 40 Foot CNG Buses | 112,266 | 203 |
| 2114 | Transit Technical Services | 7519 | In-Plant Inspections for 40 Foot CNG Buses | 281,213 | 204 |
| 2114 | Transit Technical Services | 7519 | Technical Assistance and Training for 10 Battery Electric Buse | 330,976 | 205 |
| 2128 | Ops Planning & Schedulin | 7519 | Manual Ridecheck Data Collection | 255,047 | 206 |



| Bus | | | | | |
|--------------------------------------------------------------------------|----------------------------|------|--------------------------------------------------------------|----------------------|----------|
| Line Item Controlled Services | | | | | |
| Org- Key | Department / Fund Name | Obj | Line Item Description | Budget | Page No. |
| Directly Operated Fixed Route Services and Supplies | | | | | |
| 2128 | Ops Planning & Scheduling | 7629 | Kiosk Signage for Transit Centers | 30,000 | 207 |
| 2169 | Maintenance Training | 7519 | Contracted Training - Natural Gas Tank Inspector | 2,950 | 207 |
| 2169 | Maintenance Training | 7519 | Contracted Training - Opacity Inspector Training | 1,050 | 208 |
| 2194 | Maint-Specialty Shops Ad | 7519 | Plasma Cutter and Brake Lathe Service | 15,000 | 208 |
| 2194 | Maint-Specialty Shops Ad | 7519 | Tool Calibration Services | 35,000 | 209 |
| LTF - California Department of Tax and Fee Administration (CDTFA) | | | | | |
| 0011 | Local Transportation Fund | 7519 | Local Transportation Fund Administration Fees | 1,533,883 | 209 |
| LTF Article 3 and Article 4 | | | | | |
| 0012 | Orange County Unified Tr | 7515 | Investment Fees | 9,180 | 210 |
| 0012 | Orange County Unified Tr | 7519 | E-76 and Call Technical Review Service | 110,000 | 210 |
| 0012 | Orange County Unified Tr | 7519 | Express Lane Project Initiation Document | 775,000 | 211 |
| 0030 | Orange County Transit Dis | 7515 | Investment Fees | 337,500 | 211 |
| Mobile Ticketing | | | | | |
| 1288 | IS Transit Radio Support & | 7519 | Technology Infrastructure - License, Maintenance, and Hostin | 138,754 | 212 |
| 1288 | IS Transit Radio Support & | 7519 | Computer-Aided Dispatch/Automatic Vehicle Location Maint | 6,000 | 212 |
| Paratransit Services | | | | | |
| 2147 | Paratransit Support | 7519 | OC ACCESS In-Person Assessment and Certification | 786,000 | 213 |
| 2147 | Paratransit Support | 7519 | Travel Training Program | 367,542 | 213 |
| 2147 | Paratransit Support | 7519 | Graphic Design Services for OC ACCESS Rider's Guide | 200,000 | 214 |
| 2147 | Paratransit Support | 7519 | Trapeze PASS Mobile App Maintenance | 13,004 | 214 |
| 2147 | Paratransit Support | 7519 | Trapeze Map Upgrade Maintenance | 5,000 | 215 |
| 2147 | Paratransit Support | 7519 | 211Ride Find-A-Ride Web Tool | 25,000 | 215 |
| 2147 | Paratransit Support | 7519 | Graphic Design Services - Transit Connection Newsletter | 25,000 | 216 |
| 2147 | Paratransit Support | 7629 | Mail House - Postage and Stuffing | 30,000 | 216 |
| Transit Security Programs | | | | | |
| 1316 | Security and Emergency P | 7519 | System Security Plan (SSP) | 400,000 | 217 |
| 1316 | Security and Emergency P | 7519 | Behavioral Intervention Consultation | 4,000 | 218 |
| Transit Technology and Communications | | | | | |
| 2107 | Operations Support | 7519 | Web-based Analytical Application for Vehicle Playback | 250,000 | 218 |
| Vanpool Program | | | | | |
| 1842 | Vanpool Program | 7519 | Vanpool Marketing Agency | 120,000 | 219 |
| 1842 | Vanpool Program | 7519 | Vanpool Sponsorship Expense | 5,000 | 220 |
| Subtotal Services - Bus | | | | \$ 10,625,827 | |



Bus Program

Administrative Supplies

| | | | | | |
|-----------------------------------------------|----------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Disposal Fees | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1114-7629-D4113-0T9 | Quantity: | 12 |
| Line Item ID: | FY21-01353 | Type: | Cash | Unit Cost: | \$300.00 |
| Manager: | Patrick Sampson | | | Total: | \$3,600 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This item supports disposal services for unclaimed items in Lost and Found. Disposal is handled through OCTA surplus disposal processes and an agreement has already been established by OCTA's Contracts Administration and Materials Management section for OCTA surplus items. Based on the agreement, the contractor is responsible for removing surplus items from OCTA property.

What are the qualifications required for this line item?

The contractor is required to remove surplus items from OCTA. The surplus items may require pick-up.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The estimate is based on the use of an average of 4 trucks per month at \$75 per truck.

What phase of the project does this line item support?

This covers the disposal of unclaimed Lost and Found items.

What phase of the project is this line item currently in, as of January 2nd.

On-going project.

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|--------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Fitness Center Staffing | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1343-7519-A2352-3WV | Quantity: | 1 |
| Line Item ID: | FY21-00071 | Type: | Cash | Unit Cost: | \$72,982.00 |
| Manager: | Bea Maselli | | | Total: | \$72,982 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Provide staffing support for the fitness centers located at the Santa Ana and Garden Grove base locations. Staff to help supervise fitness center usage and equipment. The staff is used by OCTA to deliver important physical activity and dietary direction of OCTA employees. These services aid OCTA in encouraging employees to participate and practice healthy lifestyle behaviors with a goal of directly reducing OCTA healthcare costs and future insurance premiums.

What are the qualifications required for this line item?

Requires qualified and certified employees in physical fitness, fitness training, and nutritional guidance.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

This is the budgetary allocation needed to continue the existing contract (C-5-3607) and extend such services in the future.

What phase of the project does this line item support?

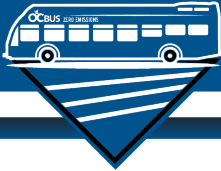
All phases

What phase of the project is this line item currently in, as of January 2nd.

Line item requires ongoing management throughout the entire fiscal year. Not a one time project allocation.

Is this line item rebudgeted from a prior fiscal year?

Yes



Administrative Supplies

| | | | | | |
|-----------------------------------------------|---------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Short-Range Transit Planning Support | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1539-7519-A1408-TQQ | Quantity: | 1 |
| Line Item ID: | FY21-00367 | Type: | Cash | Unit Cost: | \$75,000.00 |
| Manager: | Gary Hewitt | | | Total: | \$75,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Develop annual and five-year service plans to prioritize service adjustments, implementations, and other changes.

What are the qualifications required for this line item? Consultant with experience in transit service planning and scheduling.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Estimated 5-10 hours per week.

What phase of the project does this line item support? Project Development & Operations

What phase of the project is this line item currently in, as of January 2nd. Operations

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|-----------------------------------------------|-------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Reimagining Transit Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1539-7519-D0016-1IM | Quantity: | 1 |
| Line Item ID: | FY21-02161 | Type: | Encumbrance | Unit Cost: | \$200,000.00 |
| Manager: | Jorge Duran | | | Total: | \$200,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This effort will develop short- and long-term implementation plan for the OCTA fixed route bus system in a “post COVID-19” environment. The consultant effort will also develop recommendations to integrate bus and rail systems into a seamless and visionary system that matches transit services to different travel markets.

What are the qualifications required for this line item? Expertise in technologies supporting transit operations, customer interactions, and capital planning.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Similar efforts by other agencies as well as staff research via the internet and informal discussions. Many similar planning studies (non-engineering) have been completed with similar budget allocations.

What phase of the project does this line item support? Planning

What phase of the project is this line item currently in, as of January 2nd. Planning

Is this line item rebudgeted from a prior fiscal year? No.



Bus Program

Administrative Supplies

| | | | | | |
|-----------------------------------------------|--------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Paratransit Sustainability Strategy | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1539-7519-D1208-0Q5 | Quantity: | 1 |
| Line Item ID: | FY21-01809 | Type: | Encumbrance | Unit Cost: | \$150,000.00 |
| Manager: | Gary Hewitt | | | Total: | \$150,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

As a result of potentially unsustainable rising costs to provide OC ACCESS paratransit service, this study will review OCTA's Americans with Disabilities Act (ADA) paratransit program. The focus will be to develop strategies to reduce long-term costs while remaining in compliance with federal law. The review will benchmark OCTA's operations to peers and develop recommendations for policy and operational changes. This would include an assessment of existing and projected operational costs, service areas, and vehicle replacement. The study will also consider recommendations for modified service delivery and related efficiency improvements.

**What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.**

Transit planning consultant with experience in ADA paratransit service modeling and operations including the newest technologies being used in the industry to support paratransit operations, customer interactions, and capital planning. OCTA paratransit costs doubled between 2008 and 2015. This study would update and build on the previous 2004 Paratransit Growth Management Plan which emphasized the need for managing increasing demand and operational costs for paratransit service in Orange County.

Please explain how you arrived at the budgeted dollars requested.

Estimated based on similar efforts carried out by other agencies as well as staff research via the internet and informal discussions. Many similar non-engineering planning studies have been completed with similar budget allocations.

What phase of the project does this line item support?

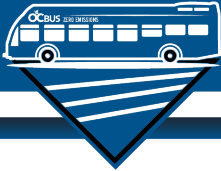
Operations

What phase of the project is this line item currently in, as of January 2nd.

Operations

Is this line item rebudgeted from a prior fiscal year?

Yes



Customer Information Center

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Customer Relations Management System Enhancement | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1837-7519-D4601-0RF | Quantity: | 1 |
| Line Item ID: | FY21-01287 | Type: | Cash | Unit Cost: | \$96,000.00 |
| Manager: | Ryan Maloney | | | Total: | \$96,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Existing Customer Relations software is an in-house developed database used to manage comments, complaints and compliments. The software (C3) is a shared MS ACCESS application that is used by a variety of departments, including OCTA's customer information call center and Customer Relations staff to log incoming calls, address the respective questions and to coordinate outgoing responses. Enhancements to this software are needed in order to improve efficiency, better respond to customers, and improve speed of response while ensuring excellent customer service. Most notably, planned enhancements include the integration of social media channels/systems into existing software to allow Customer Relations staff to directly and quickly respond to online comments. In addition to improving the response time for social media channels, integration with C3 will allow approval / reporting of online responses. Direct communication with the customer will reduce the number of duplicative or incomplete comments received and improve the overall customer experience. It will also allow for the periodization of customer comments (through social media or other channels) that require immediate escalation. Costs for this item are based on research of integration costs with existing system based on an average from multiple vendors / integrators. Additional costs included in this item are based on known costs for additional licenses (seats) needed for existing social media management tool (at approximately \$4,500 per license). Planned enhancements include: Integration with existing social media management tool (Sprinklr), including additional software licenses? Stability improvements to C3 system (to address launch and input issues at call center location)? Enhanced reporting and dashboarding capabilities (connectivity to other reporting and analysis tools needed for root cause analysis)? Additional tools and features to improve and expedite responses to customer comments"

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Varies, but generally Customer Relations Management/Case Management software developer and implementation.

Please explain how you arrived at the budgeted dollars requested.

Estimate based on known costs (such as additional needed software license seats) and estimates based on enhancements costs (developer connectivity to new/existing systems).

What phase of the project does this line item support?

Customer Information.

What phase of the project is this line item currently in, as of January 2nd.

Initial phases.

Is this line item rebudgeted from a prior fiscal year?

Yes



Bus Program

Customer Information Center

| | | | | | |
|-----------------------------------------------|------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Customer Information Center | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1837-7519-D4601-1E4 | Quantity: | 1 |
| Line Item ID: | FY21-00487 | Type: | Cash | Unit Cost: | \$1,060,880.00 |
| Manager: | Ryan Maloney | | | Total: | \$1,060,880 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The Orange County Transportation Authority (OCTA) currently operates 62 fixed-route bus lines, with more than 100,000 average weekday bus boardings. Additional services provided by OCTA include ACCESS operations, the 91 Express Lanes, Freeway Service Patrol, vanpool, rideshare, and active transportation services. All of these services generate questions from the public and require operational functions that provide information and access. OCTA provides a Customer Information Center (CIC) for customers to receive routing assistance, and answer questions about OCTA programs, services, and products. It also allows customers to receive, code, and enter customer comments, complaints, and compliments into a database. The representatives also receive pass sales orders, answer the main OCTA administrative phone line, take lost and found reports, and provide assistance for reduced fare programs and ACCESS service.

The budget for the Customer Information Center is based on the existing contract's monthly tiered pricing structure. As of January 2020, the average number of monthly calls has increased to 29,500 per month (YTD), compared to the prior fiscal year with 25,400. This increase is due to a stabilization of previously declining OC Bus related calls and the additional call volume from handling OCTA administrative and lost and found calls. Based on this call volume, it is expected that call volumes will stay within the existing 25,001 to 35,000 monthly call volume tier for FY 2020-21 and accordingly the budget is set at \$86,573 / mo. While the monthly cost increased slightly, the amount set aside as a contingency for call volume variance decreased in the current year (to \$4,493, or 1.3% of annual monthly costs). The recurring monthly fixed rate items (regular updates to the CIC phone tree and recorded content, reporting costs, and regular maintenance cost) remain unchanged. Accordingly, the total amount requested is the same as the prior year. Professional call center, customer service, and route-planning services.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The costs are estimated based on contract terms and current call volumes.

What phase of the project does this line item support?

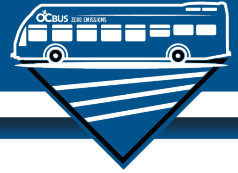
Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

N/A



Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Transit Compliance Training | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1142-7519-A2334-9HE | Quantity: | 1 |
| Line Item ID: | FY21-00068 | Type: | Cash | Unit Cost: | \$7,000.00 |
| Manager: | Matthew DesRosier | | | Total: | \$7,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The final product and service would consist of the training requirement for compliance with California Occupational Safety & Health Administration (OSHA) requirements. Such trainings include:

- Fall Protection
- Welding and hot work safety
- Electrical safety
- Blood borne pathogens
- Lock-out/Tag-out
- Confined space
- Injury and Illness Prevention Program (IIPP)
- Safety management systems

What are the qualifications required for this line item?
 Example: Expert-level JAVA programmer to enhance website.

Qualified safety professionals with subject matter knowledge and experience.

Please explain how you arrived at the budgeted dollars requested.

The request is associated with multiple service and training requirements. Training opportunities are based on mandatory compliance requirements and budgetary allotment.

What phase of the project does this line item support?

All phases

What phase of the project is this line item currently in, as of January 2nd.

Ongoing compliance required training

Is this line item rebudgeted from a prior fiscal year?

Yes.

| | | | | | |
|-----------------------------------------------|-----------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Audio Metric Testing | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1142-7519-A2339-T3B | Quantity: | 1 |
| Line Item ID: | FY21-00070 | Type: | Cash | Unit Cost: | \$3,000.00 |
| Manager: | Matthew DesRosier | | | Total: | \$3,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Conduct mandatory required audiometric evaluations of OCTA employees in the Hearing Conservation Program.

What are the qualifications required for this line item?
 Example: Expert-level JAVA programmer to enhance website.

Qualified technicians and employees to properly administer tests in accordance with Cal/OSHA (Occupational Safety & Health Administration) standards.

Please explain how you arrived at the budgeted dollars requested.

This is a monetary allocation needed to ensure compliance with Cal/OSHA.

What phase of the project does this line item support?

All phases

What phase of the project is this line item currently in, as of January 2nd.

Annual requirement - ongoing compliance requirement

Is this line item rebudgeted from a prior fiscal year?

Yes.



Bus Program

Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Environmental Sustainability Consulting | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1142-7519-A2360-T31 | Quantity: | 1 |
| Line Item ID: | FY21-00072 | Type: | Cash | Unit Cost: | \$8,000.00 |
| Manager: | Kat Balanza | | | Total: | \$8,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Services required for regulatory Greenhouse Gas (GG) emissions calculations and reporting. Also includes consulting services for third party GG verification processes and environmental sustainability assessments/opportunities.

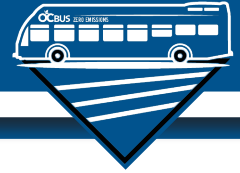
What are the qualifications required for this line item? Employees must have background and experience in Greenhouse Gas emission calculations, environmental sustainability, and environmental program management.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Annual Greenhouse Gas software fees and consulting services.

What phase of the project does this line item support? All phases

What phase of the project is this line item currently in, as of January 2nd. Ongoing compliance requirement

Is this line item rebudgeted from a prior fiscal year? Yes.



Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Fare Collection System Replacement Design Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1261-7519-D0001-10S | Quantity: | 1 |
| Line Item ID: | FY21-02341 | Type: | Cash | Unit Cost: | \$200,000.00 |
| Manager: | Sam Kaur | | | Total: | \$200,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Refine the Concept of Operations (ConOps) drafted during the previous phase and help identify qualified Contractors for the subsequent Core Procurements process.
 Prepare functional and technical specification based on the revised ConOps and RFP results. The detailed requirements will be determined during a series of workshops on a variety of topics. The specification will incorporate functional and technical requirements for an account-based system architecture. Revise draft scope of work as necessary to ensure functional requirements, form factors, system integration, interoperability aspects, and technical architecture for each solution element is aligned with project goals. The functional and technical specifications will be the primary requirements document used to evaluate the qualified vendors from Item 1.
 As-needed, assist OCTA staff in the competitive procurement process including, but not limited to:
 1) Document Review: Review, summarize and provide comment for all project documents, to include (but not limited to): proposals. This effort should involve drafting summaries, participate in pre-evaluation meetings, and analysis for OCTA staff review.
 2) Assisting OCTA staff in drafting written responses to vendor questions and addenda to solicitation.
 3) Evaluation Support: Provide support to OCTA staff in the review of responses to the solicitation for an account-based fare collection system and Ticket Vending Machine network, including drafting a consolidated summary of proposals received, recommendation on components for each solution element based on objective criteria such as cost, functionality, ease of implementation, integration, scalability, risk, and demonstration phase.
 4) Contract Finalization: Provide support to OCTA staff during contract negotiation meetings. Assist in conforming the scope of work. Support shall include drafting device and hardware, as well as O&M specifications, as applicable.
 Expertise on developing fare collection systems (FCS), verifying new FCS technologies, implementing testing FCS equipment and back office.

What are the qualifications required for this line item?
 Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Comparison with other transit agencies of similar size.

What phase of the project does this line item support? Planning

What phase of the project is this line item currently in, as of January 2nd. Pre-planning

Is this line item rebudgeted from a prior fiscal year? Yes

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Armored Transportation and Counting Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1261-7629-A5105-DU4 | Quantity: | 1 |
| Line Item ID: | FY21-02336 | Type: | Cash | Unit Cost: | \$427,000.00 |
| Manager: | Sam Kaur | | | Total: | \$427,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please provide a complete description of this request.

OCTA contracts out the services to collect and count cash fares received from the OC Bus system. This line item funds the contract with LA Federal to provide those services.



Bus Program

Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|----------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Freight Transportation Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1275-7629-A5050-1JM | Quantity: | 1 |
| Line Item ID: | FY21-00162 | Type: | Cash | Unit Cost: | \$3,000.00 |
| Manager: | Ronald Rojas | | | Total: | \$3,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Courier service used for receiving, shipping, and transferring parts for emergency bus down situations required throughout the fiscal year. This is intended to cover all transfers between each of the bases.

What are the qualifications required for this line item? N/A
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Budget amount was determined after review of prior fiscal years.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes

| | | | | | |
|-----------------------------------------------|---------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Professional Services - Right-of-Way | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1722-7514-D2601-0DK | Quantity: | 1 |
| Line Item ID: | FY21-00413 | Type: | Cash | Unit Cost: | \$30,000.00 |
| Manager: | Bill Mock | | | Total: | \$30,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This is for professional services related to the Pacific Electric (PE) right-of-way. This work is needed for the tenant contract agreement compliance. The work includes tenant review services for reviewing tenant revenue, insurance, agreements, and the right-of-way, in the PE right-of-way.

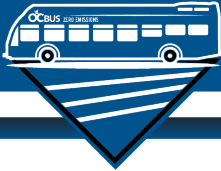
What are the qualifications required for this line item? This is a professional services request for PE right-of-way services. The consultant firms must be professional consulting firms. Engineers and real-estate professionals must use staff currently licensed in California. The firms are procured through a qualifications based selection process.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. The cost was arrived at using cost history from similar past projects based on scope of work.

What phase of the project does this line item support? This line item mainly supports the ongoing property maintenance phase.

What phase of the project is this line item currently in, as of January 2nd. Ongoing property maintenance phase.

Is this line item rebudgeted from a prior fiscal year? Yes



Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|----------------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | On-Call Appraisal and Engineering Right-of-Way Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1722-7514-D2601-AR7 | Quantity: | 1 |
| Line Item ID: | FY21-00412 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Bill Mock | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This line item is for professional services related to property. This work is needed for licensing properties and property encroachments to protect OCTA's property rights. The work includes property appraisal, engineering, management services for licensing properties, and land surveying work required for encroachments.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. The consultant firms must be professional design firms using professional engineering, real estate, and land surveyor staff licensed in California. The consulting firms are procured through a qualification based selection process.

Please explain how you arrived at the budgeted dollars requested. The cost was arrived at using cost history from similar past projects based on scope of work.

What phase of the project does this line item support? This line item mainly supports the design, development, and construction phases. However, there is also some minor support during the bidding phase and the construction phase with respect to questions that may arise during the bidding phase, design phase, and final acceptance of work.

What phase of the project is this line item currently in, as of January 2nd. Design and construction.

Is this line item rebudgeted from a prior fiscal year? Yes, but under the existing contract.

| | | | | | |
|-----------------------------------------------|----------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | West Lincoln Avenue in Anaheim - Land Maintenance | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1722-7517-D2601-0U3 | Quantity: | 1 |
| Line Item ID: | FY21-01771 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | George Olivo | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Provide maintenance services on an as-needed basis to remove weeds and debris from the Orange County Transportation District (OCTD)-owned property for the future Transit Security Operations Center. To minimize risk, maintenance staff must be trained and certified for OCTD projects. This budget request is for costs associated with these services.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. In compliance with federal and state requirements, and OCTA/OCTD policies, maintenance will be performed by personnel with the requisite training and certifications.

Please explain how you arrived at the budgeted dollars requested. The budgeted amount requested is based on the projected expenditures for the fiscal year.

What phase of the project does this line item support? This item will support maintenance of the land on the property.

What phase of the project is this line item currently in, as of January 2nd. The property acquisition phase.

Is this line item rebudgeted from a prior fiscal year? No



Bus Program

Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|--------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Pacific Electric Right-of-Way Maintenance | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1722-7517-D2601-AR7 | Quantity: | 1 |
| Line Item ID: | FY21-00414 | Type: | Cash | Unit Cost: | \$125,000.00 |
| Manager: | Bill Mock | | | Total: | \$125,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This is for annual maintenance work in the Pacific Electric (PE) right-of way. OCTA needs to maintain the PE right-of-way on an ongoing basis so that the property is properly maintained. The work includes landscape work, weed and vegetation abatement, herbicide application, clean-up of debris and trash, fence and sign installation, and tree trimming in the PE right of way.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. California licensed contractors under contracts C-8-1452 Joshua Grading, C-6-1504 Pest Options, and firms with capacity to meet OCTA's insurance requirements.

Please explain how you arrived at the budgeted dollars requested. The estimated annual maintenance cost for PE Right-of-Way is based on Contracts C-8-1452 with Joshua Grading and C-6-1504 with Pest Options.

What phase of the project does this line item support? Ongoing PE right-of-way maintenance.

What phase of the project is this line item currently in, as of January 2nd. PE right-of-way maintenance.

Is this line item rebudgeted from a prior fiscal year? Yes, but under the existing contract.

| | | | | | |
|----------------------------------------------------------|------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Construction Management Services - Facilities Engineering | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1722-7519-D3120-0F3 | Quantity: | 1 |
| Line Item ID: | FY21-00415 | Type: | Cash | Unit Cost: | \$400,000.00 |
| Manager: | George Olivo | | | Total: | \$400,000 |
| Grant Funded? <input checked="" type="checkbox"/> | | | | | |

| | | | |
|----------------------|---------------------|-----------------------------------------------------------|----------------|
| Funding: | 0030-6033-D3120-MKK | Construction Management Services - Facilities Engineering | 180,000 |
| Funding: | 0030-6049-D3120-MJK | Construction Management Services - Facilities Engineering | 200,000 |
| Funding: | 0030-6041-D3120-MMK | FY 2021 FTA Sec 5337 - Preventive Maintenance | 400,000 |
| Total Funded: | | | 780,000 |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This request would cover project management and construction management services to support facilities and the engineering department's execution of projects including: facility upgrades, modifications to projects on OCTA Bus Bases, Park-and-Rides, Transportation Centers, and new projects assigned.

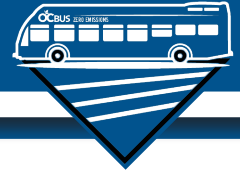
What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Professional construction managers and licensed engineers with experience in construction management of all aspects of transit facilities.

Please explain how you arrived at the budgeted dollars requested. The cost was arrived at using cost history from similar past projects based on scope of work.

What phase of the project does this line item support? Project development and construction phase.

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes, but under the existing contract.



Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|---------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | On-Call Environmental Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1722-7519-D3122-G1B | Quantity: | 1 |
| Line Item ID: | FY21-00416 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | George Olivo | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This budget line item is for environmental services for facility modifications and upgrades at OCTA's transit facilities including five bus bases, two park and rides, and five transportation centers. This item supports services including preliminary site investigation for the presence of hazardous waste or material, environmental assessment, testing, reporting, monitoring, corrective remedial action plan, representing, and assisting OCTA with regulatory agency requirements from different phases to reach a final closure of the project in compliance with regulatory agency requirements.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. This is a request for professional environmental services for new facility projects, and the expansion of or modifications to existing facilities. The consultant firms must be professional design firms using staff currently licensed by the California Department of Consumer Affairs Board of Professional Engineers, and hold active civil, geotechnical, environmental licenses in California, along with personnel with certifications in Industrial Hygienist, asbestos/lead/mold. The design firms are procured through a qualifications based selection process.

Please explain how you arrived at the budgeted dollars requested. The cost was arrived at using cost history from similar past projects based on scope of work.

What phase of the project does this line item support? This line item mainly supports the design development and construction phase.

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes, but under the existing contract.

| | | | | | |
|-----------------------------------------------|----------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | On-Call Architectural/Engineering Design Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1722-7629-D3107-2BT | Quantity: | 1 |
| Line Item ID: | FY21-00417 | Type: | Cash | Unit Cost: | \$600,000.00 |
| Manager: | George Olivo | | | Total: | \$600,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This budget line item is for professional architectural/engineering design services for capital projects and capital maintenance including facility modifications at OCTA's transit facilities including five bus bases, five transportation centers, and two park and rides to maintain OCTA's operations facilities in a state of good repair. OCTA is requesting a cost proposal from the consultant to provide design and construction monitoring services for evaluating and replacing existing multi-zone rooftop heating, ventilation, and air conditioning unit in the operations building at the Anaheim Base.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. The consultant firm must be a professional design firm using staff currently licensed by the California Department of Consumer Affairs Board of Professional Engineers, and hold active mechanical engineer, electrical engineer, structural engineer, and civil engineer licenses, along with being registered architects in California. The design firm will be procured through a qualification based selection process in compliance with The Brooks Act.

Please explain how you arrived at the budgeted dollars requested. Based on existing contracts, actuals, and projected expenditures to deliver initiated/planned projects.

What phase of the project does this line item support? This line item mainly supports the design development and construction documents phase.

What phase of the project is this line item currently in, as of January 2nd. This line item is in the design development and construction documents phase.

Is this line item rebudgeted from a prior fiscal year? Yes, but under the existing contract.



Bus Program

Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | On-Call Testing and Inspection Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1722-7629-D3107-2BW | Quantity: | 1 |
| Line Item ID: | FY21-00418 | Type: | Cash | Unit Cost: | \$80,000.00 |
| Manager: | George Olivo | | | Total: | \$80,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The consultant shall provide soil and material testing and inspection services on an on-call basis. The consultant shall provide all labor, materials, equipment, and facilities to perform soils and materials testing and inspection services, as required by the Authority during the construction of various projects. These services may include, but are not limited to, performing required testing of soils, asphalt concrete, masonry, Portland cement concrete, and structural steel. In addition, special deputy inspection services for welding, reinforcing steel, concrete placement, and roofing installation inspection may be required, on an as-needed basis. Soil Technician and Special Deputy Inspector shall submit a field report of the work inspected or tested at the end of workday.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

The independent laboratory performing testing and special inspection must be a State-certified Laboratory, and have professionals on staff such as professional geologists, civil engineers, and certified laboratory technicians to perform testing per State standards.

Please explain how you arrived at the budgeted dollars requested.

This request was arrived at based on estimating inspection and testing fees on carry-over projects and new projects.

What phase of the project does this line item support?

This request mainly supports the construction phase of facility projects.

What phase of the project is this line item currently in, as of January 2nd.

The construction phase.

Is this line item rebudgeted from a prior fiscal year?

Yes, but under the existing contract.

| | | | | | |
|-----------------------------------------------|-------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | OC Flex Zone Marketing | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1837-7519-A3311-17S | Quantity: | 1 |
| Line Item ID: | FY21-02108 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Jennifer O'Connor | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

"As part of OC Bus 360, OCTA implemented a number of initiatives to improve bus ridership and meet changing mobility needs within Orange County. OC Flex on-demand, micro transit service was launched in Fall 2018 in two zones, providing service within Huntington Beach, Aliso Viejo, Laguna Niguel and Mission Viejo. In February 2020, both zones expanded slightly to provide service to under served areas bordering the existing zone lines. A third, undetermined zone is being proposed for this coming fiscal year Funding will allow continuous marketing support for the existing two zones, as well as the new proposed zone, to facilitate operations, create public awareness and trial usage and ultimately increase ridership. Strategies include development of an integrated marketing campaign consisting of print and digital marketing collateral, grassroots outreach, promotions, and stakeholder partnerships."

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Professional graphic design and production services agency and outreach consultant.

Please explain how you arrived at the budgeted dollars requested.

Budget is based on estimates of similar costs for specific tactics.

What phase of the project does this line item support?

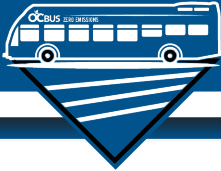
Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

No



Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|---------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Customer Retention | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1837-7519-A3311-1GE | Quantity: | 1 |
| Line Item ID: | FY21-02078 | Type: | Cash | Unit Cost: | \$100,000.00 |
| Manager: | Jennifer O'Connor | | | Total: | \$100,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Various programs will be developed to encourage past users to return to riding OC Bus and current users to ride more often. The Customer Comeback Campaign will offer mobile app customers who have stopped riding the bus an incentive to try OC Bus again. The Value-Added Program will provide a ridership reward system encourage current customers to ride more often. This program will partner with retail outlets to provide a points based system for ridership rewards, as well as a point system for pass purchases based on how often customers ride. Previous discounted seasonal pass programs will continue to be offered (Sun & Fun and Jingle Pass) providing customers a reduced 30-day pass to encourage more ridership and to reward them for their continued ridership. Partnering with Moovel, the OC Bus Mobile App developer, provides the ability to execute these programs utilizing their proprietary third party software development kits. These kits allow for use of in-app messaging, push notifications and promotional codes and point system rewards programs utilizing mobile app data and functionality. In addition to the kits, Moovel provides performance marketing campaigns that enable campaign tracking and attribution of digital ad activity correlated to in app behaviors and purchases.

All of these programs will require the assistance of an outside design firm to develop marketing and collateral materials, a print shop to produce and distribute collateral materials outside the scope of internal print shop and large format printer/installer for bus advertisements.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Professional graphic design and production services agency, as well as quality printer and large format printer and installer.

Please explain how you arrived at the budgeted dollars requested.

Budget is based on estimates of similar costs for specific tactics.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

No



Bus Program

Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|-------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Customer and Public Communications | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1837-7519-A3311-1GI | Quantity: | 1 |
| Line Item ID: | FY21-02079 | Type: | Cash | Unit Cost: | \$313,000.00 |
| Manager: | Jennifer O'Connor | | | Total: | \$313,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

General baseline communications are necessary to provide current OC Bus riders, as well as potential new riders, basic bus related information that will allow them to navigate the OC Bus system, such as how-to-ride guides and maps, information for the ACCESS customers, support of other departments such as ACCESS customers support, Planning/F&A initiatives for public hearing, and outreach, support of OC Bus 360 2.0 initiatives, Operations (rodeo, etc.) and support for the Transit Center Modernization project. In addition to the baseline communications the following programs will also be produced: OC BUS MOBILE app awareness is ongoing throughout the year providing updates to current users of new features to the app, as well as outreach to new users. Campaigns will be developed specifically targeting current cash/pass users offering them incentives to convert them over to mobile, as well as to the diverse and senior communities to promote the ease of use and convenience of using the mobile app. SERVICE CHANGES occur three times a year. There are a vast number of items required to provide timely accurate and informative bus route and scheduling information, all requiring some design, production and printing needs. A 188-page bus book is produced and distributed for sale on board all buses and various locations, as well as provided online in the ebusbook. Individual maps are produced and distributed for each route. All bus stops display either a single route cassette or a five route transit tube providing route/schedule updates. Each service change upwards of 4,000 stops will require the stop specific updates to be produced, printed and laminated for display. Service change highlights brochures are produced for each service change, as well as stop specific materials for routes with discontinuations. TRANSLATION SERVICES are also needed to ensure maintain compliance with Limited English Proficiency (LEP) requirements. Many of the core communications (service change, how to ride, website) need to be translated into six languages based on need and proximity to routing change. Additionally, on site staff is needed on occasion for verbal translation for outreach events. The extent of the translation needed, as well as the special character requirements of these languages, require a contracted service provider to assist with these translations. Various firms are necessary to provide design for collateral materials and media ads, printing for bus books and customer information pieces outside of in-house capabilities, videos, bus ads and more."

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Professional graphic design and production services agency, as well as translation, quality sheet fed and web fed printer and large format printer and installer.

Please explain how you arrived at the budgeted dollars requested.

Budget is based on estimates of similar costs for specific tactics.

What phase of the project does this line item support?

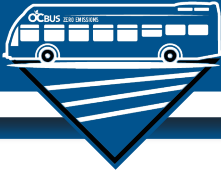
Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

No



Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|----------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Customer Education and Fare Promotion | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1837-7519-A3311-110 | Quantity: | 1 |
| Line Item ID: | FY21-02091 | Type: | Cash | Unit Cost: | \$250,000.00 |
| Manager: | Stella Lin | | | Total: | \$250,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Consultant services and paid media are required to support a new Travel Training program as part of a grassroots outreach campaign to educate potential customers on how-to-ride bus. The funds are needed to create multilingual collaterals to offer user-friendly service and how-to-ride information. This item also include promotions of special fare and pass programs to students, commuters, seniors and youth, which are the key ridership segments to retain and encourage more frequent ridership.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. A marketing and design firm with knowledge and experiences in designing public transportation collaterals through quality graphic design and content building skills. Consultants with experiences of conducting in-person outreach and communication to change behaviors.

Please explain how you arrived at the budgeted dollars requested. Based on previous experiences with similar programs and estimated amount of resources to achieve the program goals.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|-----------------------------------------------|----------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Reduced Fare Identification Card Data Entry | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1837-7519-A3311-TXA | Quantity: | 1 |
| Line Item ID: | FY21-00486 | Type: | Cash | Unit Cost: | \$36,000.00 |
| Manager: | Ryan Maloney | | | Total: | \$36,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. A Reduced Fare Identification (RFID) is provided to customers to provide a reduced fare when riding OCTA fixed-route bus service. The processing of the applications is performed by a contractor who reviews the application eligibility based on criteria provided by OCTA, processes, and enters RFID applications in Ultrabadge software system. The data for each applicant is entered into a database and approval or denial letters are generated for each applicant.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Data entry and application processing services will be utilized.

Please explain how you arrived at the budgeted dollars requested. The costs estimated are based on the expected number of RFID applications.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? N/A



Bus Program

Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|--------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | On-Hold Recording | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1837-7629-A3311-AG5 | Quantity: | 1 |
| Line Item ID: | FY21-00490 | Type: | Cash | Unit Cost: | \$1,000.00 |
| Manager: | Amelia Hsu | | | Total: | \$1,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The contracted service provider records program and service information provided and updated by OCTA. Recordings are heard when customers are placed on hold. Recorded information includes but is not limited to construction projects; 91 Express Lanes; ACCESS paratransit service; bus information services such as Text4Next, eBusbook and the Customer Information Center; bus fare media; Title VI; railroad safety messages; and 511. The scope of work includes recordings written by OCTA staff. The recording service provides a mix of short paragraphs of information that are repeated in a continual loop interspersed with short musical interludes. Recordings are updated on a quarterly basis or as requested by the OCTA. The text and music are recorded by the recording service provider in a digital archive and are downloaded and installed by the OCTA's Information Systems Department.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Professional recording services will be required.

Please explain how you arrived at the budgeted dollars requested.

This estimate is based on existing costs.

What phase of the project does this line item support?

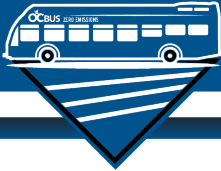
Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

N/A



Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Material Testing and Forensic Analysis of Various Components | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 2114-7519-D2103-K1N | Quantity: | 1 |
| Line Item ID: | FY21-00557 | Type: | Cash | Unit Cost: | \$5,000.00 |
| Manager: | Bill Habibe | | | Total: | \$5,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The Orange County Transportation Authority (OCTA) contracts for material testing and forensic analysis services; these services are intended to aid in the identification of the failures or malfunctions of systems, components, fluids, and materials commonly found on OCTA equipment. The contracted professional technical expertise is not available within the existing OCTA staff in the areas of metallurgical analysis, thermal evaluations, dynamic assessments, vehicle technology, and other fields associated with premature failure of components.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

International Standard of International Organization for Standardization (ISO)/International Electro technical Commission (IEC) 17025:2005 general requirements for the competence of testing and calibration laboratories. Fatigue testing services, standards, and methods of fatigue testing, including: mechanical fatigue, structural mechanics, strain gaging, multi-axial fatigue testing, stress corrosion cracking, low-cycle and high-cycle fatigue testing, life-prediction methodology, structural component life prediction methodology, low-cycle and high-cycle fatigue testing, thermo/mechanical fatigue testing, through zero (i.e., tensile/compression), testing in environments (temperature or solution), stress analysis services, strain measurement, stress measurement, stress cracking, stress corrosion cracking, residual stress measurement, stress analysis, and experimental stress analysis.

Please explain how you arrived at the budgeted dollars requested.

Based on past historical expenditures and the award to existing contractor via competitive bids. Existing Purchase Order C-5-3062.

What phase of the project does this line item support?

Mostly metallurgical failure analysis such as result of accidents, premature failure of components, bus fires, and others similar in nature that impact the normal operation of the OCTA bus fleet and vehicle pool.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No

| | | | | | |
|-----------------------------------------------|----------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Technical Assistance and Training for 40 Foot CNG Buses | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 2114-7519-D2116-00G | Quantity: | 1 |
| Line Item ID: | FY21-02634 | Type: | Encumbrance | Unit Cost: | \$112,266.00 |
| Manager: | Bill Habibe | | | Total: | \$112,266 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This request is for approximately 120 training hours needed to support the upcoming replacement of a sub fleet of up to 299, 2007/08 vintage Year Compressed Natural Gas (CNG) powered New Flyer buses that have exceeded the Federal Transit Administration (FTA) useful life of 12 years or 500,000 miles of operation. As the technology progresses and upgraded systems and components are introduced in this fleet of buses, new electrical/electronic interfaces, manuals, and special tools are needed to maintain, diagnose, and repair the newer pieces of equipment. Due to accounting requirements, the requested funds are needed to support bus acquisition under account #2114-9024-D2116-00Q in the amount of \$193,004,500.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

The qualification required for this item includes expert knowledge in the updated technology, systems, and components that are introduced in the new CNG fleet.

Please explain how you arrived at the budgeted dollars requested.

Estimated budgetary funding request is based on previous bus purchases.

What phase of the project does this line item support?

The procurement of up to 299 CNG buses.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

Yes



Bus Program

Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|---------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | In-Plant Inspections for 40 Foot CNG Buses | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 2114-7519-D2116-006 | Quantity: | 1 |
| Line Item ID: | FY21-01708 | Type: | Encumbrance | Unit Cost: | \$281,213.00 |
| Manager: | Bill Habibe | | | Total: | \$281,213 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Contracted in-plant inspection services are required to provide daily monitoring and progress status reports at the manufacturing plant where the 40 foot, Compressed Natural Gas (CNG) powered buses will be built. Due to OCTA's staffing constrains, these services are contracted for this kind of task. However, OCTA's personnel performs periodic in-plant inspections jointly with the In-Plant Inspectors during the bus's manufacturing phases and especially during the presentation and acceptance process of the pilot bus.

The contracted In-Plant Vehicle Acceptance Services for this agreement are based on the requested delivery timelines and will last approximately three years.

What are the qualifications required for this line item?

This line item establishes recommended minimum bus inspection requirements for new bus inspections and details what specific documentation is required during the bus procurement and manufacturing phase per American Public Transportation Association (APTA) Standards BTS-II-RP-001-11 (In-Plant Inspection for Bus Procurements).

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The requested amount of \$1,642 per bus was estimated from most recent awarded In-Plant Contracted Services Agreements. The reference used is C-7-1972 with approximately \$2,100 per bus.

What phase of the project does this line item support?

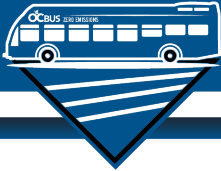
Acquisition

What phase of the project is this line item currently in, as of January 2nd.

Procurement

Is this line item rebudgeted from a prior fiscal year?

Yes



Directly Operated Fixed Route Services and Supplies

| | | | | | |
|----------------------|------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Technical Assistance and Training for 10 Battery Electric Buses | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 2114-7519-D2116-0UU | Quantity: | 1 |
| Line Item ID: | FY21-01709 | Type: | Encumbrance | Unit Cost: | \$330,976.00 |
| Manager: | Bill Habibe | | | Total: | \$330,976 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0030-6110-D2116-YJC 2018 SB1 SCCP 330,976
Total Funded: 330,976

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Ten battery electric buses will be procured as part of the Solutions for Congested Corridors Program (SCCP) grant awarded to OCTA to operate in BRAVO! service on Main street. These ten battery electric buses will be procured through one of the following sources; OCTA's own Technical Request for Proposal (RFP) which has well defined attributes, operating parameters and requirements for buses intended for service by the Authority or, through the State of California, Department of General Services solicitation for battery electric buses, Request for Proposal #2310-4399 released on Feb-28-2019, which has a planned award timeline during the FY 2020-21. This line item will be supporting the workforce training, project management, and technical assistance for the electric buses.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

The qualification includes expert knowledge in technology, systems, and components used in electric buses.

Please explain how you arrived at the budgeted dollars requested.

Estimated budget funding request is based on most recently submitted pricing by a battery electric bus builder.

What phase of the project does this line item support?

The procurement of ten battery electric buses.

What phase of the project is this line item currently in, as of January 2nd.

Technology research and evaluation.

Is this line item rebudgeted from a prior fiscal year?

Yes



Bus Program

Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|-----------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Manual Ridecheck Data Collection | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 2128-7519-D4106-97S | Quantity: | 1 |
| Line Item ID: | FY21-00590 | Type: | Cash | Unit Cost: | \$255,047.00 |
| Manager: | Johnny Dunning | | | Total: | \$255,047 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This item supports the passenger counts and the documentation of the schedule adherence of Authority's revenue vehicles. A schedule checking contract is required for several reasons. The Federal Transit Administration does not accept Section 15 National Transit Database (NTD) data from mixed sources; Automatic Passenger Counters (APC's) and manual ride checks. OCTA's fleet is not completely outfitted with APC's, and the data collected requires specialized software for analysis. Thus, OCTA will need to continue collecting this information manually for the time being, pending the completion of APC installation and data analysis software acquisition. Although the contracted checkers will primarily gather Section 15 NTD data, they will also be needed to conduct street corner checks and supplement data collected by the extra help checkers.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

The qualification required for this line item includes professional experience in on-board schedule checks.

Please explain how you arrived at the budgeted dollars requested.

The budgeted amount is the annual cost based on contract value.

What phase of the project does this line item support?

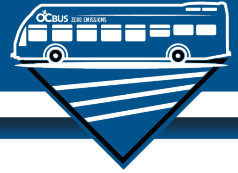
N/A

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No



Directly Operated Fixed Route Services and Supplies

| | | | | | |
|----------------------|------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Kiosk Signage for Transit Centers | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 2128-7629-D4901-N5A | Quantity: | 1 |
| Line Item ID: | FY21-02543 | Type: | Cash | Unit Cost: | \$30,000.00 |
| Manager: | Jennifer O'Connor | | | Total: | \$30,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0030-6032-D4901-LFJ FY 2014 Formula FTA Section 5307 funds. Existing active grant CA-90 24,000
Total Funded: 24,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This request is for printing and installation of metal panels for existing transit center kiosks as well as new holders for literature. Each of OCTA's bus transit centers have existing triangular kiosks which display pertinent bus customer information, as well as literature holders for additional marketing and customer information pieces. The information contained on these displays require updating to reflect route and schedule changes. This item also supports updating and replacing literature holders to accommodate various sized information pieces, on an as needed basis.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Based on existing contract with the vendor chosen.

Please explain how you arrived at the budgeted dollars requested.

This is what will be required for the contract based on a historical basis for schedule changes.

What phase of the project does this line item support?

Fifth year of contract C-6-1197.

What phase of the project is this line item currently in, as of January 2nd.

Fourth year of contract C-6-1197.

Is this line item rebudgeted from a prior fiscal year?

No

| | | | | | |
|----------------------|---------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Contracted Training - Natural Gas Tank Inspector | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 2169-7519-D2114-0P7 | Quantity: | 10 |
| Line Item ID: | FY21-00798 | Type: | Cash | Unit Cost: | \$295.00 |
| Manager: | Frank J. Scholl | | | Total: | \$2,950 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This training and certification is required to perform the mandated 36,000 mile tank inspections on our fixed-route fleet of Compressed Natural Gas (CNG) buses. This training is to certify new tank inspectors, and re-certify existing tank inspectors whose certification has expired. CNG Tank Inspector training and certification costs \$295 per inspector (\$2,950 for 10 inspectors).

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Instructor must be certified to train and certify employees to complete tank inspections, and sign off on tank certification paperwork.

Please explain how you arrived at the budgeted dollars requested.

Current cost for training is \$295 per inspector for 10 employees.

What phase of the project does this line item support?

Ongoing training required as long as the OCTA utilizes CNG fuel systems.

What phase of the project is this line item currently in, as of January 2nd.

Ongoing training required as long as the OCTA utilizes CNG fuel systems.

Is this line item rebudgeted from a prior fiscal year?

No



Bus Program

Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Contracted Training - Opacity Inspector Training | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 2169-7519-D2114-0P8 | Quantity: | 6 |
| Line Item ID: | FY21-00799 | Type: | Cash | Unit Cost: | \$175.00 |
| Manager: | Frank J. Scholl | | | Total: | \$1,050 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This training and certification is required to perform the mandated opacity test inspections on our fleet of diesel buses. There are regulatory requirements to inspect, maintain, and certify the fleet of diesel buses. Recertification is required every four years. Opacity Inspector Training and Certification costs \$175 per inspector.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Instructor must be certified to train and certify employees to complete tank inspections, and sign off on opacity certification paperwork.

Please explain how you arrived at the budgeted dollars requested. Current cost for training is \$175.00 per inspector for 6 employees.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|-----------------------------------------------|----------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Plasma Cutter and Brake Lathe Service | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 2194-7519-D2108-09Q | Quantity: | 1 |
| Line Item ID: | FY21-00809 | Type: | Cash | Unit Cost: | \$15,000.00 |
| Manager: | Troy Wilkins | | | Total: | \$15,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. The funds are intended for the annual maintenance and calibration on the Computer Numerical Control (CNC) plasma cutter and CNC brake lathe. This contract will be annual to ensure proper maintenance and calibration of the mission critical equipment.

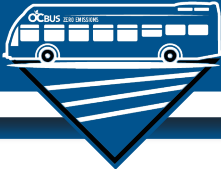
What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. The manufacturer of the CNC machines recommends that these machines have preventive maintenance inspection and calibrations performed to ensure accuracy and reliability.

Please explain how you arrived at the budgeted dollars requested. Based on quotes from the manufacturer of the equipment.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No



Directly Operated Fixed Route Services and Supplies

| | | | | | |
|-----------------------------------------------|----------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Tool Calibration Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 2194-7519-D2108-Q59 | Quantity: | 1 |
| Line Item ID: | FY21-01215 | Type: | Cash | Unit Cost: | \$35,000.00 |
| Manager: | Troy Wilkins | | | Total: | \$35,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This item supports Test, Measurement, and Diagnostic Equipment (TMDE) calibration service. OCTA's current contracts for this services are C72097, C72144, and C91290.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. The intent of the calibration service is to ensure the accuracy of all TMDE in support of the repair of all the Orange County Transportation Authority fleet of vehicles, facilities and their components both past and present years. Testing shall include, but is not limited to, calibrating, repairing, cleaning and certifying that the TMDE meets Original Equipment Manufacturers' (OEM) specifications.

Please explain how you arrived at the budgeted dollars requested. All testing protocols shall be conducted following the current International Calibration Standards (ISO/IEC 17025:2005 standard) and US Calibration Standards (ANSI/NCSL Z540.3).

What phase of the project does this line item support? Based on yearly value of existing agreements.

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No

LTF - California Department of Tax and Fee Administration (CDTFA)

| | | | | | |
|-----------------------------------------------|------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Local Transportation Fund Administration Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0011-7519-A1409-1N0 | Quantity: | 1 |
| Line Item ID: | FY21-00887 | Type: | Cash | Unit Cost: | \$1,533,883.00 |
| Manager: | Sam Kaur | | | Total: | \$1,533,883 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. California Department of Tax and Fee Administration (CDTFA) fees for administering the 1/4 cent state sales tax for the Local Transportation Fund (LTF). The CDTFA fees are withheld before revenues are sent.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. N/A

Please explain how you arrived at the budgeted dollars requested. The amount is set at 1.3% of estimated net LTF sales tax.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No.



Bus Program

LTF Article 3 and Article 4

| | | | | | |
|-----------------------------------------------|------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Investment Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0012-7515-A1004-F12 | Quantity: | 1 |
| Line Item ID: | FY21-00853 | Type: | Cash | Unit Cost: | \$9,180.00 |
| Manager: | Robert Davis | | | Total: | \$9,180 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Investment fees that are based upon a percentage of the cash balance within the fiscal year.

What are the qualifications required for this line item?

N/A

Example: Expert-level JAVA programmer to enhance website

Please explain how you arrived at the budgeted dollars requested.

Investment fees are based on staff's estimated rates and cash balance for the upcoming fiscal year.

What phase of the project does this line item support?

N/A

| | | | | | |
|-----------------------------------------------|-----------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | E-76 and Call Technical Review Service | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0012-7519-A0001-TJ3 | Quantity: | 1 |
| Line Item ID: | FY21-00872 | Type: | Cash | Unit Cost: | \$110,000.00 |
| Manager: | Adriann Cardoso | | | Total: | \$110,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Work being provided through two existing contracts. The Orange County Transportation Authority (OCTA) requires "on call" consultant services to assist local agencies and OCTA, in processing and submitting preliminary engineering, right-of-way, and construction authorization documents that will meet the requirement of the California Department of Transportation (Caltrans) and the Federal Highway Administration (FHWA) Authorization to Proceed (E-76) approval process.

Moving forward, the consultant will also help provide a technical review of projects being considered through a call for projects.

What are the qualifications required for this line item?

The consulting firm must have experience and technical expertise in preparing E76, which are submitted through Caltrans for FHWA to approve funding for a project. The consultant must also understand basic cost and design principles for public works projects.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on budget in existing contract.

What phase of the project does this line item support?

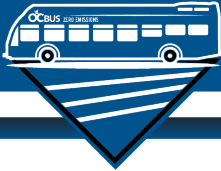
N/A

What phase of the project is this line item currently in, as of January 2nd.

This is a ongoing services contract.

Is this line item rebudgeted from a prior fiscal year?

This line item is budgeted and used every year.



LTF Article 3 and Article 4

| | | | | | |
|-----------------------------------------------|-------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Express Lane Project Initiation Document | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0012-7519-A4461-0Q1 | Quantity: | 1 |
| Line Item ID: | FY21-01836 | Type: | Encumbrance | Unit Cost: | \$775,000.00 |
| Manager: | Stephanie Chhan | | | Total: | \$775,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Develop a Project Initiation Document (PID) for priority express lanes identified through the Express Lane Network Study. OCTA will engage stakeholder agencies through the PID process to identify a purpose and need for implementation of express lanes; develop and evaluate an initial set of alternatives; and make recommendations for the next phase of project development (i.e. PA/ED).

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. The project manager and team should have experience with state planning and project development requirements, familiarity with Orange County travel needs, and an ability to develop consensus among stakeholders.

Please explain how you arrived at the budgeted dollars requested. Based on past experiences with PID documents of a similar scale.

What phase of the project does this line item support? Project Initiation Document.

What phase of the project is this line item currently in, as of January 2nd. Planning

Is this line item rebudgeted from a prior fiscal year? Yes

| | | | | | |
|-----------------------------------------------|------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Investment Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0030-7515-D0001-F30 | Quantity: | 1 |
| Line Item ID: | FY21-00847 | Type: | Cash | Unit Cost: | \$337,500.00 |
| Manager: | Robert Davis | | | Total: | \$337,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Investment fees that are based upon a percentage of the cash balance within the fiscal year.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website N/A

Please explain how you arrived at the budgeted dollars requested. Investment fees are based on staff's estimated rates and the cash balances for the upcoming fiscal year.

What phase of the project does this line item support? N/A



Bus Program

Mobile Ticketing

| | | | | | |
|-----------------------------------------------|----------------------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Technology Infrastructure - License, Maintenance, and Hosting | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1288-7519-D3131-DNJ | Quantity: | 1 |
| Line Item ID: | FY21-01428 | Type: | Cash | Unit Cost: | \$138,754.50 |
| Manager: | Lloyd Sullivan | | | Total: | \$138,754 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. These are annual costs associated with C-5-3244 for maintaining and hosting the Information Technology infrastructure for the OC Bus mobile ticketing application.

What are the qualifications required for this line item? Technical infrastructure that is hosted outside of OCTA's data center.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. This was the negotiated price for year 4 in license and maintenance fees for C-5-3244.

What phase of the project does this line item support? Post-deployment support.

What phase of the project is this line item currently in, as of January 2nd. Post-deployment support.

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Computer-Aided Dispatch/Automatic Vehicle Location Maintenance | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1288-7519-D3131-THK | Quantity: | 1 |
| Line Item ID: | FY21-01198 | Type: | Cash | Unit Cost: | \$6,000.00 |
| Manager: | Lloyd Sullivan | | | Total: | \$6,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. These are annual costs associated with C-5-3244 for maintaining and monitoring Computer-aided Dispatch (CAD)/Automatic Vehicle Location (AVL) data points that are passed through our electronic readers when each rider scans a mobile ticket.

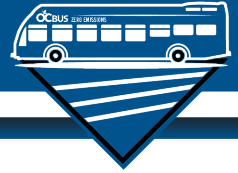
What are the qualifications required for this line item? Technical infrastructure that is hosted outside of OCTA's data center.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. This was the negotiated price for the scope listed in C-5-3244 Amendment 4.

What phase of the project does this line item support? Post-deployment support.

What phase of the project is this line item currently in, as of January 2nd. Post-deployment support.

Is this line item rebudgeted from a prior fiscal year? No



Paratransit Services

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | OC ACCESS In-Person Assessment and Certification | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 2147-7519-D1208-8T7 | Quantity: | 6,000 |
| Line Item ID: | FY21-00669 | Type: | Cash | Unit Cost: | \$131.00 |
| Manager: | Gracie Davis | | | Total: | \$786,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The Americans with Disabilities Act (ADA) requires an evaluation and determination process for clients to utilize OCTA's OC ACCESS services, and a contractor is needed to provide these certification services.

What are the qualifications required for this line item?

The contractor must be knowledgeable in the ADA paratransit eligibility process required to determine whether individuals meet the regulatory criteria for service eligibility.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Projected fiscal year 2021 assessments of 6,000 calculated by taking average monthly assessments (496) for the last 17 months (starting with FY19) but rounded to the nearest hundred. FY21 rate of \$131 per assessment is based on the Request for Proposal (RFP) for a new contract.

What phase of the project does this line item support?

First year of a new contract.

What phase of the project is this line item currently in, as of January 2nd.

Fourth year of contract C-5-3706.

Is this line item rebudgeted from a prior fiscal year?

No

| | | | | | |
|-----------------------------------------------|--------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Travel Training Program | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 2147-7519-D1503-THP | Quantity: | 1 |
| Line Item ID: | FY21-01217 | Type: | Cash | Unit Cost: | \$367,542.00 |
| Manager: | Gracie Davis | | | Total: | \$367,542 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This program provides in-depth, one-on-one travel training for OC ACCESS customers who have restricted eligibility, seniors and persons with disabilities to encourage their use of fixed-route service for some or all of their trips as part of a Mobility Management Program. This training could reduce the number of OCTA's OC ACCESS trips taken by these individuals.

What are the qualifications required for this line item?

The contractor must have knowledge of American with Disabilities Act (ADA) bus stop methodology, and be able to design specific training to OCTA consumer needs; provide classroom training to address accessibility issues, safety and transfers of attendees; provide field mobility training aboard revenue vehicles, covering all aspects of the trip; and encourage and promote travel-training services. The current contract for this line item is C-8-1505.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Budget estimates based on the following:
 1. Prepare workshop materials and monthly reports, conduct outreach and other administrative support: 12 x \$10,476 = \$125,712
 2. Conduct mobility training workshops: 24 x \$867 = \$20,808
 2a. Conduct mobility training workshops with language interpretation: 24 x \$1,426 = \$34,224
 3. Provide follow-up mobility training and conduct individual and/or small group evaluations: 103 x \$1,396 = \$143,788
 3a. Provide follow-up mobility training and conduct individual and/or small group evaluations with language interpretation: 22 x \$1,955 = \$43,010

What phase of the project does this line item support?

Fourth year of contract C-8-1505.

What phase of the project is this line item currently in, as of January 2nd.

Third year of contract C-8-1505.

Is this line item rebudgeted from a prior fiscal year?

No



Bus Program

Paratransit Services

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Graphic Design Services for OC ACCESS Rider's Guide | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 2147-7519-D4302-0ZH | Quantity: | 1 |
| Line Item ID: | FY21-01895 | Type: | Cash | Unit Cost: | \$200,000.00 |
| Manager: | Gracie Davis | | | Total: | \$200,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Paratransit services will require an on-call consultant(s) for graphic design and direct mail services to assist with the development of the OC ACCESS Rider's Guide including updates to translate the documents into multiple languages, including braille and audio versions.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

The contractor(s) shall provide graphic design services for OCTA's OC Rider's Guide and include translation services into multiple languages, including braille and audio versions.

Please explain how you arrived at the budgeted dollars requested.

These estimates are derived from previous projects with special considerations based on the requirement that the facility will need to develop documents in various languages.

What phase of the project does this line item support?

First year of a new contract(s).

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No

| | | | | | |
|-----------------------------------------------|--------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Trapeze PASS Mobile App Maintenance | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 2147-7519-D4302-10L | Quantity: | 1 |
| Line Item ID: | FY21-02629 | Type: | Cash | Unit Cost: | \$13,004.00 |
| Manager: | Jack Garate | | | Total: | \$13,004 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The request is for first year maintenance of the Trapeze PASS (Paratransit Scheduling System) Mobile Application, which will be used for enhancing the scheduling and dispatching system utilized for OC ACCESS by:

1. Allowing trip booking for passengers, coordinators and service providers via tablets and smartphones
2. Providing passengers, coordinators and service providers flexible trip arrangements so confirming, editing and cancelling bookings can be done with a smart-device
3. Increasing customer satisfaction by simplifying reoccurring trips and viewing trip details (giving quick access to booking information)

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Required qualifications include professional knowledge on the Trapeze PASS Mobile Application.

Please explain how you arrived at the budgeted dollars requested.

Budget based on estimates provided by Trapeze Group.

What phase of the project does this line item support?

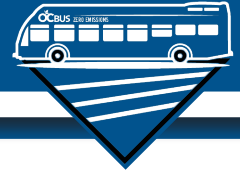
First year implementation.

What phase of the project is this line item currently in, as of January 2nd.

Not currently active.

Is this line item rebudgeted from a prior fiscal year?

Yes



Paratransit Services

| | | | | | |
|-----------------------------------------------|----------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Trapeze Map Upgrade Maintenance | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 2147-7519-D4302-10N | Quantity: | 1 |
| Line Item ID: | FY21-02630 | Type: | Cash | Unit Cost: | \$5,000.00 |
| Manager: | Jack Garate | | | Total: | \$5,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. The request is for the first year of maintenance on upgrading the Trapeze map. The upgrade will allow for more accurate scheduling and dispatching of paratransit services and vehicles with the potential to reduce staffing and vehicle requirements, and provide customers with streamlined trips which can also reduce revenue hours required for operations.

What are the qualifications required for this line item? Required qualifications include professional knowledge on Trapeze map.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Budget is based on estimates provided by Trapeze Group.

What phase of the project does this line item support? First year implementation.

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|-----------------------------------------------|-------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | 211Ride Find-A-Ride Web Tool | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 2147-7519-D4302-AK4 | Quantity: | 1 |
| Line Item ID: | FY21-01900 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Gracie Davis | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. The implementation of the Find-A-Ride tool such as 211RIDE will allow seniors and persons with disabilities to make more informed decisions of the most appropriate transit/specialized transit mode(s)/services available to provide trips to members of the target populations in their region. In order to facilitate the development and implementation of the Find-A-Ride web tool, OCTA has signed a Cooperative Agreement with 211OC. Under the agreement, 211OC (Contractor) is responsible for hosting and maintaining the tool as well as performing ongoing quarterly audits of the resources listed in the tool along with providing monthly reports to OCTA on the growth and utilization of the tool.

What are the qualifications required for this line item? Standing agreement with the vendor that provides the tools, programing, and support (Cambridge Systematics Inc.).
Example: Expert-level JAVA programmer to enhance website. The current contract for this line item is C-8-1575.

Please explain how you arrived at the budgeted dollars requested. Based on new contractual terms with Cambridge Systematics, Inc.

What phase of the project does this line item support? First year of a new contract.

What phase of the project is this line item currently in, as of January 2nd. Final year of contract C-8-1575.

Is this line item rebudgeted from a prior fiscal year? No



Bus Program

Paratransit Services

| | | | | | |
|-----------------------------------------------|----------------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Graphic Design Services - Transit Connection Newsletter | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 2147-7519-D4302-FP6 | Quantity: | 1 |
| Line Item ID: | FY21-00670 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Joanne Jacobsen | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Contracted Transportation Services maintains an on-call consultant for graphic design and direct mail services to assist with the development of newsletters, flyers, direct mail, and other customer correspondence in support of OC ACCESS and other community transportation programs.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

The contractor shall provide graphic design services for OCTA's "The Transit Connection" newsletter and may also be asked to provide graphic design services for other projects and assignments on an as-needed basis such as brochures, fliers, fact sheets, signage, advertising, letters, etc.

Please explain how you arrived at the budgeted dollars requested.

Budget based on the contract's three-year term of \$75,000 calculated to \$25,000 per year.

What phase of the project does this line item support?

First year of a new contract.

What phase of the project is this line item currently in, as of January 2nd.

Final year of contract C-6-1614.

Is this line item rebudgeted from a prior fiscal year?

No

| | | | | | |
|-----------------------------------------------|------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Mail House - Postage and Stuffing | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 2147-7629-D4302-8RH | Quantity: | 1 |
| Line Item ID: | FY21-00671 | Type: | Cash | Unit Cost: | \$30,000.00 |
| Manager: | Joanne Jacobsen | | | Total: | \$30,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Mail house services and postage fees are expensed with the quarterly Transit Connection Newsletter for active OC ACCESS customers (over 14,000 clients), and information pieces that may be necessary to inform OC ACCESS clients (over 30,000 customers) of service changes or issues. An additional \$10,000.00 will be for the continued marketing of Trapeze modules: OC ACCESS Online, "EZ Wallet", and Same Day Taxi's mobile application to enhance customer service and service operations.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Mail house services include, but are not limited to, the following: addressing printed pieces from a database format; collating, stuffing, and folding a variety of mail pieces; providing pick-up and delivery services; providing rush services as needed; and using OCTA indicia and delivering mail pieces to the post office.

Please explain how you arrived at the budgeted dollars requested.

Same budget from previous year for general mail house services and postage fees including the continued marketing of Trapeze module: OC ACCESS Online, "EZ Wallet", and Same Day Taxi's mobile application to enhance customer service and service operations.

What phase of the project does this line item support?

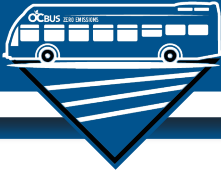
Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

Yes



Transit Security Programs

| | | | | | |
|-----------------------------------------------|-----------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | System Security Plan (SSP) | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1316-7519-A0001-0SS | Quantity: | 1 |
| Line Item ID: | FY21-01773 | Type: | Cash | Unit Cost: | \$400,000.00 |
| Manager: | Katrina Faulkner | | | Total: | \$400,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

OCTA requires the creation of a System Security Plan (SSP) as required by 49 Code of Federal Regulations (CFR) 659. This plan would act as the OCTA Master Security Plan. Development of plan should include:

- Integration of current security plans;
- Recommend and assist in the implementation of new security initiatives;
- Review, develop and recommend security-orientated training materials and programs;
- Review and update latest Threat and Vulnerability Analysis (TVA) for the development of a security specific hazard annex to OCTA’s Emergency Operations Plan (EOP).
- Conduct audits and assessments;
- Facilitate drills and exercises and develop outreach materials;

Additionally, it should include:

- The inspection of all security related systems and associated functions with emphasis on the interoperability between systems;
- Review and creation of security categories based on sensitivity;
- Review of access control measures, policies and level of authorization;
- VMS measures, policies and level of authorization;
- Assess security aids such as fences, gates, bollards, protective lighting types and standards;
- Contracted security service provided and levels;
- Review of current threat management policies;
- Coordination with current OCTA emergency plans to include cyber.

Lastly, the Plan should include concepts and principles of Crime Prevention Through Environmental Design (CPTED) and be applicable across the agency to include all facilities, all employees and all related security systems.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Maximizing internal resources where possible. OCTA will also procure an industry expert to consult during each phase of the project.

Please explain how you arrived at the budgeted dollars requested.

Budget was determined based on a rough estimate of a similar scoped project and peer input.

What phase of the project does this line item support?

N/A

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

This was approved, but not funded, via the FY2018 Transportation Security Grant Program (TSGP). OCTA will again submit, but if not grant funded, local funding should be considered with the project being implemented over several budget cycles to ensure compliance with 49 CFR 659.



Bus Program

Transit Security Programs

| | | | | | |
|-----------------------------------------------|---------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Behavioral Intervention Consultation | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1316-7519-D0001-TYJ | Quantity: | 1 |
| Line Item ID: | FY21-00257 | Type: | Cash | Unit Cost: | \$4,000.00 |
| Manager: | Katrina Faulkner | | | Total: | \$4,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. As-needed consultation from threat assessment expert(s), usually forensic psychologist(s), when requested by the Manager of Security and Emergency Preparedness (SEP) to manage potential threats to OCTA employees.

What are the qualifications required for this line item? A Forensic Psychologist.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Industry standard.

What phase of the project does this line item support? All

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes

Transit Technology and Communications

| | | | | | |
|-----------------------------------------------|--------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Web-based Analytical Application for Vehicle Playback | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 2107-7519-D1111-02Z | Quantity: | 1 |
| Line Item ID: | FY21-01961 | Type: | Cash | Unit Cost: | \$250,000.00 |
| Manager: | Timothy W. Beseau | | | Total: | \$250,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. With the implementation of our updated General Transit Feed Specification- Real Time (GTFS-RT) provider system, we have tested a number managed analytical tools that use this data to more efficiently allow us to complete analysis and research tasks. This tool will allow us to quickly rewind, playback, and track vehicles and operators as they travel the routes in our service areas seeing the on-time performance as well as where delays are occurring in the routes. The tool should also be able to easily show what vehicles pass through an area during a specified time to quickly alert our supervisor, Transit Police Services, or Assist Other Agency (AOA).

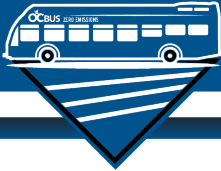
What are the qualifications required for this line item? Service provider must be able to use supplied GTFS-RT data to easily replay vehicle movement on an up to date map showing adherence to schedules, stops and route alignment. The tool should also be user configurable to show on-time performance, identifying efficiency issues, and help discovering other routing issues. The tools should as well allow for comparison of operators on-time performance, track layover, late, and early issues.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. The current GRFS-RT provider supplies multiple modules, pricing was budgeted based on this pricing model.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No



Vanpool Program

| | | | | | |
|----------------------|-------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Vanpool Marketing Agency | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1842-7519-D4621-0HM | Quantity: | 1 |
| Line Item ID: | FY21-02076 | Type: | Cash | Unit Cost: | \$120,000.00 |
| Manager: | Kristopher Hewkin | | | Total: | \$120,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0030-6037-D4621-L76 FY 2013 FTA Sec 5307 FLEX - CA-95-X254 120,000
Total Funded: 120,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The OCTA Vanpool provides increased options for individuals commuting long distances to Orange County worksites as a means to help them save money, time, and stress on their commute. The community benefits from a decrease in cars on the road and pollution. The employers of Orange County benefit by having a way to attract, retain and engage talent who may live a long distance from work, reduce parking congestion and improve South Coast Air Quality Management District (SCAQMD) compliance among other goals. The target audience for OCTA's Vanpool Program includes larger employers and their employees along with commuters from smaller employers who can connect with a group of 5 or more to make a vanpool possible. OCTA's Vanpool Program is branded "OC Vanpool." Promotions will include: Direct Mail Business-to-business (B2B) Campaign to employers, Business-to-consumer (B2C) Commuter Digital Advertising Campaign, loyalty awards for current vanpoolers, promo products, formation meeting incentives, and B2C Commuter Video.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Professional services to support the growth of the Vanpool program.

Please explain how you arrived at the budgeted dollars requested.

The budget is based on historical budget.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

Yes



Bus Program

Vanpool Program

| | | | | | |
|-----------------------------------------------|------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Vanpool Sponsorship Expense | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1842-7519-D4621-N9Y | Quantity: | 1 |
| Line Item ID: | FY21-02077 | Type: | Cash | Unit Cost: | \$5,000.00 |
| Manager: | Kristopher Hewkin | | | Total: | \$5,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. OCTA receives sponsorship funds as donations from corporations and businesses to OCTA at no cost, for the purpose of being used as incentives and/or to support special events or promotions related to Vanpool marketing programs and promotions.

What are the qualifications required for this line item? N/A
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Based on prior years' expenses.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes

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Administration

| Non-Program Specific | | | | | |
|---------------------------------------------|----------------------------|------|-------------------------------------------------------------|---------|-------------|
| Line Item Controlled Services | | | | | |
| Org- Key | Department / Fund Name | Obj | Line Item Description | Budget | Page No. |
| APTA 2020 | | | | | |
| 0091 | APTA | 7519 | American Public Transportation Association 2020 Support | 40,000 | 226 |
| Bicycle and Pedestrian Facilities | | | | | |
| 1531 | Planning & Analysis | 7519 | Multi-Modal Interchanges Study | 150,000 | 227 |
| 1531 | Planning & Analysis | 7519 | Active Transportation Support Services | 75,000 | 228 |
| General Fund Administrative Expenses | | | | | |
| 0001 | General Fund | 7517 | Property Clearance - Lincoln Avenue in Anaheim | 50,000 | 228 |
| 1100 | CEO | 7519 | Strategic Management Services - Monte Ward & Associates | 12,000 | 229 |
| 1120 | Clerk of the Board | 7629 | Board Meeting Minutes Transcription | 2,500 | 229 |
| 1120 | Clerk of the Board | 7629 | Publication of Official Meeting Notices | 10,000 | 230 |
| 1120 | Clerk of the Board | 7629 | Professional Photographer/Signage Services | 2,500 | 230 |
| 1120 | Clerk of the Board | 7629 | Court Reporting Services | 10,000 | 231 |
| 1120 | Clerk of the Board | 7629 | Translation and Interpreter Services | 2,500 | 231 |
| 1120 | Clerk of the Board | 7629 | Publication of Official Meeting Notices - LOSSAN | 1,000 | 232 |
| 1120 | Clerk of the Board | 7629 | Signage Services - LOSSAN | 1,000 | 232 |
| 1120 | Clerk of the Board | 7629 | Court Reporting Services - LOSSAN | 2,300 | 233 |
| 1120 | Clerk of the Board | 7629 | Translation and Interpreter Service - LOSSAN | 2,500 | 233 |
| 1141 | Safety & Environmental | 7519 | Federal Transit Administration (FTA) Safety Management Syst | 150,000 | 234 |
| 1141 | Safety & Environmental | 7519 | DOT/Federal Transit Administration Drug/Alcohol Testing, Va | 191,000 | 234 |
| 1141 | Safety & Environmental | 7519 | Environmental On Call Consulting Services | 25,000 | 235 |
| 1141 | Safety & Environmental | 7519 | Occupational Safety and Health Administration Compliance T | 10,000 | 236 |
| 1141 | Safety & Environmental | 7519 | Safety On-Call Consulting Services | 20,000 | 236 |
| 1141 | Safety & Environmental | 7519 | First Aid Cardiopulmonary Resuscitation | 3,850 | 237 |
| 1141 | Safety & Environmental | 7519 | Regulatory Refresher Training | 6,000 | 237 |
| 1210 | Finance & Administration | 7519 | Management Studies Fee | 30,000 | 238 |
| 1230 | Treasury & Public Finance | 7519 | Custodial Services | 50,000 | 238 |
| 1240 | Accounting & Financial Rp | 7629 | Banking Fees - Bank of the West | 55,400 | 239 |
| 1250 | Financial Planning & Analy | 7519 | Paratransit Fleet Mix Analysis | 100,000 | 239 |
| 1250 | Financial Planning & Analy | 7519 | System Manager - Outsourced | 223,988 | 240 |
| 1270 | Contracts Admin & Mtls | 7519 | Disadvantaged Business Enterprise Consulting Services | 190,000 | 241 |
| 1270 | Contracts Admin & Mtls | 7629 | Small Business Training | 10,000 | 241 |
| 1281 | IS Administration | 7519 | Technology Advisory Services | 106,000 | 242 |
| 1285 | E'prise Comp Solut'n & Su | 7519 | Unlimited Access to Tactical Documents | 8,000 | 243 |
| 1285 | E'prise Comp Solut'n & Su | 7519 | Mobile Ticketing and EZ Wallet Test Charges | 250 | 243 |
| 1290 | General Services | 7629 | Office Equipment and Relocation Services | 15,000 | 244 |



| Non-Program Specific | | | | | |
|---------------------------------------------|---------------------------|------|-----------------------------------------------------------|---------|-------------|
| Line Item Controlled Services | | | | | |
| Org- Key | Department / Fund Name | Obj | Line Item Description | Budget | Page No. |
| General Fund Administrative Expenses | | | | | |
| 1321 | Learning & Development- | 7519 | Training Instruments | 2,000 | 244 |
| 1321 | Learning & Development- | 7519 | Training Licenses | 24,500 | 245 |
| 1321 | Learning & Development- | 7519 | LinkedIn Learning Licenses | 12,000 | 245 |
| 1321 | Learning & Development- | 7519 | Online Training Creation | 25,000 | 246 |
| 1340 | Human Resources | 7513 | Arbitration/Mediation Fees | 10,000 | 247 |
| 1340 | Human Resources | 7519 | Photography Services | 8,000 | 247 |
| 1340 | Human Resources | 7519 | Compensation System-Subscription and Maintenance | 30,000 | 248 |
| 1340 | Human Resources | 7519 | Core Competencies Consulting Services | 50,000 | 248 |
| 1340 | Human Resources | 7519 | Compensation Consultant | 70,000 | 249 |
| 1340 | Human Resources | 7519 | Human Resources System Support and Software | 21,000 | 249 |
| 1340 | Human Resources | 7519 | Graphic Design Services-Employee Programs | 2,000 | 250 |
| 1340 | Human Resources | 7519 | Consultant Services for Engagement and Other Employee Sur | 10,000 | 250 |
| 1340 | Human Resources | 7519 | Human Resources Consulting Services | 100,000 | 251 |
| 1340 | Human Resources | 7519 | System Functional Support Contract | 15,000 | 251 |
| 1340 | Human Resources | 7519 | Pre-employment Background Checks | 70,000 | 252 |
| 1340 | Human Resources | 7519 | On-line Interviewer Training | 18,000 | 252 |
| 1340 | Human Resources | 7519 | Health Insurance Broker -Amendment | 10,000 | 253 |
| 1340 | Human Resources | 7519 | Flexible Spending Account- Discovery Benefits | 17,000 | 253 |
| 1340 | Human Resources | 7519 | Health Awareness | 2,400 | 254 |
| 1340 | Human Resources | 7519 | Flu Shots | 7,200 | 254 |
| 1340 | Human Resources | 7519 | Return to Duty Physicals | 5,000 | 255 |
| 1340 | Human Resources | 7519 | Department of Motor Vehicles Recertification Physicals | 15,000 | 255 |
| 1340 | Human Resources | 7519 | Fitness Center Staffing | 25,500 | 256 |
| 1340 | Human Resources | 7629 | Court Reporting Services | 10,000 | 256 |
| 1412 | Government Relations | 7519 | Local Government Advocacy | 40,000 | 257 |
| 1412 | Government Relations | 7519 | Federal Legislative Advocacy | 480,000 | 257 |
| 1412 | Government Relations | 7519 | State Legislative Advocacy | 480,000 | 258 |
| 1412 | Government Relations | 7629 | Mail House Services | 500 | 258 |
| 1610 | Internal Audit | 7512 | General On-call Auditing Services | 100,000 | 259 |
| 1610 | Internal Audit | 7512 | Contract Compliance Review Consultant | 25,000 | 259 |
| 1810 | External Affairs | 7519 | Attitudinal and Awareness Survey | 40,000 | 260 |
| 1810 | External Affairs | 7519 | Focus Group - General Public | 20,000 | 260 |
| 1820 | Public Information Office | 7519 | Informational videos | 10,000 | 261 |
| 1820 | Public Information Office | 7629 | Media Tracking | 50,000 | 261 |



Administration

| Non-Program Specific | | | | | |
|---------------------------------------------------------------------------|----------------------------|------|-----------------------------------------------------------------|---------|-------------|
| Line Item Controlled Services | | | | | |
| Org- Key | Department / Fund Name | Obj | Line Item Description | Budget | Page No. |
| General Fund Administrative Expenses | | | | | |
| 1831 | OCTA Marketing and Cust | 7519 | Online Marketing - Maintenance and Technical Services | 150,000 | 262 |
| 1831 | OCTA Marketing and Cust | 7519 | Marketing Services Agency | 25,000 | 263 |
| 1861 | Public Outreach | 7519 | Planning Studies Support | 150,000 | 263 |
| 1861 | Public Outreach | 7519 | South County Multi-Modal Study - Public Outreach Support | 100,000 | 264 |
| 1861 | Public Outreach | 7519 | Long Range Transportation Plan Study | 30,000 | 264 |
| 1861 | Public Outreach | 7519 | General Awareness in Diverse Communities | 45,000 | 265 |
| 1861 | Public Outreach | 7629 | Small Business Outreach | 28,500 | 266 |
| 1861 | Public Outreach | 7629 | Translation Services | 2,000 | 267 |
| Personal Liability and Property Damage Legal, Insurance and Claims | | | | | |
| 0040 | Internal Service Fund - PL | 7515 | Investment Fees | 13,500 | 267 |
| 0040 | Internal Service Fund - PL | 7629 | Insurance Services Office Index System | 4,000 | 268 |
| 0040 | Internal Service Fund - PL | 7629 | Legal Service of Process (5 Year Contract C-9-1435) July 31, 20 | 4,000 | 268 |
| 0040 | Internal Service Fund - PL | 7629 | Investigation Services | 5,000 | 269 |
| 0040 | Internal Service Fund - PL | 7629 | Medical Records Review | 5,000 | 269 |
| 0040 | Internal Service Fund - PL | 7629 | Broker Service Fee | 105,000 | 270 |
| 0040 | Internal Service Fund - PL | 7629 | Property Damage Appraisals | 5,000 | 270 |
| 0040 | Internal Service Fund - PL | 7629 | Actuarial Study Services | 8,000 | 271 |
| Rideshare/BikeShare | | | | | |
| 1841 | Rideshare | 7519 | Rideshare Design Agency | 125,000 | 272 |
| 1841 | Rideshare | 7519 | Rideshare Sponsorship | 5,000 | 273 |
| 1841 | Rideshare | 7519 | Employer Rideshare Outreach | 200,000 | 273 |
| 1841 | Rideshare | 7519 | Regional Rideshare Database | 45,000 | 274 |
| 1841 | Rideshare | 7519 | Rideshare Survey Processing | 190,000 | 275 |
| Technical Infrastructure and Business Systems Support | | | | | |
| 1270 | Contracts Admin & Mtls | 7519 | Junior Programmer Analyst Consultant | 93,000 | 276 |
| 1282 | Proj Mngt/Business Intel | 7519 | Full-Time Contracted Project Manager, Junior | 168,480 | 277 |
| 1282 | Proj Mngt/Business Intel | 7519 | Full-Time Contracted Project Manager, Senior | 221,738 | 278 |
| 1282 | Proj Mngt/Business Intel | 7519 | Full-Time Contracted QlikView and Business Intelligence Archi | 189,296 | 279 |
| 1282 | Proj Mngt/Business Intel | 7519 | Enterprise Content Management Projects | 180,000 | 280 |
| 1282 | Proj Mngt/Business Intel | 7519 | Full-Time Contracted Project Manager, Middle Level | 180,282 | 281 |
| 1282 | Proj Mngt/Business Intel | 7519 | Full-Time Contracted Data Warehouse Architect | 224,640 | 282 |
| 1283 | IS Technology & User Sup | 7519 | Technology User Education for Staff | 50,000 | 282 |
| 1283 | IS Technology & User Sup | 7519 | Help Desk and Desktop Operations Services | 245,000 | 283 |
| 1284 | IS Technical Services | 7519 | Data Center Colocation Services | 200,000 | 284 |



| Non-Program Specific Line Item Controlled Services | | | | | |
|--------------------------------------------------------------|----------------------------|------|-------------------------------------------------------------|----------------------|-------------|
| Org- Key | Department / Fund Name | Obj | Line Item Description | Budget | Page No. |
| Technical Infrastructure and Business Systems Support | | | | | |
| 1284 | IS Technical Services | 7519 | Cloud Disaster Recovery Services | 200,000 | 284 |
| 1284 | IS Technical Services | 7519 | Oracle Contract Consulting Services for Contract Compliance | 60,000 | 285 |
| 1284 | IS Technical Services | 7519 | Offsite Data Storage | 30,000 | 285 |
| 1284 | IS Technical Services | 7519 | Contract Network Engineers | 389,670 | 286 |
| 1285 | E'prise Comp Solut'n & Su | 7519 | Human Resources System Specialist | 125,000 | 287 |
| 1285 | E'prise Comp Solut'n & Su | 7519 | Asset Management System Support, Junior Level | 123,000 | 288 |
| 1285 | E'prise Comp Solut'n & Su | 7519 | Ellipse Support Specialist | 150,000 | 288 |
| 1285 | E'prise Comp Solut'n & Su | 7519 | Enterprise Asset Management System Replacement (Non-Cap | 2,500,000 | 289 |
| 1285 | E'prise Comp Solut'n & Su | 7519 | Operations System Application Support and Administration | 150,000 | 289 |
| 1289 | Cyber Security | 7519 | Cyber Security Services - Single and Multi-Year | 131,000 | 290 |
| Transportation Planning and Studies | | | | | |
| 0017 | Local Transport Auth Mea | 7519 | Environmental Support for M2 Transit Projects | 52,000 | 291 |
| 0017 | Local Transport Auth Mea | 7519 | General Environmental Support for M2 Transit Project | 9,000 | 291 |
| 1531 | Planning & Analysis | 7519 | Regional Planning Support | 75,000 | 292 |
| 1531 | Planning & Analysis | 7519 | Active Transportation Count Program | 25,000 | 293 |
| 1531 | Planning & Analysis | 7519 | Orange County Mobility Hub Study | 300,000 | 294 |
| 1531 | Planning & Analysis | 7519 | Freeway Chokepoint Analysis | 300,000 | 295 |
| 1531 | Planning & Analysis | 7519 | Corridor Technical Studies | 200,000 | 295 |
| 1537 | Project Development | 7519 | General Environmental Support for 2020 Long Range Transpo | 9,000 | 296 |
| 1537 | Project Development | 7519 | Climate Resiliency and Sustainability Plan | 200,000 | 296 |
| Workers' Compensation | | | | | |
| 0041 | Int Ser Fund - Workers' Co | 7515 | Investment Fees | 21,600 | 297 |
| 0041 | Int Ser Fund - Workers' Co | 7519 | Disability Management Program | 250,000 | 297 |
| 0041 | Int Ser Fund - Workers' Co | 7519 | Workers' Compensation Third Party Administrator Services | 2,500,000 | 298 |
| Subtotal Services - Non-Program Specific | | | | \$ 14,158,594 | |



Administration

APTA 2020

| | | | | | |
|----------------------|----------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | American Public Transportation Association 2020 Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0091-7519-A0001-4DC | Quantity: | 1 |
| Line Item ID: | FY21-00886 | Type: | Cash | Unit Cost: | \$40,000.00 |
| Manager: | Jennifer O'Connor | | | Total: | \$40,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Funding: 0091-6517-00000-000 Interfund Transfer 40,000

Total Funded: 40,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

OCTA will be host agency for the American Public Transportation Association Conference and Expo in October 2020. Costs are associated with developing and producing cohesive OCTA materials used throughout the conference, such as host booth, collateral materials, visitor map/guide, tour information, presentation materials and volunteer presence. Additionally, OCTA will be responsible for providing host gift and attendee promotional items. Various firms will be needed to assist OCTA in development and production of these materials.

What are the qualifications required for this line item?

Various promotional items, graphic design services and printing services to support hosting APTA 2020 Conference.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Costs related to similar tactics required to hosting events.

What phase of the project does this line item support?

Conference support

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

Yes



Bicycle and Pedestrian Facilities

| | | | | | |
|----------------------|---------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Multi-Modal Interchanges Study | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1531-7519-A4530-0ZO | Quantity: | 1 |
| Line Item ID: | FY21-01924 | Type: | Encumbrance | Unit Cost: | \$150,000.00 |
| Manager: | Charlie Larwood | | | Total: | \$150,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0001-6026-A4530-XNT FY 2022 STIP PPM 150,000

Total Funded: 150,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

OCTA, in partnership with Caltrans, will survey Caltrans under/overcrossings to determine active transportation gaps on the arterial system in these location with in Orange County. A consulting team will assist OCTA in identifying bike and pedestrian facilities or lack there of in vicinity of above mention over/undercrossing. These facilities to include sidewalks; class 1,2, or 3 bike lanes; curb cuts; crosswalks, lighting and nearby schools. This study will be used to recommend future projects.

What are the qualifications required for this line item?

An experience project manager with a team of qualified staff.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on similar planning studies

What phase of the project does this line item support?

Planning

What phase of the project is this line item currently in, as of January 2nd.

various

Is this line item rebudgeted from a prior fiscal year?

no



Administration

Bicycle and Pedestrian Facilities

| | | | | | |
|----------------------|-----------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Active Transportation Support Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1531-7519-A4530-P5V | Quantity: | 1 |
| Line Item ID: | FY21-01918 | Type: | Cash | Unit Cost: | \$75,000.00 |
| Manager: | Charlie Larwood | | | Total: | \$75,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0001-6026-A4530-XKT FY 2019 STIP PPM 75,000
Total Funded: 75,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. The objective of this line item is to support future studies that may emerge during the course of the fiscal year to support Board directives, local cities' requests, and any unforeseen technical studies which may be required of the Active Transportation Section. This is an existing contract: C-8-1759

Contract expires in August 2021, total amount \$225,000.

What are the qualifications required for this line item? An experienced project manager with a team of qualified staff (primarily active transportation and safety planners) is required to conduct this project. The project manager and team should have strong experience in both active transportation and training/instruction.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Developed an ICE.

What phase of the project does this line item support? Planning and Project Development.

What phase of the project is this line item currently in, as of January 2nd. NA

Is this line item rebudgeted from a prior fiscal year? Yes

General Fund Administrative Expenses

| | | | | | |
|----------------------|-------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Property Clearance - Lincoln Avenue in Anaheim | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0001-7517-F1110-F01 | Quantity: | 1 |
| Line Item ID: | FY21-02250 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Bill Mock | | | Total: | \$50,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

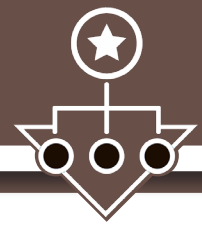
Please write a scope of work for this line item that could be used for procurement. Include a workplan identifying tasks or deliverables. Relocation of tenants from the demolition and clearance of the ground structures from the OCTA-owned property located at 1510-1520 W. Lincoln Avenue, in Anaheim. The budget request is for costs associated with these services.

Please explain how you arrived at the budgeted dollars requested. The budgeted dollars requested is based on the projected expenditures for the number of tenants to be relocated from the said property for the fiscal year.

What phase of the project does this line item support? This line item will support the project closeout phase of work.

What phase of the project is this line item in, as of January 2, 2019? Project closeout phase.

Is this line item rebudgeted from a prior fiscal year? No.



General Fund Administrative Expenses

| | | | | | |
|-----------------------------------------------|--------------------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Strategic Management Services - Monte Ward & Associates | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1100-7519-A0001-0K2 | Quantity: | 1 |
| Line Item ID: | FY21-00001 | Type: | Cash | Unit Cost: | \$12,000.00 |
| Manager: | Jennifer Bergener | | | Total: | \$12,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

1. Support the CEO and executive team on the implementation of various transportation projects (i.e. rail, highway, and transit), as well as the environmental mitigation and cleanup programs as part of OCTA's Strategic Plan.

2. Advise the CEO/executive team with the development of the Strategic Plan and achievement of various agency performance goals.

3. Support OCTA staff on miscellaneous tasks and services to complete and deliver M2 projects and programs, such as annual M2 reports, performance reviews, triannual performance review, and risk management.

Strategic management; familiarity with the Measure M2 program and OCTA Strategic Plan.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The budget is determined based on utilization of this line item from past years with an increase based on anticipated higher utilization.

What phase of the project does this line item support?

Various phases of development.

What phase of the project is this line item currently in, as of January 2nd.

Various

Is this line item rebudgeted from a prior fiscal year?

Yes.

| | | | | | |
|-----------------------------------------------|--------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Board Meeting Minutes Transcription | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1120-7629-A0001-NAN | Quantity: | 1 |
| Line Item ID: | FY21-01409 | Type: | Cash | Unit Cost: | \$2,500.00 |
| Manager: | Laurena Weinert | | | Total: | \$2,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Transcription services for transcribing minutes for the OCTA and LOSSAN Board of Directors and Committee meetings.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Professional transcription services.

Please explain how you arrived at the budgeted dollars requested.

The budgeted amount is based on costs for similar services, which vary between \$0.75 cents to \$1.50 per audio minute for transcription services.

What phase of the project does this line item support?

N/A

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No



Administration

General Fund Administrative Expenses

| | | | | | |
|-----------------------------------------------|------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Publication of Official Meeting Notices | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1120-7629-A0001-QV4 | Quantity: | 1 |
| Line Item ID: | FY21-00025 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Laurena Weinert | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The publications of approximately ten (10) official meeting notices in the Orange County Register, Excelsior, and Nguio Viet (English, Spanish, and Vietnamese languages respectively) newspapers of general circulation in Orange County. The law mandates publication of public hearing notices.

What are the qualifications required for this line item?

Expert periodical services in order for OCTA to be in compliance with mandates for noticing of public hearings and action by the Board of Directors for approved ordinances, amended ordinances, or the annual fiscal year budget.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Meeting notice costs vary between \$300 to \$2,400 per notice, depending on the newspaper of circulation.

What phase of the project does this line item support?

N/A

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

Yes.

| | | | | | |
|-----------------------------------------------|---------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Professional Photographer/Signage Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1120-7629-A0001-QVD | Quantity: | 1 |
| Line Item ID: | FY21-00026 | Type: | Cash | Unit Cost: | \$2,500.00 |
| Manager: | Laurena Weinert | | | Total: | \$2,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Professional photographer services are used for the OCTA Board of Directors and signage for Board and Committee meetings and events.

What are the qualifications required for this line item?

Professional photography services/signage services.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The budgeted amount is based on previous years' costs for similar services.

What phase of the project does this line item support?

N/A

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

Yes.



General Fund Administrative Expenses

| | | | | | |
|-----------------------------------------------|---------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Court Reporting Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1120-7629-A0001-QW4 | Quantity: | 1 |
| Line Item ID: | FY21-00027 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Laurena Weinert | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Court reporting services will provide professional legal documents that are certified by a registered court reporter for approximately ten (10) public hearings. Reporting services are mandated by law for specific public hearings held by the OCTA Board of Directors.

What are the qualifications required for this line item? Expert/certified court reporting services will be required.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. The budgeted amount is based on previous years' costs for similar services.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes.

| | | | | | |
|-----------------------------------------------|---------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Translation and Interpreter Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1120-7629-A0001-QW5 | Quantity: | 1 |
| Line Item ID: | FY21-00028 | Type: | Cash | Unit Cost: | \$2,500.00 |
| Manager: | Laurena Weinert | | | Total: | \$2,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Professional language translation and sign language interpreter services as requested by the public and required under the Americans with Disabilities Act for OCTA public meetings.

What are the qualifications required for this line item? Expert-level translation/sign language services will be required.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. The budgeted amount is based on previous year's costs for similar services.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes.



Administration

General Fund Administrative Expenses

| | | | | | |
|-----------------------------------------------|---------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Publication of Official Meeting Notices - LOSSAN | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1120-7629-X0001-QV4 | Quantity: | 1 |
| Line Item ID: | FY21-00029 | Type: | Cash | Unit Cost: | \$1,000.00 |
| Manager: | Laurena Weinert | | | Total: | \$1,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The law mandates publication of public hearing notices by the Los Angeles-San Diego-San Luis Obispo (LOSSAN) Rail Corridor Agency Board of Directors. The Orange County Transportation Authority, as the Managing Agency, publishes the meeting notice(s) for the LOSSAN Rail Corridor Agency in five (5) different county periodicals.

What are the qualifications required for this line item?

Expert-level services are required. Publications must meet standards required for compliance with legal mandates regarding the noticing of public hearings.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The budgeted amount is based on similar publication/periodical costs.

What phase of the project does this line item support?

N/A

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

Yes.

| | | | | | |
|-----------------------------------------------|----------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Signage Services - LOSSAN | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1120-7629-X0001-QVD | Quantity: | 1 |
| Line Item ID: | FY21-00030 | Type: | Cash | Unit Cost: | \$1,000.00 |
| Manager: | Laurena Weinert | | | Total: | \$1,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This line item represents signage services for the Los Angeles-San Diego-San Luis Obispo (LOSSAN) Rail Corridor Agency Board of Directors.

What are the qualifications required for this line item?

Expert professional signage services will be required.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The LOSSAN Rail Corridor Agency requires signage services. The cost for these services was estimated based on prior year expenses.

What phase of the project does this line item support?

N/A

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

Yes.



General Fund Administrative Expenses

| | | | | | |
|-----------------------------------------------|------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Court Reporting Services - LOSSAN | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1120-7629-X0001-QW4 | Quantity: | 1 |
| Line Item ID: | FY21-00031 | Type: | Cash | Unit Cost: | \$2,300.00 |
| Manager: | Laurena Weinert | | | Total: | \$2,300 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Court reporting services will provide professional legal documents that are certified by a registered court reporter for public hearings. These reporting services are mandated by law for specific public hearings held by the Los Angeles-San Diego-San Luis Obispo (LOSSAN) Rail Corridor Agency Board of Directors.

What are the qualifications required for this line item? Expert/certified court reporting services will be needed.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. The budgeted amount is based on costs for similar services, which vary between \$700 to \$1,000 per public hearing.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes.

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Translation and Interpreter Service - LOSSAN | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1120-7629-X0001-QW5 | Quantity: | 1 |
| Line Item ID: | FY21-00032 | Type: | Cash | Unit Cost: | \$2,500.00 |
| Manager: | Laurena Weinert | | | Total: | \$2,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Professional language translation and sign language interpreter services, as requested by the public and required under the Americans with Disabilities Act, for Los Angeles-San Diego-San Luis Obispo (LOSSAN) Rail Corridor Agency public meetings.

What are the qualifications required for this line item? Expert-level translation/sign language services.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Budgeted amount based on previous years' costs for similar services.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes



Administration

General Fund Administrative Expenses

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Federal Transit Administration (FTA) Safety Management System Program Compliance | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1141-7519-A0001-EL4 | Quantity: | 1 |
| Line Item ID: | FY21-01273 | Type: | Cash | Unit Cost: | \$150,000.00 |
| Manager: | Matthew DesRosier | | | Total: | \$150,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Professional services required to plan, initiate, and sustain the Federal Transit Administration (FTA) final Safety Management System (SMS) Rule that went into effect in July 2018 (49 CFR Part 673).

What are the qualifications required for this line item?

Professional firms with competencies and experience implementing and maintaining compliance with the regulations established by the FTA SMS.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Past and current efforts that have required unbudgeted funding for similar services (i.e. SMS Gap Analysis, SMS Planning and Public Transportation Safety Plan (PTASP) development).

What phase of the project does this line item support?

Program development, implementation, and ongoing compliance efforts

What phase of the project is this line item currently in, as of January 2nd.

Program development and implementation

Is this line item rebudgeted from a prior fiscal year?

Yes - budget allocation increased

| | | | | | |
|-----------------------------------------------|-------------------------------------------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | DOT/Federal Transit Administration Drug/Alcohol Testing, Vaccinations, Medical Exa | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1141-7519-A2312-DWA | Quantity: | 1 |
| Line Item ID: | FY21-00285 | Type: | Cash | Unit Cost: | \$191,000.00 |
| Manager: | Matthew DesRosier | | | Total: | \$191,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Department Of Transportation (DOT) Medical certification exams for all commercial drivers, drug and alcohol testing for all safety sensitive positions is required by the Orange County Transportation Authority (OCTA), the Department of Transportation and the Federal Transit Administration regulations. Pre-employment medical evaluations for compliance with Cal/OSHA respiratory protection and hearing conservation programs. Vaccinations are required by the California Division of Occupational Safety and Health for those employees who could be at risk for exposure due to the nature of their job responsibilities. The contract is up for Request for Proposal (RFP) in July 2019.

What are the qualifications required for this line item?

OCTA 3 year contract with Procure medical clinics to provide all DOT medical certification, drug and alcohol testing, pre-employment medical evaluations (Respiratory Protection, Hearing Conservations), and vaccinations.

Example: Expert-level JAVA programmer to enhance website.

Total contract value = \$573,000 (3-year)
Annual = \$191,000

Please explain how you arrived at the budgeted dollars requested.

The requested dollars are based on the current costs plus 15 percent. The current contract expires in July and new contracts will be executed.

What phase of the project does this line item support?

DOT medical evaluations/certifications as needed for commercial drivers, drug and alcohol testing occurs on an on-going basis for safety sensitive positions; prior to hire, for reasonable suspicion, random testing, and/or as the result of an accident. New hire medical evaluations and vaccinations

What phase of the project is this line item currently in, as of January 2nd.

First year of the three year contract

Is this line item rebudgeted from a prior fiscal year?

Yes.



General Fund Administrative Expenses

| | | | | | |
|-----------------------------------------------|--------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Environmental On Call Consulting Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1141-7519-A2317-TKC | Quantity: | 1 |
| Line Item ID: | FY21-01111 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Matthew DesRosier | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

To further support varying Orange County Transportation Authority (OCTA) departments (OC Streetcar, OC 405, Capital Programs, Facilities, Maintenance, etc.), Health, Safety and Environmental Compliance (HSEC) will procure Environmental Compliance professional consulting services. The consultant will be able to assist OCTA in complying with environmental compliance-related rules, regulations and programs (Orange County Health Care Agency, Department of Toxic Substance Control, State Water Resources Control Board and South Coast Air Quality Management District). The consultant will prepare reports as needed (i.e. Certified Asbestos Consultant required to conduct asbestos surveys, Professional Engineer required to prepare Level 2 for Industrial Storm water compliance), as well as advise HSEC as subject matter expert when needed.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

An expert in environmental compliance to provide ongoing consulting services.

Please explain how you arrived at the budgeted dollars requested.

The budgeted amount was estimated based on industry standards for similar services.

What phase of the project does this line item support?

The services will support various departments and Phase I of projects for the upcoming fiscal year.

What phase of the project is this line item currently in, as of January 2nd.

Ongoing compliance support

Is this line item rebudgeted from a prior fiscal year?

No



Administration

General Fund Administrative Expenses

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|-----------------------------------------------|------------------------------------------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Occupational Safety and Health Administration Compliance Training/Hygiene Service | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1141-7519-A2334-9HA | Quantity: | 1 |
| Line Item ID: | FY21-00048 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Matthew DesRosier | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The final product will be services and/or training to ensure OCTA is in compliance with California Occupational Safety and Health Administration (OSHA) standards, codes, and regulations. The services or training will include:

- Compliance activities
- Investigations
- Consultant services
- First responder services

All OCTA activities and operations are covered under current laws and industry standards. These standards involve occupational health, occupational safety, environmental health, industrial hygiene, and construction safety compliance activities.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Professionals with experience and qualifications in the subject matter.

Please explain how you arrived at the budgeted dollars requested.

Actuals in previous years.

What phase of the project does this line item support?

All phases

What phase of the project is this line item currently in, as of January 2nd.

Ongoing compliance requirements

Is this line item rebudgeted from a prior fiscal year?

Yes.

| | | | | | |
|-----------------------------------------------|-------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Safety On-Call Consulting Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1141-7519-A2334-EL4 | Quantity: | 1 |
| Line Item ID: | FY21-02087 | Type: | Cash | Unit Cost: | \$20,000.00 |
| Manager: | Matthew DesRosier | | | Total: | \$20,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

On-call consultant to conduct investigations and audits on behalf of OCTA as a 3rd party, independent entity.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Competencies and staff certifications required for general industry and construction safety

Please explain how you arrived at the budgeted dollars requested.

Past expenditures

What phase of the project does this line item support?

All phases, design, implementation, ongoing project management

What phase of the project is this line item currently in, as of January 2nd.

Implementation and ongoing project management

Is this line item rebudgeted from a prior fiscal year?

No - new



General Fund Administrative Expenses

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|-----------------------------------------------|------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | First Aid Cardiopulmonary Resuscitation | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1141-7519-A2339-9HB | Quantity: | 1 |
| Line Item ID: | FY21-00049 | Type: | Cash | Unit Cost: | \$3,850.00 |
| Manager: | Matthew DesRosier | | | Total: | \$3,850 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. The final product will be regulatory required First Aid/CPR/AED/Blood borne pathogen training/certification for confined space entrants, fall rescue team members, maintenance supervisors, field supervisors, and floor wardens.

What are the qualifications required for this line item? Certification from the American Heart Association or American Red Cross.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Previous years actuals.

What phase of the project does this line item support? All phases.

What phase of the project is this line item currently in, as of January 2nd. Ongoing compliance training

Is this line item rebudgeted from a prior fiscal year? Yes.

| | | | | | |
|-----------------------------------------------|--------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Regulatory Refresher Training | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1141-7519-A2339-GJE | Quantity: | 1 |
| Line Item ID: | FY21-00050 | Type: | Cash | Unit Cost: | \$6,000.00 |
| Manager: | Matthew DesRosier | | | Total: | \$6,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. OCTA is committed to providing a safe work environment. The top priority in this process is to provide training and knowledge to front-line employees, supervisors and managers. The training is necessary for ongoing compliance with California Occupational Safety and Health Administration (OSHA) standards, codes, and regulations. All OCTA activities and operations are covered under current laws and industry standards. These standards involve occupational health, occupational safety, environmental health, industrial hygiene, and construction safety compliance activities.

What are the qualifications required for this line item? Subject matter experts with applicable experience.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Previous year actuals.

What phase of the project does this line item support? All phases.

What phase of the project is this line item currently in, as of January 2nd. Ongoing compliance training

Is this line item rebudgeted from a prior fiscal year? Yes.



Administration

General Fund Administrative Expenses

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|-----------------------------------------------|-------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Management Studies Fee | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1210-7519-A0001-DN7 | Quantity: | 1 |
| Line Item ID: | FY21-00080 | Type: | Cash | Unit Cost: | \$30,000.00 |
| Manager: | Andrew Oftelle | | | Total: | \$30,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Budget allows for consultant assistance with management studies. Areas where consultants may be used include: financial consulting, appraisal services, and technology studies.

What are the qualifications required for this line item? N/A
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Budget estimate is based on the cost of a 1 to 2 month consultant study.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No.

| | | | | | |
|-----------------------------------------------|---------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Custodial Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1230-7519-A5400-F01 | Quantity: | 1 |
| Line Item ID: | FY21-00091 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Robert Davis | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Custodial services are needed for the on-going service of holding OCTA's investment securities at a third party institution. The custodial bank assumes responsibility for the physical holding and safekeeping of OCTA's securities. They also execute portfolio transactions, collect interest income and the proceeds of sales, as well as process purchases, maturities, and redemptions. The custodial bank provides monthly reports for OCTA's investment holdings and transactions. Investment transactions are also retrieved through the bank's on-line banking system. The custodial bank holds all non-trust related securities which include investments made by Payden & Rygel, Logan Circle, Public Finance Management, and Chandler.

What are the qualifications required for this line item? The services need to be provided by a qualified custodial bank.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Budget is based the pricing summary sheet from agreement C-9-1361.

What phase of the project does this line item support? This project is for OCTA's investment securities.

What phase of the project is this line item currently in, as of January 2nd. These services are continuous.

Is this line item rebudgeted from a prior fiscal year? Yes



General Fund Administrative Expenses

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|-----------------------------------------------|----------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Banking Fees - Bank of the West | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1240-7629-A0001-1GJ | Quantity: | 1 |
| Line Item ID: | FY21-00105 | Type: | Cash | Unit Cost: | \$55,400.00 |
| Manager: | Benjamin Torres | | | Total: | \$55,400 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This item is for commercial banking fees with Bank of the West. We currently have a contract with a maximum payment of \$277,000 over 5 years with 1 three-year option to renew.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. This line item is based on the existing contract.

Please explain how you arrived at the budgeted dollars requested. Per the contract.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes.

| | | | | | |
|-----------------------------------------------|---------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Paratransit Fleet Mix Analysis | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1250-7519-A0001-0TN | Quantity: | 1 |
| Line Item ID: | FY21-02648 | Type: | Cash | Unit Cost: | \$100,000.00 |
| Manager: | Victor Velasquez | | | Total: | \$100,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. OCTA will be continuing services for a consultant to evaluate the last 12 months of demand and the performance of OCTA's ACCESS service's current fleet, while taking into consideration seat-type utilization, transport length times, points of origin and destination, and vehicle run assignments. The consultant should provide a report with details of the analysis undertaken in determining a more effective and/or efficient fleet mix ratio.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. The ideal qualified firm should have:
 -Significant public paratransit transportation knowledge/experience, including the understanding of the variety of needs regarding persons with developmental and physical disabilities.
 -Knowledge of Orange County's population and geographic makeup, including traffic patterns and urban sprawl.
 -Proven track record of consulting with similar sized transportation agencies that provide similar paratransit services.
 -Experience working with Trapeze transportation software.

Please explain how you arrived at the budgeted dollars requested. Based on the existing procurement and the estimated spend for the fiscal year.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes



Administration

General Fund Administrative Expenses

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|----------------------|------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | System Manager - Outsourced | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1250-7519-A5266-CAV | Quantity: | 1 |
| Line Item ID: | FY21-00129 | Type: | Cash | Unit Cost: | \$223,988.00 |
| Manager: | Victor Velasquez | | | Total: | \$223,988 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Financial Planning and Analysis (FP&A) utilizes a home-grown systems for budgeting, grants and requisitions management, tracking of the budget-to-actuals, revenue agreements, and performance measurements. The systems have resulted in a substantial improvement in OCTA's financial reporting and a reduction in the time required producing the reports. The systems have also allowed FP&A to handle additional responsibilities without the need for additional staffing. Due to the complex nature of each of the systems, it is necessary to retain a system manager consultant on an on-going basis for system support. The consultant will also be asked to provide high-level analysis when necessary.

The financial models currently utilized are:

1. Budget Development System
2. Budget Activity Reporting System
3. Revenue Tracking System
4. Requisition Tracking System

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Expert-level SQL and ACCESS programmer with an understanding of the following systems:

BUDBAR, IFAS, Ellipse, and Lawson.

Please explain how you arrived at the budgeted dollars requested.

Dollar amount is based on contractual obligation for the fiscal year.

What phase of the project does this line item support?

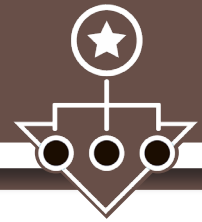
N/A

What phase of the project is this line item currently in, as of January 2nd.

Final phase of this specific contract.

Is this line item rebudgeted from a prior fiscal year?

No



General Fund Administrative Expenses

| | | | | | |
|-----------------------------------------------|--------------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Disadvantaged Business Enterprise Consulting Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1270-7519-A0011-KHT | Quantity: | 1 |
| Line Item ID: | FY21-00142 | Type: | Cash | Unit Cost: | \$190,000.00 |
| Manager: | Laura Foster | | | Total: | \$190,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant provides Disadvantaged Business Enterprise (DBE) Program support including participation in federally funded contracts, design of a training program to address changes in DBE Federal regulations, assisting in review of goal setting for Federal Transit Administration (FTA) and Federal Highway Administration funded projects, and assisting in community outreach as needed. The DBE Program is a FTA mandated program. Currently there is only one staff person that manages the DBE Program. Current Agreement No. 90987. The contract in on a time and expense basis not to exceed \$950,000.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Experienced DBE Consultant.

Please explain how you arrived at the budgeted dollars requested.

Historical invoicing data shows that monthly invoices range between \$15,000 to \$16,000 per month.

What phase of the project does this line item support?

N/A

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|--------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Small Business Training | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1270-7629-A5160-1J5 | Quantity: | 1 |
| Line Item ID: | FY21-00143 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Laura Foster | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Contracts Administration & Materials Management (Camm) hosts training seminars for small businesses. Camm would like to host two training sessions next fiscal year. The cost for a training session will include parking validation, printing of training materials and minor refreshments. Each training session is expected to draw 50 to 100 small businesses. This item will also be used to pay for staff to attend various industry and small business events such as: California Construction Expo, Jet Propulsion Laboratory, and Construction Management Association of America Owner's Night.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

N/A

Please explain how you arrived at the budgeted dollars requested.

Estimate based on historical data.

What phase of the project does this line item support?

N/A

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

Yes



Administration

General Fund Administrative Expenses

| | | | | | |
|-----------------------------------------------|-------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Technology Advisory Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1281-7519-A5020-9HV | Quantity: | 1 |
| Line Item ID: | FY21-00178 | Type: | Cash | Unit Cost: | \$106,000.00 |
| Manager: | Bill Mao | | | Total: | \$106,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This item is dedicated to pay for independent information technology industry advisory services and its continuation support. This is to ensure that OCTA's technical infrastructure and environment is in step with overall industry direction. The services will be used by Information Systems to ensure proper alignment of business, technology, and understanding the impact of the industry's best business practices. This request is the department's Information Technology Plan intended to proactively provide effective and innovative solutions for its users and customers to keep up with current technology.

The high speed of change in the technology industry makes it difficult to dedicate staff to perform this research. Information Systems currently uses advice from industry experts who conduct research on a wide range of technical and industry topics. This information is used to validate technical infrastructure decisions, support purchasing decisions, provide guidelines for policies and procedures, and plan for industry driven market trends. OCTA currently uses Gartner for these services. Gartner provides quick and concise analysis and research on technical topics needed by OCTA.

This service is the inclusion of a dedicated high level analyst to assist OCTA in specific technology and business oriented issues. The focus of the analyst is to determine the optimal software architecture and mix of applications that should be considered in our overall application portfolio. Research will be provided to ensure the appropriate timing and scope of OCTA's inclusion in the new "Cloud" technology arena. These decisions involve high level interaction of experienced analysts to ensure proper timing and planning. The decision will impact the effectiveness and efficiency of day to day operations at OCTA.

A qualified information technology industry advisor.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

For over 10 years Information Systems has been using technology advisory services, and the dollars requested are based on previous years' history, average, and patterns of expenditures.

What phase of the project does this line item support?

N/A

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

Yes, the item is re-budgeted yearly for the renewal of the advisory services.



General Fund Administrative Expenses

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|-----------------------------------------------|-----------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Unlimited Access to Tactical Documents | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1285-7519-A5050-03V | Quantity: | 1 |
| Line Item ID: | FY21-00206 | Type: | Cash | Unit Cost: | \$8,000.00 |
| Manager: | Tom Young | | | Total: | \$8,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. NOREX provides unlimited access to tactical Information Technology (IT) documents created and used by peer agencies (i.e. policies, procedures, request for proposal (RFP), strategic plans), assistance with technology-specific research questions and issues.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website. The ability to understand the Authority's current IT software, infrastructure and/or the IT direction, so as to seek out, research, and obtain the appropriate documents (information) that would provide new or ongoing benefit to the Authority.

Please explain how you arrived at the budgeted dollars requested. The budgeted dollars are calculated based on the previous years' history, average, and patterns of expenditures.

What phase of the project does this line item support? Execution

What phase of the project is this line item currently in, as of January 2nd. Execution

Is this line item rebudgeted from a prior fiscal year? Yes

| | | | | | |
|-----------------------------------------------|----------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Mobile Ticketing and EZ Wallet Test Charges | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1285-7519-A5104-7F3 | Quantity: | 1 |
| Line Item ID: | FY21-00207 | Type: | Cash | Unit Cost: | \$250.00 |
| Manager: | Tom Young | | | Total: | \$250 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. To capture the expenses related to testing CounterPoint, Pass Sales, Mobile Ticketing and EZ Wallet applications. Due to the nature of the applications, there are credit card costs associated with accurate testing of the systems. This line item is to capture those testing costs. This will be an ongoing line item.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website. Ability to understand and self-learn new technologies being used by the Authority.

Please explain how you arrived at the budgeted dollars requested. This is calculated based on the previous years' history, average, and patterns of expenditures.

What phase of the project does this line item support? Testing phase.

What phase of the project is this line item currently in, as of January 2nd. Testing

Is this line item rebudgeted from a prior fiscal year? Yes



Administration

General Fund Administrative Expenses

| | | | | | |
|-----------------------------------------------|-------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Office Equipment and Relocation Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1290-7629-A5302-1P3 | Quantity: | 1 |
| Line Item ID: | FY21-00223 | Type: | Cash | Unit Cost: | \$15,000.00 |
| Manager: | Gina Jimenez | | | Total: | \$15,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Movement of all surplus items to storage areas and assisting base locations with moves or relocation. This service is required because OCTA does not have the capability to perform these types of tasks. The headquarters improvement projects include, but are not limited to: moving divisions to another floor, relocation of copiers/printers and safes for the OCTA store.

What are the qualifications required for this line item? Professional movers.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Previous charges and anticipated projects.

What phase of the project does this line item support? This is ongoing.

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes

| | | | | | |
|-----------------------------------------------|-----------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Training Instruments | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1321-7519-A0001-D1S | Quantity: | 1 |
| Line Item ID: | FY21-01054 | Type: | Cash | Unit Cost: | \$2,000.00 |
| Manager: | Julie Espy | | | Total: | \$2,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. The Orange County Transportation Authority (OCTA) seeks to provide a variety of self-assessments that can be used in conjunction with internal leadership and development training for staff, such as the Early Career Academy and Management Development Academy both planned for FY 20/21. These assessments can be a valuable tool in helping participants learn more about their own leadership and learning styles.

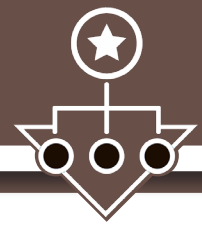
What are the qualifications required for this line item? Nationally standardized and normed instruments that are well-known and are the "gold standard" for assessments, such as the Meyers-Briggs Type Indicator (MBTI), Thomas-Kilmann Conflict Mode Instrument (TKI), Strength Deployment Inventory (SDI), HRG (Hardiness Resilience Gauge), DISC assessments, and similar.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Based on previous year's purchases and standard pricing given on websites such as CPP.com and Myers Briggs Company (who administers a number of assessments)

What phase of the project does this line item support? Purchase of assessments throughout the fiscal year to be used in conjunction with applicable internal training programs such as the 2021 Management Development Academy.

What phase of the project is this line item currently in, as of January 2nd. Planning stages

Is this line item rebudgeted from a prior fiscal year? No - this is a recurring line item - we purchase and use these instruments on an ongoing basis.



General Fund Administrative Expenses

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|-----------------------------------------------|--------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Training Licenses | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1321-7519-A2006-010 | Quantity: | 1 |
| Line Item ID: | FY21-01291 | Type: | Cash | Unit Cost: | \$24,500.00 |
| Manager: | Julie Espy | | | Total: | \$24,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Licensing for training certification and materials that allow the Orange County Transportation Authority (OCTA) instructors to be certified to deliver content and print materials in-house at a significant savings over hiring external instructors.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Training must be purchased directly from the proprietary company under a sole source agreement and all terms of the contract must be followed. Training cannot be purchased from third-party vendors. Examples of such training include FranklinCovey, VitalSmarts, and MyersBriggs Company.

Please explain how you arrived at the budgeted dollars requested.

In the last three years, the training industry has moved away from a model of internal or external classes to a model where internal instructors are certified and the company is licensed to print materials. This model offers tremendous savings on purchasing pre-printed materials.

What phase of the project does this line item support?

Development and delivery. This model allows OCTA to deliver training in customized format and on-demand in a much more responsive way than arranging for an off-site instructor.

What phase of the project is this line item currently in, as of January 2nd.

All Phases.

Is this line item rebudgeted from a prior fiscal year?

Yes - this is a recurring item.

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|-----------------------------------------------|-----------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | LinkedIn Learning Licenses | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1321-7519-A2006-19K | Quantity: | 1 |
| Line Item ID: | FY21-01985 | Type: | Cash | Unit Cost: | \$12,000.00 |
| Manager: | Julie Espy | | | Total: | \$12,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Purchase of LinkedIn Learning Licenses for approximately 100 OCTA administrative staff, which allows employees to engage in learning on-demand from their workspace rather than attending classes, and allows them to attend as much a la carte training as they wish.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Training can only be procured from LinkedIn Learning. There is no opportunity to purchase this training from a third-party vendor. Training must be compatible with our current LMS.

Please explain how you arrived at the budgeted dollars requested.

Quotes from the vendor. We currently have a contract.

What phase of the project does this line item support?

All phases.

What phase of the project is this line item currently in, as of January 2nd.

Planning and preparation.

Is this line item rebudgeted from a prior fiscal year?

This is a recurring line item.



Administration

General Fund Administrative Expenses

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|----------------------|---------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Online Training Creation | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1321-7519-A2006-P95 | Quantity: | 1 |
| Line Item ID: | FY21-00273 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Julie Espy | | | Total: | \$25,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Assistance with online training creation, which may include instructional design, development of online learning, branding, or some modification and customization of off-the-shelf materials and technical writing. Consultant services will be needed for professional support in the design and development of online training content that meets OCTA requirements for compliance, competency development, and engagement. The objective is to transition all compliance training and appropriate elective training to an on-line format over a three-year span. This is the third year that we are working on this initiative. After that, the on-line training development will largely consist of maintaining development expertise but is less experienced in the tools and techniques specific to creative on-line eLearning and training development. Moreover, staff size (two full-time professionals) precludes development and production on a significant scale without compromising other important objectives.

**What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.**

Expert-level Storyline Articulate 2 programmer, professional video capability, professional voice acting ability, possible marketing ability and use of Adobe suite of publishing software.

Please explain how you arrived at the budgeted dollars requested.

Based on the previous years' expenditures (projects for Learning & Development and Health Safety Environmental Compliance) and upcoming projects as outlined by internal customers. In FY 20/21 we anticipate expenses related to the creation of Safety Training, online Interviewing training, and other as-needed trainings.

What phase of the project does this line item support?

Design and development of online eLearning modules.

What phase of the project is this line item currently in, as of January 2nd.

Planning

Is this line item rebudgeted from a prior fiscal year?

Yes - this is an ongoing budget item that supports training initiatives in all areas of OCTA.



General Fund Administrative Expenses

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|-----------------------------------------------|-----------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Arbitration/Mediation Fees | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7513-A0001-GN2 | Quantity: | 1 |
| Line Item ID: | FY21-00296 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Arbitrators are used as third-party neutrals to resolve grievance disputes throughout the year. Typically, one-quarter of the grievances moved by the Union are actually heard at arbitration; however, the Department budget must anticipate that each could be heard by an arbitrator or for possible cancellation fees.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. The State Mediation & Conciliation Service (SMCS) charges fees to users. SMCS assistance would be required for labor issues such as union decertifications, elections, or strikes.
Arbitrator/mediator to be used as a third-party neutral.

Please explain how you arrived at the budgeted dollars requested. Arbitrator/mediators charge for their services rendered on the day of the arbitration hearing; preparation thereof, and for services rendered for their arbitration/mediation decision. These services can be anywhere from the sum of \$2,500.00 to \$4,000.00 for attendance at the hearing, plus day(s) of study and decision preparation; plus clerical fees, etc.

What phase of the project does this line item support? The service of an arbitrator/mediator is to be used as needed throughout the course of the fiscal year.

What phase of the project is this line item currently in, as of January 2nd. This is an as needed expense to be used as needed beginning next fiscal year.

Is this line item rebudgeted from a prior fiscal year? Yes, this line item is re-budgeted from the prior fiscal year.

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|-----------------------------------------------|-----------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Photography Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A0001-ORI | Quantity: | 1 |
| Line Item ID: | FY21-01288 | Type: | Cash | Unit Cost: | \$8,000.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$8,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. There is a need for professional photography services and prints, ranging from digital, 5x7, and 8x10, to other formats for a variety of events and activities at the Orange County Transportation Authority (OCTA). Many of these requests are made by other departments to document events and activities. There is also a need for profile photos of Board of Directors or OCTA employees. Events requiring these services are the After Work Connection (AWC), United Way Halloween event, sports events, Veteran Recognition event, Employee of the Month, Employee of the Year and the company picnic.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Professional photographer.

Please explain how you arrived at the budgeted dollars requested. Based on the current fees and anticipation of more events during the 20/21 fiscal year. A 4-year contract was procured in January 2020 for \$50,000.

What phase of the project does this line item support? Ongoing.

What phase of the project is this line item currently in, as of January 2nd. Ongoing.

Is this line item rebudgeted from a prior fiscal year? Yes.



Administration

General Fund Administrative Expenses

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|-----------------------------------------------|---------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Compensation System-Subscription and Maintenance | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A0001-16Q | Quantity: | 1 |
| Line Item ID: | FY21-01102 | Type: | Cash | Unit Cost: | \$30,000.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$30,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Human Resources subscription and maintenance of real time compensation market data & compensation system.

What are the qualifications required for this line item? Small-to-Medium sized Enterprise Section Manager HRIS.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. PayScale won a Request for Proposal (RFP) and this line item is the yearly subscription costs and maintenance of the software.

What phase of the project does this line item support? Beginning.

What phase of the project is this line item currently in, as of January 2nd. Beginning.

Is this line item rebudgeted from a prior fiscal year? Yes.

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|-----------------------------------------------|----------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Core Competencies Consulting Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A0001-11D | Quantity: | 1 |
| Line Item ID: | FY21-02119 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. The OCTA seeks to migrate to an environment using competencies more efficiently. We may require consulting to assist us with this effort, especially as we have not done this type of work in the past.

What are the qualifications required for this line item? Expertise with competency models, especially the Zenger/Folkman competency model; HR consulting experience, project management and integration experience.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Discussion with vendors.

What phase of the project does this line item support? All phases.

What phase of the project is this line item currently in, as of January 2nd. Discussion and planning.

Is this line item rebudgeted from a prior fiscal year? No.



General Fund Administrative Expenses

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|-----------------------------------------------|--------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Compensation Consultant | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A0001-11J | Quantity: | 1 |
| Line Item ID: | FY21-02132 | Type: | Cash | Unit Cost: | \$70,000.00 |
| Manager: | Lynn Huson | | | Total: | \$70,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Compensation consultant will conduct compensation classification studies on an as needed basis. The vendor selection process may result in a procurement.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Expertise in HR and compensation consulting to provide valuable classification studies.

Please explain how you arrived at the budgeted dollars requested. Based on other similar services.

What phase of the project does this line item support? All phases.

What phase of the project is this line item currently in, as of January 2nd. Not started.

Is this line item rebudgeted from a prior fiscal year? No.

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|-----------------------------------------------|----------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Human Resources System Support and Software | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A0001-E8W | Quantity: | 1 |
| Line Item ID: | FY21-01306 | Type: | Cash | Unit Cost: | \$21,000.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$21,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Maintain and update HR System software, and support new Tableau dashboard software.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Small-to-Medium Sized Enterprise (SME) HRIS Section Manager.

Please explain how you arrived at the budgeted dollars requested. Tableau was quoted at \$1,490 per month, which totals \$17,880. Total budgeted amount accounts for possible price increases throughout the year.

What phase of the project does this line item support? All phases.

What phase of the project is this line item currently in, as of January 2nd. Has not started

Is this line item rebudgeted from a prior fiscal year? Yes.



Administration

General Fund Administrative Expenses

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|-----------------------------------------------|--------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Graphic Design Services-Employee Programs | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A2018-0SC | Quantity: | 1 |
| Line Item ID: | FY21-01304 | Type: | Cash | Unit Cost: | \$2,000.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$2,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Graphic design services are required to design marketing materials for a variety of Employee Recreation Association (ERA) and Employee Programs including design of Employee of the Month and Employee of the Year resolutions, Information Board templates and items requested by Executive Management.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Graphic design services with experience and knowledge of embossing required.

Please explain how you arrived at the budgeted dollars requested.

By comparing several services.

What phase of the project does this line item support?

All phases.

What phase of the project is this line item currently in, as of January 2nd.

In use as needed.

Is this line item rebudgeted from a prior fiscal year?

Yes.

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|-----------------------------------------------|----------------------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Consultant Services for Engagement and Other Employee Surveys | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A2109-0SF | Quantity: | 1 |
| Line Item ID: | FY21-02265 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

OCTA utilizes McLean to conduct exit and onboarding surveys, engagement surveys, and pulse surveys, as well as a library of research and tools that can be used for action planning, analysis and benchmarking. The software component of McLean will be covered by the Information Systems Department. This budgeted amount will be used for additional consulting services beyond the software component.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Expert level organizational effectiveness vendor.

Please explain how you arrived at the budgeted dollars requested.

Estimation based on additional consulting services to be used throughout the fiscal year.

What phase of the project does this line item support?

This is an ongoing service.

What phase of the project is this line item currently in, as of January 2nd.

Yes.

Is this line item rebudgeted from a prior fiscal year?

Yes.



General Fund Administrative Expenses

| | | | | | |
|-----------------------------------------------|--------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Human Resources Consulting Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A2110-E8A | Quantity: | 1 |
| Line Item ID: | FY21-00282 | Type: | Cash | Unit Cost: | \$100,000.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$100,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

HR Consulting Services (On-Call/Executive Recruitment) is used to procure Human Resources Consultant(s) on an as-needed basis. Some examples include an executive recruiter to assist with high level or difficult to fill positions and provide professional assistance in situations where there may be a conflict of interest if the decision is made internally to Orange County Transportation Authority.

What are the qualifications required for this line item?

A search firm that has extensive experience filling Executive Level positions in the Transportation Industry.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The requested amount is industry standard which is to pay twenty-five percent of the annual salary for a successful placement of a position. This service procured for a three year term in the total amount of \$240,000, approximately \$79,600 per year, expiring in June 2022. The budgeted amount of \$100,000 assumes approximately two executive level recruitments for fiscal year 20/21.

What phase of the project does this line item support?

Determined by business need as positions become vacant.

What phase of the project is this line item currently in, as of January 2nd.

Ongoing.

Is this line item rebudgeted from a prior fiscal year?

Yes.

| | | | | | |
|-----------------------------------------------|-------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | System Functional Support Contract | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A2110-E8W | Quantity: | 1 |
| Line Item ID: | FY21-01451 | Type: | Cash | Unit Cost: | \$15,000.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$15,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Additional system support for Lawson, Talentwise, iCIMS, Halogen, Org. Publisher and PayScale. Amount includes cost for additional iCIMS user license accounts at \$150.00 per month, per account for three Business Partners.

What are the qualifications required for this line item?

Expertise in applicable system software.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Rebudgeted from prior fiscal year. Recommendation from IS Department. Amount includes cost for additional iCIMS user license accounts at \$150.00 per month, per account for three Business Partners.

What phase of the project does this line item support?

Additional professional system support.

What phase of the project is this line item currently in, as of January 2nd.

Ongoing.

Is this line item rebudgeted from a prior fiscal year?

Yes.



Administration

General Fund Administrative Expenses

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|-----------------------------------------------|-----------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Pre-employment Background Checks | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A2207-E3T | Quantity: | 1 |
| Line Item ID: | FY21-00283 | Type: | Cash | Unit Cost: | \$70,000.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$70,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Background checks are a best business practice in the selection of the most qualified and best possible candidate for open positions at OCTA.

What are the qualifications required for this line item?

A Firm that has the ability to conduct all background investigative activities in compliance with the current practices of the Fair Credit Reporting Act.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The current contract began on October 1, 2019 and covers three years at \$240,000.

What phase of the project does this line item support?

Submit background checks to Firm weekly as part of the onboarding process for the Authority.

What phase of the project is this line item currently in, as of January 2nd.

Ongoing.

Is this line item rebudgeted from a prior fiscal year?

Yes

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|-----------------------------------------------|-------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | On-line Interviewer Training | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A2207-JME | Quantity: | 1 |
| Line Item ID: | FY21-02116 | Type: | Cash | Unit Cost: | \$18,000.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$18,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Will identify a vendor to develop on-line interviewer training for all OCTA supervisors and managers to complete. The vendor selection process may result in a procurement.

What are the qualifications required for this line item?

Expertise in applicable system software.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on other training developments.

What phase of the project does this line item support?

All phases.

What phase of the project is this line item currently in, as of January 2nd.

Not started.

Is this line item rebudgeted from a prior fiscal year?

No.



General Fund Administrative Expenses

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|-----------------------------------------------|-------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Health Insurance Broker -Amendment | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A2307-FBE | Quantity: | 1 |
| Line Item ID: | FY21-02126 | Type: | Encumbrance | Unit Cost: | \$10,000.00 |
| Manager: | Bea Maselli | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Health insurance broker fees expected during the fiscal year to provide health insurance services.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Small- to medium-sized Enterprise Benefits Manager.

Please explain how you arrived at the budgeted dollars requested. An estimate based on contingency costs associated with a new vendor for health insurance services.

What phase of the project does this line item support? All phases.

What phase of the project is this line item currently in, as of January 2nd. Ongoing.

Is this line item rebudgeted from a prior fiscal year? Yes.

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|-----------------------------------------------|------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Flexible Spending Account- Discovery Benefits | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A2307-T5Q | Quantity: | 1 |
| Line Item ID: | FY21-00284 | Type: | Cash | Unit Cost: | \$17,000.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$17,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Flexible Spending Account budget for maintenance of Flexible Spending Account-Discovery Benefits.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Small-to-Medium sized Enterprise Benefits Manager

Please explain how you arrived at the budgeted dollars requested. Current contract is budgeted at \$17,000 per year. Contract was re-procured in December 2019 for 3-years, \$51,000.

What phase of the project does this line item support? All

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? Yes



Administration

General Fund Administrative Expenses

| | | | | | |
|-----------------------------------------------|-------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Health Awareness | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A2327-SC2 | Quantity: | 1 |
| Line Item ID: | FY21-00047 | Type: | Cash | Unit Cost: | \$2,400.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$2,400 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This program is to provide information to promote healthy behaviors, achieve health oriented goals and ultimately help in the development of the employees' wellbeing. Attaining this goal is primarily done through education on personal health issues, thus allowing the employee to make informed decisions regarding his or her health. The health and wellness activities are designed to be an effective health benefit aimed at health care cost containment. The variability of services requires consultants with various health and wellness expertise.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Qualified wellness program manager/consultant

Please explain how you arrived at the budgeted dollars requested. Budgeted from previous years.

What phase of the project does this line item support? All phases

What phase of the project is this line item currently in, as of January 2nd. Line item requires ongoing management throughout the entire fiscal year. Not a one time project allocation. (Reoccurring budget line item).

Is this line item rebudgeted from a prior fiscal year? Yes

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|-----------------------------------------------|-------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Flu Shots | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A2342-9HC | Quantity: | 1 |
| Line Item ID: | FY21-00051 | Type: | Cash | Unit Cost: | \$7,200.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$7,200 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Providing workplace flu shot clinics is a cost effective decision to help keep all employees healthy and productive resulting in a reduction in absenteeism. A flu shot clinic can help OCTA prevent the spread of the seasonal flu and assist in reducing health care costs by decreasing the number of doctor visits for upper-respiratory ailments. The flu shot program provides an on-site flu shot clinic that provides flu shots for employees. The purpose of offering the flu shot clinic at OCTA is to bring the opportunity for employees to receive a shot close to their work environment.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Authorized vaccination supplier with certified technicians to administer such vaccinations.

Please explain how you arrived at the budgeted dollars requested. Budgetary allocations used in previous years and needed for ongoing program offering to employees.

What phase of the project does this line item support? All phases

What phase of the project is this line item currently in, as of January 2nd. This line item will be paid out in September 2020 (recurring budget line item).

Is this line item rebudgeted from a prior fiscal year? Yes



General Fund Administrative Expenses

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|-----------------------------------------------|---------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Return to Duty Physicals | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A2344-E3X | Quantity: | 1 |
| Line Item ID: | FY21-00297 | Type: | Cash | Unit Cost: | \$5,000.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$5,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

As necessary, Return to Duty/Fit for Duty examinations may be required for employees. These medical and/or psychological examinations and evaluations by an independent third party professional are to determine an employee's ability to perform his/her job duties following an employee's medical leave of absence or due to a situation during the course of employment that alerts management of a need for an examination/evaluation. These professional services are conducted on an as-needed basis.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Qualifications are Licensed Psychologist or can be a representative from the Health and Human Resource Center, Inc., "Resources for Living," etc. for in-person consultation.

Please explain how you arrived at the budgeted dollars requested.

Services can include, but are not limited to, face to face evaluations, psychological testing, note/chart review and preparation, phone conversations with the psychiatrist/psychologist. These evaluations can be billed at \$350.00 an hour or more based on the expertise and qualifications of the evaluator.

What phase of the project does this line item support?

The examinations are an as needed expense.

What phase of the project is this line item currently in, as of January 2nd.

Services are ongoing through next fiscal year.

Is this line item rebudgeted from a prior fiscal year?

Yes, this line item is re-budgeted from prior fiscal year.

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|-----------------------------------------------|---------------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Department of Motor Vehicles Recertification Physicals | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A2344-F30 | Quantity: | 1 |
| Line Item ID: | FY21-00298 | Type: | Cash | Unit Cost: | \$15,000.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$15,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Department of Motor Vehicles (DMV) Medical Examination Report DL 51's are required for employees to hold a commercial driver's license (Class B). When a commercial driver's license is part of an employee's job requirement, the employer is responsible for the cost of the examination. These funds will be used for reimbursements for DMV physical examinations performed by employees' physicians, instead of the medical clinic contracted by OCTA. These professional services are conducted on an as-needed basis.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

The above services can be performed by medical clinics with their medical staff such as Kaiser Permanente, Golden West Medical Center, private practice medical doctors, doctors of chiropractic care, etc.

Please explain how you arrived at the budgeted dollars requested.

These medical services can range anywhere in the amount of \$59.00 to \$120.00 per examination.

What phase of the project does this line item support?

The examinations are an as needed expense.

What phase of the project is this line item currently in, as of January 2nd.

Services are ongoing through next fiscal year.

Is this line item rebudgeted from a prior fiscal year?

Yes, this line item is re-budgeted from prior fiscal year.



Administration

General Fund Administrative Expenses

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|-----------------------------------------------|--------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Fitness Center Staffing | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7519-A2352-3WV | Quantity: | 1 |
| Line Item ID: | FY21-00052 | Type: | Cash | Unit Cost: | \$25,500.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$25,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Provide staffing support for the fitness centers located at the Orange location. Staff to help supervise fitness center usage and equipment. The staff is used by OCTA to deliver important physical activity and dietary direction of OCTA employees. These services aid OCTA in encouraging employees to participate in and practice healthy lifestyle behaviors with the goal of directly reducing OCTA healthcare costs and future insurance premiums.

What are the qualifications required for this line item?

Requires qualified and Certified employees in physical fitness, fitness training, and nutritional guidance.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The current contract (C-5-3607) will be re-procured in April 2020 for a two-year term, \$60,000 contract.

What phase of the project does this line item support?

All phases

What phase of the project is this line item currently in, as of January 2nd.

This is an ongoing expense that will continue into and through next fiscal year.

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|---------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Court Reporting Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1340-7629-A2325-E42 | Quantity: | 1 |
| Line Item ID: | FY21-00300 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Karen DeCrescenzo | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Court reporting services are required for pre-discharge hearings, arbitrations, and depositions for litigated cases. Court reporting services provide documented transcripts of the proceedings by an unbiased third party.

What are the qualifications required for this line item?

These services are completed under Purchase Order No. C-6-1617 with an effective date of April 1, 2017 through March 31, 2022.

Example: Expert-level JAVA programmer to enhance website.

These expert-level court reporters are ordered through our court reporting service, Kennedy Court Reporters whose contract is in place through March 31, 2022.

Please explain how you arrived at the budgeted dollars requested.

Five year contract, \$10,000 per fiscal year.

What phase of the project does this line item support?

All phases.

What phase of the project is this line item currently in, as of January 2nd.

This is an ongoing contract that supports potential legal expenses.

Is this line item rebudgeted from a prior fiscal year?

This line item is re-budgeted from prior fiscal year 2020/2021.



General Fund Administrative Expenses

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|-----------------------------------------------|----------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Local Government Advocacy | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1412-7519-A0001-5KF | Quantity: | 1 |
| Line Item ID: | FY21-00321 | Type: | Encumbrance | Unit Cost: | \$40,000.00 |
| Manager: | Andrea West | | | Total: | \$40,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Local government advocacy support regarding county and city issues. This is to cover the initial term and a one-year option term of the contract.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Strong local government understanding for the cities within Orange County.

Please explain how you arrived at the budgeted dollars requested. This amount is considered industry standard.

What phase of the project does this line item support? A one-year performance.

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? No

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|-----------------------------------------------|-------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Federal Legislative Advocacy | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1412-7519-A3201-E58 | Quantity: | 1 |
| Line Item ID: | FY21-01932 | Type: | Encumbrance | Unit Cost: | \$480,000.00 |
| Manager: | Kristin Jacinto | | | Total: | \$480,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. The contract for Federal Legislative Advocacy for OCTA Transportation items including appropriations for OCTA Board adopted project lists and other related items.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. This item will require superior knowledge of Orange County, California transportation issues and needs; advocacy for OCTA annual Legislative Platform, outreach to Congressional Delegation, House and Senate Leadership and Federal agencies.

Please explain how you arrived at the budgeted dollars requested. This will be the option term of existing contract C-8-1750.

What phase of the project does this line item support? All phases.

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? No



Administration

General Fund Administrative Expenses

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|-----------------------------------------------|-----------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | State Legislative Advocacy | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1412-7519-A3202-K5H | Quantity: | 1 |
| Line Item ID: | FY21-01938 | Type: | Encumbrance | Unit Cost: | \$480,000.00 |
| Manager: | Kristin Jacinto | | | Total: | \$480,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Advocacy for OCTA annual State Legislative Platform, outreach to the State Legislature Delegation for both the Senate and Assembly.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Excellent knowledge of California State Legislative processes and details regarding bill analysis and processing.

Please explain how you arrived at the budgeted dollars requested. Based on existing contract C-4-1412.

What phase of the project does this line item support? State Legislative items regarding all forms of Transportation and Transit items for OCTA.

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? No

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|-----------------------------------------------|----------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Mail House Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1412-7629-A0001-1PE | Quantity: | 1 |
| Line Item ID: | FY21-00322 | Type: | Cash | Unit Cost: | \$500.00 |
| Manager: | Andrea West | | | Total: | \$500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Mailing services for bulk letters for OCTA events that require community communications.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. N/A

Please explain how you arrived at the budgeted dollars requested. N/A

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes



General Fund Administrative Expenses

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|-----------------------------------------------|------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | General On-call Auditing Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1610-7512-A0001-KHL | Quantity: | 1 |
| Line Item ID: | FY21-00383 | Type: | Cash | Unit Cost: | \$100,000.00 |
| Manager: | Teri Lepe | | | Total: | \$100,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Qualified on-call consultants are needed to assist the Internal Audit Department with audits requiring specialization and/or to supplement audit staff. The scope of work will be developed for services as required.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Consultants that perform audits for OCTA should be able to demonstrate compliance with Government Auditing Standards.

Please explain how you arrived at the budgeted dollars requested. General on-call auditing services are used on an as-needed basis and cannot be precisely determined. The requested budget for this line item is an estimate.

What phase of the project does this line item support? This line item supports the second year of the first two-year option term for contracted services.

What phase of the project is this line item currently in, as of January 2nd. This line item is currently in the first year of the first two-year option term of the contract.

Is this line item rebudgeted from a prior fiscal year? No.

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|-----------------------------------------------|----------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Contract Compliance Review Consultant | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1610-7512-A1211-KGK | Quantity: | 1 |
| Line Item ID: | FY21-00384 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Teri Lepe | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Qualified on-call consultants are needed to perform agreed-upon procedure reviews of proposed pricing on OCTA contracts and Buy America agreed-upon procedures reviews on an on-call Contract Task Order basis.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Consultants that perform price reviews or Buy America reviews should be able to demonstrate compliance with Government Auditing Standards.

Please explain how you arrived at the budgeted dollars requested. On-call consulting services are used on an as-needed basis and budgeted dollars cannot be precisely determined. The requested budget for this line item is an estimate.

What phase of the project does this line item support? This line item supports the second year of a two-year option term for contracted services.

What phase of the project is this line item currently in, as of January 2nd. First year of two-year option term.

Is this line item rebudgeted from a prior fiscal year? No.



Administration

General Fund Administrative Expenses

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|-----------------------------------------------|-----------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Attitudinal and Awareness Survey | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1810-7519-A3306-TQ4 | Quantity: | 1 |
| Line Item ID: | FY21-02124 | Type: | Cash | Unit Cost: | \$40,000.00 |
| Manager: | Alice Rogan | | | Total: | \$40,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

External Affairs will conduct a survey of Orange County residents using mixed methodologies to determine the public's awareness of OCTA's services, projects, and programs. This information will be used to assess the public's preferences with regards to short and long range transportation goals so as to better be able to plan for the future, establish priorities, and develop projects. The data will also assist in the crafting of the upcoming 2022 Long-Range Transportation Plan.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Ability to conduct a statistically valid survey of Orange County residents using mixed methodology to determine what the public's awareness and knowledge about OCTA's services, projects, and support it provides to stakeholders and public members.

Please explain how you arrived at the budgeted dollars requested.

Based on average of similar services provided for other projects.

What phase of the project does this line item support?

Initial and ongoing.

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No

| | | | | | |
|-----------------------------------------------|-------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Focus Group - General Public | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1810-7519-A3306-TSH | Quantity: | 1 |
| Line Item ID: | FY21-02123 | Type: | Cash | Unit Cost: | \$20,000.00 |
| Manager: | Alice Rogan | | | Total: | \$20,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Assess preferences for short- and long-range transportation goals to be better able to plan for the future and help establish priorities. To also obtain information regarding the public's preferences and priorities to assist in crafting the upcoming 2022 Long-Range Transportation Plan.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Ability to conduct a statistically valid survey of Orange County residents using mixed methodology to determine what the public's awareness and knowledge about OCTA's services, projects, and support it provides to stakeholders and public members.

Please explain how you arrived at the budgeted dollars requested.

Based on average of similar services provided for other projects.

What phase of the project does this line item support?

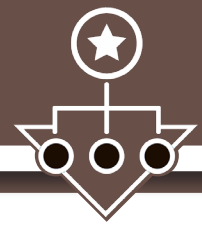
Initial and ongoing

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

No



General Fund Administrative Expenses

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|-----------------------------------------------|----------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Informational videos | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1820-7519-A0001-5WV | Quantity: | 1 |
| Line Item ID: | FY21-00460 | Type: | Cash | Unit Cost: | \$10,000.00 |
| Manager: | Joel Zlotnik | | | Total: | \$10,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Produce 30- to 90-second videos highlighting OCTA's projects, programs, and services. These videos can be used to provide transportation news to a wide audience through use on social media, the OCTA website, at public presentations and other channels. Procuring these services would help the Public Information Office expand its ability to communicate OCTA's mission to the public while saving staff time.

What are the qualifications required for this line item? Experience in video production and editing.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. The estimate is based on a prior contracts for video public service announcements.

What phase of the project does this line item support? N/A

What phase of the project is this line item currently in, as of January 2nd. N/A

Is this line item rebudgeted from a prior fiscal year? Yes

| | | | | | |
|-----------------------------------------------|----------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Media Tracking | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1820-7629-A0001-4AW | Quantity: | 1 |
| Line Item ID: | FY21-00461 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Joel Zlotnik | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Monitoring and analyzing media coverage regarding OCTA is a key way to gather quantitative and qualitative information pertaining to the effectiveness of OCTA's media relations efforts. This work enables the agency to monitor and track media coverage on a daily, weekly, and monthly basis. Media coverage is reviewed to gain a better understanding of the public's perception and awareness of OCTA and to ensure accurate reporting on OCTA's projects, programs, and services. This request is for funds to pay for a media monitoring, analytics, and distribution contractor. The contractor will monitor local, state, and national traditional media, as well as social media, for items related both to OCTA specifically and transportation items of interest in general. A daily media report will be provided for distribution to internal audiences and metrics will be provided to determine media value, tone, and reach of the news coverage or mentions. In addition, this service will allow for wire service distribution of OCTA press releases.

What are the qualifications required for this line item? Print, online, broadcast, and social media monitoring, analysis, and distribution abilities.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. This amount is based on the current contract and internal estimates.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? Yes



Administration

General Fund Administrative Expenses

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|----------------------|--------------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Online Marketing - Maintenance and Technical Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1831-7519-A0001-G82 | Quantity: | 1 |
| Line Item ID: | FY21-00467 | Type: | Cash | Unit Cost: | \$150,000.00 |
| Manager: | Ryan Armstrong | | | Total: | \$150,000 |
| Grant Funded? | <input type="checkbox"/> | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

In addition to ongoing website security and maintenance updates, the design and development of digital communications have been conducted through collaboration between OCTA staff and external vendors. OCTA wishes to continue this cooperation with a full-service digital communications firm that offers expertise in the areas of web design and development. The contractor would support Marketing programs by developing cost-effective, web-based communications tools and approaches with a visually appealing aesthetic to meet the user's needs and achieve marketing and organizational goals. Digital communications strategies, tools and techniques change rapidly, and working together with OCTA staff, the contractor will assist with development to optimize user experience, educate and enhance public awareness of transportation projects. The following goals should be achieved:

- Boost public confidence in OCTA with new tools that clearly communicate and, in some cases, educate the public as to how OCTA is spending tax dollars.
- Communicate one consolidated transportation network so the public can learn about all OCTA's activities at-a-glance
- Increase ridership by educating, changing perceptions, and motivating the public to take advantage of public transportation
- Enhance communications with transit customers about up-to-date schedules, service alerts, upcoming events, and promotional giveaways
- Enhance communications with the public about project impacts, such as construction impacts, road closures, changed schedules, and who to contact for assistance
- Empower the internal team to have better control over web properties

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Expert-level ASP.NET framework, server-side code, and front end design including HTML5, JavaScript, JQuery, CSS3, frameworks and databases.

Please explain how you arrived at the budgeted dollars requested.

Based on previous years expenses.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

N/A



General Fund Administrative Expenses

| | | | | | |
|-----------------------------------------------|----------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Marketing Services Agency | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1831-7519-A0001-PKW | Quantity: | 1 |
| Line Item ID: | FY21-00468 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Jennifer O'Connor | | | Total: | \$25,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Design and production services are needed to produce online and offline communication materials to create awareness for OCTA's programs and services, provide support for various internal departments, such as print shop, and to participate in key community events that enhance OCTA's visibility in key regions throughout Orange County.

What are the qualifications required for this line item? Production services as required that are outside of the internal print shop capabilities, such as folders, large format interior cards, specialty envelopes, and die cuts.

Example: Expert-level JAVA programmer to enhance website. Professional graphic design and production services.

Please explain how you arrived at the budgeted dollars requested. Budget is based on estimates of similar costs for specific tactics.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? N/A

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|-----------------------------------------------|---------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Planning Studies Support | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1861-7519-A0001-OLM | Quantity: | 1 |
| Line Item ID: | FY21-01189 | Type: | Cash | Unit Cost: | \$150,000.00 |
| Manager: | Marissa Espino | | | Total: | \$150,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Consultant services include assisting with outreach activities in support of OCTA's various planning efforts and studies. In FY 2020-21 the focus will be on the Phase 2 Managed Lanes Study, State College Corridor Study, OC Streetcar Extension Study, Mobility Hub Project Master Plan Study, OC/LA Study and Freeway Bus Rapid Transit Network Study outreach efforts. Outreach deliverables include coordination of stakeholder workshops, public meetings, online surveys; production of public information materials, such as board presentations and handouts; and development of social media and web content.

What are the qualifications required for this line item? Professional outreach services will be required.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. The amount requested is based on contract amounts.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? Yes



Administration

General Fund Administrative Expenses

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|-----------------------------------------------|-----------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | South County Multi-Modal Study - Public Outreach Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1861-7519-A4461-0QK | Quantity: | 1 |
| Line Item ID: | FY21-02023 | Type: | Cash | Unit Cost: | \$100,000.00 |
| Manager: | Marissa Espino | | | Total: | \$100,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The purpose is to educate and gain input from affected constituents. Outreach deliverables may include coordination of stakeholder workshops, public meetings, online surveys; production of public information materials, such as board presentations and handouts; and development of social media, web content and databases. This contract would be time and expense for two years at \$200,000. Approximately \$80,000 will be spent in FY 2020-2021.

What are the qualifications required for this line item?

Public outreach specialist.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The requested amount is based on similar past projects.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|---------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Long Range Transportation Plan Study | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1861-7519-A4461-118 | Quantity: | 1 |
| Line Item ID: | FY21-02110 | Type: | Cash | Unit Cost: | \$30,000.00 |
| Manager: | Marissa Espino | | | Total: | \$30,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Consultant services will be procured for public outreach support during the Long Range Transportation Plan Study. Outreach deliverables include coordination of stakeholder workshops, public meetings, online surveys, production of public information materials, such as board presentations and handouts; and development of social media and web content. This contract will be time and expense for two years at \$125,000. Approximately \$30,000 would be spent in FY20-21.

What are the qualifications required for this line item?

Public outreach firm with relevant experience.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Based on similar studies.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

No



General Fund Administrative Expenses

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|-----------------------------------------------|-------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | General Awareness in Diverse Communities | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1861-7519-A5160-0NF | Quantity: | 1 |
| Line Item ID: | FY21-02094 | Type: | Cash | Unit Cost: | \$45,000.00 |
| Manager: | Ted Nguyen | | | Total: | \$45,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

In an effort to increase the effectiveness of OCTA's engagement with Orange County's diverse community, an outreach consultant will be procured early 2020 to help OCTA create and execute a communications plan with culturally effective messages that bring awareness to projects, programs, and plans utilizing language and cultural references to inform the targeted demographic. A significant amount of the budget will be directed towards a diversity trust building campaign and influencer campaign that engages with diverse audiences at community centers, business centers, shopping centers, community festivals, and other areas of diverse populations in Orange County.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Diverse community outreach services will be utilized.

Please explain how you arrived at the budgeted dollars requested.

The estimate is based on similar diversity outreach services.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

Yes



Administration

General Fund Administrative Expenses

| | | | | | |
|-----------------------------------------------|--------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Small Business Outreach | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1861-7629-A5160-1J5 | Quantity: | 1 |
| Line Item ID: | FY21-00505 | Type: | Cash | Unit Cost: | \$28,500.00 |
| Manager: | Ted Nguyen | | | Total: | \$28,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This request is for both Orange County and the surrounding counties business outreach expenses. As part of business outreach, the diversity outreach staff plans to include OCTA advertisements on event program booklets, mixers, and other outreach events from existing business partners. This will include placing advertisements on the membership event program booklet for business expos, award programs, and other major events. OCTA continues to increase awareness of business opportunities with itself and other government agencies to small business, disadvantaged business enterprises, and local firms. In order to meet with prospective businesses, staff attends community and business vendor outreach events to represent OCTA and provide business information.

This line item will support an OCTA information booth at 15 to 20 planned small business and diversity outreach events hosted by area chambers of commerce. These fees range from \$200 to \$1,200 per event, and usually include event registration, attendance costs, and recognition of OCTA as a partner. OCTA staff will participate and conduct training such as "How to do business with OCTA", presentations, matchmaking, and panelist and guest speaker appearances to interact with the diverse communities in person at these events.

Funds will also be used for quarterly vendor orientation meetings and informational materials/ flyers for distribution. This year we plan to use business community events to advertise OCTA services, programs and projects with flyers, ads in program booklets, and other promotional materials to help OCTA reach a larger audience.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

People experienced in diversity outreach for the purposes of connecting with businesses, advertising, and running events.

Please explain how you arrived at the budgeted dollars requested.

This estimate is based on actuals and the budget from previous work.

What phase of the project does this line item support?

This will support ongoing operations as needed.

What phase of the project is this line item currently in, as of January 2nd.

This will support ongoing operations as needed.

Is this line item rebudgeted from a prior fiscal year?

No



General Fund Administrative Expenses

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|-----------------------------------------------|----------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Translation Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1861-7629-A5160-GBG | Quantity: | 1 |
| Line Item ID: | FY21-00506 | Type: | Cash | Unit Cost: | \$2,000.00 |
| Manager: | Ted Nguyen | | | Total: | \$2,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Communications for various projects and services are necessary to keep key stakeholders and the general public updated and informed. Communication with surrounding communities, which includes diverse communities, needs to be translated in multiple languages and be culturally sensitive. Translation services are needed to produce documents in a variety of languages to reach the stakeholders and general public that are affected by projects. These services will adhere to Title VI requirements.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Professional translation services.

Please explain how you arrived at the budgeted dollars requested.

Based on previous budgeted amounts.

What phase of the project does this line item support?

The phase that is supported will vary. The translation will be used as-needed, both for capital projects and corporate communications.

What phase of the project is this line item currently in, as of January 2nd.

The phase that is supported will vary. The translation will be used as-needed, both for capital projects and corporate communications.

Is this line item rebudgeted from a prior fiscal year?

N/A

Personal Liability and Property Damage Legal, Insurance and Claims

| | | | | | |
|-----------------------------------------------|-----------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Investment Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0040-7515-A1004-F40 | Quantity: | 1 |
| Line Item ID: | FY21-00848 | Type: | Cash | Unit Cost: | \$13,500.00 |
| Manager: | Robert Davis | | | Total: | \$13,500 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Investment fees that are based upon a percentage of the cash balance within the fiscal year.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website

N/A

Please explain how you arrived at the budgeted dollars requested.

Investment Fees are based on the cash balance from the previous fiscal year to determine the budget request for the proposed fiscal year.

What phase of the project does this line item support?

N/A



Administration

Personal Liability and Property Damage Legal, Insurance and Claims

| | | | | | |
|-----------------------------------------------|-----------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Insurance Services Office Index System | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0040-7629-A0001-P4G | Quantity: | 1 |
| Line Item ID: | FY21-00922 | Type: | Cash | Unit Cost: | \$4,000.00 |
| Manager: | Al Gorski | | | Total: | \$4,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Insurance Services Office (ISO) Index Services is an industry-wide insurance claims database that provides essential information to assist our in-house adjusters to determine the validity of liability claims made against OCTA. ISO will provide information required by federal law to identify Medicare beneficiaries who receive a payment, settlement or ongoing medical payments, etc., from OCTA in order to avoid duplicate or unnecessary payments by Medicare to beneficiaries already paid by OCTA. There are significant federal penalties if OCTA does not comply with this law.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

External ISO Services

Please explain how you arrived at the budgeted dollars requested.

Projected \$4,000 based on projected claims expected to be received in FY 20/21 and \$1,100 yearly subscription fee.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Legal Service of Process (5 Year Contract C-9-1435) July 31, 2019 -July 31, 2024 | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0040-7629-A0017-15G | Quantity: | 1 |
| Line Item ID: | FY21-01465 | Type: | Cash | Unit Cost: | \$4,000.00 |
| Manager: | Al Gorski | | | Total: | \$4,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

5 year contract FY20-FY25 other claims related services to serve claimants to appear in court on an as needed basis to adjudicate and resolve Public Liability & Property Damage (PL/PD) and subrogation claims.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

External legal services as needed.

Please explain how you arrived at the budgeted dollars requested.

Projected based on current and expected claims to be received.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

Yes



Personal Liability and Property Damage Legal, Insurance and Claims

| | | | | | |
|-----------------------------------------------|------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Investigation Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0040-7629-A0017-1X1 | Quantity: | 1 |
| Line Item ID: | FY21-01464 | Type: | Cash | Unit Cost: | \$5,000.00 |
| Manager: | Al Gorski | | | Total: | \$5,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Other Claims Related Services include accident reconstruction experts, investigation services, fees, and costs that will be expended on an as needed basis to resolve non-litigated Public Liability & Property Damage (PL/PD) and subrogation claims.

What are the qualifications required for this line item? Accident reconstruction experts, investigation services, etc. as needed
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Projected based on current and expected claims to be received in FY 20/21.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? Yes

| | | | | | |
|-----------------------------------------------|------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Medical Records Review | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0040-7629-A0017-4Q7 | Quantity: | 1 |
| Line Item ID: | FY21-01466 | Type: | Cash | Unit Cost: | \$5,000.00 |
| Manager: | Al Gorski | | | Total: | \$5,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Other Claims Related Services for expert review of medical records on an as needed basis to reduce the cost and resolve non-litigated Public Liability & Property Damage (PL/PD) and subrogation claims.

What are the qualifications required for this line item? External review of medical records as needed.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Projected based on current and expected claims to be received.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? Yes



Administration

Personal Liability and Property Damage Legal, Insurance and Claims

| | | | | | |
|-----------------------------------------------|---------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Broker Service Fee | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0040-7629-A0017-DTV | Quantity: | 1 |
| Line Item ID: | FY21-02025 | Type: | Cash | Unit Cost: | \$105,000.00 |
| Manager: | Al Gorski | | | Total: | \$105,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The Orange County Transportation Authority's Risk Management Department is responsible for working to eliminate or reduce all exposures to loss for OCTA. We do this by transferring risk, pursuing recovery of our losses due to the actions of others, investigating accidents, effectively handling Workers' Compensation and Liability claims made against OCTA, and make every effort to keep litigation to a minimum. In an effort to meet these responsibilities, the Consultant shall provide insurance brokerage services to assist with the operations insurance program. Specifically, the consultant shall market, evaluate, negotiate, and place the operations insurance program; provide on-going account and support services; provide continuing education and training seminars; and provide annual reports.

What are the qualifications required for this line item?

Licensed insurance broker.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

By Contract C-7-1585

What phase of the project does this line item support?

4th year

What phase of the project is this line item currently in, as of January 2nd.

4th year

Is this line item rebudgeted from a prior fiscal year?

No

| | | | | | |
|-----------------------------------------------|-----------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Property Damage Appraisals | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0040-7629-A0017-DTW | Quantity: | 1 |
| Line Item ID: | FY21-00923 | Type: | Cash | Unit Cost: | \$5,000.00 |
| Manager: | Al Gorski | | | Total: | \$5,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Claims Related Services include expert appraisals of property damage on an as needed basis to resolve non-litigated Public Liability & Property Damage (PL/PD) and subrogation claims.

What are the qualifications required for this line item?

External appraisers of property damage and other services as needed.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Projected based on current and expected claims to be received.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

Yes



Personal Liability and Property Damage Legal, Insurance and Claims

| | | | | | |
|-----------------------------------------------|---------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Actuarial Study Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0040-7629-A0017-DX9 | Quantity: | 1 |
| Line Item ID: | FY21-02095 | Type: | Cash | Unit Cost: | \$8,000.00 |
| Manager: | Al Gorski | | | Total: | \$8,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Actuarial Study Services provides independent analysis of the workers' compensation and liability claims expenses and reserves to determine if OCTA's self-insured program is properly funded. The final product is an annual actuarial report which is used to determine appropriate funding for reserves to meet state requirements for permissibly self-insured public agencies. Contract# C-8-1896

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. In order to sign a professional actuarial opinion, the person will need to be an Associate of the Casualty Actuarial Society (ACAS) or Fellow of the Casualty Actuarial Society (FCAS), and/or member of the American Academy of Actuaries (MAAA).

Please explain how you arrived at the budgeted dollars requested. Per Contract C-8-1896 which started 7/1/18.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? Yes



Administration

Rideshare/BikeShare

| | | | | | |
|----------------------|-------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Rideshare Design Agency | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1841-7519-A2217-L75 | Quantity: | 1 |
| Line Item ID: | FY21-02068 | Type: | Cash | Unit Cost: | \$125,000.00 |
| Manager: | Kristopher Hewkin | | | Total: | \$125,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0001-6045-A2217-XMB FY2021 FHWA (CMAQ) 125,000

Total Funded: 125,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The OCTA Rideshare Program supports regional air quality conformity goals and includes a wide array of services and traditional rideshare programs including a vanpool program, carpool matching, bus and rail services marketing, and employer assistance with transportation plans. The program also supports active transportation use, encouraging pedestrian and bicycle commutes. The target audience for OCTA's Rideshare Program includes large employers and their employees as well as other home-to-work commuters. OCTA's Rideshare Program is branded "OC Rideshare." Promotions that require design work include:

- Baseline Information Enhancements
- Ongoing Rideshare Promotions including refreshing collateral and web design.
- Student Programs
- Business Marketing
- Secure tie-in sponsorships for prizes and even expenses
- Promotional campaigns that coincide with national efforts to raise awareness and participation
- Rideshare Week - September/October
- Get On Board Day – March/April
- National Bike Safety Month/Bike to Work Week - April/May
- Dump the Pump Week - May/June

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Professional services to support the growth of the Rideshare program.

Please explain how you arrived at the budgeted dollars requested.

The budget is based on historical actuals.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

Yes



Rideshare/BikeShare

| | | | | | |
|-----------------------------------------------|------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Rideshare Sponsorship | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1841-7519-A2217-N9Y | Quantity: | 1 |
| Line Item ID: | FY21-02069 | Type: | Cash | Unit Cost: | \$5,000.00 |
| Manager: | Kristopher Hewkin | | | Total: | \$5,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. OCTA receives sponsorship funds as donations from corporations and businesses to OCTA at no cost, for the purpose of being used as incentives and/or to support special events or promotions related to Active Transportation marketing programs and promotions.

What are the qualifications required for this line item? N/A
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Based on prior years' expenses.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? Yes

| | | | | | |
|----------------------------------------------------------|------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Employer Rideshare Outreach | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1841-7519-A2235-L75 | Quantity: | 1 |
| Line Item ID: | FY21-02070 | Type: | Cash | Unit Cost: | \$200,000.00 |
| Manager: | Kristopher Hewkin | | | Total: | \$200,000 |
| Grant Funded? <input checked="" type="checkbox"/> | | | | | |

Funding: 0001-6045-A2235-XMB FY2021 FHWA (CMAQ) 200,000

Total Funded: 200,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. The OCTA Rideshare Program supports commuters and employers with commuting and transportation solutions that meet their unique needs. Outreach support works with employers to develop and implement customized Employer Transportation Plans. Outreach support also identifies businesses that have a potential to participate in OC Rideshare programs and works to grow those programs. Programs include OC Bus Perk Pass, Metrolink Corporate Pass Program, OC Vanpool, Average Vehicle Ridership (AVR) Survey assistance, and Guaranteed Ride Home.

What are the qualifications required for this line item? Professional services to support outreach to local large employers and prospective rideshare participants.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. The costs are based on historical actuals.

What phase of the project does this line item support? Ongoing

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? Yes



Administration

Rideshare/BikeShare

| | | | | | |
|----------------------|-------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Regional Rideshare Database | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1841-7519-A2236-L75 | Quantity: | 1 |
| Line Item ID: | FY21-02072 | Type: | Cash | Unit Cost: | \$45,000.00 |
| Manager: | Kristopher Hewkin | | | Total: | \$45,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0001-6045-A2236-XMB FY2021 FHWA (CMAQ) 45,000

Total Funded: 45,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The OCTA participates with neighboring California Transportation Commission's (CTC) including Los Angeles County Metropolitan Transportation Authority (LACMTA), San Bernardino Associated Governments (SANBAG) and Ventura County Transportation Commission (VCTC) to create synergy and economy of scale by working together to deliver recognition programs and services that include recognition and media events, newsletters for ETC's and commuters, and Guaranteed Ride Home reimbursement in addition to providing a regional database for ridematching and assisting employers with compliance to Air Quality Management District (AQMD) Rule 2202.

**What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.**

Ability to host and maintain a regional rideshare database.

Please explain how you arrived at the budgeted dollars requested.

Budget is based on costs agreed upon and actual figures.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

Yes



Rideshare/BikeShare

| | | | | | |
|----------------------|-------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Rideshare Survey Processing | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1841-7519-A2237-L75 | Quantity: | 1 |
| Line Item ID: | FY21-02073 | Type: | Cash | Unit Cost: | \$190,000.00 |
| Manager: | Kristopher Hewkin | | | Total: | \$190,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0001-6045-A2237-XMB FY2021 FHWA (CMAQ) 190,000

Total Funded: 190,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Support Orange County Employers who cannot conduct Average Vehicle Ridership (AVR) surveys on their own. Provide call taking services, ridesharing match lists for rideshare and ride guides. Provide AVR transportation survey support services to employers for compliance to South Coast Air Quality Management District (SCAQMD) Rule 2202 by scheduling annual surveys and providing materials, support, follow-up, and reports.

What are the qualifications required for this line item?

Rideshare matching and assistance professional services.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

The costs are based on historical budgets and actuals.

What phase of the project does this line item support?

Ongoing

What phase of the project is this line item currently in, as of January 2nd.

Ongoing

Is this line item rebudgeted from a prior fiscal year?

Yes



Administration

Technical Infrastructure and Business Systems Support

| | | | | | |
|-----------------------------------------------|---------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Junior Programmer Analyst Consultant | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1270-7519-A5359-9RS | Quantity: | 1 |
| Line Item ID: | FY21-01100 | Type: | Cash | Unit Cost: | \$93,000.00 |
| Manager: | Laura Foster | | | Total: | \$93,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Contracts Administration and Materials Management (CAMM) worked with the Information Systems Department to add a full-time Jr. Programmer Analyst position to the Intratek Information Technology Technical Staffing Contract (C-2-2066) in June 1, 2017. Contract C22066 has since been replaced with Contract C-7-1945. CAMM is requesting funding for another year for this contract position using the Information Systems Department Information Technology Technical Staffing Contract.

The benefits of adding the full time Jr. Programmer Analyst position include:

- Procurement template language is updated faster and is more consistent resulting in less Invitation for Bid/Request for Proposal editing by Contract Administrators, Buyers, and Supervisors saving time and effort when creating and reviewing solicitation documents
- Increased efficiency and support for CAMM Department staff
- Dedicated Microsoft Word Visual Basic procurement template programming and document content management support
- Less reliance and cost for consultant programming support for application fixes and enhancements to the CAMM NET applications
- Enhancement of the CAMM NET e-Procurement system and other CAMM applications making the procurement process as efficient and effective as possible
- Permanent back-up for the Approval and Tagging of Ellipse requisitions for OCTA
- Full-time back-up support for the Principal Business Systems Analyst position and the systems supported by that position

Jr. Programmer Analyst

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

\$93,000.00 is based on 2080 hours per year and the 2019/2020 contract bill rate for a Jr. Programmer Analyst of \$40.40/hour effective April 1st of 2019, or \$84,032.00 per year. The budgeted amount was further increased from \$84,032.00 to \$93,000.00 as a contingency to cover a potential position upgrade from a Jr. Programmer Analyst to a Programmer Analyst and the 2020/2021 bill rate for a Programmer Analyst.
 $2080 \times 44.29 = \$92,123.20$ rounded up to \$93,000.00 for the potential position upgrade.

What phase of the project does this line item support?

N/A

What phase of the project is this line item currently in, as of January 2nd.

N/A

Is this line item rebudgeted from a prior fiscal year?

Yes



Technical Infrastructure and Business Systems Support

| | | | | | |
|-----------------------------------------------|----------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Full-Time Contracted Project Manager, Junior | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1282-7519-A5354-0YY | Quantity: | 1 |
| Line Item ID: | FY21-01845 | Type: | Cash | Unit Cost: | \$168,480.00 |
| Manager: | Lloyd Sullivan | | | Total: | \$168,480 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The Project Management Office (PMO) uses contracted project managers on an as needed basis to manage a portfolio of projects. This allows the PMO to staff based on the specific needs of particular projects. As an example, the planned replacement of our Asset Management System in FY 20/21 will be managed by a newly hired contracted PM who has specific experience implementing similar projects for public transit. This contracted PM will be engaged for the life of the project only. Another advantage is that we can quickly adjust Project Management staffing, including overall level of expertise, based on the number and complexity of the projects.

There are several high profile projects underway including numerous security projects, data center relocation, Hastus Upgrade, Asset Management replacement (Ellipse), OTS replacement, Vanpool replacement, HRIS replacement study, Budbar replacement, IFAS upgrade, Kronos Upgrade, Electronic Timesheets, Moovel Mobile Ticketing upgrade and several innovation pilots, including electronic signs at stops for real time arrival information.

Working through the project office, the contracted PM will be responsible for managing multiple projects. This project management includes establishing schedules and timelines, assigning project tasks, and monitoring project completion. The contracted PM will manage project budgets and staffing requirements, report status of projects to sponsors and to the project steering committee.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Any combination of education and experience equivalent to a bachelor's degree in business, computer science, mathematics, or related field, with a minimum of approximately three years professional level experience in computer systems analysis for business, accounting and business intelligence applications. Current Project Management Professional (PMP) certification is desired.

Please explain how you arrived at the budgeted dollars requested.

Our contracted hourly rate from Intratek for this resource is \$90.00. The vendor pays contractor PPO of 208 hours, so if we retain a Junior Project Manager full-time during FY 2020-21, our maximum obligation would be 1,872 hours at the \$90 rate.

What phase of the project does this line item support?

All phases of the project from project justification to project completion.

What phase of the project is this line item currently in, as of January 2nd.

It varies depending on the project assignment. The PMO currently has fifteen projects underway in various stages with several more in the initial justification and planning stages.

Is this line item rebudgeted from a prior fiscal year?

No.



Administration

Technical Infrastructure and Business Systems Support

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Full-Time Contracted Project Manager, Senior | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1282-7519-A5354-0YZ | Quantity: | 1 |
| Line Item ID: | FY21-01423 | Type: | Cash | Unit Cost: | \$221,738.00 |
| Manager: | Lloyd Sullivan | | | Total: | \$221,738 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The Project Management Office (PMO) uses contracted project managers on an as needed basis to manage a portfolio of projects. This allows the PMO to staff based on the specific needs of particular projects. As an example, the planned replacement of our Asset Management System in FY 20/21 will be managed by a newly hired contracted PM who has specific experience implementing similar projects for public transit. This contracted PM will be engaged for the life of the project only. Another advantage is that we can quickly adjust Project Management staffing, including overall level of expertise, based on the number and complexity of the projects.

There are several high profile projects underway including numerous security projects, data center relocation, Hastus Upgrade, Asset Management replacement (Ellipse), OTS replacement, Vanpool replacement, HRIS replacement study, Budbar replacement, IFAS upgrade, Kronos Upgrade, Electronic Timesheets, Moovel Mobile Ticketing upgrade and several innovation pilots, including electronic signs at stops for real time arrival information.

Working through the project office, the contracted PM will be responsible for managing multiple projects. This project management includes establishing schedules and timelines, assigning project tasks, and monitoring project completion. The contracted PM will manage project budgets and staffing requirements, report status of projects to sponsors and to the project steering committee.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Any combination of education and experience equivalent to a bachelor's degree in business, computer science, mathematics, or related field, with a minimum of approximately seven years professional level experience in computer systems analysis for business, accounting and business intelligence applications, four years of which are managing "cutting edge" projects with extensive Board and senior executive visibility. Current Project Management Professional (PMP) certification is required.

Please explain how you arrived at the budgeted dollars requested.

Our contracted hourly rate from Intratek for this resource is \$118.45. The vendor pays contractor PPO of 208 hours, so if we retain a Senior Project Manager full-time during FY 2020-21, our maximum obligation would be 1,872 hours at the \$118.45 rate.

What phase of the project does this line item support?

All phases of the project from project justification to project completion.

What phase of the project is this line item currently in, as of January 2nd.

It varies depending on the project assignment. The PMO currently has fifteen projects underway in various stages with several more in the initial justification and planning stages.

Is this line item rebudgeted from a prior fiscal year?

Yes.



Technical Infrastructure and Business Systems Support

| | | | | | |
|-----------------------------------------------|--------------------------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Full-Time Contracted QlikView and Business Intelligence Architect | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1282-7519-A5354-9S4 | Quantity: | 1 |
| Line Item ID: | FY21-01420 | Type: | Cash | Unit Cost: | \$189,296.00 |
| Manager: | Lloyd Sullivan | | | Total: | \$189,296 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The QlikView Architect develops long-term business architecture solutions and defines, designs, and builds complex reports and dashboards. The Architect evaluates reusability of current data dimensions for additional uses and analyses. They develop data mappings, data extractions, and data transformations that support the agency's data warehouse environment. They confer with end-users to ensure alignment between the Business Objects environment and user needs. The Data Warehouse Architect plans and oversees the technical transitions between development, testing, and production phases of data warehouse deployment. They facilitate change control and problem management among data warehouse development and support teams. They expand and improve the data warehouse environment to include data from all functions of the organization using data manipulation, transformations, and cleansing tools. The Business Intelligence Architect analyzes the specifications for end-users' semantic layers and multi-dimensional models across all Business Intelligence tools and environments to meet user needs.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Qualifications require any combination of education and experience equivalent to a bachelor's degree in the area of information systems, with a minimum of five years of increasingly complex analysis in programming or system administration, most of which are in report development and support, three of which are at the journey level. Certification as Business Intelligence Professional required.

Please explain how you arrived at the budgeted dollars requested.

The budget requested is based on our contracted hourly rate of \$101.12 from Intratek for this resource. Since the vendor pays 208 hours of PPO, our fulltime use of this resource will cost 1,872 hours at \$101.12.

What phase of the project does this line item support?

Ongoing.

What phase of the project is this line item currently in, as of January 2nd.

Ongoing.

Is this line item rebudgeted from a prior fiscal year?

Yes



Administration

Technical Infrastructure and Business Systems Support

| | | | | | |
|-----------------------------------------------|-----------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Enterprise Content Management Projects | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1282-7519-A5354-9S5 | Quantity: | 1 |
| Line Item ID: | FY21-01422 | Type: | Cash | Unit Cost: | \$180,000.00 |
| Manager: | Lloyd Sullivan | | | Total: | \$180,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

We currently have six temporary employees operating the scanning center and supporting numerous Enterprise Content Management projects. Projects for multiple departments include:

Transit:
 Access Trip Sheets
 Transit Invoices
 Bus Work Orders
 CMM:
 Capital Programs/Procurement Files
 GOVERNMENT RELATIONS:
 1970s-1980s Senate Bills
 Experienced administrative skills.

**What are the qualifications required for this line item?
 Example: Expert-level JAVA programmer to enhance website.**

Please explain how you arrived at the budgeted dollars requested.

The budgeted dollars requested is calculated based on the previous years' history, average, and patterns of expenditures.

What phase of the project does this line item support?

Ongoing support.

What phase of the project is this line item currently in, as of January 2nd.

Ongoing support.

Is this line item rebudgeted from a prior fiscal year?

Yes.



Technical Infrastructure and Business Systems Support

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Full-Time Contracted Project Manager, Middle Level | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1282-7519-A5354-9SA | Quantity: | 1 |
| Line Item ID: | FY21-01424 | Type: | Cash | Unit Cost: | \$180,282.00 |
| Manager: | Lloyd Sullivan | | | Total: | \$180,282 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The Project Management Office (PMO) is currently operating with two full time OCTA Project Managers (PM). Additional PMs are contracted on an as-needed basis based on the needs of the PMO and the portfolio of projects. Moving forward, it is recommended that the PMO operate with one OCTA employee in the role of Senior IS Project Manager. The remaining Project Managers will be contracted through our supplemental staffing contract. Currently that is one Senior contracted PM, one Middle level PM and one Junior level PM. This provides several advantages to OCTA. The primary advantage is that it allows the PMO to staff based on the specific portfolio of projects. As an example, the planned replacement of our Asset Management System in FY 20/21 will be managed by a newly hired contracted PM who has specific experience implementing similar projects for public transit. This contracted PM will be engaged for the life of the project only. Another advantage is that we can quickly adjust Project Management staffing, including overall level of expertise, based on the number and complexity of the projects. There are several high profile projects underway including numerous security projects, data center relocation, Hastus Upgrade, Asset Management replacement (Ellipse), OTS replacement, Vanpool replacement, HRIS replacement study, Budbar replacement, IFAS upgrade, Kronos Upgrade, Electronic Timesheets, Moovel Mobile Ticketing upgrade and several innovation pilots, including electronic signs at stops for real time arrival information. Working through the project office, the contracted PM will be responsible for managing multiple projects which will include establishing multiple project schedules and timelines, assigning project tasks, and monitoring project completion. The contracted PM will manage project budgets and staffing requirements, report status of projects to sponsors and to the project steering committee.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Any combination of education and experience equivalent to a bachelor's degree in business, computer science, mathematics, or related field, with a minimum of approximately five years professional level experience in computer systems analysis for business, accounting and business intelligence applications. Current Project Management Professional (PMP) desired.

Please explain how you arrived at the budgeted dollars requested.

The budget requested is based on our contracted hourly rate from Intratek for this resource \$96.30 multiplied by 1,872 hours. 2,080 hours less 208 hours of paid time off provided by the contractor.

What phase of the project does this line item support?

All phases of the project from project justification to project completion.

What phase of the project is this line item currently in, as of January 2nd.

It varies depending on the project assignment. The PMO currently has fifteen projects underway in various stages with several more in the initial justification and planning stages.

Is this line item rebudgeted from a prior fiscal year?

Yes.



Administration

Technical Infrastructure and Business Systems Support

| | | | | | |
|-----------------------------------------------|------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Full-Time Contracted Data Warehouse Architect | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1282-7519-A5354-9SC | Quantity: | 1 |
| Line Item ID: | FY21-01421 | Type: | Cash | Unit Cost: | \$224,640.00 |
| Manager: | Lloyd Sullivan | | | Total: | \$224,640 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

The Data Warehouse Architect develops long-term business architecture solutions and defines, designs, and builds complex dimensional databases. The Architect evaluates reusability of current data dimensions for additional uses and analyses. They develop data mappings, data extractions, and data transformations that support the agency's data warehouse environment in addition to conferring with end-users to ensure alignment between the data warehouse environment and user needs. The Data Warehouse Architect plans and oversees the technical transitions between development, testing, and production phases of data warehouse deployment. They facilitate change control and problem management among data warehouse development and support teams. They expand and improve the data warehouse environment to include data from all functions of the organization using data manipulation, transformations, and cleansing tools. The Data Warehouse Architect analyzes the specifications for end-users semantic layers and multi-dimensional models across all Business Intelligence tools and environments to meet user needs.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Any combination of education and experience equivalent to a bachelor's degree in the area of information systems with a minimum of approximately five years increasingly complex analysis in programming or system administration, most of which are in warehouse development and support, three of which are at the journey level. Certified Business Intelligence Professional.

Please explain how you arrived at the budgeted dollars requested.

The budget requested is based on our contracted hourly rate from Intratek for this resource \$120.00 multiplied by 1,872 hours. 2,080 hours less 208 hours of paid time off provided by the contractor.

What phase of the project does this line item support?

Ongoing support.

What phase of the project is this line item currently in, as of January 2nd.

Implementation

Is this line item rebudgeted from a prior fiscal year?

Yes.

| | | | | | |
|-----------------------------------------------|--------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Technology User Education for Staff | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1283-7519-A5352-0S3 | Quantity: | 1 |
| Line Item ID: | FY21-01297 | Type: | Cash | Unit Cost: | \$50,000.00 |
| Manager: | Ron Wolf | | | Total: | \$50,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Onsite end-user education that will support the efficient use of technology across the Authority. This will include onsite classes as well as one-on-one sessions with upper management to enhance the use of available technology. This would include but not be limited to the use of Microsoft Office 365 tools such as Teams, phone system, Yammer, OneNote, Flow, Forms, Delve, SharePoint, etc. These sessions would also cover collaboration and the use of tablets and phones in the business environment.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

Qualifications would be subject matter expert with the corresponding topic.

Please explain how you arrived at the budgeted dollars requested.

This an estimate based on the training topic and the potential time it will take.

What phase of the project does this line item support?

This is to continue and expand the efforts that were started by in-house staff.

What phase of the project is this line item currently in, as of January 2nd.

Education sessions have been conducted by staff on Microsoft Teams and OneNote programs. This line item will expand the topics and frequency of sessions.

Is this line item rebudgeted from a prior fiscal year?

Yes.



Technical Infrastructure and Business Systems Support

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|-----------------------------------------------|--------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Help Desk and Desktop Operations Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1283-7519-A5352-9TU | Quantity: | 1 |
| Line Item ID: | FY21-00188 | Type: | Cash | Unit Cost: | \$245,000.00 |
| Manager: | Ron Wolf | | | Total: | \$245,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This line item will have the capacity to fund one full-time technicians and one part-time position in fiscal year 2021. These positions will support our desktop computer systems and required infrastructure in addition to the Help Desk function.

In fiscal year 2020 we have transitioned one full-time contracted desktop technician to desktop architect responsible for keeping desktop and portable computers operating system patched and non-Microsoft applications updated and patched to keep our security risks minimized.

- The contracted desktop architect (Morgan Levar) will supplement the three current staff supporting desktop computer operations. Desktop staff is responsible for supporting 1,000 computer systems, including hardware break-fix, security patches, software installation and updates, and general "How to?" questions for the entire OCTA. In addition, desktop is responsible for supporting the audio/visual equipment in the board room and all conference rooms, printers, and copiers that are used throughout OCTA.
- The Help Desk position (Erwin Calamer) is filled by a contracted technician. There is only one Help Desk Technician and they are responsible for answering the Help Desk extension 5545 daily. They document and analyze the customers issue and will either resolve the issue or escalate the issue up to the next level of support for resolution. They are also responsible for updating inventory data to track desktop and laptop computers, monitors, printers, scanners, etc.
- The part-time position (Farizet Finona) will cover the Help Desk position freeing up resources to focus on desktop support tasks. This resource will cover the IS Help Desk when the primary Help Desk person is on vacation and flex days. Additionally, the Surface refresh will take additional desktop resources.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Senior Desktop Architect: Ability to work high level issues with desktop computers, printers, copiers, and various software systems including but not limited to Windows 10, Microsoft Office 365 Pro Plus, Microsoft System Center, and Microsoft Intune.

Help Desk Technician: The technician shall be capable of accurately documenting the issue in the call tracking system and assigning the incident to the correct information systems resources for speedy resolution.

Please explain how you arrived at the budgeted dollars requested.

The 5-year long-term staffing contract was rebid in Fiscal year 2018 establishing the pricing for the entire 5 year contract. The staffing contract allows for 26 days (208 hours) of paid time off for the consultants. This time is not billed by the contractor. The annual hours billed would then be 1,872 (2,080-208) and 1,000 hours for the part-time position. The Senior Desktop and Help Desk Technician billable rate increases this year to \$48.41 from \$47.00.

What phase of the project does this line item support?

N/A

What phase of the project is this line item currently in, as of January 2nd.

This project is ongoing to assist in the support of approximately 1,000 computer systems.

Is this line item rebudgeted from a prior fiscal year?

No.



Administration

Technical Infrastructure and Business Systems Support

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|-----------------------------------------------|----------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Data Center Colocation Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1284-7519-A5352-0EX | Quantity: | 1 |
| Line Item ID: | FY21-00199 | Type: | Cash | Unit Cost: | \$200,000.00 |
| Manager: | Michael Beerer | | | Total: | \$200,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

OCTA has completed the data co-location build out in Las Vegas. OCTA has ongoing costs for space lease, power, cooling, internet services, network services, remote hands service, on-demand services, and fees.

What are the qualifications required for this line item?

Tier 4 data center.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Per contract for data center (power, cooling, and internet) and for Wide Area Network (WAN) connection services.

What phase of the project does this line item support?

Production

What phase of the project is this line item currently in, as of January 2nd.

Production

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|-----------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Cloud Disaster Recovery Services | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1284-7519-A5352-18P | Quantity: | 1 |
| Line Item ID: | FY21-01373 | Type: | Cash | Unit Cost: | \$200,000.00 |
| Manager: | Michael Beerer | | | Total: | \$200,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This line item is necessary in the event there is loss of data resulting from a disaster. Disaster Recovery as a Service, or DRaaS is provided through a cloud network of data storage and recovery.

What are the qualifications required for this line item?

Network administrator team

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

Originally budgeted at \$250,000 - Contracted at \$197,127.60 per year - additional \$3,000 to cover some usage charges and fees that may occur over the course of the year.

What phase of the project does this line item support?

implementation and first year use.

What phase of the project is this line item currently in, as of January 2nd.

Implementation

Is this line item rebudgeted from a prior fiscal year?

Yes. It is a multi-year service.



Technical Infrastructure and Business Systems Support

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|-----------------------------------------------|--------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Oracle Contract Consulting Services for Contract Compliance | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1284-7519-A5352-1AD | Quantity: | 1 |
| Line Item ID: | FY21-02001 | Type: | Cash | Unit Cost: | \$60,000.00 |
| Manager: | Michael Beerer | | | Total: | \$60,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Oracle guidance, consulting, and compliance tools to help OCTA remain in good standing with complex licensing requirements with Oracle products. This is industry best practice especially with our colocation data center and Disaster Recovery as a Service product.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Professional consulting services to advise on how best to remain in compliance with complicated Oracle licensing rules especially as we have moved out to cloud resources.

Please explain how you arrived at the budgeted dollars requested. Quotes from several consulting firms with regard to Oracle services.

What phase of the project does this line item support? Initiation

What phase of the project is this line item currently in, as of January 2nd. Planning

Is this line item rebudgeted from a prior fiscal year? No

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|-----------------------------------------------|-----------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Offsite Data Storage | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1284-7519-A5352-418 | Quantity: | 1 |
| Line Item ID: | FY21-00200 | Type: | Cash | Unit Cost: | \$30,000.00 |
| Manager: | Michael Beerer | | | Total: | \$30,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Funding is requested for offsite storage of physical tape media from prior 6 years backups and cloud storage costs to retain current backups in local archive and cloud storage. Prior to last year all backup tapes were transferred to an offsite vault storage center for safekeeping. We need to maintain this offsite storage for several more years. Most all backups from this year going forward are stored in local archival storage in our new colocation data center and monthly and yearly backups transferred to remote cloud storage in Microsoft's Azure cloud.

This enables OCTA to continue conducting business should a disaster happen or a system completely fail. Using this type of offsite center has proven successful, the direct retrieval of lost data when minor hardware and/or software failures occurred have proven the offsite storage center's effectiveness. If a system failure or natural/man-made disaster affects the data center facility, OCTA will be able to retrieve the offsite backup data and restore all business applications to a pre-disaster condition.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. For tape storage; the contracted firm's primary business must be offsite data storage, with facilities that meet the requirements that have been defined within our scope of work. This is a recurring service that Information Systems has been using from various vendors for over 25 years.

Please explain how you arrived at the budgeted dollars requested. Pricing based upon current contract rates. Estimates from physical storage provider. Published rates for archival storage from Switch and Azure.

What phase of the project does this line item support? Production

What phase of the project is this line item currently in, as of January 2nd. Production

Is this line item rebudgeted from a prior fiscal year? Yes



Administration

Technical Infrastructure and Business Systems Support

| | | | | | |
|-----------------------------------------------|-----------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Contract Network Engineers | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1284-7519-A5352-41A | Quantity: | 2 |
| Line Item ID: | FY21-00201 | Type: | Cash | Unit Cost: | \$194,835.00 |
| Manager: | Michael Beerer | | | Total: | \$389,670 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

In order to extend the coverage of our existing full-time staff, outsourced contracts have been put into place to keep up with the workload of our department.

The contracted Senior Network Engineer will support OCTA's Cisco network switches and Palo Alto firewalls at all locations. This position has been contracted out for the last two years.

A second contracted Senior Network Engineer is being requested as part of the FY21 budget. Due to an increased Cyber Security workload, we need the additional position to be able to properly address all the security initiatives that involve our next generation firewalls.

Both Senior Network Engineer positions are needed to fully secure our networking infrastructure.

Due to a vacancy with our internal (non-contracted) Senior System Center Configuration Manager (SCCM) Engineer, Information Systems had to bring on a contractor in January of 2020 to fulfill that need. This position is responsible for analyzing and deploying all the different software patches to our servers along with assisting with the desktop patches as well. The funding for this position was taken out of other areas within our FY20 budget.

For FY21, we are requesting to fund the contracted Senior SCCM Engineer for the entire year. The position performs a very critical role in protecting the Authority's computing infrastructure by maintaining our operating systems and other business software at the appropriate version levels.

**What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.**

Senior Network Engineer with 5 to 7 years of experience in support of a Cisco / Palo Alto network. CISCO Certified, Palo Alto Certified Engineer.

Please explain how you arrived at the budgeted dollars requested.

SCCM Engineer with 5 to 7 years experience with Microsoft Systems Center Configuration Manager.

The 5-year long-term staffing contract was rebid in FY 2018 establishing the pricing for the entire 5 year contract. The staffing contract allows for 26 days (208 hours) of paid time off for the consultants. This time is not billed by the contractor. The annual hours billed would then be 1,872 (2,080-208) per position. The billable rate for these three positions is \$92.70 for the first nine months and then will increase to \$95.48 for the last three months of the fiscal year. There is also some additional funding to account for any overtime.

What phase of the project does this line item support?

Production

What phase of the project is this line item currently in, as of January 2nd.

Production

Is this line item rebudgeted from a prior fiscal year?

Yes



Technical Infrastructure and Business Systems Support

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|-----------------------------------------------|------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Human Resources System Specialist | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1285-7519-A5359-0R3 | Quantity: | 1 |
| Line Item ID: | FY21-01281 | Type: | Cash | Unit Cost: | \$125,000.00 |
| Manager: | Tom Young | | | Total: | \$125,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Under general guidance, the Application's Administrator maintains integrity of the HRIS application and associated system environment while providing technical support for analysis, development, testing, installation, administration, documentation, and maintenance of Infor's Lawson HR and Payroll mission critical enterprise systems, databases, and middleware applications.

**What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.**

Bachelor's Degree in computer science, management information systems, or other information technology field, or equivalent combination of relevant education and experience.
Minimum three years increasing responsible professional information technology experience.
Experience with standard integration platforms.
Knowledge of standard business functions and procedures.
Knowledge of Project Management standards and principles.
Financial, Asset Management, Human Resources, Payroll and/or Transit related software desirable.
Excellent verbal and written communication skills, especially the ability to effectively interpret and translate business needs and report on system trends or issues.

Please explain how you arrived at the budgeted dollars requested.

The budget requested is based on our contracted hourly rate from Intratek for this resource multiplied by 1,872 hours. 2,080 hours less 208 hours of paid time off provided by the contractor.

What phase of the project does this line item support?

This item will support the project through all phases starting with planning and going through project completion including release to operations and operations support.

What phase of the project is this line item currently in, as of January 2nd.

Execution

Is this line item rebudgeted from a prior fiscal year?

Yes



Administration

Technical Infrastructure and Business Systems Support

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|-----------------------------------------------|------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Asset Management System Support, Junior Level | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1285-7519-A5359-0R5 | Quantity: | 1 |
| Line Item ID: | FY21-01282 | Type: | Cash | Unit Cost: | \$123,000.00 |
| Manager: | Tom Young | | | Total: | \$123,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Under general guidance, maintains integrity of the application and associated system environment while providing technical support for analysis, development, testing, installation, administration, documentation and maintenance of ABB Ellipse Asset Management mission critical enterprise system, databases, and middleware applications.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Bachelor's Degree in computer science, management information systems, or other information technology field, or equivalent combination of relevant education and experience.
 Minimum three years increasing responsible professional information technology experience.
 Experience with standard integration platforms and REST APIs.
 Knowledge of standard business functions and procedures.
 Knowledge of Project Management standards and principles.
 Financial, Asset Management, Human Resources, Payroll and/or Transit related software desirable.
 Excellent verbal and written communication skills, especially the ability to effectively interpret and translate business needs and report on system trends or issues

Please explain how you arrived at the budgeted dollars requested.

The budget requested is based on our contracted hourly rate from Intratek for this resource multiplied by 1872 hours. 2080 hours less 208 hours of paid time off provided by the contractor.

What phase of the project does this line item support?

This item will support the project through all phases starting with planning and going through project completion including release to operations and operations support.

What phase of the project is this line item currently in, as of January 2nd.

Execution

Is this line item rebudgeted from a prior fiscal year?

Yes

| | | | | | |
|-----------------------------------------------|-----------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Ellipse Support Specialist | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1285-7519-A5359-1C8 | Quantity: | 1 |
| Line Item ID: | FY21-01049 | Type: | Cash | Unit Cost: | \$150,000.00 |
| Manager: | Tom Young | | | Total: | \$150,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This line item provides technical and end-user support along with administration services for our Ellipse application. Ellipse is our procurement, inventory management and maintenance work order application. Currently our user populations for this application are all of Maintenance, Contracts Administration, Parts, Facilities, and Inventory teams. In addition to those teams, Ellipse is used by a large population of Administrative staff for procurements.

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

Expert level: Ellipse v8, C, C++, C#, .NET, HTML, XML, SQL queries
 Working level: JAVA, JAVA Script, Objective-C, MSSQL, PowerShell Script, File encryption, file transfer protocols.
 Ability to understand and self learn new technologies being used by OCTA.

Please explain how you arrived at the budgeted dollars requested.

The budget requested is based on our contracted hourly rate from Intratek for this resource multiplied by 1,200 hours. This resource is billing on average 100 hours per month.

What phase of the project does this line item support?

This item will support the project through all phases starting with planning and going through project completion including release to operations and operations support.

What phase of the project is this line item currently in, as of January 2nd.

Execution

Is this line item rebudgeted from a prior fiscal year?

Yes



Technical Infrastructure and Business Systems Support

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|-----------------------------------------------|------------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Enterprise Asset Management System Replacement (Non-Capital Expenses) | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1285-7519-A5359-1FI | Quantity: | 1 |
| Line Item ID: | FY21-02064 | Type: | Encumbrance | Unit Cost: | \$2,500,000.00 |
| Manager: | Tom Young | | | Total: | \$2,500,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

To Test and Train Users on our new Enterprise Asset Management (EAM) system that will be replacing our current ABB Ellipse application. (Non-Capital Expenses)

What are the qualifications required for this line item?

Work with business units and SMEs in identifying, reviewing, planning, developing testing and training materials for the newly procured Enterprise Asset Management System.

Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested.

We derived the estimated five (5) year cost for the EAM system replacement and operating cost from multiple RFI responses. This dollar figure is a representation of the upper limits of all responses received.

What phase of the project does this line item support?

This item will support the project for five (5) years through all phases starting with planning and going through project completion. This item is for all non-capital expenses such as Testing and Training.

What phase of the project is this line item currently in, as of January 2nd.

We are in the beginning planning phases of the project

Is this line item rebudgeted from a prior fiscal year?

No

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Operations System Application Support and Administration | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1285-7519-A5359-9RS | Quantity: | 1 |
| Line Item ID: | FY21-00208 | Type: | Cash | Unit Cost: | \$150,000.00 |
| Manager: | Tom Young | | | Total: | \$150,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This line item provides technical, end-user support and administration services for numerous in-house developed API interfaces and applications such as Occurrence Tracking System, and TOPCAR system used by Clerk of the Board, Risk Management, and Field Supervision respectively. The role also supports procured and SaaS applications such as Granicus Legistar, CounterPoint, Web Sales, Genfare, Automated Fare Management and Swiftley.

What are the qualifications required for this line item?

This support role provides daily end user support, ongoing application issue fixes and new enhancements along with legacy application rewrites. Consultant will also be responsible for SharePoint Administration and development. This position will be integrated with all team players in the IS Department.

Example: Expert-level JAVA programmer to enhance website.

Expert level: C, C++, C#, .NET, HTML, XML, Visual Basic, VB#.NET, VB Access, CSS, ADA, SQL queries
Working level: JAVA, JAVA Script, Objective-C, MSSQL, PowerShell Script, File encryption, file transfer protocols, SharePoint v2013 and newer. Ability to understand and self learn new technologies being used by OCTA.

Please explain how you arrived at the budgeted dollars requested.

The budget requested is based on our contracted hourly rate from Intratek for this resource multiplied by 1,872 hours. 2,080 hours less 208 hours of paid time off provided by the contractor.

What phase of the project does this line item support?

This item will support the project through all phases starting with planning and going through project implementation and completion including release to operations and operations support. This role also includes troubleshooting, working with the business units in process optimization and communication.

What phase of the project is this line item currently in, as of January 2nd.

Ongoing, all phases depending on the application or project.

Is this line item rebudgeted from a prior fiscal year?

Yes



Administration

Technical Infrastructure and Business Systems Support

| | | | | | |
|-----------------------------------------------|--------------------------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Cyber Security Services - Single and Multi-Year | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1289-7519-IX061-0FI | Quantity: | 1 |
| Line Item ID: | FY21-01275 | Type: | Cash | Unit Cost: | \$131,000.00 |
| Manager: | Bill Mao | | | Total: | \$131,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

This line item is broken into 3 items that fall under this Account code:

- 1) KnowBe4 (3yr) renewal of services for \$26,000 (IFB)
- 2) Cybersecurity Automation services for \$90,000 (IFB)
- 3) PenTest professional services for \$15,000 (RFP)

KnowBe4 Scope of Work (SOW):

The purchases of 1000 licenses and associated training from a vendor authorized to re-sell KnowBe4 licenses.

Cybersecurity Automation SOW

Service/Software will need to provide for the automation of IS Department duties. A best practice will be a service/software that provides ROE data for automation tasks

PenTest SOW

The Orange County Transportation Authority (Authority) is looking for a targeted pen test. The Authority is looking for a vender-neutral approach to pen testing OCTA systems from a "hacker's" perspective.

Goal:

- 1) Determine current weaknesses in our system, in order to better harden the or look to provide additional security measures.
- 2) Looking to tune our internal policies and guidance as our internal environment evolves.
- 3) Gain insight into attacker motivations and targets.
- 4) Get quantitative results that help measure the risk associated with our assets.
- 5) Identify and mitigate vulnerabilities and misconfigurations that could lead to future compromise

What are the qualifications required for this line item?

Example: Expert-level JAVA programmer to enhance website.

KnowBe4 authorized reseller. Firewall Health Check: U.S. based company with references for similar pentests due to the sensitive nature of the systems and data. PenTest: U.S. based company with references for similar pentests due to the sensitive nature of the systems and data. Cybersecurity Automation services to provide software to automate IS Department tasks.

Please explain how you arrived at the budgeted dollars requested.

Based on previous contracts and estimates.

What phase of the project does this line item support?

Execution

What phase of the project is this line item currently in, as of January 2nd.

Planning

Is this line item rebudgeted from a prior fiscal year?

Yes.



Transportation Planning and Studies

| | | | | | |
|-----------------------------------------------|------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Environmental Support for M2 Transit Projects | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-A1408-0ZQ | Quantity: | 1 |
| Line Item ID: | FY21-01926 | Type: | Cash | Unit Cost: | \$52,000.00 |
| Manager: | Dan Phu | | | Total: | \$52,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This item continues to fund an existing contract to provide general environmental support for the Measure M2 transit projects.

What are the qualifications required for this line item? General Environmental Planners and technical specialists.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Based on previous year's budget expenditure.

What phase of the project does this line item support? Various

What phase of the project is this line item currently in, as of January 2nd. Various

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|-----------------------------------------------|-------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | General Environmental Support for M2 Transit Project | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0017-7519-A1408-117 | Quantity: | 1 |
| Line Item ID: | FY21-01952 | Type: | Cash | Unit Cost: | \$9,000.00 |
| Manager: | Dan Phu | | | Total: | \$9,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. General environmental support for various Measure M2 transit projects.

What are the qualifications required for this line item? General environmental planners and technical specialists (i.e., biologists, archaeologists, etc.).
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Based on previous scope of services of a similar nature.

What phase of the project does this line item support? Preliminary environmental studies and alternatives development.

What phase of the project is this line item currently in, as of January 2nd. Conceptual planning.

Is this line item rebudgeted from a prior fiscal year? No



Administration

Transportation Planning and Studies

| | | | | | |
|----------------------|-------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Regional Planning Support | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1531-7519-A4301-TUR | Quantity: | 1 |
| Line Item ID: | FY21-01254 | Type: | Cash | Unit Cost: | \$75,000.00 |
| Manager: | Gregory Nord | | | Total: | \$75,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0001-6026-A4301-XKT FY 2019 STIP PPM 75,000
Total Funded: 75,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Technical support needed to represent OCTA's interests with respect to planning and air quality issues at regional and regulatory agencies. Scope tasks will include:
 1) Monitor and analyze planning and air quality issues for OCTA.
 2) Assist in the development of appropriate policy and operational actions to support OCTA's interests.
 3) Assist in developing and maintaining relationships with regional agencies.

Contract C-8-1967 is an existing contract for \$200,000 that expires in February of 2022.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website.

This is an existing contract, C-8-1967, with total contract value of \$200,000. Contract expires in February of 2022. An experienced project manager with a team of qualified staff (primarily transportation and air quality planners) is required to conduct this project. The project manager and team should have experience with regional, state, and federal planning and air quality conformity policies and processes and an ability to effectively represent OCTA's interests at regional planning and policy boards such as the Southern California Association of Governments (SCAG), the California Transportation Commission (CTC), South Coast Air Quality Management District (SCAQMD), California Air Resources Board (CARB), and Environmental Protection Agency (EPA).

Please explain how you arrived at the budgeted dollars requested.

Historic average of previous expenditures for this type of work.

What phase of the project does this line item support?

Planning and project development.

What phase of the project is this line item currently in, as of January 2nd.

Planning

Is this line item rebudgeted from a prior fiscal year?

No



Transportation Planning and Studies

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|----------------------|--------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Active Transportation Count Program | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1531-7519-A4461-0QL | Quantity: | 1 |
| Line Item ID: | FY21-01973 | Type: | Cash | Unit Cost: | \$25,000.00 |
| Manager: | Sam Sharvini | | | Total: | \$25,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

| | | | |
|----------------------|---------------------|------------------|---------------|
| Funding: | 0001-6026-A4461-XKT | FY 2019 STIP PPM | 25,000 |
| Total Funded: | | | 25,000 |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Implement, monitor, and maintain permanent count equipment to monitor levels of active transportation at priority locations identified through the first phase of the Active Transportation Count Program. This could also involve use of temporary count equipment to collect data at more locations for a limited time.

What are the qualifications required for this line item? Consultant with experience in Active Transportation planning and bike/pedestrian counting.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Based on costs developed through the first phase.

What phase of the project does this line item support? Implementation and data collection.

What phase of the project is this line item currently in, as of January 2nd. Scope development

Is this line item rebudgeted from a prior fiscal year? No



Administration

Transportation Planning and Studies

| | | | | | |
|----------------------|-----------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Orange County Mobility Hub Study | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1531-7519-A4461-0YV | Quantity: | 1 |
| Line Item ID: | FY21-01841 | Type: | Encumbrance | Unit Cost: | \$300,000.00 |
| Manager: | Sam Sharvini | | | Total: | \$300,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0001-6026-A4461-XNT FY 2022 STIP PPM 50,000

Total Funded: 50,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables.

Develop a countywide Mobility Hub Strategy with a vision for an integrated suite of mobility and accessibility services, supporting amenities, and technologies that together bridge the distance between high-frequency transit and an individual's origin or destination and make connecting to transit easier, while also providing travelers with more sustainable transportation choices.

The Study will define best practices, identify a set of recommended locations and features by location, and develop an implementation plan, and overall strategy for mobility hubs through a robust community outreach and engagement process that effectively solicits meaningful input from community members (including low-income and disadvantaged communities) and relevant stakeholders.

What are the qualifications required for this line item?
Example: Expert-level JAVA programmer to enhance website.

Transportation planning project management professional(s) with experience in Orange County performing multimodal transportation planning efforts.

Please explain how you arrived at the budgeted dollars requested.

Based on similar planning studies

What phase of the project does this line item support?

Planning

What phase of the project is this line item currently in, as of January 2nd.

Scope completed

Is this line item rebudgeted from a prior fiscal year?

No



Transportation Planning and Studies

| | | | | | |
|----------------------|-------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Freeway Chokepoint Analysis | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1531-7519-A4461-0YW | Quantity: | 1 |
| Line Item ID: | FY21-01843 | Type: | Encumbrance | Unit Cost: | \$300,000.00 |
| Manager: | Warren Whiteaker | | | Total: | \$300,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0001-6026-A4461-XNT FY 2022 STIP PPM 300,000

Total Funded: 300,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Identify freeway locations with operational deficiencies and recommend potential improvements needed beyond those currently proposed as part of the Measure M2 program of projects. The results of this study shall provide enough project detail so the improvement options can be considered for inclusion in the next Long Range Transportation Plan (LRTP).

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. Transportation Planning/Engineering Project Manager with a strong bench of technical expert assistance in freeway operations and planning.

Please explain how you arrived at the budgeted dollars requested. Based on past project costs with similar scopes.

What phase of the project does this line item support? Planning

What phase of the project is this line item currently in, as of January 2nd. None

Is this line item rebudgeted from a prior fiscal year? No

| | | | | | |
|----------------------|-------------------------------------|-----------------|---------------------|-------------------|-------------------------------------|
| Description: | Corridor Technical Studies | | | Recurring? | <input checked="" type="checkbox"/> |
| FY: | 2021 | Account: | 1531-7519-A4461-P5V | Quantity: | 1 |
| Line Item ID: | FY21-01263 | Type: | Cash | Unit Cost: | \$200,000.00 |
| Manager: | Gregory Nord | | | Total: | \$200,000 |
| Grant Funded? | <input checked="" type="checkbox"/> | | | | |

Funding: 0001-6026-A4461-XKT FY 2019 STIP PPM 200,000

Total Funded: 200,000

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Support studies that may emerge during the course of the fiscal year to address Board directives, local cities' requests, mobility needs assessments, and any unforeseen technical studies which may be required.

What are the qualifications required for this line item? Example: Expert-level JAVA programmer to enhance website. A project manager and team will be selected to meet the specific needs of issues that may arise over the course of the fiscal year.

Please explain how you arrived at the budgeted dollars requested. The dollar amount requested is consistent with requests in previous fiscal years.

What phase of the project does this line item support? Planning

What phase of the project is this line item currently in, as of January 2nd. This will be used as needed beginning in fiscal year 2021.

Is this line item rebudgeted from a prior fiscal year? No



Administration

Transportation Planning and Studies

| | | | | | |
|-----------------------------------------------|------------------------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | General Environmental Support for 2020 Long Range Transportation Plan | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1537-7519-A1519-0XB | Quantity: | 1 |
| Line Item ID: | FY21-01936 | Type: | Cash | Unit Cost: | \$9,000.00 |
| Manager: | Dan Phu | | | Total: | \$9,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. This line item will provide general environmental support for the 2020 Long Range Transportation Plan (LRTP).

What are the qualifications required for this line item? Environmental Planner.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Based on previous year's budget expenditure.

What phase of the project does this line item support? various

What phase of the project is this line item currently in, as of January 2nd. various

Is this line item rebudgeted from a prior fiscal year? no

| | | | | | |
|-----------------------------------------------|---------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Climate Resiliency and Sustainability Plan | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 1537-7519-A1519-0ZZ | Quantity: | 1 |
| Line Item ID: | FY21-01927 | Type: | Cash | Unit Cost: | \$200,000.00 |
| Manager: | Dan Phu | | | Total: | \$200,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Consultant support to assist staff in developing the OCTA Sustainability and Resiliency Plan. Tasks would include working with internal staff to support several CEO actions related to Climate Resiliency and Sustainability practices and strategies including inventory of current agency-wide policies and procedures, analysis and comparison with peer agencies, and development of recommendations to executive staff.

What are the qualifications required for this line item? Environmental Planner.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Based on previous year's budget expenditure.

What phase of the project does this line item support? various

What phase of the project is this line item currently in, as of January 2nd. various

Is this line item rebudgeted from a prior fiscal year? no



Workers' Compensation

| | | | | | |
|-----------------------------------------------|------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Investment Fees | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0041-7515-A2311-F41 | Quantity: | 1 |
| Line Item ID: | FY21-00855 | Type: | Cash | Unit Cost: | \$21,600.00 |
| Manager: | Robert Davis | | | Total: | \$21,600 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Investment fees that are based upon a percentage of the cash balance within the fiscal year

What are the qualifications required for this line item? N/A
Example: Expert-level JAVA programmer to enhance website

Please explain how you arrived at the budgeted dollars requested. Investment Fees are based on the cash balance from the previous fiscal year to determine the budget request for the proposed fiscal year.

What phase of the project does this line item support? N/A

| | | | | | |
|-----------------------------------------------|--------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Disability Management Program | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0041-7519-00000-000 | Quantity: | 1 |
| Line Item ID: | FY21-01265 | Type: | Cash | Unit Cost: | \$250,000.00 |
| Manager: | Al Gorski | | | Total: | \$250,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. For creation and administration of a program to provide transitional work positions for disabled workers that are unable to perform their usual and customary job functions. The program will be administered by an outside consultant.

What are the qualifications required for this line item? Certified Disability Management Professional
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Based on industry rates for services by a Certified Disability Management Professional.

What phase of the project does this line item support? Initial

What phase of the project is this line item currently in, as of January 2nd. Ongoing

Is this line item rebudgeted from a prior fiscal year? Yes



Administration

Workers' Compensation

| | | | | | |
|-----------------------------------------------|-----------------------------------------------------------------|-----------------|---------------------|-------------------|--------------------------|
| Description: | Workers' Compensation Third Party Administrator Services | | | Recurring? | <input type="checkbox"/> |
| FY: | 2021 | Account: | 0041-7519-A2311-F41 | Quantity: | 1 |
| Line Item ID: | FY21-02098 | Type: | Encumbrance | Unit Cost: | \$2,500,000.00 |
| Manager: | Edwin Byrne | | | Total: | \$2,500,000 |
| Grant Funded? <input type="checkbox"/> | | | | | |

Please write a scope of work for this line item that could be used for procurement. Include a work plan identifying tasks or deliverables. Current contract expires on 10/31/20. Staff will procure a new 5 year contract for Third Party Administrator (TPA) Workers Compensation adjusting services.

What are the qualifications required for this line item? Professional Workers' Compensation Claims Certifications.
Example: Expert-level JAVA programmer to enhance website.

Please explain how you arrived at the budgeted dollars requested. Estimated cost as the expiring contract was \$2.35M.

What phase of the project does this line item support? 5 year contract period starting November 1, 2020.

What phase of the project is this line item currently in, as of January 2nd. Scope of work is under development.

Is this line item rebudgeted from a prior fiscal year? Yes

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