



Federal Transportation Improvement Program and OCFundtracker Database



2025 TIP Database and Amendment Guide

Agenda

- ❑ Introductions
- ❑ Informational Items
- ❑ FTIP Process and Overview
- ❑ ATP and BCIP Projects

Introduction

- ❑ The Federal Transportation Improvement Program (FTIP) is the primary programming and implementation component for projects identified in the Regional Transportation Plan (RTP).
- ❑ The FTIP lists projects and identified funding sources for every transportation project that:
 - ❑ Receives Federal funds.
 - ❑ Receives State funds.
 - ❑ Are Regionally Significant Projects.

Regional Transportation Plan (RTP)



What is “Regionally Significant”?

What is considered a “regionally significant” project?

- *Projects that impact the County and region, such as:*
 - Freeways/ State Highways
 - Expansions to Principal Arterial (8 lane)
 - Expansions to Major Arterial (6 lane)
 - Routes that provide access to regional shopping centers, airports, amusement parks, etc.
 - Goods Movement Routes
 - Transit Centers, Rail Stations, Airports, Ports
 - Fixed Transit Routes

Administrative Modifications

- *Includes changes:*
 - That do not affect the regional emissions analysis
 - That do not affect the timely implementation of the Transportation Control Measures
 - In fund source, fund changes, lead agency, minor project description, and split or combined projects
 - In funding less than 50% or less than \$20 million of the total project cost or project phase

Formal Amendments

- *Includes:*
 - Any major change to the project that can not be made through an administrative modification
 - Any change that may require new conformity determination
 - Cost increases over 50% or \$20 million or more of the total project cost or phase



The 2025 FTIP covers a six-year period from FFY24/25 to FFY29/30. Projects listed in the last two years will be considered informational consistent with federal regulations.

2025 FTIP- Additional Provisions

Projects must:

- ❑ Be fully funded.
 - ▣ Includes approved funds *only* (back-up documentation)
- ❑ Comply with the Southern California Association of Governments (SCAG) long-range RTP.

FTIP programming is required for the Authorization to Proceed (E-76) process and for CTC allocation approval.

Roles and Responsibilities

- ❑ Local Agencies
- ❑ Orange County Transportation Authority (OCTA)
- ❑ Southern California Association of Governments (SCAG)

Roles and Responsibilities

Local Agencies

- Submit projects that are required in the FTIP.
 - *Add* new projects
 - *Delete* existing projects
 - *Modify* existing projects
 - *Carry-over* active projects
- Ensure projects comply with FTIP guidelines.
- Ensure projects comply with Transportation Control Measure (TCM) requirements.
- Ensure projects are fully funded.
- Provide backup documentation authorizing funding for projects.

OCTA

- Administers the FTIP in Orange County.
- Programs OCTA related projects into the FTIP.
- Reviews projects submitted from local agencies for FTIP and RTP compliance.
- Prepares final submittal to SCAG.
- *Prepares group project listings for:*
 - Complete Streets
 - Regional Active Transportation Program (ATP)
 - Bicycle Corridor Improvement Program (BCIP)
 - Highway Bridge Program (HBP)

SCAG

- Maintains the regional FTIP database.
- Reviews projects for FTIP compliance.
- Submits projects to Caltrans and Federal Highways Administration (FHWA) / Federal Transit Administration (FTA) for review.
- *Prepares group project listings for:*
 - Statewide ATP
 - Highway Safety Improvement Program (HSIP)
 - Safe-Routes to School (SRTS/SR2S)

Performance Measures for 2025 FTIP

☐ Performance Metric (REQUIRED)

PERFORMANCE METRIC

[VIEW INSTRUCTIONS](#)

Select Sections

☐ PM1 - SAFETY ☐ PM2 - PAVEMENT/BRIDGE CONDITION ☐ PM3 - SYSTEM PERFORMANCE

SAVE

☐ Mapping not required, but useful

Equity for 2025 FTIP

☐ Equity (REQUIRED)

- ☐ New section in the FTIP required per SCAG
- ☐ Field(s) will be added to the database in late 2023
- ☐ Follow-up may be necessary

City Council Resolution

SAMPLE FINANCIAL RESOLUTION

RESOLUTION NO. _____

A RESOLUTION OF THE (CITY) WHICH CERTIFIES THAT (CITY) HAS THE
RESOURCES TO FUND THE PROJECTS IN THE FFY 2024/25 – 2029/30
TRANSPORTATION IMPROVEMENT PROGRAM AND AFFIRMS ITS COMMITMENT
TO IMPLEMENT ALL PROJECTS IN THE PROGRAM

WHEREAS, [CITY] (CITY) is located within the metropolitan planning boundaries
of the Southern California Association of Governments; and

WHEREAS, [CITY] City Council has authorized projects for submittal to
the Federal Transportation Improvement Program (FTIP); and

WHEREAS, CITY is the lead agency for projects and will comply with applicable
local, state, and federal provisions including but not limited to the Federal Transportation
Improvement Program, California Environmental Quality Act, National Environmental
Policy Act, Americans with Disabilities Act, and Build America Buy America; and

WHEREAS, CITY agrees to construct Transportation Control Measures projects
as noted in the amendments in a timely manner or to assist with finding a substitute
project.

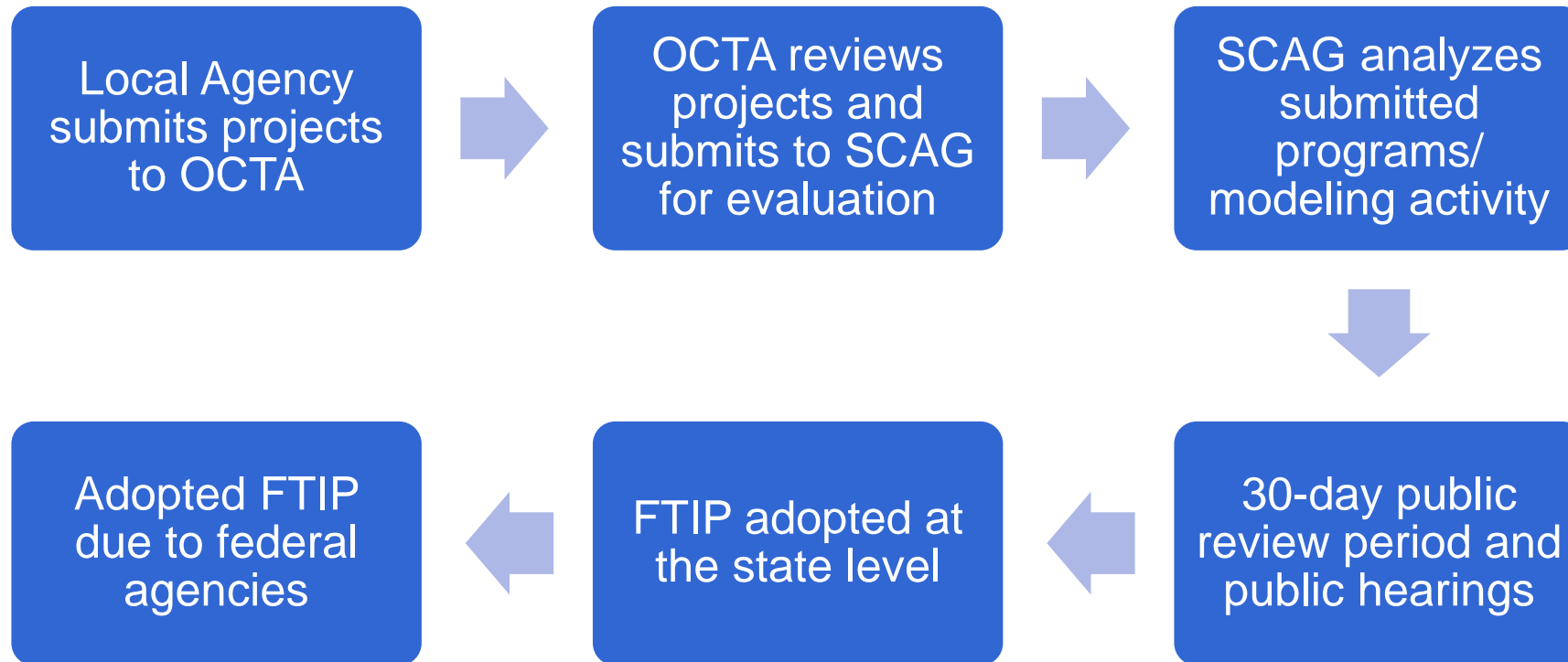
NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of [CITY],
does hereby affirm the City's commitment to the projects submitted in the 2025 Federal
Transportation Improvement Program.

PASSED, APPROVED AND ADOPTED this ____ day of _____, ____.

City council resolutions are required
for projects to be included in the FTIP.

Due to OCTA by **November 30, 2023.**

Base FTIP Submittal



2025 FTIP Adoption Schedule

Tentative Schedule	
September 25 - October 5, 2023	Optional meetings with OCTA for questions
October 9, 2023	Local agencies submit carry over projects for 2025 FTIP
November 30, 2023	Resolutions due to OCTA
January 4, 2023	OCTA 2025 FTIP submittal due to SCAG
January 2024	OCTA 2025 FTIP Plan to Board of Directors
August 2024	Draft 2025 FTIP due to Caltrans
November 2024	2025 FTIP Adoption approved by Caltrans
December 2024	2025 FTIP Adoption approved by FHWA/FTA

- The 2023 FTIP cycle will still be ongoing while the 2025 FTIP is being approved
 - Amendments will still need to be submitted if there are project changes

Common Problems

- ☐ Incomplete or unclear descriptions
 - ☐ Sample descriptions can be found on pg. 8 of the [Tutorial and Amendment Guide](#). Click on **Guidelines** next to **Project Description** in the TIP Program Information section for detailed information
- ☐ Unidentified number and direction of existing and proposed lanes
 - ☐ Ensure the number of lanes proposed and existing is accurately identified.

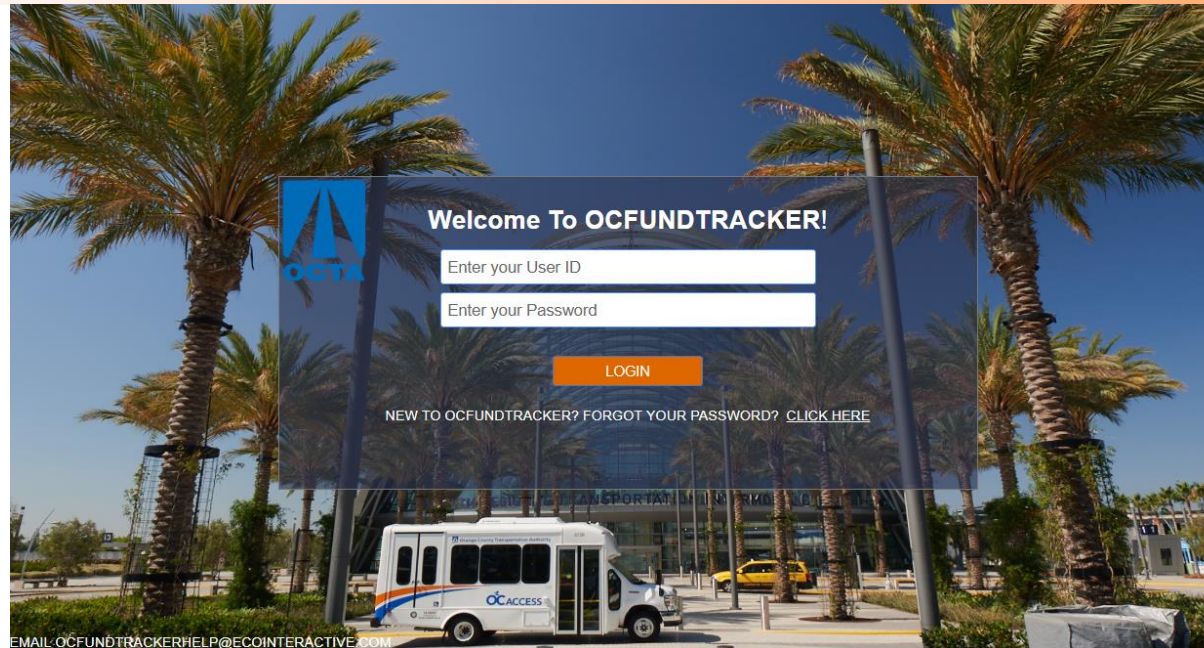
Common Problems

- ☐ Missing local match amounts
 - ☐ List local funding match sources in the Programming Information section. A list can be found on pg. 39 of the [Tutorial and Amendment Guide](#).
- ☐ Missing completion dates
 - ☐ Ensure project has an accurate future completion date.
 - ☐ Additionally, TCM projects have strict requirements regarding completion dates.
- ☐ Missing environmental documents type and dates
 - ☐ Select the appropriate Environmental Document type. Enter the completion date (or anticipated completion date) of the associated document. More information can be found on pg. 12 of the [Tutorial and Amendment Guide](#).

Complete Streets/ATP/BCIP

- ❑ The Complete Streets/Active Transportation Program (ATP) and Bicycle Corridor Improvement Program (BCIP) are programmed into group projects and managed in the FTIP by OCTA
 - ❑ Local agencies are responsible for maintaining accuracy in group project listings and providing backup documentation while OCTA will review for compliance.
- ❑ If an ATP or BCIP project is a Transportation Control Measure (TCM) they require their own FTIP sheet
 - ❑ Local agencies are responsible for managing FTIP sheets and providing backup documentation while OCTA will review for compliance.
- ❑ TCMs are strategies that reduce transportation-related air pollution, GHG emissions, and fuel use by reducing vehicle miles traveled and improving roadway operations.
 - ❑ Bicycle facilities more than 1 mile and pedestrian facilities more than ¼ mile.

OCFundtracker



- ❑ OCFundtracker is the online database for the TIP in Orange County and the means by which project revisions are processed.
- ❑ An updated system has been released, and major changes are reviewed in the [Tutorial and Amendment Guide](#).

Questions / Contact

Ben Ku

Section Manager Formula Funding

bku@octa.net

714-560-5473

Mina Kim

Transportation Funding Analyst

mkim@octa.net

714-560-5705

<https://octa.net/programs-projects/programs/funding-programs/federal-funding/federal-transportation-improvement-program/>

