

2021 CTFP Payment Workshop

Tuesday, March 9, 2021

Agenda

- Welcome & Introductions
- Local Programs Staff Introductions
- Overview of Measure M2 Programs
- CTFP Project Deadlines
- OCFundTracker
- Required Forms & Common Errors
- Proof of Payment
- Internal Payment Process
- Semi-Annual Review
- Questions & Answers

Local Programs Staff

- Alfonso Hernandez – Call for Projects
- Charvalen Alacar – M2 Payments and Semi-Annual Review
- Cynthia Morales – M2 Payments and Semi-Annual Review
- Kelsey Imler – M2 Eligibility

Measure M2 Programs



Regional Capacity Improvement Programs (Project O)

- Arterial Capacity Enhancements
- Intersection Capacity Enhancements
- Freeway Arterial/Street Transition
- Engineering, Right of Way, and Construction



Regional Traffic Signal Synchronization Program (Project P)

- Primary Implementation
- Ongoing Operations and Maintenance



Environmental Clean Up Program (Project X)

- Tier I or Tier II
- Construction
- Ongoing Operations and Maintenance

CTFP Project Deadlines - Award

- Must award a contract by June 30 of the year in which the funds were programmed
- Email minutes (proof of award) to Kelsey Imler
- Award deadline can be delayed by up to 24 months during the Semi-Annual Review process and 90 days prior to the deadline

CTFP Project Deadlines - Expenditure

- Generally, 36 months from award date
- All funds must be expended (i.e. invoices paid) by the expenditure deadline to be eligible for reimbursement
- Expenditure deadline can be extended by up to 24 months during the Semi-Annual Review process and 90 days prior to the deadline

CTFP Project Deadlines – Final Report

- 180 days from project phase completion (typically the final payment/retention check date)
- Email copy of the final payment/retention check to Kelsey Imler
- **Failure to meet final report deadline will impact eligibility to receive M2 net revenues**
- Final report deadline **cannot** be extended
- Final report deadline \neq expenditure deadline

Measure M2 Payments

Initial Payment

- 75% of contract award or programmed amount, whichever is less
- If grant allocation exceeds \$2 million, an agency can request up to 90%
- Approval of initial payment does not reflect approval of all cost as eligible

Final Payment

- The remaining 25% of eligible funds will be approved after the final report
- The final report shall be capped at 10% of the grant for that phase, when allocation exceeds \$2 million
- Determination of cost eligibility will occur during the final payment review

Common Ineligible Items

- Work that does not match the original grant scope and no scope change was requested or approved
- Staff overhead in excess of 30% of the hourly rate and benefits
- Work or installations performed outside of the construction site
- Work performed on private property without documentation showing the city is liable

Common Ineligible Items

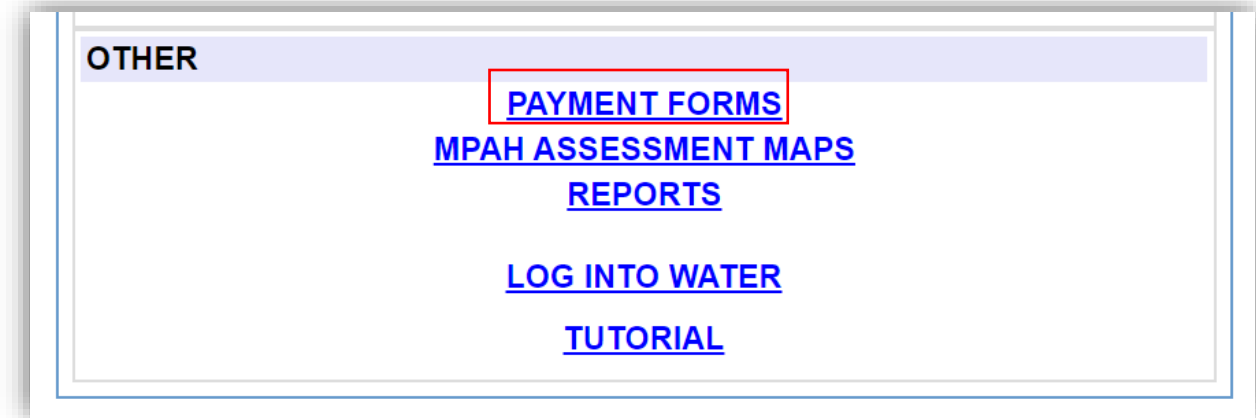
- Fire Hydrants
- Utility relocation – ineligible unless prior rights documentation is provided
- Expenses not related to the project (i.e., expenses for the ENG phase cannot be listed under the ROW phase)

Local Program Audits

- Local Programs is subject to audits of both payments and Semi-Annual Review submissions
- OCTA may request additional back-up documentation or details during the audit process
- Important for local agencies to maintain a complete set of records for each project for a period of at least 5 years
- Please do not delete documents uploaded into OCFundTracker

OCFundTracker

- Reference checklists for guidance in OCFundTracker
- Submit requests on OCFundTracker by phase
- All required forms can be found at:
<https://ocfundtracker.octa.net/login.asp>



Opening a Payment Request

MAIN MENU [CHANGE PASSWORD](#) | [LOGOUT](#) | [OCTA](#) | [SCAG](#)

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ADMIN MAIN MENU

[SEARCH FOR PROJECTS \(CTFP\)](#)
[EDIT PRIOR FY PAYMENTS](#)

AGENCY WORKING AREA

[CALL FOR PROJECTS](#)
[APPLICATIONS IN PROGRESS \(0\)](#)
[DENIED APPLICATION\(1\)](#)

[SEMI-ANNUAL REVIEW CTFP](#)
[0 CTFP REVIEW IN PROGRESS](#)

ADD PAYMENT

[0 PAYMENTS IN PROGRESS](#)

MAIN MENU > SEARCH FOR A PROJECT TO ADD PAYMENT INFORMATION [CHANGE PASSWORD](#) | [LOGOUT](#) | [OCTA](#) | [SCAG](#)

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SEARCH FOR A CTFP PROJECT TO ADD PAYMENT INFORMATION

APPLICATION # PROJECT ID#/IFAS CTFP PROJECT LIST CTFP SOURCE

IMPLEMENTING AGENCY

PROJECT TITLE / DESCRIPTION

FUNDING TYPE

[\[SHOW ADVANCE MENU\]](#)

Submitted Projects to OCTA

Search for Project


CONTACT [OCTA](#) 0.54s EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM

- Log into OCFundTracker
- Select your data base (CTFP or Water)
- Click on “ADD PAYMENT” located on the main menu

- Enter project number
- Click on “Search for Project”

Opening a Payment Request

MAIN MENU > SEARCH FOR A PROJECT TO ADD PAYMENT INFORMATION > SEARCH RESULTS [CHANGE PASSWORD](#) | [LOGOUT](#) | [OCTA](#) | [SCAG](#)



Orange County Transportation Authority


PROJECT SEARCH RESULTS [EXPORT TO EXCEL](#) [EXPORT GIS TO EXCEL](#) 1 RECORDS FOUND PAGE 1 OF 1

APPLICATION NUMBER	FTIP #	PROJECT TITLE	PROJECT IMPLEMENTING STATUS	AGENCY	FUNDING PROGRAM	TOTAL ALLOCATION	TOTAL PAYMENTS
<input type="text"/>	08-10-20.1	<input type="text"/>			Intersection Improvement	\$345,666	\$259,249.50

[ADD PAYMENTS](#) [\[MARK ON MAP\]](#)

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Orange County Transportation Authority

[VIEW PREVIOUS VERSIONS OF THIS PROJECT](#) [PROJECT SUMMARY \(XLS\)](#) [VIEW PROJECT DOCUMENTS](#)

APPLICATION NUMBER: CTFP TOTAL ALLOCATIONS: \$345,666.00 TOTAL PROJECT COST \$3,547,468.00
 PROJECT ID: CP--3231 CTFP TOTAL PAYMENTS: \$259,249.50 MATCH RATE 0.45
 VERSION: 15 STATUS: Pending BOARD APPROVAL DATE 04/14/2014

LAST MODIFIED BY: APPROVED BY: [Charvalen Alacar](#) (9/23/2020) [HISTORY](#)

PROGRAMMED FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENV/ENGR	ROW	CONSTRUCTION	TOTAL
FY 14/15	Gas Tax	\$0	\$282,817	\$0	\$282,817
FY 14/15	Intersection Capacity Enhancements (ICE)	\$0	\$345,666	\$0	\$345,666
FY 15/16	Intersection Capacity Enhancements (ICE) - Future Call	\$0	\$0	\$2,189,239	\$2,189,239
FY 15/16	Gas Tax	\$0	\$0	\$729,746	\$729,746
TOTAL		\$0	\$628,483	\$2,918,985	\$3,547,468

PAYMENTS [PAYMENT GUIDELINES](#)

FISCAL YEARS*	RECIPIENT	FUND TYPE	M1/M2 TYPE	PAY TYPE*	PHASE*	CONTRACTED AMOUNT*	PAYMENT REQUEST	DATE SUBMIT (DAYS FROM SUBMIT)	REVIEW GROUP	ASSIGNED STAFF	CHECK NO.	CHECK DATE	
FY 14/15	Intersection Capacity Enhancements (ICE)	Intersection Capacity Enhancements (ICE)	M2	INITIAL	R	\$682,300.00	<input type="text"/>	\$259,249.50	12/22/2017(1144)	Accounting	<input type="text"/>	767196	12/20/2017 (APPROVED PAYMENT)
	Intersection Capacity Enhancements (ICE)						<input type="text"/>	\$0	N/A				

INTERSECTION CAPACITY ENHANCEMENTS (ICE) TOTAL REQUEST E: \$0 R: 259,249.5 C: \$0 BALANCE E: \$0 R: 86,416.5 C: \$0

SPONSOR COMMENTS

[SPELL CHECK](#) [Save Payment Information as In Progress](#)

- Click “ADD PAYMENTS”
- Enter the information with the red *
- Click on “Save Payment Information as In Progress”
- Click “Submit to OCTA”

Uploading Documents – Project Summary

MAIN MENU > SEARCH RESULTS > PROJECT AMENDMENT CHANGE PASSWORD | LOGOUT | OCTA | SCAG

OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT PROJECT SUMMARY (XLS) VIEW / UPLOAD PROJECT DOCUMENTS

APPLICATION NUMBER: 16-OCTA-CBT-3834	CTFP TOTAL ALLOCATIONS:	TOTAL PROJECT COST	
PROJECT ID: CP--3443	CTFP TOTAL PAYMENTS: \$0.00	MATCH RATE	0.11
VERSION: 7	STATUS: Pending	BOARD APPROVAL DATE	06/13/2016

LAST MODIFIED BY: [Christina Moore](#) (3/15/2019) APPROVED BY: [Christina Moore](#) (4/9/2019) [HISTORY](#)

[PERFORMANCE MEASURES](#)

ADMINISTRATIVE EDIT

CALL FOR PROJECTS 02-01-21.1 - SMR ▾	PROJECT NUMBER 16-OCTA-CBT-3834	APPLICATION NUMBER 16-OCTA-CBT-3834	PROGRAM ID PRJV - Project V ▾
IFAS	CONTRACT # C-6-1486	MATCH_RATE 0.11	CALC STATUS Started
		PROJECT STATUS Pending ▾	STATUS_COMMENT

From the Project Summary

- Click “VIEW / UPLOAD PROJECT DOCUMENTS”
- Click “UPLOAD DOCUMENT”

MAIN MENU CHANGE PASSWORD | LOGOUT | OCTA | SCAG

OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT PROJECT SUMMARY (XLS) VIEW PROJECT DOCUMENTS

APPLICATION NUMBER: 16-OCTA-CBT-3834	CTFP TOTAL ALLOCATIONS:	TOTAL PROJECT COST	
PROJECT ID: CP--3443	CTFP TOTAL PAYMENTS: \$0.00	MATCH RATE	0.11
VERSION: 7	STATUS: Pending	BOARD APPROVAL DATE	06/13/2016

LAST MODIFIED BY: [Christina Moore](#) (3/15/2019) APPROVED BY: [Christina Moore](#) (4/9/2019) [HISTORY](#)

PROJECT DOCUMENTS UPLOAD DOCUMENT

MTIP VERSION	VERSION	TYPE	DESCRIPTION	FILE SIZE	UPLOADED BY	UPLOAD DATE	
11-23-15.1	1	OCTA BOARD APPROVAL	CALL FOR PROJECTS, 6-13-16	12573KB	BMARTINEZ	9/20/2016 5:21:58 PM	[DELETE DOCUMENT]
11-23-15.1	1	OTHER	APPLICATION	2481KB	BMARTINEZ	9/20/2016 5:22:19 PM	[DELETE DOCUMENT]
08-01-17.1	4	MINUTES (APPROVAL OF CONTRACT)	CAP AWARD MINUTES	239KB	BMARTINEZ	9/18/2017 4:48:04 PM	[DELETE DOCUMENT]
02-01-18.1	5	OCTA BOARD APPROVAL	APPROVAL OF DELAY REQUEST	682KB	KIMLER	6/14/2018 8:40:19 AM	[DELETE DOCUMENT]
02-01-18.1	5	OTHER	C-6-1486 EXECUTED CO-OP	4220KB	BMARTINEZ	7/12/2018 4:34:12 PM	[DELETE DOCUMENT]
02-04-19.1	7	NOTICE OF COMPLETION	FINAL PAYMENT	7KB	KIMLER	5/15/2019 12:48:00 PM	[DELETE DOCUMENT]

CONTACT [OCTA](#) 0.50s EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM

Uploading Documents – Project Summary

The screenshot shows the OCTA Project Summary page. At the top, there are links for 'MAIN MENU', 'CHANGE PASSWORD', 'LOGOUT', 'OCTA', and 'SCAG'. The OCTA logo and 'Orange County Transportation Authority' are on the left. The page title is 'PROJECT SUMMARY (XLS)'. Below the title, there are three tabs: 'VIEW PREVIOUS VERSIONS OF THIS PROJECT', 'PROJECT SUMMARY (XLS)', and 'VIEW PROJECT DOCUMENTS'. The main content area displays project details in a table format:

APPLICATION NUMBER:	16-OCTA-CBT-3834	CTFP TOTAL ALLOCATIONS:	TOTAL PROJECT COST		
PROJECT ID:	CP--3443	CTFP TOTAL PAYMENTS:	\$0.00	MATCH RATE	0.11
VERSION:	7	STATUS:	Pending	BOARD APPROVAL DATE	06/13/2016

Below the table, it says 'LAST MODIFIED BY: Christina Moore (3/15/2019) APPROVED BY: Christina Moore (4/9/2019) HISTORY'. The 'UPLOAD PROJECT DOCUMENTS' section has a heading and a sub-heading: 'ENTER A DESCRIPTION AND THEN SELECT THE DOCUMENT YOU WANT TO UPLOAD BY CLICKING ON THE "BROWSE" BUTTON.' The form contains a text input for 'DOCUMENT DESCRIPTION (OPTIONAL)', a dropdown for 'DOCUMENT TYPE', a 'FILENAME' section with a 'Choose File' button and 'No file chosen' text, and an 'Upload Selected Document' button. At the bottom, there are links for 'CONTACT OCTA', a timer '0.25s', and an email 'EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM'.

- Type in an optional description in “DOCUMENT DESCRIPTION (OPTIONAL)”
- Select an option from the “DOCUMENT TYPE” list
- Choose the file to be uploaded
- Click “Upload Selected Document”

YOUR DOCUMENT WAS SUCCESSFULLY UPLOADED.
PLEASE CLOSE THIS WINDOW WHEN YOU ARE FINISHED WITH YOUR UPLOAD.

Uploading Documents – Payment Request

MAIN MENU CHANGE PASSWORD | LOGOUT | OCTA | SCAG

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[VIEW PREVIOUS VERSIONS OF THIS PROJECT](#) [PROJECT SUMMARY \(XLS\)](#) [VIEW PROJECT DOCUMENTS](#)

APPLICATION NUMBER: 16-OCTA-CBT-3834 CTFP TOTAL ALLOCATIONS: \$0.00 TOTAL PROJECT COST: 0.11
PROJECT ID: CP--3443 CTFP TOTAL PAYMENTS: Pending MATCH RATE: 0.11
VERSION: 7 STATUS: Pending BOARD APPROVAL DATE: 06/13/2016

LAST MODIFIED BY: [Christina Moore](#) (3/15/2019) APPROVED BY: [Christina Moore](#) (4/9/2019) [HISTORY](#)

PROGRAMMED REVENUE

PROGRAMMED FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	IMP	O&M	TOTAL
FY 16/17	Other			
FY 16/17	PROJECT V - Community Circulators			
FY 19/20	Other			
FY 19/20	PROJECT V - Community Circulators			
TOTAL				

PAYMENTS [PAYMENT GUIDELINES](#)

FISCAL YEAR*	RECIPIENT	FUND TYPE	M1/M2 TYPE	PAY TYPE*	PHASE*	CONTRACTED AMOUNT*	PAYMENT REQUEST	DATE SUBMIT (DAYS FROM SUBMIT)	REVIEW GROUP	ASSIGNED STAFF	CHECK NO.	CHECK DATE	
	Orange County Transportation Authority (OCTA)	PROJECT V					\$0	N/A					
PROJECT V - COMMUNITY CIRCULATORS TOTAL							REQUEST E: \$0	R: \$0	C: \$0	BALANCE E: \$0	R: \$543,345	C: \$1,441,760	

SPONSOR COMMENTS

[SPELL CHECK](#)

From Payment Request


- Enter in the fiscal year, Pay Type, and Phase. If this is not entered, the following error message will pop-up.
- Click “UPLOAD”

ocfundtracker.octa.net says
Either Pay Type, Phase Type, or Fiscal Year has not been entered

OK

Uploading Documents – Payment Request

MAIN MENU CHANGE PASSWORD | LOGOUT | OCTA | SCAG

 Orange County Transportation Authority

[VIEW PREVIOUS VERSIONS OF THIS PROJECT](#) [PROJECT SUMMARY \(XLS\)](#) [VIEW PROJECT DOCUMENTS](#)

APPLICATION NUMBER:	16-OCTA-CBT-3834	CTFP TOTAL ALLOCATIONS:		TOTAL PROJECT COST	
PROJECT ID:	CP--3443	CTFP TOTAL PAYMENTS:	\$0.00	MATCH RATE	0.00
VERSION:	1	STATUS:	Planned	BOARD APPROVAL DATE	06/13/2016

LAST MODIFIED BY: [Brianna Martinez](#) (9/22/2016) APPROVED BY: [May Hout](#) (10/25/2016) [HISTORY](#)

UPLOAD PROJECT DOCUMENTS

PAYMENT INFORMATION: SOURCE: PJV PHASE: C PAYMENT DATE: 3/4/2021

DOCUMENT DESCRIPTION (OPTIONAL) DOCUMENT TYPE

FILENAME
Choose File No file chosen

Upload Selected Document

CONTACT [OCTA](#) 0.40s EMAIL OCFUNDTRACKERHELP@ECONINTERACTIVE.COM

- Condensed list of options tailored specifically to the phase

(Example is for Construction Phase)

DOCUMENT TYPE

- Invoice
- Project Certification (Form 10-2)
- Minutes
- Revised Cost Estimate (Form 10-3)
- PSE Certification (Form 10-4)
- Layout Plans
- Initial Payment Form (Form 10-1A)
- Final Report (Form 10-5A)**
- Division of Costs (Form 10-6)
- Certification of Phase Completion (Form 10-7)
- Proof of Project Payment
- Other
- OCTA Board Approval

UPLOAD PROJECT DOCUMENTS

PAYMENT INFORMATION: SOURCE: PJV **PHASE: C** PAYMENT DATE: 3/4/2021

Uploading Documents – Project Summary

The screenshot shows the OCTA Project Summary page. The 'UPLOAD PROJECT DOCUMENTS' section is highlighted with a red box. It contains a form with the following fields and buttons:

- ENTER A DESCRIPTION AND THEN SELECT THE DOCUMENT YOU WANT TO UPLOAD BY CLICKING ON THE "BROWSE" BUTTON.
- DOCUMENT DESCRIPTION (OPTIONAL):
- DOCUMENT TYPE:
- FILENAME:
- Choose File:
- Upload Selected Document:

- Lists all options for every phase
- Generalized options, not indicative of specific form name (i.e. Form 10-5A for Final Report)

- Project Adjustment
- Project Certification Letter
- Minutes (Approval of Contract)
- Revised Cost Estimate
- Invoice
- Work Schedule
- Appraiser's Invoice
- Minutes (Approval to Start ROW)
- Written Offer Letters
- Order of Immediate Possession (s.o.s.)
- PSE
- Final Report**
- Division of Costs
- Project Expenditure Certification
- Proof of Contract Payment

- Summary of ROW Acquisition
- ROW Parcel Map/Legal Descriptions
- Notice of Completion
- Other
- OCTA Board Approval
- CTC Approval
- CTC Allocation
- Group Project Listing

Required Forms – Initial Payments

Project O – ENG	Project O – CON	Project O – ROW	Project P – IMP	Project X – CON
Form 10-1A: Initial Payment Form	Form 10-1A: Initial Payment Form	Form 10-1B: Initial Payment Form	Form 10-8A: Initial Payment Form	Form 10-15: Initial Payment Form
Form 10-2: Project Certification Letter	Form 10-2: Project Certification Letter	Form 10-2: Project Certification Letter	Form 10-9: Project Certification Letter	Form 10-2: Project Certification Letter
Form 10-3: Revised Cost Estimate	Form 10-3: Revised Cost Estimate	Form 10-3: Revised Cost Estimate	Form 10-10: Revised Cost Estimate	Form 10-3: Revised Cost Estimate
Form 10-4: PSE Certification	Form 10-4: PSE Certification	Form 10-4: PSE Certification	Form 10-11: PSE Certification	Form 10-4: PSE Certification

Initial Payment Form Common Error

(Form 10-1A, 10-1B, and 10-8A)

5 Division of Costs:				
*Payment Amount: \$208,406				
Phase Allocation: Initial				
	CTFP Funds	Matching Funds	Other Funds	Total Amount
Match Rate	0.75	\$0.25		
Contract Costs	\$ 208,406.25	\$ 69,468.75	\$ 92,625.00	\$370,500.00
Extra Work/Change Orders	\$ -	\$ -	\$ -	\$ -
Agency Expenses	\$ -	\$ -	\$ -	\$ -
Total	\$ 208,406.25	\$ 69,468.75	\$ 92,625.00	\$ 370,500.00

5 Division of Costs:				
*Payment Amount: \$208,406				
Phase Allocation: \$405,734				
	CTFP Funds	Matching Funds	Other Funds	Total Amount
Match Rate	0.75	\$0.25		
Contract Costs	\$ 208,406.25	\$ 69,468.75	\$ 92,625.00	\$370,500.00
Extra Work/Change Orders	\$ -	\$ -	\$ -	\$ -
Agency Expenses	\$ -	\$ -	\$ -	\$ -
Total	\$ 208,406.25	\$ 69,468.75	\$ 92,625.00	\$ 370,500.00

- Phase Allocation means the M2 allocated funding amount
- Please only enter information in green boxes, information will auto populate

Revised Cost Estimate Common Error

(Form 10-3 and 10-10; Example is for Right of Way)

2		Description	Type of Acquisition	Unit Price	Unit of Measurement	CTFP Funds		Matching Funds		Other/Non-Eligible		Total		
						Quantity	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost	
		Right-of-Way Phase Total	Full/Partial/TCE	\$ 13,032,000	LS	0.4	\$ 5,212,800	0.6	\$ 7,819,200	0	\$ -	1	\$ 13,032,000	
		Total Project Cost		\$ 13,032,000			\$ 5,212,800		\$ 7,819,200		\$ -		\$ 13,032,000	
3		No.	Description	Type of Acquisition	Unit Price	Unit of Measurement	CTFP Funds		Matching Funds		Other/Non-Eligible		Total	
							Quantity	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost
		1	Acquisition Cost	Full/Partial/TCE	\$ 6,433,808.00	LS	0.4	\$ 2,573,523	0.6	\$ 3,860,285	0	\$ -	1	\$ 6,433,808
		2	Relocation Assistance		\$ 900,000.00	LS	0.4	\$ 360,000	0.6	\$ 540,000	0	\$ -	1	\$ 900,000
		3	Clearance/Demolition		\$ 450,000.00	LS	0.4	\$ 180,000	0.6	\$ 270,000	0	\$ -	1	\$ 450,000
		4	Utility Relocation (City Share)		\$ -	LS	0.4	\$ -	0.6	\$ -	0	\$ -	1	\$ -
		5	Condemnation		\$ 1,482,422.00	LS	0.4	\$ 592,969	0.6	\$ 889,453	0	\$ -	1	\$ 1,482,422
		6	Goodwill		\$ 680,000.00	LS	0.4	\$ 272,000	0.6	\$ 408,000	0	\$ -	1	\$ 680,000
		7	Services		\$ 316,320.00	LS	0.4	\$ 126,528	0.6	\$ 189,792	0	\$ -	1	\$ 316,320
		8	Misc.		\$ 19,450.00	LS	0.4	\$ 7,780	0.6	\$ 11,670	0	\$ -	1	\$ 19,450
		9	Support Cost		\$ 2,750,000.00	LS	0.4	\$ 1,100,000	0.6	\$ 1,650,000	0	\$ -	1	\$ 2,750,000

2		Description	Type of Acquisition	Unit Price	Unit of Measurement	CTFP Funds		Matching Funds		Other/Non-Eligible		Total		
						Quantity	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost	
		Sub-total				100,542	\$ 9,541,399	33,514	\$ 3,180,466		\$ -	134,056	\$ 12,721,865	
		Construction Engineering												
		Contingency					\$ 954,140		\$ 318,047		\$ -		\$ 1,272,187	
		Design												
		Total Project Cost				100542	\$ 10,495,539	33514	\$ 3,498,513	0	\$ -	134056	\$ 13,994,052	
3		No.	Description	Type of Acquisition	Unit Price	Unit of Measurement	CTFP Funds		Matching Funds		Other/Non-Eligible		Total	
							Quantity	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost
		1	APN 071-247-21 Land Costs	Full Take	\$359,000.00	L.S.	1	\$ 269,250		\$ 89,750		\$ -		\$ 359,000
			Labor Costs		\$ 30,000.00			\$ 22,500		\$ 7,500		\$ -		\$ 30,000
			Legal Costs		\$ 60,000.00			\$ 45,000		\$ 15,000		\$ -		\$ 60,000
			Relocation Costs		\$ 48,000.00			\$ 36,000		\$ 12,000		\$ -		\$ 48,000
			R/W Consultant Costs		\$ 66,000.00			\$ 49,500		\$ 16,500		\$ -		\$ 66,000
		2	APN 071-246-22 Land Costs	Full Take	\$358,000.00	L.S.	1	\$ 268,500		\$ 89,500		\$ -		\$ 358,000
			Labor Costs		\$ 30,000.00			\$ 22,500		\$ 7,500		\$ -		\$ 30,000
			Legal Costs		\$ 60,000.00			\$ 45,000		\$ 15,000		\$ -		\$ 60,000
			Relocation Costs		\$ 48,000.00			\$ 36,000		\$ 12,000		\$ -		\$ 48,000
			R/W Consultant Costs		\$ 66,000.00			\$ 49,500		\$ 16,500		\$ -		\$ 66,000
		3	APN 071-246-21 Land Costs	Partial Take	\$ 50.00	S.F.	151	\$ 5,663		\$ 1,888		\$ -		\$ 7,550
			Labor Costs		\$ 7.00			\$ 793		\$ 264		\$ -		\$ 1,057
			Legal Costs		\$ 8.00			\$ 906		\$ 302		\$ -		\$ 1,208
			R/W Consultant Costs		\$ 10.00			\$ 1,164		\$ 378		\$ -		\$ 1,510
			TCE Take	TCE Take	\$ 10.00	S.F.	540	\$ 4,600		\$ 1,350		\$ -		\$ 5,400
		4	APN 071-245-04 Land Costs	Partial Take	\$ 50.00	S.F.	65	\$ 2,438		\$ 813		\$ -		\$ 3,250
			Labor Costs		\$ 7.00			\$ 341		\$ 114		\$ -		\$ 455
			Legal Costs		\$ 8.00			\$ 390		\$ 130		\$ -		\$ 520
			R/W Consultant Costs		\$ 10.00			\$ 488		\$ 163		\$ -		\$ 650
			TCE Take	TCE Take	\$ 10.00	S.F.	357	\$ 2,678		\$ 893		\$ -		\$ 3,570
		5	APN 071-375-01 Land Costs	Partial Take	\$ 50.00	S.F.	66	\$ 2,475		\$ 825		\$ -		\$ 3,300
			Labor Costs		\$ 7.00			\$ 347		\$ 116		\$ -		\$ 462
			Legal Costs		\$ 8.00			\$ 396		\$ 132		\$ -		\$ 528
			R/W Consultant Costs		\$ 10.00			\$ 495		\$ 165		\$ -		\$ 660
			TCE Take	TCE Take	\$ 10.00	S.F.	323	\$ 2,423		\$ 808		\$ -		\$ 3,230

- Expenses are lump sum
- Expenses are not specific

- Expenses are all itemized
- Expenses are specified

Required Forms – Final Payments

Project O – ENG	Project O – CON	Project O – ROW	Project P – IMP	Project P – O&M	Project X – CON
Form 10-2: Project Certification Letter	Form 10-2: Project Certification Letter	Form 10-2: Project Certification Letter	Form 10-8A: Payment Form	Form 10-8C: O&M Final Report	Form 10-2: Project Certification Letter
Form 10-4: PSE Certification Letter	Form 10-4: PSE Certification Letter	Form 10-4: PSE Certification Letter	Form 10-9: Project Certification Letter	Form 10-11: PSE Certification Letter	Form 10-4: PSE Certification
Form 10-5A: Final Report	Form 10-5A: Final Report	Form 10-5B: Final Report	Form 10-11: PSE Certification	Form 10-12: Certification of Phase Completion	Form 10-6: Final Report Division of Cost Schedule
Form 10-6: Final Report Division of Costs Schedule	Form 10-6: Final Report Division of Costs Schedule	Form 10-6: Final Report Division of Costs Schedule	Form 10-13: Final Report	Form 10-13: Final Report	Form 10-7: Certification of Phase Completion
Form 10-7: Certification of Phase Completion	Form 10-7: Certification of Phase Completion	Form 10-7: Certification of Phase Completion	Form 10-14: Final Report Division of Cost	Form 10-14: Final Report Division of Cost	Form 10-16: Final Report

Division of Cost Form Common Errors

Form 10-6 and 10-14

Form 10-14

Comprehensive Transportation Funding Program
Regional Traffic Signal Synchronization Program
Project P Final Report Division of Costs Schedule

OCTA Date: 4/27/20

1 Project Number: Lead Agency: **X**

Project Title:

Payment Type: Final Primary Implementation Ongoing Monitoring/Maintenance

2 Contract Costs:

Item No.	Item of Work	Quantity	A	B	C	D
			Unit Price	Unit Price	Total Amount	Ineligible Amount
1	Engineering Staff Time (PI)	1	x \$ 243,263.00	= \$	243,263.00	-
2	Weekday/Weekend Turning Movem	1	x \$ 3,848.00	= \$	3,848.00	-
3	24-Hour ADT Counts	1	x \$ 540.00	= \$	540.00	-
4	Before & After Study	1	x \$ 3,000.00	= \$	3,000.00	-
5	ASC/3 Controller	7	x \$ 3,339.52	= \$	23,376.64	-
6	Communication D Panel	10	x \$ 1,234.60	= \$	12,346.00	-
7	Ethernet Fiber Switch	9	x \$ 1,928.22	= \$	17,353.98	-
8	6E Pullbox and Concrete	9	x \$ 1,812.14	= \$	16,309.26	-
9	Fiber Splice Enclosure Assembly	9	x \$ 1,212.00	= \$	10,908.00	-
10	Fiber Termination Unit	9	x \$ 1,203.38	= \$	10,830.42	-
11	SMFO Breakout Cable	7	x \$ 306.60	= \$	2,146.20	-
12	Pedestrian Signal Head Upgrade	44	x \$ 264.68	= \$	11,645.92	-
13	Pedestrian Push Button Upgrade	44	x \$ 243.97	= \$	10,734.68	-
14	CCTV System	3	x \$ 8,455.24	= \$	25,365.72	-
15	New Fiber Splice	2	x \$ 1,500.00	= \$	3,000.00	-
16	Ethernet DSL Switch	2	x \$ 2,289.00	= \$	4,578.00	-
17	Type P Controller Assembly	2	x \$ 21,928.32	= \$	43,856.64	-
18	Cabinet Testing	2	x \$ 1,675.00	= \$	3,350.00	-
19	Install Type P on Existing Foundatio	2	x \$ 3,000.00	= \$	6,000.00	-
20	Uninterrupted Power Supply (Batter	2	x \$ 6,217.76	= \$	12,435.52	-
21	Wireless Ethernet Radio	2	x \$ 4,983.04	= \$	9,966.08	-
22	Central System Improvements	13	x \$ 600.00	= \$	7,800.00	-
23	Remove existing copper and install	16800	x \$ 2.40	= \$	40,320.00	-
24	Install 24SMFO Cable w/ new condu	4000	x \$ 2.11	= \$	8,440.00	-
25	Replace existing pull box with #5 pt	10	x \$ 1,360.00	= \$	13,600.00	-
26	Engineer Support for TMC	1	x \$ 5,200.00	= \$	5,200.00	-
27	Traffic Management Center	1	x \$ 50,000.00	= \$	50,000.00	-
28	SMFO Breakout Cable	2	x \$ 90.55	= \$	181.10	-
29	Equipment Warranty	1	x \$ 29,454.42	= \$	29,454.42	-
3	Column Totals			\$	629,849.58	-
4	Sub-total Eligible Contract Expenses					629,849.58

OCTA requires a form for each project phase

Unable to separate the cost for PI from the cost of O&M

Poses an audit issue for both OCTA and the City

Division of Cost Form Common Errors



Comprehensive Transportation Funding Program
Regional Traffic Signal Synchronization Program
Project P Final Report Division of Costs Schedule

Form 10-14

Date: 11/3/2020

1 Project Number: Lead Agency:

Project Title:

Grant Request: Final Primary Implementation Ongoing Monitoring/Maintenance

2 Contract Costs:

Item No.	Item of Work	Quantity	A	B	C	D
			Unit Price	Unit Price	Total Amount	Ineligible Amount
1	Traffic Signal Modification at Harbor Blvd and 5th Street	1	x \$ 16,950.00	= \$	16,950.00	-
2	Install Type 334 Communication Cabinet Assembly	1	x \$ 4,640.00	= \$	4,640.00	-
3	Install 2" PVC Conduit	548	x \$ 28.00	= \$	15,344.00	-
4	Install 3" PVC Conduit	3276	x \$ 32.00	= \$	104,832.00	-
5	Install 4" PVC Conduit	30	x \$ 46.00	= \$	1,380.00	-
6	Install No. 6 Pullbox	14	x \$ 925.00	= \$	12,950.00	-
7	Install No. 6E Pullbox	3	x \$ 1,210.00	= \$	3,630.00	-
8	Install Type E Loop Detector	28	x \$ 200.00	= \$	5,600.00	-
9	Install Detector Lead-in Cable	21959	x \$ 1.20	= \$	26,350.80	-
10	Replace Pedestrian Head Assembly with Countdown Head	32	x \$ 572.00	= \$	18,304.00	-
11	Install Audible Pedestrian Signal (APS) System	1	x \$ 9,250.00	= \$	9,250.00	-
12	Install CCTV System	4	x \$ 7,700.00	= \$	30,800.00	-
13	Replace Wireless System	2	x \$ 6,900.00	= \$	13,800.00	-
14	Install 48 Strand SMFO Cable	340	x \$ 3.00	= \$	1,020.00	-
15	Install 24 Strand SMFO Cable	10000	x \$ 2.50	= \$	25,000.00	-
16	Install 12 Strand SMFO Cable	552	x \$ 2.05	= \$	1,131.60	-



Comprehensive Transportation Funding Program
Regional Traffic Signal Synchronization Program
Project P Final Report Division of Costs Schedule

Form 10-14

Date: 10/13/2020

1 Project Number: Lead Agency:

Project Title:

Grant Request: Final Primary Implementation Ongoing Monitoring/Maintenance

2 Contract Costs:

Item No.	Item of Work	Quantity	A	B	C	D
			Unit Price	Unit Price	Total Amount	Ineligible Amount
1	Iteris Inc.- O&M Services	1	x \$ 16,372.00	= \$	16,372.00	-
2	Iteris Inc.- O&M Services	1	x \$ 13,541.30	= \$	13,541.30	-
3	Iteris Inc.- O&M Services	1	x \$ 3,324.77	= \$	3,324.77	-
4	Iteris Inc.- O&M Services	1	x \$ 3,329.28	= \$	3,329.28	-
5	Iteris Inc.- O&M Services	1	x \$ 3,324.77	= \$	3,324.77	-
6	Iteris Inc.- O&M Services	1	x \$ 3,319.44	= \$	3,319.44	-
7	Iteris Inc.- O&M Services	1	x \$ 3,329.27	= \$	3,329.27	-
8	Iteris Inc.- O&M Services	1	x \$ 3,322.12	= \$	3,322.12	-
9	Iteris Inc.- O&M Services	1	x \$ 3,322.10	= \$	3,322.10	-
10	Iteris Inc.- O&M Services	1	x \$ 3,322.11	= \$	3,322.11	-
11	Iteris Inc.- O&M Services	1	x \$ 3,329.29	= \$	3,329.29	-
12	Iteris Inc.- O&M Services	1	x \$ 3,324.77	= \$	3,324.77	-
13	Iteris Inc.- O&M Services	1	x \$ 6,644.20	= \$	6,644.20	-
14	Iteris Inc.- O&M Services	1	x \$ 25,102.48	= \$	25,102.48	-
15	Iteris Inc.- O&M Services	1	x \$ 3,322.11	= \$	3,322.11	-

Division of Cost Form Common Errors

OCTA Comprehensive Transportation Funding Program Form 10-6
Engineering and Construction Final Report Division of Costs Schedule

Date: _____

1 Project Number: _____ Lead Agency: _____

Project Title: _____

Payment Type: _____ Phase: _____

Grant Request: Final Engineering Right-of-Way Construction

2 Contract Costs:

Item No.	Item of Work	Quantity	Unit Price	Total Amount	Ineligible Amount
1	Property Acquisiton Services	1	x \$ 567,310.63	= \$ 567,310.63	
2	Engineering Services	1	x \$ 12,373.75	= \$ 12,373.75	

Expenses are listed as lump sums:

- Cannot match totals to proof of payment (invoice) backup
- Cannot compare expenses against application to ensure procured services are within grant's approved scope of work

Property Acquisition Services					
First American Title Company					
1	Hanshaw Property - Property Acquisition	1.00	x \$	157,000.00	= \$ 157,000.00
2	Hanshaw Property - Escrow/Title	1.00	x \$	2,412.00	= \$ 2,412.00
3	HMZ Property - Property Acquisition	1.00	x \$	372,000.00	= \$ 372,000.00
4	HMZ Property - Escrow/Title	1.00	x \$	12,408.00	= \$ 12,408.00
Engineering Services					
Bruce Hall Land Surveyors,					
1	Inv 112317 - Topographic Map Preparation	1	x \$	9,950.00	= \$ 9,950.00
Penco Engineering,					
2	Inv 50186 - Plat Maps/Legals	8	x \$	210.00	= \$ 1,680.00
		2	x \$	160.00	= \$ 320.00
Penco Engineering,					
3	Inv 21490 - Plat Maps/Legals	1	x \$	200.00	= \$ 200.00
		0.25	x \$	95.00	= \$ 23.75
		2	x \$	155.00	= \$ 310.00

- Property Acquisition Services: Contract costs are **itemized by vendor, property, and expense category**
- Engineering Services: Contract costs are **itemized by vendor and invoice**

Division of Cost Form Calculations

- Change orders and extra work expenses are capped at 10% of total eligible contract expense
- If Line 12 = \$1,000,000
- Change order Cap will be \$100,000

9	Total Contract Costs:						
10	Add all lines 3 & 7, Column C				▶	Total Contract Expenses	\$0
11	Add all lines 3 & 7, Column D				▶	Total Ineligible Contract Expenses	\$0
12	Subtract line 11 from line 10				▶	Total Eligible Contract Expenses	\$0
13	Change Orders & Extra Work:						
		A	B	C	D		
	CO No.	Item of Work	Quantity	Unit Price	Total Amount	Ineligible Amount	
			x	= \$	-	-	
			x	= \$	-	-	
		10% Limit	x	= \$	-	-	
			x	= \$	-	-	
			x	= \$	-	-	
			x	= \$	-	-	
			x	= \$	-	-	
			x	= \$	-	-	
			x	= \$	-	-	
14				▶	Column Totals	\$ - - \$ -
15				▶	Sub-total Change Orders & Extra Work Expenses	= \$ -

Division of Cost Form Calculations

- Labor, materials and equipment combined are capped at **15%** of total eligible expenses plus change orders and extra work
- If eligible expenses are \$1,000,000 and change orders are \$100,000, then 15% cap will be \$165,000

20 Labor:							
	A	B	C	D	E		
Position Title	Hours	Rate	Overhead	Total Amount	Ineligible Amount		
	x	+	= \$	-	-		
	x	+	= \$	-	-		
	x	+	= \$	-	-		
	x	+	= \$	-	-		
	x	+	= \$	-	-		
	x	+	= \$	-	-		
	x	+	= \$	-	-		
	x	+	= \$	-	-		
	x	+	= \$	-	-		
	x	+	= \$	-	-		
21	▶ Column Totals			\$	-	\$	-
22	▶ Total Labor Expenses			=	\$	-	-



23 Materials:						
	A	B				
Company	Item	Total Amount	Ineligible Amount			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
24	▶ Column Totals		\$	-	\$	-
25	▶ Total Material Expenses		=	\$	-	-

26 Equipment:						
	A	B				
Company	Item	Total Amount	Ineligible Amount			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
27	▶ Column Totals		\$	-	\$	-
28	▶ Total Equipment Expenses		=	\$	-	-

Certification of Phase Completion

(Forms 10-7 and 10-12)

A check from Bank of the West, number 14739, dated 03/05/2020, for the amount of \$14,167.00. The check is payable to the order of [redacted]. A green box highlights the date 03/05/2020, with a green arrow pointing to the date field in the certification form below.

- Per the CTFP Guidelines, project phase completion is defined as the date that all contractor/consultant invoices have been paid (including retention), any pending litigation has been adjudicated, and all liens/claims have been settled.

Form 10-7: Certification of Phase Completion. The form is partially filled out. A large red 'X' is placed over the Project Title field. The date of completion is 2/21/2020, which is circled in red. The Grant Request section shows 'Final' and 'Construction' selected.

1 Project Number: Enter Projec Number		Lead Agency: City of	
Project Title: Enter Project Title			
Payment Type		Phase	
Grant Request:	<input type="checkbox"/> Initial <input checked="" type="checkbox"/> Final	<input type="checkbox"/> Engineering	<input type="checkbox"/> Right-of-Way <input checked="" type="checkbox"/> Construction
2 I, _____, Assistant Engineer for the City of _____, do hereby certify that:			
3 The date of completion of the work hereinafter described is 2/21/2020.			

Form 10-7: Certification of Phase Completion. The form is partially filled out. A large green checkmark is placed over the Project Title field. The date of completion is 3/5/2020, which is circled in green. The Grant Request section shows 'Final' and 'Construction' selected. A green arrow points from the date on the check above to this date field.

1 Project Number: Enter Projec Number		Lead Agency: City of	
Project Title: Enter Project Title			
Payment Type		Phase	
Grant Request:	<input type="checkbox"/> Initial <input checked="" type="checkbox"/> Final	<input type="checkbox"/> Engineering	<input type="checkbox"/> Right-of-Way <input checked="" type="checkbox"/> Construction
2 I, _____, Assistant Engineer for the City of _____, do hereby certify that:			
3 The date of completion of the work hereinafter described is 3/5/2020.			

Proof of Payment – Progress Report

PROGRESS PAYMENT
 PUBLIC WORKS AGENCY
 Harbor Boulevard Corridor Traffic Signal Improvements 103.90%
 PAY PERIOD: From 7/18//2017 to 12/22/2017
 CONTRACTOR: Asplundh Construction Co.
 ADDRESS: 1428 N Lemon St
 Anaheim CA, 92801
 PHONE: (714) 822-9964
 Insurance Exp. Date: 8/1/2018
 ORIGINAL CONTRACT AMOUNT: \$1,170,984.00

PROJECT NO: 15-6828
 INVOICE NO: 06 FINAL
 DATE: December 22, 2017

#	ITEM	UNIT	PRELIM QUANTITY	QUANTITY PREVIOUS ESTIMATE	QUANTITY THIS ESTIMATE	QUANTITY TO DATE	UNIT PRICE	AMOUNT THIS ESTIMATE	TOTAL AMOUNT
<u>15-6828 Harbor Boulevard Corridor Traffic Signal Improvements</u>									
1	Traffic Signal Modification at Harbor Blvd and 5th Street	LS	1.00	1.00	0.00	1.00	\$16,950.00	\$0.00	\$16,950.00
2	Install Type 334 Communication Cabinet Assembly	LS	1.00	1.00	0.00	1.00	\$4,640.00	\$0.00	\$4,640.00
3	Install 2" PVC Conduit	LF	530.00	548.00	0.00	548.00	\$28.00	\$0.00	\$15,344.00
4	Install 3" PVC Conduit	LF	3,200.00	3,276.00	0.00	3,276.00	\$32.00	\$0.00	\$104,832.00
5	Install 4" PVC Conduit	LF	50.00	30.00	0.00	30.00	\$46.00	\$0.00	\$1,380.00
6	Install No. 6 Pullbox	EA	16.00	14.00	0.00	14.00	\$925.00	\$0.00	\$12,950.00
7	Install No. 6E Pullbox	EA	3.00	3.00	0.00	3.00	\$1,210.00	\$0.00	\$3,630.00
8	Install Type E Loop Detector	EA	28.00	28.00	0.00	28.00	\$200.00	\$0.00	\$5,600.00
9	Install Detector Lead-in Cable	LF	16,120.00	21,959.00	0.00	21,959.00	\$1.20	\$0.00	\$26,350.80
10	Replace Pedestrian Head Assembly with Countdown Head	EA	32.00	32.00	0.00	32.00	\$572.00	\$0.00	\$18,304.00
11	Install Audible Pedestrian Signal (APS) System	LS	1.00	1.00	0.00	1.00	\$9,250.00	\$0.00	\$9,250.00
12	Install CCTV System	EA	3.00	4.00	0.00	4.00	\$7,700.00	\$0.00	\$30,800.00
13	Replace Wireless System	EA	2.00	2.00	0.00	2.00	\$6,900.00	\$0.00	\$13,800.00
14	Install 48 Strand SMFO Cable	LF	500.00	340.00	0.00	340.00	\$3.00	\$0.00	\$1,020.00

Page 1 of 9 K:\Construction\PROJECTS\15-6828 Harbor Corridor TS Improvements\4. Progress Payments\A. Progress Payments, Related correspondence, funding\15-6828 PROGRESS PAYMENT 06 final - rev2018.12.10.xlsx

- Progress report states project name

- Progress report states contractor's name

- Reminder OCTA requires all progress reports/invoices

- States the date

Proof of Payment – Progress Report

PROGRESS PAYMENT
PUBLIC WORKS AGENCY
PROJECT NO: 15-6828
INVOICE NO: 06 FINAL
DATE: December 22, 2017

File - Progress Payments - R/S

VS

		Summary table			
		PP#	15-6828	RETENTION	
TOTAL WORK ON CONTRACT ITEMS	\$ 1,182,194.50	01	\$ 146,933.84	\$ 7,733.36	
TOTAL CHANGE ORDER WORK	+ \$ 34,508.05	02	\$ 162,509.85	\$ 8,553.15	
TOTAL WORK DONE	= \$ 1,216,702.55	03	\$ 203,775.57	\$ 10,725.03	
RETENTION	- \$ 59,662.23	04	\$ 567,286.99	\$ 29,857.21	
LIQUIDATED DAMAGES *	- \$ -	05	\$ 53,076.02	\$ 2,793.48	
TOTAL DUE TO DATE	= \$ 1,157,040.32	06	\$ 23,458.05	\$ -	
LESS PREVIOUS PAYMENTS **	- \$ 1,133,582.27	07	\$ -	\$ -	
TOTAL DUE THIS PAYMENT	= \$ 23,458.05	08	\$ -	\$ -	
OTHER DEDUCTIONS ***	- \$ -	09	\$ -	\$ -	
BALANCE DUE TO CONTRACTOR THIS PAYMENT =	\$ 23,458.05	10	\$ -	\$ -	
		11	\$ -	\$ -	
		12	\$ -	\$ -	
		13	\$ -	\$ -	
		14	\$ -	\$ -	
		15	\$ -	\$ -	
		16	\$ -	\$ -	
		17	\$ -	\$ -	
		18	\$ -	\$ -	
		TOTAL	\$ 1,157,040.32	\$ 59,662.23	

* LIQUIDATED DAMAGES ASSESSED FROM mm/dd/yyyy TO mm/dd/yyyy
DAYS X PER DAY

** PREVIOUS PAYMENTS INCLUDE *****

*** DEDUCTION FOR *****

Project #	95%	5%
15-6828	\$ -	\$ -
SUM	\$ -	\$ -
TOTAL	\$0.00	

RETENTION TO ESCROW

Page 8 of 9 K:\Construction\PROJECTS\15-6828 Harbor Corridor TS improvements\4. Progress Payments\A. Progress Payments, Related correspondence, funding\15-6828 PROGRESS PAYMENT 06 final - rev2018.12.10.xlsm

343582

City of [Redacted]

JPMORGAN CHASE BANK N.A. 90-7162/3222

120079680

Account 59759 Date 1/4/2019

\$83,120.28

*****Eighty-Three Thousand One Hundred Twenty Dollars And Twenty-Eight Cents*

PAY ASPLUNDH CONSTRUCTION CORP
TO 1428 N LEMON ST
THE ANAHEIM CA 92801

ORDER OF

VOID IF NOT PRESENTED FOR PAYMENT WITHIN 6 MONTHS FROM DATE OF ISSUE

- Check matches the amounts listed in the progress report
- Check matches the contractor's name

Proof of Payment – Invoice

• Contractor's name is listed

iteris

Invoice No. 325132
Invoice Date 4/16/2018

• States invoice date

BILL TO
City: _____

REMIT TO
Iteris, Inc.
P. O. Box 842123
Los Angeles, CA 90084-2123
Federal Tax ID 95-2588496

ORIGINAL

City Project #: 15-6828 (A-2015-056) Iteris Project #: 171161729
Project Name: Harbor Blvd Corridor Traffic Signal Synchronization Project
Project Manager: _____
Bill through: March 31, 2018

#	Project	Contract Amount	% Complete	Billed to Date	Previously Billed	Current Billed
Task I	Project Management	\$53,600.00	100.00%	\$53,600.00	\$53,600.00	\$0.00
Task II	Develop and Implement Traffic Signal Synchronization Timing	\$202,720.00	100.00%	\$202,720.00	\$192,584.00	\$10,136.00
Task III	Engineering (PS&E), System Procurement and Integration	\$329,493.00	100.00%	\$329,493.00	\$329,493.00	\$0.00
Task IV	Construction Engineering Management	\$104,500.00	100.00%	\$104,500.00	\$104,500.00	\$0.00
Task V	Ongoing Operational Maintenance Services	\$98,230.00	0.00%	\$0.00	\$0.00	\$0.00
Task VI	Project Report					
	Contingencies	\$55,557.00	33.44%	\$18,578.00	\$18,578.00	\$0.00
TOTALS:		\$844,100.00		\$708,891.00	\$698,755.00	\$10,136.00

• States project name

Total Amount Due this Invoice \$10,136.00

• Will suffice for proof of payment
• Amount matches invoice amount

Please direct questions to Ankur Tailor, Project Accountant at (949) 270-9605; atailor@iteris.com
1700 Carnegie Avenue, Suite 100, Santa Ana, CA 92705-5551 web: www.iteris.com

Accounting Unit # 032 17 663
Acct. # PER ATTACHED
Activity # _____
Account Category # _____
Agreement # _____
Amount \$ 10,136.00
Approved By _____
Print Name JAIG HIGGINS
Date 5/17/18

1 of 2

Proof of Payment – Agency Staff Labor

Summary of Agency Labor (payroll detail needed)

Column	A	B	C	D	D	E	F
Position	Hourly Rate	Burden	Total Hourly + Burden (A+B)	Eligible Overhead (30% of C)	Total Rate (C+D)	Total Hours	Amount
Employee 1	\$ 101.54	\$ 52.31	\$ 153.85	\$ 46.15	\$ 200.00	41	\$ 8,199.94
Employee2	\$ 71.08	\$ 36.61	\$ 107.69	\$ 32.31	\$ 140.00	60	\$ 8,399.82
Total							\$16,599.76



- Summary of agency labor is not sufficient on its own
- Payroll detail is needed and must show:
 - ✓ Employee, Title, w/ Pay Rate
 - ✓ Project Code or Job Code Identifier
 - ✓ Disbursement Date

Project Expense Transaction Detail Report Page: 1

10/20/2016 10:37AM City of [redacted] through 6/30/2015

project # 20073 **Katella/Wanda 2nd Left Turn Addition**

Date	Reference	Description	Account #	Labor + Benefits	Hours	Labor Overhead	Materials	Other
Phase # 0000 Default Phase								
5/14/2015	00005733W 1195	P/W	E 285.5011.58330.20073					3.58
6/1/2015	00005733W 1225	P/W	E 285.5011.58330.20073					7.16
Phase Total: 0000 Default Phase				0.00	0.00	0.00	0.00	10.74
Phase # 0001 Right Of Way Engineering (00050)								
4/18/2015	285	Wages	E 285.5011.50002.20073	58.12	1.00			
	2282	[redacted]		56.12	1.00			
4/18/2015	285	Benefits/Contributions	E 285.5011.50410.20073	0.35				
	2282	[redacted]		0.35				
4/18/2015	285	Benefits/Contributions	E 285.5011.50442.20073	12.67				
	2282	[redacted]		12.67				
4/18/2015	285	Benefits/Contributions	E 285.5011.50462.20073	0.01				
	2282	[redacted]		0.01				
4/18/2015	285	Benefits/Contributions	E 285.5011.50612.20073	0.08				
	2282	[redacted]		0.06				
4/18/2015	285	Benefits/Contributions	E 285.5011.50613.20073	0.62				
	2282	[redacted]		0.62				
4/18/2015	285	Benefits/Contributions	E 285.5011.50614.20073	0.81				
	2282	[redacted]		0.81				
4/30/2015		Project: 20073 Lab overhead	B 100.19999			8.82		
Phase Total: 0001 Right Of Way Engineering (00050)				70.64	1.00	8.82	0.00	0.00

employee ID# or name

Payroll Back-up

ID	Name	Pay Run ID	Rpt Dt	TRC	Hours	Acct Code	Comment
2784	[redacted]	1305	2013-02-14	REG	4.00	415-19300-30241	Harbor Widening R/W & Design
2784	[redacted]	1305	2013-02-19	REG	4.00	415-19300-30241	Harbor Widening R/W & Design
2784	[redacted]	1305	2013-02-20	REG	4.00	415-19300-30241	Harbor Widening R/W & Design
2784	[redacted]	1306	2013-02-26	REG	4.00	415-19300-30241	Harbor Widening R/W
2784	[redacted]	1306	2013-02-27	REG	4.00	415-19300-30241	Harbor Widening R/W
2784	[redacted]	1307	2013-03-13	REG	4.00	415-19300-30241	Harbor Widening R/W
2784	[redacted]	1307	2013-03-14	REG	4.00	415-19300-30241	Harbor Widening R/W
2784	[redacted]	1307	2013-03-20	REG	4.00	415-19300-30241	Harbor Widening R/W
2784	[redacted]	1308	2013-04-03	REG	4.00	415-19300-30241	Harbor Widening R/W
2784	[redacted]	1309	2013-04-10	REG	4.00	415-19300-30241	Harbor Widening R/W
2784	[redacted]	1310	2013-04-25	REG	4.00	415-19300-30241	Harbor Widening R/W
2784	[redacted]	1310	2013-05-02	REG	4.00	415-19300-30241	Harbor Widening R/W
2784	[redacted]	1311	2013-05-08	REG	4.00	415-19300-30241	Harbor/Widening R/W
2784	[redacted]	1311	2013-05-15	REG	4.00	415-19300-30241	Harbor/Widening R/W
2784	[redacted]	1312	2013-05-22	REG	4.00	415-19300-30241	Harbor Widening R/W
					60.00		

Internal Payment Process

Goal: Payments processed by Local Programs within 60 days of **complete and accurate** submittal documentation

- 2 – 3 weeks for staff review
- 1 – 2 weeks for engineer review
- 1 – 2 weeks for management approval
- 2 – 10 days for accounting process



With COVID-19 remote work, the time at the first three levels has increased due to hardcopy delivery of files.

March 2021 Semi-Annual Review

OCTA Goals:

- ✓ Timely Delivery of Transportation Improvements
- ✓ Address Local Agency Concerns
- ✓ M2 Ordinance Compliance
- ✓ Determine Continued Viability of Projects
- ✓ Timely Close-out of Projects

March 2021 Semi-Annual Review

Review the status of all active project phases on OCFundTracker:

- Review Project Manager contact
- Update Project Schedule
 - Scheduled Start / Scheduled Completion
 - Contract Award Date
 - Project Phase Completion Date
- Comments
 - Internal updates
 - No Changes
- Form 10-17: In-Kind O&M Service
- Request Project Amendment/Modification

Semi-Annual Review Requests

- Advance
- Scope Change
- Delay
- Cancellation
- Transfer of Savings
- Timely Use of Funds Extension

Semi-Annual Review: Project Status Update

❖ How to submit a project status update on OCFundTracker

WATER

SPONSOR MAIN MENU

SEARCH FOR PROJECTS [\(WATER\)](#)

AGENCY WORKING AREA

[SEMI-ANNUAL REVIEW WATER](#)

[0 WATER REVIEW IN PROGRESS](#)



AMEND WATER

[MODIFY EXISTING PROJECT IN THE WATER](#)

[CREATE A NEW WATER PROGRAM PROJECT](#)

CTFP

SPONSOR MAIN MENU

SEARCH FOR PROJECTS [\(CTFP\)](#)

AGENCY WORKING AREA

CALL FOR PROJECTS

[SEMI-ANNUAL REVIEW CTFP](#)

APPLICATIONS IN PROGRESS (0)

[0 CTFP REVIEW IN PROGRESS](#)



AMEND CTFP

[MODIFY EXISTING PROJECT IN THE CTFP](#)

[CREATE A NEW GMA PROJECT](#)

Semi-Annual Review: Project Status Update

WATER

SEARCH FOR A WATER PROJECT TO AMEND

APPLICATION # PROJECT ID#/IFAS WATER PROJECT LIST FTIP SOURCE

IMPLEMENTING AGENCY

PROJECT TITLE / DESCRIPTION

FUNDING TYPE

[\[SHOW ADVANCE MENU\]](#)

Submitted Projects to OCTA



CTFP

SEARCH FOR A CTFP PROJECT TO AMEND

APPLICATION # PROJECT ID#/IFAS CTFP PROJECT LIST CTFP SOURCE

IMPLEMENTING AGENCY

PROJECT TITLE / DESCRIPTION

FUNDING TYPE

[\[SHOW ADVANCE MENU\]](#)

Submitted Projects to OCTA



PROJECT SEARCH RESULTS [EXPORT TO EXCEL](#) [EXPORT GIS TO EXCEL](#) 41 RECORDS FOUND

APPLICATION NUMBER	FTIP #	PROJECT TITLE	PROJECT STATUS	IMPLEMENTING AGENCY	FUNDING PROGRAM	TOTAL ALLOCATION
16-OCTA-CBT-3835	02-04-19.1	LA HABRA SPECIAL EVENT SHUTTLE SERVICES	STARTED	(OCTA)	PRJV - Project V	\$
16-OCTA-CBT-3834	02-04-19.1	IRVINE ISHUTTLE ROUTE E - IRVINE STATION - EAST	PENDING	(OCTA)	PRJV - Project V	\$
16-OCTA-CBT-3836	02-04-19.1	MISSION VIEJO LOCAL TRANSIT CIRCULATOR	STARTED	(OCTA)	PRJV - Project V	\$

Semi-Annual Review: Project Status Update

Search by Grant Year

SEARCH FOR A CTFP

<u>APPLICATION #</u> 16-	<u>PROJECT ID#/IFAS</u>
<u>IMPLEMENTING AGENCY</u> Orange County Transportation Authority (OCTA)	

PROJECT SEARCH RESULTS
[EXPORT TO EXCEL](#)

APPLICATION NUMBER		FTIP #	PROJECT TITLE
16-OCTA-CBT-3833	[AMEND]	02-04-19.1	IRVINE ISHUTTLE ROUTE F - TU BUSINESS COMPLEX
16-OCTA-CBT-3834	[AMEND]	02-04-19.1	IRVINE ISHUTTLE ROUTE E - IRVINE BUSINESS COMPLEX
16-OCTA-CBT-3835	[AMEND]	02-04-19.1	LA HABRA SPECIAL EVENT SHUTTLER
16-OCTA-CBT-3836	[AMEND]	02-04-19.1	MISSION VIEJO LOCAL TRANSIT
16-OCTA-TSP-3794	[LOCKED]	02-01-21.1	BROOKHURST ST TSS (COMMONWEALTH HWY)
16-OCTA-TSP-3795	[LOCKED]	02-01-21.1	MAGNOLIA AVE TSS (COMMONWEALTH HWY)
16-OCTA-TSP-3796	[LOCKED]	02-01-21.1	EL TORO ROAD TRAFFIC SIGNAL PROJECT

Search by Grant Program

SEARCH FOR A CTFP

<u>APPLICATION #</u> CBT	<u>PROJECT ID#/IFAS</u>
<u>IMPLEMENTING AGENCY</u> Orange County Transportation Authority (OCTA)	

PROJECT SEARCH RESULTS
[EXPORT TO EXCEL](#)

APPLICATION NUMBER		FTIP #	PROJECT TITLE
16-OCTA-CBT-3833	[AMEND]	02-04-19.1	IRVINE ISHUTTLE ROUTE F - TU BUSINESS COMPLEX
16-OCTA-CBT-3834	[AMEND]	02-04-19.1	IRVINE ISHUTTLE ROUTE E - IRVINE BUSINESS COMPLEX
16-OCTA-CBT-3835	[AMEND]	02-04-19.1	LA HABRA SPECIAL EVENT SHUTTLER
16-OCTA-CBT-3836	[AMEND]	02-04-19.1	MISSION VIEJO LOCAL TRANSIT

Semi-Annual Review OCF – Project Review

PROJECT SEARCH RESULTS		EXPORT TO EXCEL	
APPLICATION NUMBER	FTIP #	PROJECT TITLE	
16-OCTA-CBT-3834	[AMEND]	02-04-19.1 IRVINE ISHUTTLE ROUTE E	
16-OCTA-CBT-3833	[AMEND]	02-04-19.1 IRVINE ISHUTTLE ROUTE F BUSINESS COMPLEX	
16-OCTA-CBT-3835	[AMEND]	02-04-19.1 LA HABRA SPECIAL EVENT S	
16-OCTA-CBT-3836	[AMEND]	02-04-19.1 MISSION VIEJO LOCAL TRAN	



MAIN MENU > SEARCH RESULTS > PROJECT AMENDMENT [CHANGE PASSWORD](#) | [LOGOUT](#) | [OCTA](#) | [SCAG](#)

OCTA Orange County Transportation Authority

[VIEW PREVIOUS VERSIONS OF THIS PROJECT](#) [PROJECT SUMMARY \(XLS\)](#) [VIEW / UPLOAD PROJECT DOCUMENTS](#)

APPLICATION NUMBER: 16-OCTA-CBT-3834	CTFP TOTAL ALLOCATIONS:	TOTAL PROJECT COST
PROJECT ID: CP--3443	CTFP TOTAL PAYMENTS: \$0.00	MATCH RATE 0.11
VERSION: 7	STATUS: Pending	BOARD APPROVAL DATE 06/13/2016

LAST MODIFIED BY: [Christina Moore](#) (3/15/2019) APPROVED BY: [Christina Moore](#) (4/9/2019) [HISTORY](#)

[PERFORMANCE MEASURES](#)

ADMINISTRATIVE EDIT

CALL FOR PROJECTS 02-01-21.1 - SMR	PROJECT NUMBER 16-OCTA-CBT-3834	APPLICATION NUMBER 16-OCTA-CBT-3834	PROGRAM ID PRJV - Project V
IFAS	CONTRACT#	MATCH RATE 0.11	CALC STATUS Started
		PROJECT STATUS Pending	STATUS COMMENT

PROJECT INFORMATION

IMPROVEMENT TYPE PROJECT V - Community Circulators	IMPLEMENTING AGENCY Orange County Transportation Authority (OCTA)
CONG DISTRICT	SUP DISTRICT 1
SENATE DISTRICT	ASSEMBLY DISTRICT
PROJECT MANAGER Joe Alcock	PHONE (10-DIGIT) 7145605372
EMAIL jalcock@octa.net	

PROJECT TITLE
Irvine iShuttle Route E - Irvine Station - East

PROJECT DESCRIPTION - GUIDELINES
The City of Irvine is proposing to add a new iShuttle route connecting Irvine Metrolink Station to the employment centers, retail centers and residential areas to the east and south of the station with the stops along Muirlands, Bake, Research, Irvine Center Drive and in Los

PROGRAMMING INFORMATION (\$0) [\[HISTORICAL REVENUES\]](#) [\[GRAPH REVENUES\]](#)

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	INITIAL MARKETING	PLANNING	IMP	O&M	TOTAL
16/17	Other	\$0.00				
16/17	PROJECT V - Community Circulators	\$0.00				
18/19	PROJECT V - Community Circulators	\$0.00				
18/19	Other	\$0.00				
19/20	Other	\$0.00				
19/20	PROJECT V - Community Circulators	\$0.00				
20/21	PROJECT V - Community Circulators	\$0.00				

Semi-Annual Review OCF – Project Review

➤ Review Project Manager contact

- Project Information Section

IMPLEMENTING AGENCY
 Orange County Transportation Authority (OCTA) ▾

PROJECT MANAGER	PHONE (10-DIGIT)	EMAIL
Joe Alcock	7145605372	jalcock@octa.net

➤ Check funding amounts

- Programming Information Section

16/17 ▾	\$360,440.00	Other	\$676,226	\$28,800	\$705,026
16/17 ▾	\$44,548.74				
18/19 ▾	\$44,548.74		\$2,706,441	\$113,661	\$2,820,102
18/19 ▾	\$360,440.00	GRAND TOTAL	\$3,382,667	\$142,461	\$3,525,128

MAIN MENU > SEARCH RESULTS > PROJECT AMENDMENT CHANGE PASSWORD | LOGOUT | OCTA | SCAG

OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT PROJECT SUMMARY (XLS) VIEW / UPLOAD PROJECT DOCUMENTS

APPLICATION NUMBER: 16-OCTA-CBT-3834	CTFP TOTAL ALLOCATIONS:	TOTAL PROJECT COST
PROJECT ID: CP-3443	CTFP TOTAL PAYMENTS: \$0.00	MATCH RATE 0.11
VERSION: 7	STATUS: Pending	BOARD APPROVAL DATE 06/13/2016

LAST MODIFIED BY: [Christina Moore](#) (3/15/2019) APPROVED BY: [Christina Moore](#) (4/9/2019) [HISTORY](#)

PERFORMANCE MEASURES

ADMINISTRATIVE EDIT

CALL FOR PROJECTS 02-01-21.1 - SMR ▾	PROJECT NUMBER 16-OCTA-CBT-3834	APPLICATION NUMBER 16-OCTA-CBT-3834	PROGRAM ID PRJV - Project V ▾
IFAS	CONTRACT #	MATCH RATE 0.11	CALC STATUS Started
		PROJECT STATUS Pending ▾	STATUS COMMENT

PROJECT INFORMATION

IMPROVEMENT TYPE PROJECT V - Community Circulators ▾	IMPLEMENTING AGENCY Orange County Transportation Authority (OCTA) ▾
CONG DISTRICT 1 ▾	PROJECT MANAGER Joe Alcock
SUP DISTRICT 1 ▾	PHONE (10-DIGIT) 7145605372
SENATE DISTRICT 1 ▾	EMAIL jalcock@octa.net
ASSEMBLY DISTRICT 1 ▾	

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Irvine iShuttle Route E - Irvine Station - East

PROJECT DESCRIPTION - GUIDELINES
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PROGRAMMING INFORMATION (\$0) [\[HISTORICAL REVENUES\]](#) [\[GRAPH REVENUES\]](#)

BOARD APPROVAL DATE
6/13/2016

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	INITIAL MARKETING	PLANNING	IMP	O&M	TOTAL
16/17 ▾	Other	\$0.00				
16/17 ▾	PROJECT V - Community Circulators	\$0.00				
18/19 ▾	PROJECT V - Community Circulators	\$0.00				
18/19 ▾	Other	\$0.00				
19/20 ▾	Other	\$0.00				
19/20 ▾	PROJECT V - Community Circulators	\$0.00				
20/21 ▾	PROJECT V - Community Circulators	\$0.00				

Semi-Annual Review OCF – Project Review

➤ Update Project Schedule

SCHEDULE INFORMATION									
SCHEDULED START		SCHEDULED COMPLETION		STATUS	CONTRACT AWARD/NOTICE TO PROCEED DATE	ACTUAL COMPLETION	FINAL REPORT SUBMITTAL	EXPENDITURE EXTENSION DEADLINE	
MONTH	YEAR	MONTH	YEAR						
PLAN	<input type="text"/>	<input type="text"/>	<input type="text"/>	Not Applicable	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
IMP	DEC	2016	FEB	Pending	12/12/2016	2/20/2019	<input type="text"/>	<input type="text"/>	
O&M	FEB	2019	APR	Started	2/11/2019	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Agency Input
OCTA Input

JUSTIFICATION -

From Agency: **Final Report uploaded January 1, 2021. CA 03.09.21**
 From Agency: **Contract Awarded on February 28, 2021. Please update Status to STARTED.**

Semi-Annual Review OCF – Project Review

- No project amendments requested
 - Check box “NONE”
- No changes to OCTA staff-only input fields in Schedule Information section
 - Use the “JUSTIFICATION” box for comments

TYPE OF REQUEST

NONE DELAY ADVANCE TRANSFER CANCELLATION SCOPE CHANGE FUNDS EXTENSION

JUSTIFICATION -

Comments: ***Construction start date pushed back to second quarter of FY2022. Schedule updated CA 03.09.21***

Comments: ***No changes CA 03.09.21***


From Agency: ***Please contact Jane Smith, Management Analyst, jane.smith@admin.com, for project questions.***

Semi-Annual Review OCF – Project Review

TYPE OF REQUEST

NONE DELAY ADVANCE TRANSFER CANCELLATION SCOPE CHANGE FUNDS EXTENSION

[MAIN MENU](#) > [SEARCH RESULTS](#) > PROJECT AMENDMENT [CHANGE PASSWORD](#) | [LOGOUT](#) | [OCTA](#) | [SCAG](#)

 **OCTA** Orange County Transportation Authority

[VIEW PREVIOUS VERSIONS OF THIS PROJECT](#) [PROJECT SUMMARY \(XLS\)](#) [VIEW / UPLOAD PROJECT DOCUMENTS](#)

APPLICATION NUMBER: 16-OCTA-CBT-3834	CTFP TOTAL ALLOCATIONS:
PROJECT ID: CP--3443	CTFP TOTAL PAYMENTS:
VERSION: 7	STATUS:

LAST MODIFIED BY: [Christina Moore](#) (3/15/2019) APPROVED BY: [Christina Moore](#) (4/9/2019) [HISTORY](#)

UPLOAD PROJECT DOCUMENTS

ENTER A DESCRIPTION AND THEN SELECT THE DOCUMENT YOU WANT TO UPLOAD BY CLICKING ON THE "BROWSE" BUTTON.

DOCUMENT DESCRIPTION (OPTIONAL) MARCH 2021 - DELAY REQUEST	DOCUMENT TYPE Project Adjustment
--	--

FILENAME
Choose File Delay Request Test.docx

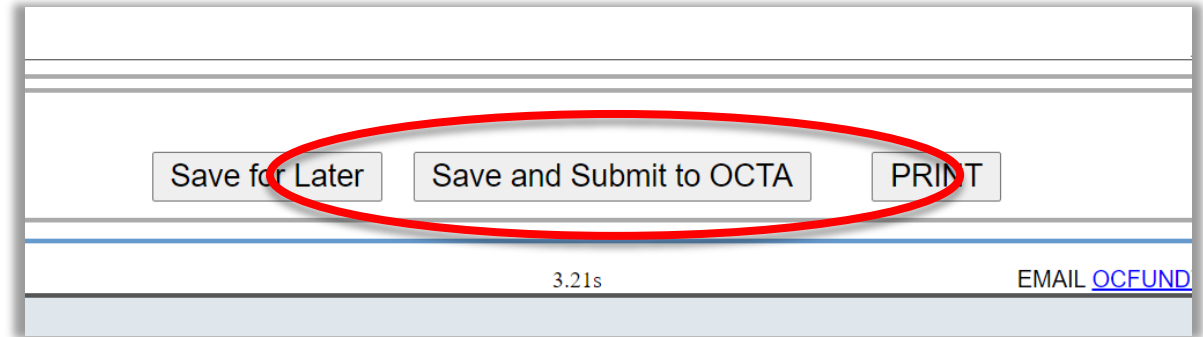
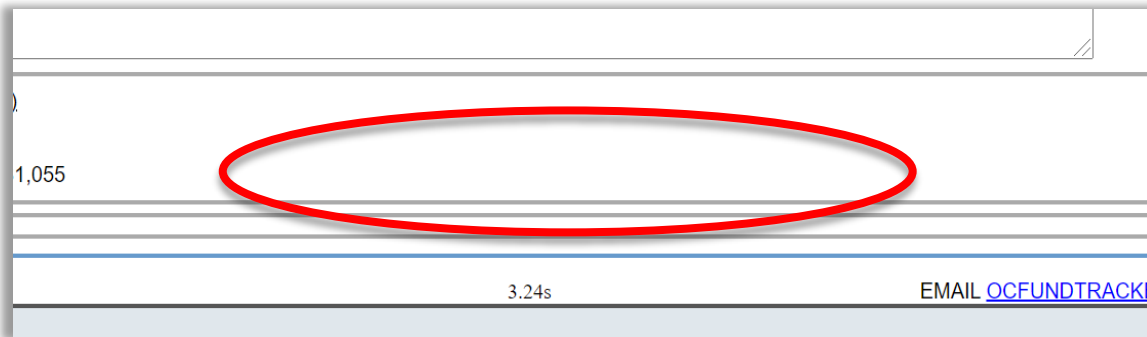
Upload Selected Document

YOUR DOCUMENT WAS SUCCESSFULLY UPLOADED.
PLEASE CLOSE THIS WINDOW WHEN YOU ARE FINISHED WITH YOUR UPLOAD.

Semi-Annual Review OCF – Common Issue

- ❖ Locked out of project during update process

PROJECT SEARCH RESULTS		EXPORT TO EXCEL	EXPORT GIS TO EXCEL
<u>APPLICATION NUMBER</u>		<u>FTIP #</u>	<u>PROJECT TITLE</u>
13-OCTA-TSP-3667	LOCKED	02-01-21.1	NEWPORT AVENUE AND NEWPORT BOULEVARD SIGNAL SYNCHRONIZATION (NORTH)
13-OCTA-TSP-3666	LOCKED	02-01-21.1	KRAEMER BOULEVARD SIGNAL SYNCHRONIZATION
16-OCTA-CBT-3833	[AMEND]	02-04-19.1	IRVINE ISHUTTLE ROUTE F - TUSTIN STATION - IRVINE BUSINESS COMPLEX
16-OCTA-CBT-3834	[AMEND]	02-04-19.1	IRVINE ISHUTTLE ROUTE E - IRVINE STATION - EAST



Common Issue – Locked Out During Updates

SEMI-ANNUAL REVIEW CTFP
15 CTFP REVIEW IN PROGRESS



- Go to the Agency Work Area and click “REVIEW IN PROGRESS”

CTFP ADJUSTMENTS IN PROGRESS				
<u>APPLICATION NUMBER</u>	<u>PROJECT TITLE</u>	<u>AGENCY</u>	<u>PROJECT STATUS</u>	<u>FUNDING PROGRAM</u>
19-OCTA-TSP-3941	ALISO CREEK ROAD TSSP	(OCTA)	Planned	TSSP
19-OCTA-TSP-3940	LAKE FOREST DRIVE TRAFFIC SIGNAL SYNCHRONIZATION PROJECT	(OCTA)	Planned	TSSP
19-OCTA-TSP-3939	RED HILL AVENUE CORRIDOR RTSSP	(OCTA)	Planned	TSSP

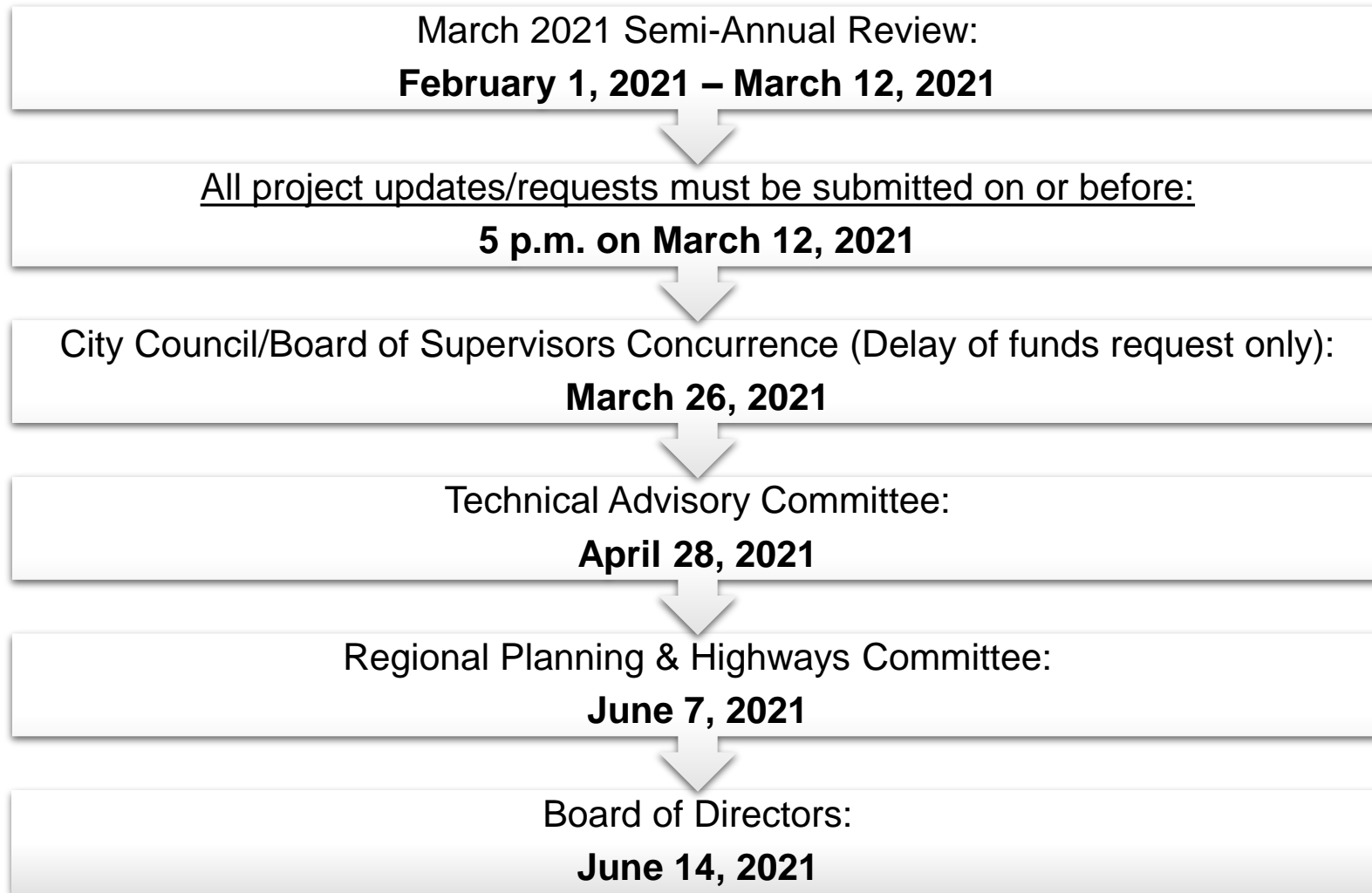
Common Issue – Locked Out During Updates

VIEW PREVIOUS VERSIONS OF THIS PROJECT	PROJECT SUMMARY (XLS)	VIEW / UPLOAD PROJECT DOCUMENTS
APPLICATION NUMBER: 15-OCTA-TSP-3786	CTFP TOTAL ALLOCATIONS: <input type="text"/>	TOTAL PROJECT COST <input type="text"/>
PROJECT ID: CP--3324	CTFP TOTAL PAYMENTS: \$0.00	MATCH RATE 0.20
VERSION: 14	STATUS: Pending	BOARD APPROVAL DATE 04/27/2015
LAST MODIFIED BY: Amy Tran (2/19/2021) APPROVED BY: N/A HISTORY		

LAST MODIFIED HISTORY FOR 15-OCTA-TSP-3786 VERSION 14		
DATE	NAME	ACTION
2/19/2021 1:46:41 PM	AMY TRAN	INITIATED ON 02-01-21.1
2/19/2021 1:46:42 PM	AMY TRAN	MODIFIED
2/19/2021 1:46:43 PM	AMY TRAN	SUBMITTED

- If you are unsure if the project status update was submitted, check the “HISTORY” in the Project Summary page.
- Contact OCTA to return the submittal to the agency.
- Agency will need to resubmit once changes are made.

March 2021 Semi-Annual Review Schedule



Questions?

Please use the “Chat” function to ask questions.

- For Call Or Application Related Questions Contact: Alfonso Hernandez ahernandez@octa.net
- For Payments or Semi-Annual Review Related Questions Contact: Charvalen Alacar calacar@octa.net or Cynthia Morales: cmorales@octa.net
- For Eligibility Related Questions Contact: Kelsey Imler kimler@octa.net