

ACTIVE TRANSPORTATION CHECKLIST (SPRING 2016)

<p>PROJECT TITLE:</p> <p>PROJECT PHASE/STATUS:</p> <p>PROJECT LOCATION:</p> <p>LEAD AGENCY:</p> <p>CHECKLIST COMPLETION DATE:</p> <p>CONTACT NAME:</p> <p>CONTACT SIGNATURE:</p> <p>CONTACT AGENCY:</p>	
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In accordance with OCTA CEO Action Plan 2016-3-D, this checklist has been developed to ensure consideration of active transportation needs to improve active transportation accommodation in projects, and is required for completion by OCTA project managers at initiation of key project phases.

A. EXISTING CONDITIONS

Project Area

- 1 What accommodations for bicycles and pedestrians are now included in the current facility and on facilities that it intersects or crosses? Please provide specifics for the items listed.
- 2 If there are no existing pedestrian or bicycle facilities, please identify the closest nearby/parallel facilities.
- 3 Describe pedestrian, bicycle, or transit uses or needs in the project vicinity which you have observed or of which you have been informed.
- 4 What existing challenges could the proposed project improve for bicycle, pedestrian, or transit travel in the vicinity of the proposed project?
- 5 Please describe the overall context of the project area:
- 6 What trip generators (existing and future) are in the vicinity of the proposed project that might attract bicyclists or pedestrians, employees, students, visitors, tourists or others?

Transit Amenities

- 7 Is there transit service (bus or rail) in the project area? If yes, please describe briefly.
- 8 Are there transit stops? If yes, has consolidation of transit stops been considered?
- 9 Are the transit stops designed consistent with the OCTA Bus Stop Safety and Design Guidelines ? (Y/N)

- 10 Are transit stops accessible? (Y/N) If no, will this project bring the bus stops in compliance with accessibility requirements? (Y/N)
- 11 Will construction activities cause bus detours, closures, delay, or impact bus service operations? If so, have these impacts been coordinated with OCTA Transit Department? (Y/N)

B. PLANS, POLICIES AND PROCESS

Plans and Public Comments

- 1 Is the project consistent with the City's General Plan Circulation Element and applicable Bicycle, Pedestrian, or Active Transportation Plans?
(Y/N)
- 2 Do any state or federal policies call for incorporating bicycle and/or pedestrian facilities into this project? (Y/N)
- 3 Is the proposed project consistent with the following OCTA planning documents:
OCTA Board/CEO Initiatives? (Y/N)
OCTA Regional Bikeway Collaborative Studies? (Y/N)
OCTA Non-Motorized Metrolink Accessibility Strategy? (Y/N)
OCTA Commuter Bikeways Strategic Plan (or more recent applicable document)? (Y/N)
- 4 Has this project been presented to the OCTA Bicycle and Pedestrian Subcommittee? (Y/N) If Yes, attach a summary of comments received.
- 5 What effort has been made to solicit input on bicycle, pedestrian and transit accommodations at public meetings?
How does the project address public comments received?
- 6 If desired, OCTA can provide a no cost review of active transportation/transit accommodation at the transit stop. If a review has been conducted, which recommendations have been incorporated?

C. THE PROJECT

Project Design

- 1 Describe 3-year summary of collisions involving bicyclists and pedestrians in the project vicinity. Provide source(s).
- 2 What accommodations are included for people walking, bicycling, and using transit in the proposed project design?
- 3 Describe the applicable design standards or guidelines utilized for the active transportation design elements.

Hinderances to Active Transportation

4 Will the proposed project remove an existing bicycle, pedestrian, or transit facility, or block or hinder bicycle, pedestrian, or transit movement? (Y/N) If yes, please describe the situation.

[Redacted area]

5 Will the proposed project reduce the width of existing bicycle or pedestrian facilities, such as sidewalks? (Y/N) If yes, please explain why this is unavoidable.

[Redacted area]

6 If the proposed project does not incorporate planned/minimal bicycle and pedestrian accommodations, or would hinder bicycle or pedestrian travel, list the reasons why the project cannot be re-designed to accommodate these accommodations.

Cost: (What would be the cost of including the bicycle and/or pedestrian facility?)
Right-of-Way: (Please explain the analysis that led to this conclusion?)
Other: (Please explain.)

[Redacted area]

Construction & Maintenance

7 What is the bicycle and/or pedestrian facility's proportion of total project cost?

[Redacted area]

8 How will access for bicyclists and pedestrians be maintained during project construction?

[Redacted area]

9 What agency will be responsible for ongoing maintenance and have maintenance costs been identified?

[Redacted area]

