

Orange County Transportation Authority Board Meeting  
OCTA Headquarters  
First Floor - Room 154  
600 South Main Street, Orange, California  
***Monday, August 8, 2005, at 9:00 a.m.***

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

## **Invocation**

Director Silva

## **Pledge of Allegiance**

Director Pringle

## **Agenda Descriptions**

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

## **Public Comments on Agenda Items**

Members of the public wishing to address the Board of Directors regarding any item appearing on the agenda may do so by completing a Speaker's Card and submitting it to the Clerk of the Board. Speakers will be recognized by the Chairman at the time the agenda item is to be considered. A speaker's comments shall be limited to three (3) minutes.

## **Special Matters**

1. **Special Presentation to OCTA**
2. **Retiree Recognition**

## **Consent Calendar (Items 3 through 10)**

All matters on the consent calendar are to be approved in one motion unless a Board member or a member of the public requests separate action on a specific item.

### **Orange County Transportation Authority**

3. **Approval of Minutes**

Of the Orange County Transportation Authority and affiliated agencies' regular meeting of July 25, 2005.

4. **Approval of Travel Authorizations**

Approval of travel for Vice Chairman Arthur C. Brown to Seattle, WA., for August 10-12, 2005, to attend the 2005 Western Council of Governments (COG) Conference; for Director Mike Duvall to Dallas, TX, September 25-28, 2005 to attend the APTA Annual Meeting and Expo; and for Vice Chairman Arthur C. Brown for Salt Lake City, UT, September 7-11, 2005, to attend the RailVolution Conference.

5. **California Department of Transportation Planning Grant Award for the Orange County Transit Planning College Intern Program**  
Ric Teano/Richard J. Bacigalupo

#### ***Overview***

The California Department of Transportation awarded the Orange County Transportation Authority \$50,000 in planning grant funds to support the Orange County Transit Planning College Intern Program. The program will provide meaningful work experience in transit planning for up to five college interns. Authorization to enter a grant transfer agreement is requested to begin work on the program.

5. **(Continued)**

***Recommendation***

Authorize the Chief Executive Officer to execute a grant transfer agreement with the Southern California Association of Governments for \$50,000 and appropriate the grant funds towards the Orange County Transit Planning College Intern Program.

6. **Limited Scope Review of Parsons Brinckerhoff Quade & Douglas, Inc., - Contract Compliance and Overhead Audit**

Robert A. Duffy/Richard J. Bacigalupo

***Overview***

Thompson, Cobb, Bazilio & Associates has completed a limited scope review of Agreement C-1-2354 between Parsons Brinckerhoff Quade & Douglas, Inc. and the Orange County Transportation Authority. This contract provides preliminary engineering services for what is referred to as The CenterLine Light Rail Project.

The findings indicate that invoiced amounts were adequately supported and in compliance with the contract terms. Contract task orders are being issued in a timely manner in compliance with Orange County Transportation Authority policies, and the overhead rate proposed by Parsons Brinckerhoff Quade & Douglas, Inc. for fiscal year 2005 is reasonable, adequately supported and in conformity with Federal Acquisition Regulations.

***Recommendation***

Receive and file the Limited Review of Agreement C-1-2354 between Orange County Transportation Authority and Parsons, Brinckerhoff, Quade & Douglas, Contract Compliance and Overhead Audit - Internal Audit Report No. 05-032.

**7. Fourth Quarter Payroll Distribution Review**

Robert A. Duffy/Richard J. Bacigalupo

***Overview***

The Internal Audit Department has completed a payroll distribution review of the Marketing Department. A response to the report was not required.

***Recommendation***

Receive and file the Fourth Quarter Payroll Distribution Review, Internal Audit Report No. 05-028.

**8. Limited Scope Review of Farebox Revenue Collection and Reporting**

Robert A. Duffy/Richard J. Bacigalupo

***Overview***

The Internal Audit Department has completed a review of controls being used to manage Orange County Transportation Authority's farebox revenue collection and reporting process. The report included a recommendation that policies and procedures be developed to document the practices of the revenue collection and reporting process. The Accounting Operations group concurs with Internal Audit's recommendation and is in the process of developing policies and procedures.

***Recommendation***

Receive and file the Limited Scope Review of Farebox Revenue Collection and Reporting, Internal Audit Report No. 05-008.

**9. Preparation of the 2006 Federal Legislative Platform**

Kristine Murray/Richard J. Bacigalupo

***Overview***

The Orange County Transportation Authority is preparing the legislative platform in advance of the 2006 session of Congress. As a listing of objectives and issue positions, the legislative platform provides general direction to staff and legislative representatives in Washington, D.C.

**9. (Continued)**

***Recommendation***

Approve the preparation plan and timeline for the Federal Legislative Platform.

**10. Insurance Broker Restitution Fund**

Al Gorski/James S. Kenan

***Overview***

The Orange County Transportation Authority is eligible to participate in a restitution fund as a result of a settlement agreement between Marsh Risk and Insurance Services, Inc., the Attorney General of New York, and the Superintendent of Insurance of the State of New York. The general release must be submitted by September 20, 2005, for the Orange County Transportation Authority to receive \$79,821.30, in restitution.

***Recommendation***

Authorize the Chief Executive Officer to endorse the Marsh Restitution Fund General Release for \$79,821.30.

## **Regular Calendar**

### **Orange County Transportation Authority Regular Calendar Matters**

**11. The Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users**

Kristine Murray/Richard J. Bacigalupo

***Overview***

Federal update on H.R. 3, the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users, and the impacts to Orange County Transportation Authority, including a summary of authorized projects and increased formula funding.

***Recommendation***

Receive and file.

## **Other Matters**

**12. Status on State Route 22 Freeway Project**

Stanley G. Phernambucq

**13. Chief Executive Officer's Report**

**14. Directors' Reports**

**15. Public Comments**

At this time, members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors, but no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes per speaker, unless different time limits are set by the Chairman subject to the approval of the Board of Directors.

**16. Closed Session**

None Scheduled

**17. Adjournment**

The next regularly scheduled meeting of the OCTA/OCTD/OCLTA/OCSAFE/OCSSAV Board will be held at **9:00 a.m. on August 22, 2005**, at OCTA Headquarters at 600 South Main Street First Floor - Room 154 Orange, California.