



# FY 2018-19 M2 ELIGIBILITY

Requirements due by June 29, 2018

Eligibility Item	Requirement
Eligibility Checklist	<input type="checkbox"/> <b>Appendix D:</b> Eligibility Checklist
Capital Improvement Program (CIP)	<input type="checkbox"/> "Projects Sorted by Name" Report <input type="checkbox"/> Staff Report and Minutes for City Council/Board of Supervisors adoption of 7-year CIP. Final CIP adoption due by <b>July 31, 2018</b> .
Maintenance of Effort (MOE)	<input type="checkbox"/> <b>Appendix I:</b> MOE Certification signed by Finance Director <input type="checkbox"/> Budget excerpts for planned MOE expenditures and fund key
Mitigation Fee Program (MFP) <sup>1</sup>	<input type="checkbox"/> Copy of updated nexus study, revised impact fee schedule, or process methodology, if applicable
Pavement Management Plan (PMP) <sup>2</sup>	<input type="checkbox"/> <b>Appendix F:</b> PMP Submittal Template with PMP certification signed by Public Works Director or City Engineer <input type="checkbox"/> City Council/Board of Supervisors adoption of <b>Appendix E:</b> Resolution (or staff report with PMP adoption recommendation). PMP adoption due by <b>June 29, 2018</b> .
Traffic Forum	<input type="checkbox"/> Include traffic forum attendance date(s) <sup>3</sup> on <b>Appendix D:</b> Eligibility Checklist
Transit/Non-Motorized Transportation in General Plan	<input type="checkbox"/> Letter outlining land use planning strategies that accommodate transit and active transportation <input type="checkbox"/> Include referenced excerpts of policies from Land Use section of General Plan in the letter or as an attachment.

<sup>1</sup> Only required if there has been an update since the June, 2017 submittal. Inflationary adjustments are not considered an update to the MFP.

<sup>2</sup> Refer to Exhibit 3 in FY 18-19 M2 Eligibility Guidelines for PMP Submittal Schedule

<sup>3</sup> Attendance dates can be found under References on the Eligibility Website: <http://www.octa.net/m2eligibility>

**Note:** All related forms and resources can be downloaded from the M2 Eligibility Website: <http://www.octa.net/m2eligibility>