



BOARD POLICY NO. 01 ***Revised June 19, 2023***

Annual Election of Officers for Chair and Vice-Chair

Article IV, Section C of the LOSSAN Rail Corridor Agency Bylaws state:

Election of Officers - The Agency at its first meeting and at its first quarterly meeting every year thereafter, and at such other times as there may be a vacancy in either office, shall elect a Chair who shall preside at meetings and a Vice-Chair who shall preside in the Chair's absence.

Eligible Candidates for Chair and Vice-Chair

To be eligible to serve as one of the officers of the Board of Directors (Board), a candidate must meet the following criteria:

- i. Candidates are required to be sitting Board members.
- ii. Candidates should have experience with LOSSAN, either serving on the Board, or formerly serving on the Technical Advisory Committee, or other Board committee.
- iii. The bylaws make provisions for the Executive Committee to have regional diversity; therefore, the nominations for Chair and Vice-Chair do not require geographic balance. Broad geographical representation is encouraged, but is secondary to LOSSAN experience.
- iv. Candidates for Chair and Vice-Chair are not required to be voting members of the member agency Board.
- v. Candidates for Chair and Vice-Chair are not required to currently hold office.
- vi. Candidates shall not have served in the position for which they are seeking in the immediate prior year; terms shall be for one year, and consecutive terms are not permitted unless otherwise directed by the Board.
- vi. Although not required, candidates are encouraged to provide a letter of recommendation from their member agency Board leadership or chief executive officer.

Election Process

The process for the election of officers is described below:

- i. Interested candidates for Chair and Vice Chair will contact the sitting Chair by December 1st of each calendar year.
- ii. The Chair and Vice Chair will be determined at the Board's first meeting of the following calendar year.
- iii. The sitting Chair shall call for nominations for the position of Chair. Nominations shall be made from among the existing Board members.

- iv. The sitting Chair shall close nominations and call for a vote on the nominations received. The sitting Chair shall then pass the gavel to the newly elected Chair for the remainder of the meeting and he/she shall proceed with the election of the Vice-Chair.
- v. The Chair shall call for nominations for the position of Vice-Chair from the existing Board members.
- vi. The Chair shall close the nominations and call for a vote on the nominations received.